



## Town Council Agenda

Wednesday, August 7, 2024, 4:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members of the Town Council:

Mayor Bill Sauser, Mayor Pro Tem Chris Bubser, Councilmember Sarah Rea,  
Councilmember Amanda Rice, Councilmember John Wentworth

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (760) 965-3602. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at [www.townofmammothlakes.ca.gov](http://www.townofmammothlakes.ca.gov) subject to staff's ability to post the documents before the meeting.

NOTE: You may attend the Town Council meetings in person or watch them on the Town of Mammoth Lakes' website at [www.townofmammothlakes.ca.gov](http://www.townofmammothlakes.ca.gov), on the local government cable channel 18, or via Zoom. Public comments can be submitted to the Town Clerk at [clerk@townofmammothlakes.ca.gov](mailto:clerk@townofmammothlakes.ca.gov) before and during the meeting, or may be made in person or via Zoom.

NOTE: All comments will be limited to a speaking time of five minutes.

### ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone, or Android device:

Please type in or cut and paste in this URL to join. <https://monocounty.zoom.us/j/92958002088>

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923

Webinar ID: 929 5800 2088

International numbers available: <https://monocounty.zoom.us/j/92958002088>

To raise your hand Press \*9, to Mute/Unmute Press \*6

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**1. CALL TO ORDER AND ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS**

The Public Comment portion of the agenda provides the public with an opportunity to address the Town Council on matters not otherwise listed on the agenda. Under California law the Town Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the Town Council may briefly respond to comments or questions from members of the public. Therefore, the Town Council will listen to all public comment, but will not generally discuss the matter or take action on it. Requests for service from the Town may also be made at the Town offices during regular business hours. Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration.

**4. ADDITIONS TO THE AGENDA**

Opportunity to add urgency items pursuant to Government Code Section 54954.2(b)2, if necessary.

**5. COUNCIL PRESENTATIONS**

5.1 Recognition of Town Clerk Jamie Gray for 20 years of service.

**6. INTRODUCTIONS**

6.1 Introduce new Parks/PW Maintenance Hybrid employees Alexis Tapia–Martinez and Adam Scott.

6.2 Introduce new Human Resources Analyst Allison Floyd.

**7. REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)**

7.1 Did you Know? Update for June and July 2024.

7.2 August 2024 Public Works Engineering CIP Update.

7.3 August 2024 Office of Outdoor Recreation Update.

**8. STAFF PRESENTATIONS**

8.1 Introduction of the Police Chief's Advisory Committee.

**9. CONSENT AGENDA**

9.1 Approve the minutes of the regular meeting of July 17, 2024.

9.2 Waive the reading and adopt by title only the ordinance of the People of the Town of Mammoth Lakes amending Section 3.12.040 of the Mammoth Lakes Municipal Code increasing the rate of the Town's Transient Occupancy Tax from thirteen percent to fifteen percent.

9.3 Waive the Reading and Adopt by Title Only the Ordinance Renewing the Town's Military Use Policy for 2024.

- 9.4 Authorize execution of contract change order with Gray's Grasshopper, Inc. for Main St. Landscaping project Phase 1.
- 9.5 Authorize execution of contract change orders with H.B. Restoration, Inc. for the Facilities Exterior Painting Project FAC 24-001.
- 9.6 Accept Check Register 7/10/24 in the amount of \$238,816.85. Accept Check Register 7/25/24 in the amount of \$5,331,071.27.

**10. POLICY MATTERS**

- 10.1 Consider the ordinance amending Chapter 2.04.050 of the Town of Mammoth Lakes Municipal Code related to Town Council Salaries.
- 10.2 Approve the Town of Mammoth Lakes FY24-25 5-Year Capital Improvement Plan (CIP).

**11. COUNCILMEMBER REPORTS**

Informational reports from Councilmember representatives on committees, commissions, and organizations; general reports on Councilmember activities.

**12. ADJOURNMENT**

The Town Council will adjourn to a regular meeting to be held on Wednesday, August 21, 2024 at 4:00 p.m.

## Mammoth Lakes Town Council Agenda Action Sheet

**Title:** Did you Know? Update for June and July 2024.

**Council Meeting Date:** 8/7/2024

**Prepared by:** Pam Kobylarz, Assistant to the Town Manager

**Recommended Motion:** This is an informational item only.

**Summary:** Each month the Town publishes a “Did you Know?” piece that highlights aspects of the Town’s programs and services that the public may not be familiar with. These are published in The Sheet, the Mammoth Times, and el Sol, generally on the third weekend of the month, as well as being posted on the Town’s social media and website. Recent publications include the following:

- June 2024 (published the weekend of June 28): Stewardship
- July 2024 (published the weekend of July 19): Elections



# DID YOU

# KNOW?



## → Did you know that the Town facilitates numerous stewardship opportunities within Mammoth Lakes and adjacent public lands?

- Join our trails team the first Wednesday of each month (June - September) at 5pm for Wednesday Worknights, which will focus on trail work and trail maintenance. Help us maintain your favorite trail with food and drinks provided after each event.
- Help keep Mammoth Lakes clean by participating in Trashy Thursdays (June - September) each week at 5pm. Volunteers are provided trash bags and litter grabbers with the goal of keeping our community as clean as possible.
- In partnership with Mammoth Lakes Recreation, take your stewardship game to the next level by adopting one of your favorite soft surface trails or sections of the paved multi-use pathway through the Adopt-A-Trail program. Program sponsorships run for a year from the date of adoption and are a great way to care for our local trails, lakes, and trailheads.
- Participate in the Summer of Stewardship through the Office of Outdoor Recreation Trail Days program! Trail Days events will occur on July 27th and September 21st and focus on litter pick-up, trail work, landscape restoration, trailhead improvements, and more!
- Want to schedule your own group stewardship event? Reach out to Office of Outdoor Recreation staff at [outdoorrecreation@townofmammothlakes.ca.gov](mailto:outdoorrecreation@townofmammothlakes.ca.gov)



**For more information scan QR code or visit:**  
[townofmammothlakes.ca.gov/1214/Volunteer](http://townofmammothlakes.ca.gov/1214/Volunteer)

Page 5 of 70



# ¿SABÍAS QUE?

## → ¿Sabía que la ciudad facilita numerosas oportunidades de administración dentro de Mammoth Lakes y las tierras públicas adyacentes?

- Únase a nuestro equipo de senderos el primer miércoles de cada mes (junio - septiembre) a las 5pm para las noches de trabajo de los miércoles, que se centrarán en el trabajo y el mantenimiento de los senderos. Ayúdanos a mantener tu sendero favorito con alimentos y bebidas proporcionados después de cada evento.
- Ayude a mantener limpio Mammoth Lakes participando en Trashy Thursday (junio - septiembre) cada semana a las 5pm Los voluntarios reciben bolsas de basura y recogedores de basura con el objetivo de mantener nuestra comunidad lo más limpia posible.
- En asociación con Mammoth Lakes Recreation, lleve su juego de administración al siguiente nivel adoptando uno de sus senderos de superficie blanda favoritos o secciones del camino pavimentado de usos múltiples a través del programa Adopt-A-Trail. Los patrocinios del programa tienen una duración de un año a partir de la fecha de adopción y son una excelente manera de cuidar nuestros senderos, lagos y comienzos de senderos locales.
- ¡Participe en el Verano de Mayordomía a través del programa de Días de Senderos de Recreación al Aire Libre! Los eventos de Trail Days se llevarán a cabo el 27 de julio y el 21 de septiembre y se centrarán en la recogida de basura, el trabajo en los senderos, la restauración del paisaje, las mejoras en los inicios de los senderos y mucho más.
- ¿Quiere programar su propio evento de administración de grupo? Comuníquese con el personal de la Oficina de Recreación al Aire Libre en [outdoorrecreation@townofmammothlakes.ca.gov](mailto:outdoorrecreation@townofmammothlakes.ca.gov)

Escanea el código QR para saber más  
[townofmammothlakes.ca.gov/1214/Volunteer](https://townofmammothlakes.ca.gov/1214/Volunteer)



Page 6 of 70

# ¿SABÍAS QUE?

## → ¿Usted sabia que cada dos años el Pueblo de Mammoth Lakes toma a cabo una eleccion para electar miembros al Ayuntamiento del Pueblo?

- Las elecciones municipales de este año tendrán lugar el martes 5 de noviembre de 2024.
- En la votación de noviembre habrá dos escaños del Concejo Municipal.
- El plazo para la designación de miembros del Ayuntamiento sería del 15 de julio al 9 de agosto de 2024, con el potencial de que extenderse hasta el 14 de agosto de 2024 si uno de los dos graduados decide no Continuar con el Ayuntamiento.
- El Guia de los Candidatos del Pueblo y la Ordenanza de Contribuciones Locales pueden ser encontrados en el sitio del Pueblo: [www.townofmammothlakes.ca.gov/1156/Elections](http://www.townofmammothlakes.ca.gov/1156/Elections)
- Cualquiera que quisiera obtener mas informacion del proceso para postularse para un cargo o quien esta interesado en comenzar el proceso deberia ser una cita con la Secretaria del Ayuntamiento Jamie Gray llamando al 760-965-3602 o [jgray@townofmammothlakes.ca.gov](mailto:jgray@townofmammothlakes.ca.gov).



Escanea el código QR para saber más  
[www.townofmammothlakes.ca.gov/1156/Elections](http://www.townofmammothlakes.ca.gov/1156/Elections)

Page 7 of 70



Mammoth Lakes  
CALIFORNIA

**DID YOU**

**KNOW?**

## → Did you know that the Town of Mammoth Lakes holds an election to elect members to the Town Council?

- This year's municipal election will be held on Tuesday, November 5, 2024.
- Two Town Council seats will be on the November ballot.
- The nomination period for members of the Town Council is from July 15 to August 9, 2024, with the potential to be extended to August 14, 2024 if any of the two incumbents do not run for Town Council again.
- The Town's Candidate Guide and Local Contributions Ordinance can be found on the Town's website at: [www.townofmammothlakes.ca.gov/1156/Elections](http://www.townofmammothlakes.ca.gov/1156/Elections)
- Anyone wishing to learn more information about the process to run for Town Council or who is interested in pulling papers should schedule an appointment with Town Clerk Jamie Gray at 760-965-3602 or [jgray@townofmammothlakes.ca.gov](mailto:jgray@townofmammothlakes.ca.gov).

**For more information scan QR code or visit:**  
[www.townofmammothlakes.ca.gov/1156/Elections](http://www.townofmammothlakes.ca.gov/1156/Elections)



Page 8 of 70



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Town of Mammoth Lakes

## Mammoth Lakes Town Council Agenda Action Sheet

**Title:** August 2024 Public Works Engineering CIP Update.

**Council Meeting Date:** 8/7/2024

**Prepared by:** Amy Callanan, PE, Engineering Manager

**Recommended Motion:** None

**Summary:**

This CIP update includes most of the Town's active construction projects.



## Public Works Engineering Capital Project Update August 7, 2024

\*\*\* Text shown in bold has changed from the previous update \*\*\*

Project	Notes	Budget
CRC CRC Mobility Hub	<b>Installation of the Sprung Shield along the exterior walls is scheduled to begin the week of Aug 5.</b> Installation of parking lot lighting by TOML staff will occur later this summer. The contractor continues to work on several punchlist items.	~\$15M \$1.75M
CRC "Phase 2" - Interior TI Work	<b>Flooring installation is scheduled to begin the week of Aug 5. The interior office and locker room work has been contracted and is expected to be completed this fall.</b> Other work scheduled to go out to bid <b>next week</b> includes bleachers, stairs and ADA lift, east patio railing, front entry "canopy", and miscellaneous Phase 1 punchlist items which were not completed by the contractor.	\$1.05M
The Parcel Phase 1 "The Sawyer"	<b>A ribbon-cutting ceremony combined with a groundbreaking for Phase 2 "Kingfisher" is scheduled for the afternoon of August 7. Building A is expected to begin occupancy the week of August 5. Additional MUPs and sidewalks have been completed, and the Park playground and public restroom are nearly complete. Bus shelters and landscaping are in progress.</b> Other upcoming site work includes the Center St sidewalk, streetlights, and the picnic pavilion in the park.	\$58M (buildings)  ~\$5.6M (public infrastructure)
The Parcel Phase 2 "Kingfisher"	<b>A groundbreaking ceremony combined with ribbon-cutting for Phase 1 "Sawyer" is scheduled for the afternoon of August 7. Site clearing and earthwork is in progress.</b>	\$46M (Kingfisher 1)  TBD (Kingfisher 2)
Chaparral Extension (The Parcel)	Work has resumed on site, including installation of underground dry utilities (electrical and telecom), sidewalks and multi-use paths, and landscaping.	\$1.8M
60 Joaquin	Work on foundation construction has resumed on site, with modular units expected to be set in <b>August</b> .	\$2.42M
Main Street Landscaping Phases 1 & 2	<b>Irrigation work is nearly complete, and plantings are well under way. Town Council is being asked to authorize additional funding for the Phase 2 plantings at this August 7 meeting. All work is expected to be substantially complete by the end of August.</b>	\$524K (Phase 1)  \$170K (Phase 2)
Town Civic Center	<b>The contractor mobilized on July 29 and is starting work, including clearing the site, earthwork, and installation of underground utilities, with the goal to get foundations completed before winter.</b>	\$27M
Childcare Center (Core & Shell only)	<b>Foundations are in place, and the portable units have been temporarily moved from the High School site to the Cerro Coso College parking lot. The units are expected to be placed on the new foundations in the next couple of weeks.</b>	\$1.65M
Dog Park	<b>The restroom and artificial turf are complete. Fence construction is in progress, and asphalt is expected to be placed the week of Aug 5. Staff anticipates opening the park to the public by the end of the month.</b>	\$1.1M
SHARP Trailhead Infrastructure	Work on site is expected to start later this summer, to be coordinated with the delivery schedule for the prefabricated restroom, in order to minimize restrictions to access of USFS lands.	\$1M

Road & MUP Rehab 2024	<b>Reconstruction of several roads and MUPs is complete, with work on Mono St and Dorrance Dr in progress. Paving is expected to be substantially complete by Aug 9, with minor items continuing through the end of the month.</b> The project will temporarily disrupt vehicular access to residences and businesses while construction is under way. Staff will provide updates on the Town's website and social media outlets. A flyer containing additional information is also attached to this update.	\$2.8M
Mammoth Creek Park West (CRC)	<b>The MUPs as well as irrigation and installation of new grass are complete and will be open for the Town's 40<sup>th</sup> Anniversary celebration on Saturday, August 24. Artificial turf is expected to be installed the week of Aug 12.</b> The picnic/performance pavilion and bouldering structures require additional planning, and installation will likely occur next summer.	\$500K
Mammoth Arts & Cultural Center (MACC)	PEDC approval is anticipated in August. Staff hopes to bid, award a contract, and begin construction this fall.	~\$15M + (TBD)
Town Fencing Repairs	<b>Work is in progress and is expected to continue through August.</b>	\$85K
Town Facility Painting	<b>Work is in progress and is expected to continue through August.</b>	\$93.5
Whitmore Track and Turf Repair	<b>A contract has been executed and work is expected to occur the week of Aug 12.</b>	\$100K
Airport Automated Weather Observation System (AWOS) Relocation and Upgrade	Most of the work was completed in 2023 and the Contractor is currently waiting for delivery of materials that had a very long lead time. Work will resume as soon as the materials are delivered. The remaining work will only take a couple of weeks.	\$570K
Reconstruct GA and Terminal Parking Lot at the Airport	The project received four bids on March 20th and then staff applied for a grant from the Federal Aviation Administration. As soon as the grant is received, staff will recommend an award by Town Council. Construction is expected to occur this summer.	\$2M





# SUMMER ROAD MAINTENANCE

The Town of Mammoth Lakes will have two major road maintenance projects under construction this summer. Both projects will require a variety of temporary lane or full road segment closures with detours and flaggers over multiple days at a time. Temporary impacts to motorists and pedestrians will be extensive and noticeable around town. Access to residences and businesses will be maintained although with varying degrees of delay. The Town's Contractors will notify residents, businesses, and property owners that are directly affected with more details prior to construction. The Town will also post updated schedules and new information on our website and social media (Facebook and Instagram).

Please see below for project map.

## Project Scope

- 1 The **Road and Multi Use Path (MUP) Rehabilitation Project** consists of the reconstruction of several roads and MUPs throughout Town. The project is currently expected to begin in mid-June and last for about 2 months through mid-August.

*Note: The Town is evaluating possible additions to this scope. Check the QR link below for updates.*

- 2 The **Slurry Seal Project** will include the application of a seal coat that must be allowed to dry without vehicular disturbance for up to five hours. The project is currently expected to begin in early June and last for about 2 weeks.



We appreciate everyone's patience while we work on these critical improvements to our roads and MUPs. For questions or additional information, please contact the Public Works Engineering Department:

**Slurry Seal:** Colin Brownlee, [cbrownlee@townofmammothlakes.ca.gov](mailto:cbrownlee@townofmammothlakes.ca.gov)

**Road and MUP Rehabilitation:** Matthew Freedman, [mfreedman@townofmammothlakes.ca.gov](mailto:mfreedman@townofmammothlakes.ca.gov)

For up-to-date information on the Mammoth Lakes 2024 Road & MUP Rehabilitation Projects, please scan this QR code or visit [arcg.is/1y9WD80](https://arcg.is/1y9WD80).



## Mammoth Lakes Town Council Agenda Action Sheet

**Title:** August 2024 Office of Outdoor Recreation Update.

**Council Meeting Date:** 8/7/2024

**Prepared by:** Lawson Reif, Outdoor Recreation Manager

**Recommended Motion:** This is an information item only; no action required.

**Summary:** Attached is the August 2024 Office of Outdoor Recreation (OOR) Projects update. The document highlights many (but not all) of the ongoing projects within the OOR. The OOR will be providing once a month written updates in this manner to keep the Council and public informed of the work undertaken by the Office of Outdoor Recreation.

## Office of Outdoor Recreation Update

August 2024 Update  
Created July 30<sup>th</sup>, 2024

PROJECT	NOTES	BUDGET/OTHER INFO
SHARP Trails	<p>Environmental analysis continues on this project. The OOR will provide continued updates as we work with our Federal partners on this project.</p> <p>Current timelines (subject to change) put a signed decision for Phase 3 in late June 2025.</p>	SNC Grant Budget: \$510,596.68
SHARP Trailhead	<p>Construction will begin after the Labor Day 2024 but we do not currently have an exact start date due to delays with the vault toilet.</p> <p>MMSA has consolidated and stacked the logs at the Sherwins TH.</p>	SNC Grant Budget: \$953,414.00
Stewardship	<p>Our last big weekend stewardship event will be the Lakes Basin Cleanup on September 21<sup>st</sup>, 2024.</p> <p>Don't forget to join us Thursday's at 5 p.m. for Trashy Thursday's!</p>	<a href="https://www.townofmammothlakes.ca.gov/1214/Volunteer">https://www.townofmammothlakes.ca.gov/1214/Volunteer</a>
Interpretation	<p>In partnership with the Whitebark Institute, developing 3 new interpretive signs to be placed on the MUPs immediately adjacent</p>	

	<p>to the recently thinned Mammoth Creek Parcel. Signs will focus on Forest Health, Identification, and Bark Beetles. Intent is to fund using CalFire Grant, which we are waiting to hear if we received.</p> <p>In collaboration with MLR, developing 5 new interpretive signs for the Sherwins Trailhead. MLR &amp; OOR staff recently attended the Intra-Tribe Summit in Bishop to seek input on content related to Native American history.</p> <p>In collaboration with MLT &amp; MLR the OOR is working with Clean Up The Lake to develop 2 new interpretive signs for the Lake George Area. Signs will focus on the CUTL project and aquatic invasives.</p>	
<p>Winter Grooming</p>	<p>The State is currently working to get TOML an agreement for winter grooming</p> <p>Subsequent engagement with council will occur related to staffing needs and other pertinent info on 9/4/2024.</p> <p>A new non-motorized grooming snowmobile has been purchased</p>	

	and OOR staff will pick this up from Reno ASAP.	
Inyo Program of Work (POW)	<p>The OOR will be seeking input from MTC related to the FY24/25 Inyo POW.</p> <p>The OOR will seek council input on this topic on 9/4/2024.</p>	
Sign Replacement	<p>Replaced damaged signs on Crystal Lake Trail. Continuing with sign installation as we have time.</p> <p>Ordered new regulatory MUPs signage to replace broken or faded signs. These will be prioritized for install once delivered.</p>	
Trees near Frontier Lines in Lakes Basin	<p>Efforts continue, in conjunction with MLFD, to clean up after the dropping of hundreds of trees between the Art Gallery and Pack Station in the Lakes Basin.</p> <p>Currently, the MUP is fully open, and bucking will commence, and rounds moved near the road. Per the district ranger, the area will open for public wood cutting this fall and the OOR is coordinating with local tribes to distribute wood to tribal entities as well.</p>	

<p>Community Center Parcel</p>	<p>Immediately adjacent to the community center, the OOR has established a small recreation site with 3 picnic tables, bear box, bike tool station, and trash facilities.</p> <p>Trail Crew cleaned the area resulting in multiple trailer-loads of duff being taken to the dump.</p>	
<p>Agreements &amp; Contracts</p>	<p>In conjunction with Whitebark, OOR facilitated updating of various agreements related to the ESCCRP.</p> <p>Continued efforts to work with Inyo staff on updated agreements and permits.</p>	
<p>Trails Planning &amp; Trail Development</p>	<p>Seeking cost estimates to complete CEQA for a trail project in the recently thinned Mammoth Creek Parcel.</p> <p>Efforts continue on planning for a bike park near the new dog park/day care/theater.</p> <p>Trail &amp; sign work on Black Bear Run continues. We hope to open this trail prior to the end of summer. Currently, lots of work occurring to attempt to smooth out the downhill turns on this steep trail.</p>	

<p>Biking</p>	<p>Efforts continue to address speeding and reckless driving on the MUPs.</p> <p>The OOR has purchased 3 e-bikes to be used to boot our e-bike host program where we will attempt to engage on the pathways.</p> <p>The OOR recently installed appropriate-use stencils and ordered 5 speed tracking devices that also deliver messaging if it tracks a speeding vehicle.</p> <p>Currently developing appropriate use A-Frame signage in conjunction with MLPD, utilizing their Office of Traffic Safety (OTS) grant.</p>	
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## TOWN COUNCIL STAFF REPORT

Title: Introduction of the Police Chief's Advisory Committee.

Meeting Date: August 7, 2024

Prepared by: Dan Casabian, Chief of Police

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### **RECOMMENDATION:**

Introduction of the new Chief's Advisory Committee, no action needed.

### **BACKGROUND:**

The Mammoth Lakes Police Department understands the importance of community collaboration to truly serve the people of Mammoth Lakes. A new Chief's Advisory Committee (C.A.C.) is being created to act as a resource for the Chief in the formation of strategies, development of community policing concepts, and increased public awareness. The committee is intended to provide a forum for discussions concerning community issues and the goal is to have a broad spectrum of viewpoints represented.

The Chief's Advisory Committee is a tool to provide the Chief of Police and the Mammoth Lakes Police Department (MLPD) with direct community input and to provide community members with direct access to the Chief about perceived issues, the formation of strategies and concepts around community policing, and to increase public awareness about the department. The Committee can also provide neutral, third-party insight that supports a productive and inclusive exchange of ideas to be considered in MLPD's decision-making process.

### **OVERALL PURPOSE:**

The purpose of the Chief's Advisory Committee is to strengthen the relationship between the Mammoth Lakes Police Department and community members by creating a structured and intentional vehicle for dialogue. In strengthening this relationship, the department aims to advance the following ideals:

- Ensure the Chief and MLPD personnel receive timely information and feedback about community concerns, crime, policing practices and policies directly from the community it serves.
- Build stronger partnerships between the department and the community to reduce crime and improve safety for all community members.
- Develop a pathway for increasing the department's understanding of the perspectives of the community members who have not traditionally been engaged or included.

**SCOPE:**

The scope of the panel shall include (but not be limited to):

- Acting as a sounding board for the Chief of Police regarding community needs and concerns; as well as providing community feedback about proposed police programs and priorities.
- Apprising the Chief of Police directly of the community's vision for police services or of the need to discuss a police policy or procedure.
- Assisting in educating the community at large about the function and role of the Mammoth Lakes Police Department.
- Connecting community members, particularly persons or communities who may be reluctant to approach the department on their own, to better understand the needs of the community and how the Mammoth Lakes Police Department can support meeting those needs.
- Advising the Chief of Police directly about the public perception or perceived image of the Mammoth Lakes Police Department or any specific aspect of it.

**Note:** The scope of the panel does not include participation in departmental disciplinary actions, legal issues, ongoing criminal or internal investigations, or active critical incidents. The panel does not make or dictate department policy and is not a policy-making body.

**MEMBERSHIP:**

The Chief's Advisory Committee will be led by the Chief of Police or his/her chosen Chairperson. Members of the Chief's Advisory Committee are selected from a pool of Mammoth Lakes community members and will serve either a renewable one-year or two-year term. Criteria used for recommending and ultimately selecting committee members will include:

- Reflect a diverse representation of the Mammoth Lakes community relative to race, religion, country of origin, sexual orientation, gender, gender identity, disability, socioeconomic status, and age, and/or
- Reflect a diverse cross-section of professions, employment, education, social interests, and geographic residency, and/or
- Have a historical knowledge of the Mammoth Lakes community, and/or
- Current Mammoth Lakes community members who have a genuine interest in contributing to solutions that address local community concerns about the relationship between the Mammoth Lakes Police Department and the community members, and/or
- Commit to the time obligation required to be a member of the Chief's Advisory Committee.

Applicants are asked to fill out a basic application and are subject to a criminal background check similar to one required for a police ride-along. The background check will not require fingerprinting, but the applicant will need to sign a waiver allowing the police department to check state and local law enforcement databases only. **Please note:** An applicant's immigration status is not a consideration for membership and shall not preclude any



applicant from serving on the Chief's Advisory Committee. An applicant's immigration status will not be shared with any other law enforcement or governmental agency, whether local, state or federal.

**PANEL ROLES AND RESPONSIBILITIES AND EXPECTATIONS:**

Members of the Chief's Advisory Committee will provide their insights and concerns fielded from their respective circles and networks and the segment of the community they represent. To this end, the time commitment and responsibilities including:

- Participation in an orientation to the Mammoth Lakes Police Department and the Chief's Advisory Committee.
- Members of the Chief's Advisory Committee are required to attend regularly scheduled meetings and be prepared to engage in an honest and productive dialog.
- Members of the Chief's Advisory Committee are expected to treat each other with dignity and respect.
- Members of the Chief's Advisory Committee shall maintain confidentiality of information that is designated as confidential during the meetings.
- Members of the Chief's Advisory Committee are not to utilize the meetings to facilitate personal agendas.
- Members of the Chief's Advisory Committee will be required to intentionally connect with their community networks to share relevant information and elicit the community's opinions, experiences and feedback.

Any additional roles and responsibilities and group format will be developed collaboratively during regularly scheduled meetings.

**MEETING LOGISTICS:**

Regular meetings will be scheduled monthly in the afternoon to early evening hours. This time may change based upon the needs of the Chief's Advisory Committee. The intention of the Chief's Advisory Committee will be to meet in person.



## Town Council of Mammoth Lakes

### Minutes of Regular Meeting

July 17, 2024, 4:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: Mayor Bill Sauser, Mayor Pro Tem Chris Bubser, Councilmember Sarah Rea, Councilmember Amanda Rice, Councilmember John Wentworth

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#### 1. **CALL TO ORDER AND ROLL CALL**

The Mayor called the meeting to order at 4:01 p.m. in the Council Chamber, 437 Old Mammoth Road, Suite Z, Mammoth Lakes.

#### 2. **PLEDGE OF ALLEGIANCE**

Phil Moores, Executive Director of the Eastern Sierra Transit Authority, led the flag salute.

#### 3. **PUBLIC COMMENTS**

Brianna Goico, Executive Director of the Mammoth Lakes Chamber of Commerce, reported on current Chamber activities.

Phil Moores, Executive Director of the Eastern Sierra Transit Authority, outlined the transit problems with the shuttle service to and from Reds Meadow last Friday. There was discussion among members of Council and Mr. Moores.

**4. ADDITIONS TO THE AGENDA**

Town Manager Rob Patterson noted that Agenda Item 7.5 would be continued.

**5. WORKSHOP WITH THE BOARD OF MAMMOTH LAKES RECREATION**

Mammoth Lakes Recreation Board Treasurer Heather Schaubmayer participated remotely from the Grand Sierra Resort - Business Center 2500 E. 2nd St., Reno, NV 89595.

**5.1 Workshop with the Board of Mammoth Lakes Recreation.**

Mammoth Lakes Recreation (MLR) Board President Craig Schaubmayer, Treasurer Heather Schaubmayer, Secretary Tamara Bankson, and Board Members Sarah Rea and Danielle Torrance were in attendance. Board Member Eric Wasserman was absent.

MLR Program Director Kim Anaclerio outlined MLR's current activities and programs. There was discussion among members of Council, members of the Board, and staff regarding the development of a new strategic plan for MLR.

PUBLIC COMMENT:

Parks and Recreation Director Stuart Brown said that there was great collaboration with MLR and the Town.

**5.2 Approve the use of \$25,000 in Measure R Special Project Funds in fiscal year 2024/25 for Community Recreation Center Sport Court Flooring.**

Town Manager Rob Patterson outlined the process that would be taken for this agenda item.

Mammoth Lakes Recreation (MLR) Program Director Kim Anaclerio outlined the information in the staff report. There was discussion among members of the MLR Board.

PUBLIC COMMENT:

John Morris, Mammoth High School and Club Volleyball Coach, spoke in support of the funding request.

Sandy Hogan spoke about increasing the budget for MLR.

Eric Wasserman sent an email in support of the funding request.

The MLR Board had consensus to recommend that the Town Council approve the use of \$25,000 in Measure R Special Project Funds in fiscal year 2024/25 for Community Recreation Center Sport Court Flooring.

Moved by Councilmember Amanda Rice  
Seconded by Mayor Bill Sauser

Approve the use of \$25,000 in Measure R Special Project Funds in fiscal year 2024/25 for Community Recreation Center Sport Court Flooring.

For (5): Mayor Bill Sauser, Mayor Pro Tem Chris Bubser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Carried (5 to 0)

The Mayor called a recess at 5:07 p.m. and the Council reconvened at 5:18 p.m.

**6. REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)**

Public Works Director Haislip Hayes announced that a large paving project would start tomorrow with pulverizing the multi-use path along Old Mammoth Road and closure of Mammoth Creek Park for a portion of Friday.

Airport Operations Manager Soibian Spring gave an update regarding current Airport activities.

**6.1 Mammoth Main Base Redevelopment Project (“Evolving Main”) Update – July 2024.**

There was discussion among members of Council and staff regarding the schedule of these updates.

**6.2 Parcel Affordable Housing Project Construction Update.**

Community and Economic Development Director Nolan Bobroff outlined the information in the staff report. There was discussion among members of Council and staff.

**7. CONSENT AGENDA**

Moved by Councilmember Amanda Rice  
Seconded by Councilmember Sarah Rea

Approve the Consent Agenda.

For (5): Mayor Bill Sauser, Mayor Pro Tem Chris Bubser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Carried (5 to 0)

- 7.1 **Approve the minutes of the regular meeting of July 3, 2024.**
- 7.2 **Adopt the Resolution ordering the levy and collection of assessment within the CFD No. 2013-3 (Transit Services) for fiscal year 2024/25.**
- 7.3 **Authorize the addition of a subcontractor for the Dog Park Project.**
- 7.4 **Appoint Cynthia Fleming, Dawn Vereuck, and Lana Grand to the Planning and Economic Development Commission with terms expiring on July 31, 2028.**
- 7.5 **Award the contract for the Mammoth Yosemite Airport General Aviation and Terminal Parking Lot Reconstruction Project.**  

This item was continued.
- 7.6 **Adopt the resolution authorizing the temporary closure of Town roads for special events.**
- 7.7 **Accept the Project Closeout Report For CAP 17-009 Fuel Island Upgrades.**
- 7.8 **Accept Check Register 6/27/24 in the amount of \$1,179,547.65.**  
**Accept Check Register 7/2/24 in the amount of \$1,385,169.74.**

## 8. **POLICY MATTERS**

### 8.1 **Resolution to Implement Flock Safety.**

Police Chief Dan Casabian and Sergeant Jason Heilman outlined the information in the staff report. There was discussion among members of Council, staff, and representatives from Flock Safety.

PUBLIC COMMENT:

Cleland Hoff spoke in support of the agreement.

Moved by Councilmember John Wentworth  
Seconded by Mayor Bill Sauser

Adopt the resolution authorizing the Town Manager to expend general funds to enter into a one-year lease agreement with Flock Safety for eight (8) Automatic License Plate Recognition (ALPR) Cameras for the Police Department in the amount not to exceed \$25,000.

For (5): Mayor Bill Sauser, Mayor Pro Tem Chris Bubser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Carried (5 to 0)

**8.2 Review of the ordinance regarding AB 481 Military Equipment Use.**

Chief of Police Dan Casabian outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Councilmember Amanda Rice  
Seconded by Councilmember Sarah Rea

Waive the reading and introduce by title only the Ordinance renewing the Town's Military Equipment Use Policy pursuant to Government Code Section 7071 (AB 481).

For (5): Mayor Bill Sauser, Mayor Pro Tem Chris Bubser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Carried (5 to 0)

**8.3 Adopt the resolutions and introduce the ordinance to add a ballot measure to the November 5, 2024 General Municipal Election regarding an increase to the Transient Occupancy Tax (TOT).**

Town Manager Rob Patterson outlined the information in the staff report. There was discussion among members of Council and staff.

PUBLIC COMMENT:

Brent Truax, Chair of the Mammoth Lakes Chamber of Commerce Board, said that the Chamber supported a 2% special tax dedicated to affordable housing initiatives.

John Morris, Chair of the Lodging Association, said that he was concerned that this tax would not pass as a general tax this fall. He said he would support whatever Council decided.

Moved by Councilmember John Wentworth  
Seconded by Mayor Pro Tem Chris Bubser

Adopt the resolution with amended language as presented ordering the submission to the qualified electors of the Town a certain measure relating to a two percent increase in the Transient Occupancy Tax rate at the General Municipal Election to be held on Tuesday, November 5, 2024. Waive the reading and introduce by title only the ordinance increasing the Transient Occupancy Tax to Fifteen Percent. Adopt the resolution setting priorities for filing a written argument regarding a Town measure and directing the Town Attorney to prepare an impartial analysis.

For (5): Mayor Bill Sauser, Mayor Pro Tem Chris Bubser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Carried (5 to 0)

**8.4 Consider approval of the program guidelines for the Lease to Locals program.**

Community and Economic Development Director Nolan Bobroff outlined the information in the staff report. There was discussion among members of Council and staff.

PUBLIC COMMENT:

John Morris, Chair of the Lodging Association, spoke in support of the program and outlined his concerns with the guidelines.

Moved by Mayor Pro Tem Chris Bubser  
Seconded by Councilmember Sarah Rea

Adopt the resolution approving the program guidelines for the Lease to Locals program.

For (5): Mayor Bill Sauser, Mayor Pro Tem Chris Bubser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Carried (5 to 0)

**9. COUNCILMEMBER REPORTS**

Councilmember Wentworth attended the Great Basin Unified Air Pollution Control District meeting.

Mayor Sauser thanked the community for the Fourth of July Parade. He announced that he had pulled papers to run for Town Council.

**10. CLOSED SESSION**

**10.1 Pursuant to Government Code Section 54957, the Council will hold a conference to consider evaluation of a public employee: Town Manager.**

At 6:47 p.m. the Mayor announced that the Council would be entering into closed session for the purposes as stated in the agenda.

**11. ANNOUNCEMENT OF ACTION TAKEN AFTER CLOSED SESSION**

The Council reconvened from closed session at 7:07 p.m. and announced that there was no reportable action taken.

**12. ADJOURNMENT**

The Council adjourned the meeting at 7:07 p.m.

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Jamie Gray, Town Clerk



## Mammoth Lakes Town Council Agenda Action Sheet

**Title:** Waive the reading and adopt by title only the ordinance of the People of the Town of Mammoth Lakes amending Section 3.12.040 of the Mammoth Lakes Municipal Code increasing the rate of the Town's Transient Occupancy Tax from thirteen percent to fifteen per

**Council Meeting Date:** 8/7/2024

**Prepared by:** Jamie Gray, Town Clerk

**Recommended Motion:** Waive the reading and adopt by title only the ordinance of the People of the Town of Mammoth Lakes amending Section 3.12.040 of the Mammoth Lakes Municipal Code increasing the rate of the Town's Transient Occupancy Tax from thirteen percent to fifteen per

**Summary:** On July 17, 2024, the Town Council introduced the attached ordinance by a unanimous vote of 5-0. Next the ordinance must be adopted by the Town Council. Finally, the voters of the Town of Mammoth Lakes must approve the measure by a majority (50% +1) on the November 4, 2024, ballot in order for the ordinance to take effect on January 1, 2025 for a period of ten years.

The measure adopted reads as follows: To support general town services — without increasing taxes on Mammoth Lakes residents — such as providing affordable workforce housing through the Town's Housing Now! Program, supporting public safety, enhancing disaster preparedness, repairing roads, improving recreation amenities and supporting snow removal, shall the Town of Mammoth Lakes' measure increasing the transient occupancy tax by 2% be adopted, generating approximately \$4,000,000 annually for 10-years, paid only by hotel and short- term rental guests, with annual audits and all funds staying local?

**ORDINANCE NO. 24-**

**AN ORDINANCE OF THE PEOPLE OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, AMENDING SECTION 3.12.040 OF THE MAMMOTH LAKES MUNICIPAL CODE INCREASING THE RATE OF THE TOWN'S TRANSIENT OCCUPANCY TAX FROM THIRTEEN PERCENT TO FIFTEEN PERCENT**

THE PEOPLE OF THE TOWN OF MAMMOTH LAKES DO ORDAIN AS FOLLOWS:

Section 1: Pursuant to California Revenue and Taxation Code Section 7280, subject to the approval of a majority of the voters of the Town of Mammoth Lakes at the Municipal Election of November 5, 2024, effective January 1, 2025, the Transient Occupancy Tax Rate for the Town of Mammoth Lakes shall be fifteen percent.

Section 2: Pursuant to California Revenue and Taxation Code Section 7280, subject to the approval of a majority of the voters of the Town of Mammoth Lakes at the Municipal Election of November 5, 2024, effective January 1, 2025, Section 3.12.040 of the Town of Mammoth Lakes Municipal Code shall be amended to read, in its entirety, as follows:

3.12.040 Tax Imposed. For the privilege of occupancy of any transient occupancy facility, each transient is subject to and shall pay a tax in the amount of fifteen percent of the rent charged by the operator. The tax constitutes a debt owed by the transient to the Town which is extinguished only by payment to the operator or to the tax collector. The transient shall pay the tax to the operator of the transient occupancy facility at the time the rent is paid. If the rent is paid in installments, the unpaid tax shall be paid to the operator at the rate of fifteen percent. If for any reason the tax due is not paid to the operator of the transient occupancy facility, the tax collector may require that such tax be paid by the transient to the tax collector.

Section 3: Effective on January 1, 2035, Section 3.12.040 of the Town of Mammoth Lakes Municipal Code shall be amended to read, in its entirety, as follows:

3.12.040 Tax Imposed. For the privilege of occupancy of any transient occupancy facility, each transient is subject to and shall pay a tax in the amount of thirteen percent of the rent charged by the operator. The tax constitutes a debt owed by the transient to the Town which is extinguished only by payment to the operator or to the tax collector. The transient shall pay the tax to the operator of the transient occupancy facility at the time the rent is paid. If the rent is paid in installments, the unpaid tax shall be paid to the operator at the rate of thirteen percent. If for any reason the tax due is not paid to the operator of the transient occupancy facility, the tax collector may require that such tax be paid by the transient to the tax collector.

Section 4: This ordinance shall constitute voter approval pursuant to Proposition 62, Proposition 218, and any and all other voter approval requirements. All tax revenue shall be deposited into the Town's General Fund and expended for general governmental purposes.

Section 5: Pursuant to California Constitution Article XIII C §2(b) and California Elections Code Section 9222, this Ordinance shall take effect only if approved by a majority of the eligible voters of the Town of Mammoth Lakes voting at the Municipal Election to be held on November 5, 2024, and shall become effective as of January 1, 2025.

Section 6: The Mayor is hereby authorized to attest to the adoption of this Ordinance by the people voting thereon on November 5, 2024, by signing where indicated below.

I hereby certify that the foregoing Ordinance was PASSED, APPROVED, AND ADOPTED by the People of the Town of Mammoth Lakes on the 5th day of November 2024.

\_\_\_\_\_  
BILL SAUSER, Mayor

ATTEST:

\_\_\_\_\_  
JAMIE GRAY, Town Clerk

# Mammoth Lakes Town Council Agenda Action Sheet

**Title:** Waive the Reading and Adopt by Title Only the Ordinance Renewing the Town's Military Use Policy for 2024.

**Council Meeting Date:** 8/7/2024

**Prepared by:** Dan Casabian, Chief of Police / Andrew Morris, Town Attorney

**Recommended Motion:** The Mammoth Lakes Police Department recommends Town Council waive the reading and adopt by title only the Ordinance renewing the Military Equipment Use Policy Pursuant to Government Code Section 7071.

**Summary:** On September 30, 2021, the Governor of the State of California approved Assembly Bill 481 requiring law enforcement agencies to obtain approval from the applicable governing body (Town Council) to use any equipment defined as military equipment by AB 481 by adopting a military equipment use policy. AB 481 declares the public has a right to know about any funding, acquisition, or use of military equipment as well as a right to participate in the decision to fund, acquire, or use such equipment. The Mammoth Lakes Police Department is committed to adopting internal processes related to the funding, acquisition, and use of defined military equipment as codified by Government Code sections § 7070, § 7071, and § 7072, which can be found here: [https://leginfo.legislature.ca.gov/faces/codes\\_displayText.xhtml?lawCode=GOV&division=7.&title=1.&part=&chapter=12.8.&article=](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=GOV&division=7.&title=1.&part=&chapter=12.8.&article=)

AB 481 outlines fifteen categories of equipment that is defined as “military equipment,” ranging from remote piloted drone or robotic equipment to simunition firearms used only for training purposes. Of these fifteen categories or equipment, the Mammoth Lakes Police Department acquires and has available for use three of the fifteen categories of equipment – two of the three categories of equipment are primarily or solely used for wildlife diversion (Pepperball Launcher and Munitions, Bean-Bag Shotguns and Rounds, Rubber Slugs). The third category of equipment the Mammoth Lakes Police Department has is an unarmed drone.

**ATTACHMENTS:**

*Ordinance Military Equipment 2024*

*Annual Report of Military Equipment Use 2024*

*MLPD Military Equipment Policy 706*

**ORDINANCE 2024-**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, COUNTY OF MONO, STATE OF CALIFORNIA, RENEWING THE TOWN'S MILITARY EQUIPMENT USE POLICY PURSUANT TO GOVERNMENT CODE SECTION 7071 (AB 481)**

**WHEREAS**, Assembly Bill 481 enacted Government Code Sections 7070-7073, establishing certain requirements pertaining to the acquisition and use of "military equipment" by California law enforcement agencies; and

**WHEREAS**, Government Code Section 7070 defines "military equipment" as consisting of 15 categories of items, most of which the Mammoth Lakes Police Department does not have, has never had, and is not likely to have in the foreseeable future (such as tracked armored vehicles or armed aircraft); and

**WHEREAS**, the Mammoth Lakes Police Department does have an unarmed drone with camera, pepperball launcher and munitions, beanbag shotguns and rounds and rubber slugs used for non-lethal wildlife diversion, which are defined as "military equipment" under Government Code Section 7070; and

**WHEREAS**, Government Code Section 7071 requires the Town Council to adopt by ordinance a "military equipment use policy" in order for the Mammoth Lakes Police Department to, among other things, use its existing "military equipment", acquire new "military equipment" (including replacements for expired or worn out existing equipment), or collaborating with any other law enforcement agency (such as an agency with a mutual aid agreement with the Mammoth Lakes Police Department) that might use "military equipment" in Mammoth Lakes; and

**WHEREAS**, a military equipment use policy has been available on the Mammoth Lakes Police Department's website prior to the reading of this ordinance, pursuant to Government Code Section 7071(b); and

**WHEREAS**, the Town Council held a public hearing in connection with the adoption of this ordinance and has considered this ordinance at an open session at a regular Town Council meeting and provided for public comment in accordance with Government Code Section 54950 et seq, pursuant to Government Code Section 7071(c).

*The Town Council of the Town of Mammoth Lakes Does Ordain as Follows:*

**Section 1.** The recitals above are incorporated herein.

**Section 2.** Pursuant to California Government Code Section 7071(d), the Town Council finds and determines as follows, with respect to Policy 706 – Military Equipment Funding, Acquisition, and Use Policy attached hereto as Exhibit "A" and incorporated herein by reference ("the Policy"):

- (A) The military equipment listed in the table in the Policy is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
- (B) The Policy will safeguard the public's welfare, safety, civil rights, and civil liberties.
- (C) When and if replacement items are purchased for the items of military equipment listed in the table in the Policy, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.

- (D) Prior use by the Mammoth Lakes Police Department of items now classified as “military equipment” by Government Code Section 7070 complied with the military equipment use policy that was in effect at the time.

**Section 3.** The Town Council’s previous adoption of the Policy, including the table attached thereto, is hereby renewed. The Policy, as it may be amended from time to time, shall be made available on the Mammoth Lakes Police Department’s website for as long as the Mammoth Lakes Police Department has any military equipment available for use.

**Section 4.** The Town Council’s previous ordinance authorizing the use of “military equipment” is hereby renewed. Pursuant to Government Code Section 7071(e), Town staff are directed to bring this ordinance to the Town Council for review “at least annually” so that the Town Council may vote on whether to renew the ordinance and determine whether each type of military equipment has complied with the standards of approval set forth herein and in Government Code Section 7071(d).

**Section 5.** Mammoth Lakes Police Department staff are directed to submit to the Town Council an annual military equipment report for each type of military equipment approved by the Town Council, and to make each such report available on the Mammoth Lakes Police Department website for as long as military equipment is available for use. Each report shall contain the information required by Government Code Section 7072(a). Mammoth Lakes Police Department staff are further directed to hold an annual community engagement meeting pursuant to Government Code Section 7072(b), within 30 days of submitting and releasing the annual military equipment report.

**Section 6.** If any provision of this ordinance or the application thereof to any person or circumstances is held by a court of competent jurisdiction to be invalid, such invalidity shall not affect other provisions or applications, and to this end the provisions of this ordinance are declared to be severable.

**Section 7.** The Town Clerk is hereby directed to publish this ordinance or a summary thereof in accordance with the law.

The foregoing ordinance was introduced at a regular meeting of the Mammoth Lakes Town Council held on the 17<sup>th</sup> day of July, 2024, and adopted at a regular meeting of the Mammoth Lakes Town Council, on the 7<sup>th</sup> day of August, 2024.

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BILL SAUSER, Mayor

ATTEST:

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JAMIE GRAY, Town Clerk

## **MLPD Military Equipment Use Annual Update 2024**

Assembly Bill 481 enacted Government Code Sections 7070-7073, establishing certain requirements pertaining to the acquisition and use of “military equipment” by California law enforcement agencies. This code defines “military equipment” as consisting of 15 categories of items, most of which the Mammoth Lakes Police Department (MLPD) does not have, has never had, and is not likely to have in the foreseeable future (such as tracked armored vehicles or armed aircraft).

The Mammoth Lakes Police Department owns pepperball launchers and munitions, beanbag shotguns and rounds, and rubber slugs which are defined as “military equipment” under Code Section 7070. All these items were used for non-lethal wildlife diversion. The department responded to 85 bear-related calls for service from July 1, 2023, to June 30, 2024. Wildlife diversion tactics are used on these calls to condition bears away from problem areas such as campgrounds and residences where they have become accustomed to gaining an easy meal.

MLPD also owns one unarmed drone with camera known as an Unmanned Aircraft System (UAS). The UAS was deployed in 3 operations from July 1, 2023, to June 30, 2024. The 1<sup>st</sup> operation included assisting the Mono County Sheriff’s Office and the U.S. Forest Service in locating and arresting a suspect involved in making criminal threats involving a firearm. The 2<sup>nd</sup> operation involved assisting the Mammoth Lakes Fire Department and the Mono County Sheriff’s Search and Rescue Team with locating a subject that was stuck on a cliff above Twin Lakes. The 3<sup>rd</sup> operation was attempting to locate a suspect that fled along Mammoth Creek.

As of June 30, 2024, MLPD has received no complaints or concerns regarding our use of the military equipment. Additionally, the department has had no internal audits or violations of the military equipment use policy.

The total annual cost for each type of military equipment is detailed on the graph below. Funds to purchase additional pepperball munitions, shotgun bean-bag rounds, and rubber slug rounds are allocated from the Town of Mammoth Lakes Annual Budget under the Mammoth Lakes Police Department’s Firearms account. Annual maintenance on pepperball launchers, bean-bag shotguns, and UAS are covered by the Contractual Services account. The quantity possessed and the quantity sought for each type of military equipment in the next year is also detailed on the graph below.

## AB481 Military Equipment Inventory 2024

DESCRIPTION (Military Item Per AB 481)	QUANTITY (Sought or Possessed)	CAPABILITIES	EXPECTED LIFESPAN	PRODUCT DESCRIPTION (MANUFACTURER)	PURPOSE (AUTHORIZED USE)	FISCAL IMPACT (INITIAL & YEARLY)	LEGAL RULES	TRAINING (REQUIREMENTS)	COMPLIANCE (OVERSIGHT)	COMPLAINT PROCEDURE
<b>Pepperball Launcher</b>	Existing: 3	Less Lethal Force Option	5-8 Years	Pepperball Inc.	Less Lethal force Compliance  Wildlife Diversion	Initial: N/A  Yearly: \$200 (Maintenance)	835a PC & Federal and State Case Law	California Peace Officers Standards & Training Certified Less Lethal Instructor led Training	Use of Force Review, Internal Affairs Investigation - Policy 1010	MLPD Policy 1010
<b>Pepperball Munitions</b>	Existing: 100  Sought: 750	Less Lethal Force Option	3 Years	Pepperball Inc.	Less Lethal force Compliance  Wildlife Diversion	Initial: \$1290 (Re-Stock)  Yearly: N/A	835a PC & Federal and State Case Law	California Peace Officers Standards & Training Certified Less Lethal Instructor led Training	Use of Force Review, Internal Affairs Investigation - Policy 1010	MLPD Policy 1010
<b>Bean-Bag Shotguns</b>	Existing: 4	Less Lethal Force Option	30,000 Rounds	Remington	Less Lethal force Compliance  Wildlife Diversion	Initial: N/A  Yearly: \$250 Maintenance	835a PC & Federal and State Case Law	California Peace Officers Standards & Training Certified Less Lethal Instructor led Training	Use of Force Review, Internal Affairs Investigation - Policy 1010	MLPD Policy 1010
<b>Shotgun BeanBag Round</b>	Existing: 40  Sought: 100	Less Lethal Force Option	5 Years	Defense Technology Corporation	Less Lethal Force Compliance  Wildlife Diversion	Initial: \$500 (Re-Stock)  Yearly: N/A	835a PC & Federal and State Case Law	California Peace Officers Standards & Training Certified Less Lethal Instructor led Training	Use of Force Review, Internal Affairs Investigation - Policy 1010	MLPD Policy 1010
<b>Rubber Slugs Round</b>	Existing: 250  Sought: 500	Less Lethal Force Option	5 Years	Lightfield	Less Lethal Force Compliance  Wildlife Diversion	Initial: \$2500 (Re-Stock)  Yearly: N/A	835a PC & Federal and State Case Law	California Peace Officers Standards & Training Certified Less Lethal Instructor led Training	Use of Force Review, Internal Affairs Investigation - Policy 1010	MLPD Policy 1010
<b>DJI Matrice 30T (Drone)</b>	Existing: 1	Drone – Remote Piloted	2-5 Years	DJI Technologies	Enhance MLPD’s Mission of Protection of Lives and Property	Initial: \$N/A  Yearly: \$2,780	Federal Aviation Administration Regulations	Initial Pilot Training and Routine In-House Training	Team Supervisor Oversight / Monthly Reporting to Federal Aviation Administration	MLPD Policy 1010



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## Military Equipment

### 706.1 PURPOSE AND SCOPE

**State**

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

#### 706.1.1 DEFINITIONS

**State**

Definitions related to this policy include (Government Code § 7070):

**Governing body** – The elected or appointed body that oversees the Department.

**Military equipment** – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

# Mammoth Lakes Police Department

Mammoth Lakes PD Policy Manual

## *Military Equipment*

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### **706.2 POLICY**

It is the policy of the Mammoth Lakes Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

### **706.3 MILITARY EQUIPMENT COORDINATOR**

The Chief of Police shall designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Mammoth Lakes Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
  1. Publicizing the details of the meeting.
  2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

### **706.4 MILITARY EQUIPMENT INVENTORY**

The following constitutes a list of qualifying equipment for the Department:

[See attachment: AB481 Military Equipment Inventory.pdf](#)

### **706.5 APPROVAL**

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior

# Mammoth Lakes Police Department

Mammoth Lakes PD Policy Manual

## *Military Equipment*

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to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

### **706.6 COORDINATION WITH OTHER JURISDICTIONS**

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

### **706.7 ANNUAL REPORT**

Upon approval of a military equipment policy, the Chief of Police or the authorized designee shall submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee shall also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

### **706.8 COMMUNITY ENGAGEMENT**

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

## TOWN COUNCIL STAFF REPORT

Title: Authorize execution of contract change order with Gray's Grasshopper, Inc. for Main St. Landscaping project Phase 1

Meeting Date: August 7, 2024

Prepared by: Riley Griesenbeck, Facilities and Asset Manager

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### **RECOMMENDATION:**

Staff recommends Town Council:

- Authorize Contract Change Order #3 for Main Street Landscaping Phase 1 in the amount of \$170,144.70.

### **BACKGROUND:**

The Main Street Landscaping project includes installation of irrigation facilities, light earthwork, and in-ground planting of native drought-tolerant trees and plants on both sides of Main Street between Mountain Boulevard to just east of the Main Street-Old Mammoth Road intersection. New irrigation lines will use sleeves installed underneath sidewalk and Frontage Road asphalt during the Main Street Sidewalk projects. The project plans were completed in 2022 and were split into two phases based on available funding

### **ANALYSIS:**

Given the difficulty in finding a Contractor to perform phase 1 of this work and the added cost-effectiveness of grouping phase 1 & phase 2 of this project together, Staff is looking to add the work originally in Phase 2 of this project to the Phase 1 contract. As stated above, the project was initially divided into two phases due to available funding. However, on March 20<sup>th</sup>, 2024, Council allocated \$465,000 to bring the total project funding to \$715,000 and this phased division is no longer necessary from a budgetary standpoint. The "Discovery" portion of this project has been completed and Staff and the Contractor are confident that no further costs will be incurred after the execution of this change order.

### **FINANCIAL CONSIDERATIONS:**

On March 20, 2024, Town Council authorized \$465,000 (FD 100 – General Fund) be allocated to the Main Street Landscaping capital project (Phase I and II) in the FY 2023-24 second quarter budget adjustment. This project is fully funded at \$715,000 and no additional fund requests are necessary. This project will be accounted for in the Capital Improvement Department (531) of FD 300 – Capital Projects.

**ENVIRONMENTAL CONSIDERATIONS:**

The project is categorically exempt from CEQA under California Code of Regulations Section 15304.b. Minor Alterations to Land.

In addition, Town Staff will continue to work closely with the Community and Economic Development Department Planning Division and Mammoth Community Water District (MCWD) to ensure that all plantings and irrigation systems comply with the Town's Water Efficient Landscaping Ordinance (WELO) and all current and projected water use restrictions.

## TOWN COUNCIL STAFF REPORT

Title: Authorize execution of contract change orders with H.B. Restoration, Inc. for the Facilities Exterior Painting Project FAC 24-001

Meeting Date: August 7, 2024

Prepared by: Riley Griesenbeck, Facilities and Asset Manager

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### **RECOMMENDATION:**

Staff recommends Town Council:

- Authorize additional contract change orders, in excess of previously approved contract contingency amount, for repairs to facilities in an amount not to exceed \$40,000.

### **BACKGROUND:**

At the June 5<sup>th</sup>, 2024 Town Council meeting, Council awarded the contract for the Facilities Exterior Painting Project to H.B. Restoration, Inc. This project included the repainting of 21 buildings operated by the Town of Mammoth Lakes with a single, cohesive color scheme, except certain buildings with purposefully unique existing colors. Colors were selected through input from the entire Town staff to blend with our forest aesthetic. Public entrance doors will be painted the Town blue to provide cohesion across all Town-owned structures.

During the early stages of this project, Staff and the Contractor agreed that a number of the buildings to be painted have maintenance needs that should be addressed prior to painting. These repairs include removal and replacement of fascia board at the Whitmore Pool, Pickleball Maintenance Building, and various repairs to the Mammoth Lakes Tourism building.

### **ANALYSIS:**

Staff has been aware of the needed repairs to these structures but has not had the time to complete repairs. The Contractor, H.B. Restoration, Inc. is willing and able to perform non-structural repairs to Town structures. The Contractor has already completed fascia repairs and replacement at the Whitmore Pool and Staff is satisfied with the quality and cost of the work; however, additional repairs will cost more than the 10% contract contingency (\$8,500) authorized by Town Council during its June 5<sup>th</sup> meeting. The Contractor performing this work will allow maintenance staff to focus on other critical infrastructure needs this summer.

**FINANCIAL CONSIDERATIONS:**

Town Council authorized a total of \$580,000 in one-time funds from FD100 – General Fund for facility repairs, painting, and fence repairs as part of the FY22-23 Fourth Quarter Budget Amendment. To date, Town Council has allocated \$183,311.27 to fund the Facilities Exterior Painting and the Chain Link Fence Repair projects, leaving a balance of \$396,688.73 remaining from the one-time facility repairs funds. Staff recommend allocating an additional \$40,000 from the one-time facility repairs funds set aside to fully fund the additional contract change orders on the Facilities Exterior Painting project.

Report Criteria:  
 Report type: Invoice detail  
 Check.Type = {<>} "Adjustment"

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
<b>ALEX PRINTING</b>								
07/10/2024	111317	57134	2976	ALEX PRINTING	100-416-42002	CORRECTION NOTICE	116.20	07/24
07/10/2024	111317	57135	2976	ALEX PRINTING	100-416-42002	BUSINESS CARDS	87.00	07/24
Total ALEX PRINTING:							<u>203.20</u>	
<b>ALPINE PAINT</b>								
07/10/2024	71024100	M0262534	5517	ALPINE PAINT	210-450-42025	PAINT/SUPPLIES	78.52	07/24
07/10/2024	71024100	M0262536	5517	ALPINE PAINT	210-450-42025	PAINT/SUPPLIES	29.47	07/24
07/10/2024	71024100	M0262604	5517	ALPINE PAINT	210-450-42025	PAINT/SUPPLIES	29.93	07/24
Total ALPINE PAINT:							<u>78.98</u>	
<b>AMERIGAS</b>								
07/10/2024	111318	3165857720/20	6982	AMERIGAS	100-464-43404	06/24-TAVERN A3	65.04	07/24
Total AMERIGAS:							<u>65.04</u>	
<b>ASCAP</b>								
07/10/2024	111319	500752654/202	10288	ASCAP	100-416-42030	MUSIC LICENSE	438.67	07/24
Total ASCAP:							<u>438.67</u>	
<b>ASCENT ENVIRONMENTAL, INC.</b>								
07/10/2024	71024101	20210079.01-3	19114	ASCENT ENVIRONME	100-440-43031	MAY 2024	14,182.87	07/24
Total ASCENT ENVIRONMENTAL, INC.:							<u>14,182.87</u>	
<b>BIGWOOD OWNERS' ASSOC.</b>								
07/10/2024	111320	JULY 2024 UNI	19470	BIGWOOD OWNERS' A	100-464-43404	17861613 UNIT 101 JUL	534.24	07/24
Total BIGWOOD OWNERS' ASSOC.:							<u>534.24</u>	
<b>BISHOP AUTOMOTIVE CENTER</b>								
07/10/2024	71024102	1-72068	18309	BISHOP AUTOMOTIVE	910-000-13003	PARTS	2,094.56	07/24
07/10/2024	71024102	1-72200	18309	BISHOP AUTOMOTIVE	910-000-13003	PARTS	2,094.56	07/24
07/10/2024	71024102	1-72535	18309	BISHOP AUTOMOTIVE	910-000-13003	PARTS	1,002.57	07/24
Total BISHOP AUTOMOTIVE CENTER:							<u>1,002.57</u>	
<b>BUSWEST</b>								
07/10/2024	111321	XA410051357:	7396	BUSWEST	910-000-13003	PARTS	577.29	07/24
Total BUSWEST:							<u>577.29</u>	
<b>COLANTUONO, HIGHSMITH &amp; WHATLEY, PC</b>								
07/10/2024	71024103	59774	18736	COLANTUONO, HIGHS	100-480-43031	MARCH 2024	3,084.00	07/24
07/10/2024	71024103	60305	18736	COLANTUONO, HIGHS	100-480-43031	APRIL 2024	3,372.00	07/24
Total COLANTUONO, HIGHSMITH & WHATLEY, PC:							<u>6,456.00</u>	
<b>CREATIVE IMAGE EMBROIDERY</b>								
07/10/2024	111322	27623	6087	CREATIVE IMAGE EMB	100-438-42006	UNIFORM	146.54	07/24





Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total CREATIVE IMAGE EMBROIDERY:							146.54	
<b>DEAN'S PLUMBING &amp; HEATING, INC.</b>								
07/10/2024	111323	56994	2410	DEAN'S PLUMBING &	210-450-43031	BOILER	2,352.82	07/24
Total DEAN'S PLUMBING & HEATING, INC.:							2,352.82	
<b>DESIGNS UNLIMITED SCREEN PRINTS</b>								
07/10/2024	111324	919328	63	DESIGNS UNLIMITED	100-413-42030	PRINTING	240.00	07/24
Total DESIGNS UNLIMITED SCREEN PRINTS:							240.00	
<b>DIY HOME CENTER</b>								
07/10/2024	111325	134469	5476	DIY HOME CENTER	210-450-45224	MAINT SUPPLIES	55.45	07/24
07/10/2024	111325	134487	5476	DIY HOME CENTER	210-450-45224	MAINT SUPPLIES	32.51	07/24
07/10/2024	111325	134515	5476	DIY HOME CENTER	100-434-45080	MAINT SUPPLIES	11.63	07/24
07/10/2024	111325	134531	5476	DIY HOME CENTER	100-438-42003	MAINT SUPPLIES	41.69	07/24
07/10/2024	111325	134532	5476	DIY HOME CENTER	215-511-42007	MAINT SUPPLIES	6.29	07/24
07/10/2024	111325	134800	5476	DIY HOME CENTER	210-450-42022	MAINT SUPPLIES	8.21	07/24
07/10/2024	111325	135026	5476	DIY HOME CENTER	100-438-42007	MAINT SUPPLIES	13.57	07/24
Total DIY HOME CENTER:							169.35	
<b>DOOLEY ENTERPRISES, INC</b>								
07/10/2024	111326	68018	10803	DOOLEY ENTERPRISE	100-420-46450	FIREARM	4,246.81	07/24
07/10/2024	111326	68019	10803	DOOLEY ENTERPRISE	100-420-46450	FIREARM	2,052.64	07/24
Total DOOLEY ENTERPRISES, INC:							6,299.45	
<b>EASTERN SIERRA ARTS ALLIANCE</b>								
07/10/2024	111327	2024/25	18928	EASTERN SIERRA ART	217-513-43031	MEASURE U FUNDING	40,000.00	07/24
Total EASTERN SIERRA ARTS ALLIANCE:							40,000.00	
<b>EL SOL DE LA SIERRA</b>								
07/10/2024	111328	00003627	7831	EL SOL DE LA SIERRA	100-413-43130	MAY 2024-DYK	418.32	07/24
Total EL SOL DE LA SIERRA:							418.32	
<b>ENNIS-FLINT, INC</b>								
07/10/2024	111329	462599	19019	ENNIS-FLINT, INC	210-450-42025	STENCIL GUARD	460.12	07/24
Total ENNIS-FLINT, INC:							460.12	
<b>HIGH COUNTRY LUMBER</b>								
07/10/2024	111330	048771	830	HIGH COUNTRY LUMB	215-511-42007	MAINT SUPPLIES	15.07	07/24
07/10/2024	111330	53799	830	HIGH COUNTRY LUMB	215-511-42007	MAINT SUPPLIES	17.23	07/24
07/10/2024	111330	56222	830	HIGH COUNTRY LUMB	215-511-42007	MAINT SUPPLIES	28.55	07/24
07/10/2024	111330	56496	830	HIGH COUNTRY LUMB	215-511-42007	MAINT SUPPLIES	48.48	07/24
07/10/2024	111330	57089	830	HIGH COUNTRY LUMB	220-471-42007	MAINT SUPPLIES	49.09	07/24
07/10/2024	111330	57288	830	HIGH COUNTRY LUMB	210-452-42022	MAINT SUPPLIES	56.19	07/24
Total HIGH COUNTRY LUMBER:							214.61	
<b>KIMBALL-MIDWEST</b>								
07/10/2024	111331	102367868	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	1,755.06	07/24


Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total KIMBALL-MIDWEST:							1,755.06	
<b>LUTTRELL HOLDINGS IIM LLC</b>								
07/10/2024	71024104	3185	19462	LUTTRELL HOLDINGS	100-442-43031	06/16/24-L APODACA	912.00	07/24
Total LUTTRELL HOLDINGS IIM LLC:							912.00	
<b>MAMMOTH BUSINESS ESSENTIALS</b>								
07/10/2024	111332	10742	18730	MAMMOTH BUSINESS	100-416-42002	NAMEPLATES	124.45	07/24
Total MAMMOTH BUSINESS ESSENTIALS:							124.45	
<b>MAMMOTH DISPOSAL, INC.</b>								
07/10/2024	111333	1285388U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-WHITMORE BAL	1,093.48	07/24
07/10/2024	111333	1285416U014	94	MAMMOTH DISPOSAL,	205-490-43404	06/24-AIRPORT	1,460.22	07/24
07/10/2024	111333	1285418U014	94	MAMMOTH DISPOSAL,	205-490-43404	06/24-PWM	3,057.61	07/24
07/10/2024	111333	1285426U014	94	MAMMOTH DISPOSAL,	205-490-43404	06/24-WHITMORE BAL	327.41	07/24
07/10/2024	111333	1285429U014	94	MAMMOTH DISPOSAL,	205-490-43404	06/24-SDY RST PARK -	761.66	07/24
07/10/2024	111333	1285484U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-SDY RST PARK -	546.74	07/24
07/10/2024	111333	1285526U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-HORSESHOE LA	219.93	07/24
07/10/2024	111333	1285582U014	94	MAMMOTH DISPOSAL,	205-490-43404	06/24-PD	487.92	07/24
07/10/2024	111333	1285639U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-LAKE MAMIE VIS	389.90	07/24
07/10/2024	111333	1285663U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-LAKE GEORGE -	389.90	07/24
07/10/2024	111333	1285857U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-LAKE MAMIE - T	348.59	07/24
07/10/2024	111333	1285933U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-LAKE GEORGE -	348.59	07/24
07/10/2024	111333	1286108U014	94	MAMMOTH DISPOSAL,	205-490-43404	06/24-C CTR	617.53	07/24
07/10/2024	111333	1286406U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-HORSESHOE - T	389.90	07/24
07/10/2024	111333	1286407U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-LAKE MARY MAI	383.10	07/24
07/10/2024	111333	1286467U014	94	MAMMOTH DISPOSAL,	205-490-43404	06/24-CRC - TRASH SE	761.66	07/24
Total MAMMOTH DISPOSAL, INC.:							11,584.14	
<b>MAMMOTH LAKES CREATIVE</b>								
07/10/2024	71024105	1442	18437	MAMMOTH LAKES CR	100-413-43130	TAX	4,650.97	07/24
Total MAMMOTH LAKES CREATIVE:							4,650.97	
<b>MAMMOTH YOUTH HOCKEY</b>								
07/10/2024	111334	1205	10525	MAMMOTH YOUTH HO	858-436-42030	SHIPPING REIMB	1,895.00	07/24
Total MAMMOTH YOUTH HOCKEY:							1,895.00	
<b>MCMASTER-CARR SUPPLY COMPANY</b>								
07/10/2024	111335	28613818	272	MCMASTER-CARR SU	910-000-13003	PARTS	130.93	07/24
Total MCMASTER-CARR SUPPLY COMPANY:							130.93	
<b>MIKE'S CUSTOM FLOORING, INC.</b>								
07/10/2024	111336	06/27/24	19686	MIKE'S CUSTOM FLOO	300-531-43031	CRC RUBBER FLOORI	92,328.75	07/24
Total MIKE'S CUSTOM FLOORING, INC.:							92,328.75	
<b>MISSION LINEN SUPPLY, INC</b>								
07/10/2024	111337	521877108	6482	MISSION LINEN SUPPL	210-454-42006	UNIFORM	186.53	07/24
Total MISSION LINEN SUPPLY, INC:							186.53	

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
<b>MONO COUNTY HEALTH DEPT.</b>								
07/10/2024	111338	IN0017037	2922	MONO COUNTY HEAL	220-471-43110	AIRPORT WATER SYS	405.00	07/24
Total MONO COUNTY HEALTH DEPT.:							405.00	
<b>MONO COUNTY INFORMATION TECHNOLOGY</b>								
07/10/2024	111339	IT-TOML-CAD	10069	MONO COUNTY INFOR	100-418-45050	CADENCE TEAM INC.	6,030.00	07/24
Total MONO COUNTY INFORMATION TECHNOLOGY:							6,030.00	
<b>MOUNTAIN SHADOWS HOMEOWNERS' ASSOC</b>								
07/10/2024	111340	JULY 2024-D8	19168	MOUNTAIN SHADOWS	100-464-43404	MS17952 JULY 2024 U	363.45	07/24
Total MOUNTAIN SHADOWS HOMEOWNERS' ASSOC:							363.45	
<b>NBS GOVERNMENT FINANCE GROUP</b>								
07/10/2024	71024106	202406-2410	5991	NBS GOVERNMENT FI	854-531-43031	CFD 2001-1	2,443.98	07/24
07/10/2024	71024106	202406-2371	5991	NBS GOVERNMENT FI	862-450-43031	CFD 2023-1	1,018.00	07/24
07/10/2024	71024106	202406-2372	5991	NBS GOVERNMENT FI	856-450-43031	OMR BAD	1,948.92	07/24
07/10/2024	71024106	202406-2374	5991	NBS GOVERNMENT FI	857-450-43031	N VILLAGE-ZONE 1	2,022.79	07/24
07/10/2024	71024106	202406-2376	5991	NBS GOVERNMENT FI	860-475-43031	CFD 2013-3	924.95	07/24
07/10/2024	71024106	202406-2378	5991	NBS GOVERNMENT FI	853-450-43031	AD 93-4 MAINT THE BL	1,731.22	07/24
07/10/2024	71024106	202406-2401	5991	NBS GOVERNMENT FI	861-450-43031	MAMMOTH VIEW	907.07	07/24
07/10/2024	71024106	202406-2403	5991	NBS GOVERNMENT FI	858-436-43031	CFD 2004-01	1,030.00	07/24
07/10/2024	71024106	202406-2405	5991	NBS GOVERNMENT FI	859-460-43031	CFD 2005-01	295.12	07/24
07/10/2024	71024106	202406-2408	5991	NBS GOVERNMENT FI	850-450-43031	JUNIPER RIDGE	888.08	07/24
Total NBS GOVERNMENT FINANCE GROUP:							13,210.13	
<b>PELHAM, AMANDA</b>								
07/10/2024	111341	REIMB	18144	PELHAM, AMANDA	100-417-42030	MISC OFFICE EXPENS	42.97	07/24
Total PELHAM, AMANDA:							42.97	
<b>QUILL CORPORATION</b>								
07/10/2024	71024107	39196042	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	549.37	07/24
Total QUILL CORPORATION:							549.37	
<b>SAN BERNARDINO REGIONAL EMERGENCY TRAINI</b>								
07/10/2024	111342	24-200	7870	SAN BERNARDINO RE	220-471-43150	TRAINING	4,590.00	07/24
Total SAN BERNARDINO REGIONAL EMERGENCY TRAINI:							4,590.00	
<b>SIERRA GEOTECHNICAL SVCS.</b>								
07/10/2024	111343	310016	1876	SIERRA GEOTECHNIC	100-442-43031	FIELD INSPECTION	14,630.95	07/24
Total SIERRA GEOTECHNICAL SVCS.:							14,630.95	
<b>SILVER STATE INTERNATIONAL TRUCKS</b>								
07/10/2024	71024108	X201145892:01	35	SILVER STATE INTERN	910-000-13003	PARTS	1,260.15	07/24
Total SILVER STATE INTERNATIONAL TRUCKS:							1,260.15	
<b>STEVE'S AUTO &amp; TRUCK PARTS</b>								
07/10/2024	111344	110792	1221	STEVE'S AUTO & TRU	220-471-42007	GLOVES	88.19	07/24
07/10/2024	111344	111106	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	52.80	07/24
07/10/2024	111344	111479	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	71.12	07/24

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
07/10/2024	111344	111444	1221	STEVE'S AUTO & TRU	220-471-42007	PARTS	72.10	07/24
Total STEVE'S AUTO & TRUCK PARTS:							36.37	
<b>STOVER SEED COMPANY</b>								
07/10/2024	71024109	0913850	6240	STOVER SEED COMPA	100-438-45080	GRASS SEED	1,474.54	07/24
Total STOVER SEED COMPANY:							1,474.54	
<b>WESTERN NEVADA SUPPLY CO.</b>								
07/10/2024	71024110	11319724	155	WESTERN NEVADA SU	100-434-45080	MAINT SUPPLIES	291.55	07/24
07/10/2024	71024110	51319022	155	WESTERN NEVADA SU	100-434-45080	MAINT SUPPLIES	68.08	07/24
07/10/2024	71024110	51319025	155	WESTERN NEVADA SU	100-434-45080	MAINT SUPPLIES	146.65	07/24
07/10/2024	71024110	51319686	155	WESTERN NEVADA SU	100-434-45080	MAINT SUPPLIES	128.01	07/24
Total WESTERN NEVADA SUPPLY CO.:							634.29	
<b>WHITE CAP, L.P.</b>								
07/10/2024	111345	50027257690	19191	WHITE CAP, L.P.	210-452-42006	HARD HATS	1,226.02	07/24
07/10/2024	111345	50027266946	19191	WHITE CAP, L.P.	100-434-45080	MAINT SUPPLIES	943.26	07/24
07/10/2024	111345	50027305160	19191	WHITE CAP, L.P.	210-452-42025	CRACK SEALANT	6,012.45	07/24
Total WHITE CAP, L.P.:							8,181.73	
Grand Totals:							238,816.85	

Signature: NOLAN BOBROFF  Date 7-10-2024

Signature: JAMIE GRAY  Date 7/10/24

Signature: STEPHANIE TRUJILLO  Date 7/12/24

Report Criteria:  
 Report type: Invoice detail  
 Check.Type = {<>} "Adjustment"

Report Criteria:

Report type: Invoice detail  
 Check.Type = {<>} "Adjustment"

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
<b>ACEK9</b>								
07/25/2024	110901	290948	19657	ACEK9	100-420-43110	ANNUAL SVCS	140.00	07/24
07/25/2024	111408	290948 REISS	19657	ACEK9	100-420-43110	WATCH DOG SVCS	140.00	07/24
Total ACEK9:							<u>.00</u>	
<b>ALEX PRINTING</b>								
07/25/2024	111409	57147	2976	ALEX PRINTING	100-416-42002	BILLING SHEETS	1,348.33	07/24
07/25/2024	111409	57141	2976	ALEX PRINTING	100-416-42002	ENVELOPES	2,112.47	07/24
Total ALEX PRINTING:							<u>3,460.80</u>	
<b>ALLIANT INSURANCE SERVICES</b>								
07/25/2024	111410	2708608	7806	ALLIANT INSURANCE	100-416-43106	ACIP CRIME RENEWA	8,814.00	07/24
Total ALLIANT INSURANCE SERVICES:							<u>8,814.00</u>	
<b>AMAZON CAPITAL SERVICES</b>								
07/25/2024	111411	139D-W3VM-3	19234	AMAZON CAPITAL SER	100-420-42002	OFFICE SUPPLIES	162.42	07/24
Total AMAZON CAPITAL SERVICES:							<u>162.42</u>	
<b>AMERICAN SPORTS CONSTRUCTION, INC</b>								
07/25/2024	111412	PYMT 1 OF 2	19694	AMERICAN SPORTS C	300-531-43031	TURF REPAIR	20,985.00	07/24
Total AMERICAN SPORTS CONSTRUCTION, INC:							<u>20,985.00</u>	
<b>AMERIGAS</b>								
07/25/2024	111413	3165854428/20	6982	AMERIGAS	100-420-43404	06/24-PD	482.15	07/24
07/25/2024	111413	3165864235/20	6982	AMERIGAS	100-464-43404	06/24-550 MONO ST I1	32.09	07/24
07/25/2024	111413	3165884111/20	6982	AMERIGAS	100-416-43404	06/24-TOWN	452.32	07/24
07/25/2024	111413	3166024974/20	6982	AMERIGAS	858-436-43404	06/24-CRC	145.40	07/24
07/25/2024	111413	3166026705/20	6982	AMERIGAS	220-471-43404	06/24-HANGAR	13.22	07/24
07/25/2024	111413	3166091738/20	6982	AMERIGAS	100-438-43404	07/24-POOL	527.32	07/24
Total AMERIGAS:							<u>1,652.50</u>	
<b>ANDREW J. MORRIS,ATTORNEYAT LAW</b>								
07/25/2024	72524100	JUNE 2024	10439	ANDREW J. MORRIS,A	100-412-43031	06/24-GENERAL	11,142.50	07/24
Total ANDREW J. MORRIS,ATTORNEYAT LAW:							<u>11,142.50</u>	
<b>AT&amp;T DOJ LINE</b>								
07/25/2024	111414	21939996	18336	AT&T DOJ LINE	100-420-43031	JUNE 2024	874.44	07/24
Total AT&T DOJ LINE:							<u>874.44</u>	
<b>BOBCAT OF RENO</b>								
07/25/2024	111415	P41053	6344	BOBCAT OF RENO	910-000-13003	PARTS	726.76	07/24
07/25/2024	111415	P41104	6344	BOBCAT OF RENO	910-000-13003	PARTS	73.21	07/24
07/25/2024	111415	P41105	6344	BOBCAT OF RENO	910-000-13003	PARTS	476.60	07/24
Total BOBCAT OF RENO:							<u>1,276.57</u>	

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
<b>BRANDLEY ENGINEERING, INC.</b>								
07/25/2024	72524101	11152	3443	BRANDLEY ENGINEER	220-531-43031	JUNE 2024-MMH ARFF	4,875.00	07/24
07/25/2024	72524101	11161	3443	BRANDLEY ENGINEER	220-471-43031	JUNE 2024-MMH 2024	6,150.00	07/24
07/25/2024	72524101	11164	3443	BRANDLEY ENGINEER	220-531-43031	JUNE 2024-MMH ARFF	8,210.98	07/24
07/25/2024	72524101	11155	3443	BRANDLEY ENGINEER	220-531-43031	MAY-JUNE 2024 AWOS	675.00	07/24
07/25/2024	72524101	11160	3443	BRANDLEY ENGINEER	220-531-43031	JUNE 2024-MMH SAGE	2,475.00	07/24
Total BRANDLEY ENGINEERING, INC.:							<u>22,385.98</u>	
<b>BROWN'S SUPPLY, INC.</b>								
07/25/2024	111416	44014	41	BROWN'S SUPPLY, INC	910-000-13047	CERTIFIED WEIGHT	15.00	07/24
07/25/2024	111416	44240	41	BROWN'S SUPPLY, INC	910-000-13047	CERTIFIED WEIGHT	15.00	07/24
Total BROWN'S SUPPLY, INC.:							<u>30.00</u>	
<b>CADENCE TEAM INC.</b>								
07/25/2024	111417	4326	19689	CADENCE TEAM INC.	100-420-42030	COMPUTER MOUNT/5	2,996.00	07/24
Total CADENCE TEAM INC.:							<u>2,996.00</u>	
<b>CALIF JOINT POWERS INSURANCE AUTHORITY</b>								
07/25/2024	111418	PRIM02309	1468	CALIF JOINT POWERS	100-416-43106	FY24/25 WORKERS C	1,093,561.00	07/24
Total CALIF JOINT POWERS INSURANCE AUTHORITY:							<u>1,093,561.00</u>	
<b>CALIFORNIA DEPT. OF TAX &amp; FEE ADMIN.</b>								
07/25/2024	111419	057-425410 AP	144	CALIFORNIA DEPT. OF	910-000-13001	REVISED	438.00	07/24
07/25/2024	111419	JAN-MARCH 2	144	CALIFORNIA DEPT. OF	910-000-13001	057-425410 DIESEL	4,649.70	07/24
Total CALIFORNIA DEPT. OF TAX & FEE ADMIN.:							<u>5,087.70</u>	
<b>CALIFORNIA PARK &amp; RECREATION SOCIETY, IN</b>								
07/25/2024	111420	010680 2024/2	2651	CALIFORNIA PARK & R	100-432-43110	2024/25-MEMBERSHIP	555.00	07/24
Total CALIFORNIA PARK & RECREATION SOCIETY, IN:							<u>555.00</u>	
<b>CAL-VALLEY EQUIPMENT, INC</b>								
07/25/2024	111421	1313750	9082	CAL-VALLEY EQUIPME	910-000-13003	PARTS	220.95	07/24
Total CAL-VALLEY EQUIPMENT, INC:							<u>220.95</u>	
<b>CANON FINANCIAL SERVICES, INC</b>								
07/25/2024	72524102	33535595	19353	CANON FINANCIAL SE	100-416-46010	JULY 2024	2,504.16	07/24
Total CANON FINANCIAL SERVICES, INC:							<u>2,504.16</u>	
<b>CASELLE INC.</b>								
07/25/2024	111422	134205	10606	CASELLE INC.	100-418-45050	AUG 2024	3,583.00	07/24
Total CASELLE INC.:							<u>3,583.00</u>	
<b>CASHMAN EQUIPMENT CO.</b>								
07/25/2024	111423	INPS4057398	49	CASHMAN EQUIPMEN	910-000-13003	PARTS	339.27	07/24
07/25/2024	111423	INPS4065983	49	CASHMAN EQUIPMEN	910-000-13003	PARTS	2,869.29	07/24
Total CASHMAN EQUIPMENT CO.:							<u>3,208.56</u>	

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
<b>COLANTUONO, HIGHSMITH &amp; WHATLEY, PC</b>								
07/25/2024	72524103	60880	18736	COLANTUONO, HIGHS	100-480-43031	JUNE 2024	3,321.00	07/24
07/25/2024	72524103	60881	18736	COLANTUONO, HIGHS	100-480-43031	JUNE 2024	658.00	07/24
Total COLANTUONO, HIGHSMITH & WHATLEY, PC:							3,979.00	
<b>DAYSMART SOFTWARE</b>								
07/25/2024	111424	INV01238191	19303	DAYSMART SOFTWARE	100-432-43031	RECREATION SOFTW	502.85	07/24
Total DAYSMART SOFTWARE:							502.85	
<b>DEPT OF JUSTICE</b>								
07/25/2024	111425	738902	1775	DEPT OF JUSTICE	100-420-43156	MAY 2024 FINGERPRI	847.00	07/24
07/25/2024	111425	745879	1775	DEPT OF JUSTICE	100-417-43140	06/24-FINGERPRINT	544.00	07/24
Total DEPT OF JUSTICE:							1,391.00	
<b>DESIGNS UNLIMITED SCREEN PRINTS</b>								
07/25/2024	111426	28259	63	DESIGNS UNLIMITED	858-436-42006	UNIFORM	580.22	07/24
Total DESIGNS UNLIMITED SCREEN PRINTS:							580.22	
<b>DESSERT'D ORGANIC BAKE SHOP</b>								
07/25/2024	111427	40TH ANNIVE	18879	DESSERT'D ORGANIC	100-413-42030	40TH CUP CAKES	622.72	07/24
Total DESSERT'D ORGANIC BAKE SHOP:							622.72	
<b>DG CONSTRUCTION</b>								
07/25/2024	72524104	PROGRESS P	19427	DG CONSTRUCTION	300-531-43031	DOG PARK	99,437.57	07/24
Total DG CONSTRUCTION:							99,437.57	
<b>DIMAS, JESUS</b>								
07/25/2024	111428	07/07/24	18507	DIMAS, JESUS	210-450-42030	MEAL ALLOWANCE	161.00	07/24
Total DIMAS, JESUS:							161.00	
<b>DIY HOME CENTER</b>								
07/25/2024	111429	131628	5476	DIY HOME CENTER	100-420-42007	MAINT SUPPLIES	5.81	07/24
07/25/2024	111429	135247	5476	DIY HOME CENTER	220-471-42007	MAINT SUPPLIES	29.06	07/24
07/25/2024	111429	135543	5476	DIY HOME CENTER	210-450-42022	MAINT SUPPLIES	20.34	07/24
07/25/2024	111429	136028	5476	DIY HOME CENTER	220-471-42007	MAINT SUPPLIES	82.03	07/24
07/25/2024	111429	136099	5476	DIY HOME CENTER	100-420-42007	MAINT SUPPLIES	15.67	07/24
Total DIY HOME CENTER:							152.91	
<b>D-TAC K9</b>								
07/25/2024	111430	3221	19693	D-TAC K9	100-420-43150	POLICE DOG TRAININ	2,000.00	07/24
Total D-TAC K9:							2,000.00	
<b>EMBLEM ENTERPRISES, INC.</b>								
07/25/2024	111431	923935	4593	EMBLEM ENTERPRISE	100-420-42006	PATCH	141.36	07/24
Total EMBLEM ENTERPRISES, INC.:							141.36	
<b>FEDERAL EXPRESS CORP</b>								
07/25/2024	111432	8-557-49534	717	FEDERAL EXPRESS C	100-420-42005	SHIPPING CHGS	42.34	07/24

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total FEDERAL EXPRESS CORP:							42.34	
<b>FRONTIER COMMUNICATIONS</b>								
07/25/2024	111433	06/24-7493	10869	FRONTIER COMMUNIC	100-416-43404	06/24-TOWN	61.41	07/24
07/25/2024	111433	06/24-3636	10869	FRONTIER COMMUNIC	100-420-43404	06/24-PD	281.81	07/24
07/25/2024	111433	07/24-3825	10869	FRONTIER COMMUNIC	220-471-43404	07/24-AIRPORT	97.29	07/24
Total FRONTIER COMMUNICATIONS:							440.51	
<b>GRIMALDO, SANDRA</b>								
07/25/2024	111434	I240621232	19692	GRIMALDO, SANDRA	100-420-42006	UNIFORM PATCHES	30.00	07/24
Total GRIMALDO, SANDRA:							30.00	
<b>GROUND UP CLIMBING GUIDES, LLC</b>								
07/25/2024	111435	1301	18262	GROUND UP CLIMBIN	100-432-43031	CLIMBING CAMP	4,320.00	07/24
Total GROUND UP CLIMBING GUIDES, LLC:							4,320.00	
<b>H.D. INDUSTRIES, INC.</b>								
07/25/2024	111436	34896	5882	H.D. INDUSTRIES, INC.	210-450-45228	MAINT SUPPLIES	3,349.66	07/24
07/25/2024	111436	34964	5882	H.D. INDUSTRIES, INC.	210-450-45228	MAINT SUPPLIES	3,343.03	07/24
Total H.D. INDUSTRIES, INC.:							6,692.69	
<b>HEILMAN, JASON</b>								
07/25/2024	111437	07/08-07/10/24	18174	HEILMAN, JASON	100-420-43150	PER DIEM	183.00	07/24
Total HEILMAN, JASON:							183.00	
<b>HIGH COUNTRY LUMBER</b>								
07/25/2024	111438	506927	830	HIGH COUNTRY LUMB	220-471-42007	MAINT SUPPLIES	127.18	07/24
Total HIGH COUNTRY LUMBER:							127.18	
<b>HODGES, TOM</b>								
07/25/2024	111439	BP24-00219	19695	HODGES, TOM	001-000-10765	OVERPYMT	84.44	07/24
Total HODGES, TOM:							84.44	
<b>HORIZON CALIFORNIA PUBLICATIONS, INC.</b>								
07/25/2024	72524105	300339270	6100	HORIZON CALIFORNIA	100-413-43130	06/24-DYK	260.00	07/24
Total HORIZON CALIFORNIA PUBLICATIONS, INC.:							260.00	
<b>HOT CREEK AVIATION, LLC</b>								
07/25/2024	111440	3036	6335	HOT CREEK AVIATION,	220-471-42030	PARADE DECORATION	54.12	07/24
Total HOT CREEK AVIATION, LLC:							54.12	
<b>JET ICE LIMITED</b>								
07/25/2024	111441	127667	19421	JET ICE LIMITED	858-436-42007	SALES TAX	3,423.76	07/24
07/25/2024	111441	127697	19421	JET ICE LIMITED	858-436-42007	EASY-IN TEXTILE	1,649.85	07/24
Total JET ICE LIMITED:							5,073.61	





Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
<b>KIMBALL-MIDWEST</b>								
07/25/2024	111442	102372539	4812	KIMBALL-MIDWEST	910-456-46200	PARTS	12,812.38	07/24
07/25/2024	111442	102394576	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	374.16	07/24
Total KIMBALL-MIDWEST:							13,186.54	
<b>LINDE GAS &amp; EQUIPMENT INC.</b>								
07/25/2024	111443	44116361	19251	LINDE GAS & EQUIPM	210-454-43031	CYLINDER RENTAL	992.40	07/24
07/25/2024	111443	44116415	19251	LINDE GAS & EQUIPM	220-471-43031	CYLINDER RENTAL	148.86	07/24
Total LINDE GAS & EQUIPMENT INC.:							1,141.26	
<b>MAMMOTH BUSINESS ESSENTIALS</b>								
07/25/2024	111444	10642	18730	MAMMOTH BUSINESS	100-420-42005	MAILBOX SVCS	422.00	07/24
Total MAMMOTH BUSINESS ESSENTIALS:							422.00	
<b>MAMMOTH COMMUNITY WATER DISTRICT UTILIT</b>								
07/25/2024	111445	06/24-8765	97	MAMMOTH COMMUNI	100-464-43404	06/24-FOURPLEX	149.12	07/24
Total MAMMOTH COMMUNITY WATER DISTRICT UTILIT:							149.12	
<b>MAMMOTH DISPOSAL, INC.</b>								
07/25/2024	111446	1286152U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-LAKE MARY - TO	348.59	07/24
07/25/2024	111446	316	94	MAMMOTH DISPOSAL,	858-436-43031	FRIDGE	93.00	07/24
07/25/2024	111446	1292434U014	94	MAMMOTH DISPOSAL,	205-490-43404	05/24-AIRPORT - TRAS	1,460.22	07/24
07/25/2024	111446	1292436U014	94	MAMMOTH DISPOSAL,	205-490-43404	05/24-PWM - TRASH S	3,057.61	07/24
07/25/2024	111446	1292503U014	94	MAMMOTH DISPOSAL,	205-490-42030	06/24-SDY RST PARK -	155.98	07/24
07/25/2024	111446	1293156U014	94	MAMMOTH DISPOSAL,	205-490-43404	06/24-COMMUNITY CE	617.53	07/24
07/25/2024	111446	1293524U014	94	MAMMOTH DISPOSAL,	205-490-43404	06/24-CRC - TRASH SE	761.66	07/24
Total MAMMOTH DISPOSAL, INC.:							6,494.59	
<b>MAMMOTH LAKES CHAMBER OF COMMERCE</b>								
07/25/2024	72524106	4244	2279	MAMMOTH LAKES CH	100-420-43110	NON-PROFIT SUPPOR	165.00	07/24
Total MAMMOTH LAKES CHAMBER OF COMMERCE:							165.00	
<b>MAMMOTH LAKES TRAILS AND PUBLIC ACCESS</b>								
07/25/2024	72524107	054_08-10	7566	MAMMOTH LAKES TR	100-467-43031	CONTRACT_2324	10,178.25	07/24
Total MAMMOTH LAKES TRAILS AND PUBLIC ACCESS:							10,178.25	
<b>MAMMOTH PACIFIC ASSOCIATES</b>								
07/25/2024	72524108	PARCEL LOAN	19690	MAMMOTH PACIFIC A	245-445-43035	PARCEL LOAN AGREE	3,908,368.50	07/24
Total MAMMOTH PACIFIC ASSOCIATES:							3,908,368.50	
<b>MARZANO &amp; SONS</b>								
07/25/2024	111447	14666	2951	MARZANO & SONS	210-450-43031	CONCRETE BLOCKS	360.00	07/24
Total MARZANO & SONS:							360.00	
<b>MISSION LINEN SUPPLY, INC</b>								
07/25/2024	111448	521921363	6482	MISSION LINEN SUPPL	210-454-42006	UNIFORM	171.50	07/24
Total MISSION LINEN SUPPLY, INC:							171.50	

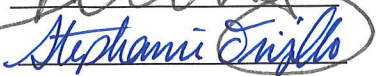
Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
<b>ODP BUSINESS SOLUTIONS, LLC</b>								
07/25/2024	111449	373014370001	19198	ODP BUSINESS SOLU	100-420-42002	OFFICE SUPPLIES	101.26	07/24
Total ODP BUSINESS SOLUTIONS, LLC:							101.26	
<b>ONWARD</b>								
07/25/2024	111450	10001596946	18118	ONWARD	100-418-43404	JULY2024	516.41	07/24
Total ONWARD:							516.41	
<b>OPTIMUM BUSINESS</b>								
07/25/2024	111451	07715-102041-	10002	OPTIMUM BUSINESS	210-456-43404	07/24-PWM	133.04	07/24
07/25/2024	111451	07715-653449-	10002	OPTIMUM BUSINESS	100-464-43404	07/24-TAVERN A3	125.31	07/24
Total OPTIMUM BUSINESS:							258.35	
<b>PARS</b>								
07/25/2024	110868	55339	6552	PARS	100-416-43031	02/24-SVCS	389.81-	07/24
07/25/2024	110868	55400	6552	PARS	100-420-43031	02/24-SVCS	800.00-	07/24
07/25/2024	111452	55339 REISSU	6552	PARS	100-416-43031	02/29-SVCS	389.81	07/24
07/25/2024	111452	55400 REISSU	6552	PARS	100-420-43031	02/24-SVCS	800.00	07/24
07/25/2024	111452	55891	6552	PARS	100-420-43031	05/24-SVCS	800.00	07/24
07/25/2024	111452	55972	6552	PARS	100-416-43031	05/24-SVCS	389.15	07/24
Total PARS:							1,189.15	
<b>PERRY MOTORS, INC.</b>								
07/25/2024	111453	160134	499	PERRY MOTORS, INC.	910-000-13003	PARTS	158.07	07/24
Total PERRY MOTORS, INC.:							158.07	
<b>PETERBILT TRUCK PARTS &amp; EQUIPMENT, LLC</b>								
07/25/2024	72524109	R101024565:0	8484	PETERBILT TRUCK PA	910-000-13003	DEF CLEANING	250.00	07/24
Total PETERBILT TRUCK PARTS & EQUIPMENT, LLC:							250.00	
<b>QUILL CORPORATION</b>								
07/25/2024	72524110	39447036	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	342.72	07/24
07/25/2024	72524110	39499052	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	153.21	07/24
07/25/2024	72524110	39514945	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	172.27	07/24
Total QUILL CORPORATION:							668.20	
<b>SAFECHECKS</b>								
07/25/2024	111454	0545594	6931	SAFECHECKS	100-416-42002	CHECK STOCK	1,253.45	07/24
Total SAFECHECKS:							1,253.45	
<b>SAFETY-KLEEN SYSTEMS, INC</b>								
07/25/2024	111455	94721384	2313	SAFETY-KLEEN SYSTE	210-454-43031	HAZARDOUS MATERIA	651.22	07/24
07/25/2024	111455	94894202	2313	SAFETY-KLEEN SYSTE	210-456-43031	HAZARDOUS MATERIA	2,527.13	07/24
Total SAFETY-KLEEN SYSTEMS, INC:							3,178.35	
<b>SHEET, THE</b>								
07/25/2024	111456	11765	6678	SHEET, THE	100-413-43130	06/24-ADVERT DYK	229.00	07/24
07/25/2024	111456	11809	6678	SHEET, THE	100-417-43140	06/24-ADVERT	465.00	07/24

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total SHEET, THE:							694.00	
<b>SHRED PRO, INC</b>								
07/25/2024	111457	10104	8188	SHRED PRO, INC	100-416-43031	SHREDDING	68.00	07/24
Total SHRED PRO, INC:							68.00	
<b>SIERRA BUSINESS PARK OWNERS ASSOC.</b>								
07/25/2024	111458	JULY 2024	18782	SIERRA BUSINESS PA	205-490-43404	LOTS 36 & 37	850.61	07/24
Total SIERRA BUSINESS PARK OWNERS ASSOC.:							850.61	
<b>SILVER STATE INTERNATIONAL TRUCKS</b>								
07/25/2024	72524111	X201146376:01	35	SILVER STATE INTERN	910-000-13003	PARTS	79.74	07/24
Total SILVER STATE INTERNATIONAL TRUCKS:							79.74	
<b>SINTRA GROUP</b>								
07/25/2024	111459	2024135	10823	SINTRA GROUP	100-420-43031	06/24-SVCS	1,632.00	07/24
Total SINTRA GROUP:							1,632.00	
<b>SPECIALTY VEHICLES</b>								
07/25/2024	72524112	32919	7849	SPECIALTY VEHICLES	910-000-20010	SALES TAX	464.63	07/24
Total SPECIALTY VEHICLES:							464.63	
<b>STANTEC CONSULTING SVCS INC.</b>								
07/25/2024	72524113	2252717	19294	STANTEC CONSULTIN	215-511-43031	MAMMOTH CREEK TR	12,381.00	07/24
Total STANTEC CONSULTING SVCS INC.:							12,381.00	
<b>STEVE'S AUTO &amp; TRUCK PARTS</b>								
07/25/2024	111460	625314	1221	STEVE'S AUTO & TRU	210-452-46200	PARTS	2,560.66	07/24
07/25/2024	111460	116154	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	333.42	07/24
07/25/2024	111460	626037	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	21.55	07/24
07/25/2024	111460	116209	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	15.35	07/24
07/25/2024	111460	116646	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	214.88	07/24
Total STEVE'S AUTO & TRUCK PARTS:							3,145.86	
<b>THOMAS PETROLEUM, LLC</b>								
07/25/2024	72524114	0944379-IN	7891	THOMAS PETROLEUM	910-000-13001	GASOLINE	15,211.15	07/24
07/25/2024	72524114	0944382-IN	7891	THOMAS PETROLEUM	910-000-13001	DIESEL	16,358.49	07/24
07/25/2024	72524114	0945518-IN	7891	THOMAS PETROLEUM	910-000-13003	OIL	1,818.36	07/24
07/25/2024	72524114	0948579-IN	7891	THOMAS PETROLEUM	910-000-13003	OIL	1,554.46	07/24
07/25/2024	72524114	0950003-IN	7891	THOMAS PETROLEUM	220-471-42016	GASOLINE	1,186.06	07/24
07/25/2024	72524114	0950376-IN	7891	THOMAS PETROLEUM	910-000-13003	OIL	1,734.62	07/24
07/25/2024	72524114	0954536-IN	7891	THOMAS PETROLEUM	910-000-13001	DIESEL	8,907.96	07/24
07/25/2024	72524114	0956114-IN	7891	THOMAS PETROLEUM	910-000-13003	OIL	698.71	07/24
Total THOMAS PETROLEUM, LLC:							47,469.81	
<b>TITUS TOOLS LLC</b>								
07/25/2024	111461	07092424575	19153	TITUS TOOLS LLC	210-454-46200	TIRE PRESSURE MONI	2,262.75	07/24

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total TITUS TOOLS LLC:							2,262.75	
<b>TRIAD/HOLMES ASSOCIATES</b>								
07/25/2024	111462	1022237	336	TRIAD/HOLMES ASSO	300-531-43031	DOG PARK FACILITIES	340.00	07/24
Total TRIAD/HOLMES ASSOCIATES:							340.00	
<b>VERIZON WIRELESS</b>								
07/25/2024	111463	9967415362	10652	VERIZON WIRELESS	100-420-43404	JUNE 2024	1,117.25	07/24
07/25/2024	111463	996824887	10652	VERIZON WIRELESS	100-438-43404	06/24-PARKS	114.03	07/24
Total VERIZON WIRELESS:							1,231.28	
<b>WHITE CAP, L.P.</b>								
07/25/2024	111464	50027303469	19191	WHITE CAP, L.P.	210-452-42025	TRAFFIC CONES	2,639.86	07/24
Total WHITE CAP, L.P.:							2,639.86	
<b>XEROX CORPORATION</b>								
07/25/2024	111465	021441946	234	XEROX CORPORATIO	100-420-46010	MAY 2024	200.93	07/24
07/25/2024	111465	021624057	234	XEROX CORPORATIO	100-420-46010	JUNE 2024	209.10	07/24
07/25/2024	111465	021624058	234	XEROX CORPORATIO	100-416-46010	JUNE 2024-TX-145461	414.60	07/24
Total XEROX CORPORATION:							824.63	
Grand Totals:							5,331,071.27	

Signature: NOLAN BOBROFF  Date 7-25-24

Signature: HAISLIP HAYES  Date 7-25-24

Signature: STEPHANIE TRUJILLO  Date 7/25/24

Report Criteria:  
 Report type: Invoice detail  
 Check.Type = {<>} "Adjustment"

## Mammoth Lakes Town Council Agenda Action Sheet

**Title:** Consider the ordinance amending Chapter 2.04.050 of the Town of Mammoth Lakes Municipal Code related to Town Council Salaries.

**Council Meeting Date:** 8/7/2024

**Prepared by:** Jamie Gray, Town Clerk

**Recommended Motion:** Waive the reading and introduce by title only the ordinance amending Chapter 2.04.050 of the Town of Mammoth Lakes Municipal Code related to Town Council Compensation.

**Summary:** As a General Law Town, Town Council compensation is governed by Government Code Section 36516, which caps the pay of City Councilmembers at \$300 per month for cities with populations under 35,000 but allows that amount to be increased 5% per year. In addition, the Code says that increases are not permitted to be compounded retroactively and automatic annual increases are not allowed. From 1985 to 2014 Town Council salaries remained the same at \$300 per month. In 2014, the Town Council adopted an ordinance increasing Town Council salaries by 5% for 29 years putting the Town Council salary at \$735 per month. Most recently, the Town Council adopted an ordinance increasing salaries at 5% per year for eight years putting the new Town Council salaries at \$1,029 per month.

The proposed ordinance implements the allowed increase of 5% per year for the last two years putting the new Town Council salaries at \$1,131.90 per month. An increase to Town Council salaries can only take place after an election and new Councilmembers are seated, so the proposed ordinance is to be effective December 4, 2024 or upon the seating of the new Council, whichever is later.

**ORDINANCE NO. 24-**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, AMENDING SECTION 2.04.050 OF THE TOWN OF MAMMOTH LAKES MUNICIPAL CODE RELATED TO TOWN COUNCIL COMPENSATION**

**WHEREAS**, the Town Council has previously established in Section 2.04.050 of the Municipal Code the amount of compensation to be paid to Town Councilmembers; and

**WHEREAS**, the amount of Town Council compensation has been set at \$1,029 per month, excluding health care benefits and reimbursement for actual and necessary expenses, since December 7, 2022; and

**WHEREAS**, Government Code Section 36516 allows the Town Council to adopt an ordinance increasing Town Council compensation in the amount of five percent for each year since the last increase in compensation, thus allowing an increase of ten percent to occur in 2024 in light of the last increase having occurred in 2022; and

**WHEREAS**, Senate Bill 329 (SB 329) signed into law by Governor Gavin Newsom on June 29, 2023, increases the base tiers for city council salaries based on the population of a municipality that may be approved by a city council by an ordinance or amendment thereto; and

**WHEREAS**, SB 329 continues to provide that salaries for town councilmembers may be increased either by an amount not to exceed five percent for each calendar year or by an amount equal to inflation since January 1, 2024 based upon the California Consumer Price Index which shall not exceed ten percent for each calendar year applied, whichever applied formula is greater; and

**WHEREAS**, all legal prerequisites for the adoption of this ordinance have occurred.

**NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MAMMOTH LAKES, STATE OF CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1.**     Recitals. The above recitals are all true and correct.

**Section 2.**     Approval. The Town Council hereby amend Section 2.04.050 of the Mammoth Lakes Municipal Code to read as follows:

**2.04.050 - Compensation and reimbursement.**

Pursuant to Section 36516 of the California Government Code, effective upon the beginning of the term of office for any member of the Town Council elected at the November 2024 election, or upon December 4, 2024, whichever occurs later, compensation shall be paid to each member of the Town Council in the amount of one thousand one hundred thirty-one dollars and ninety cents per

month. The compensation prescribed in this section is and shall be exclusive of any benefits provided to Town Councilmembers pursuant to Government Code Section 36516(d), and any amounts payable to each member of the Council as reimbursement for actual and necessary expenses incurred by him or her in the performance of official duties for the Town, and, accordingly, each member of the Council shall receive reimbursement for such actual and necessary expenses incurred in the performance of official duties for the Town, pursuant to the provisions of Section 36514.5 of the Government Code, as amended from time to time. Such reimbursement shall be as established by a policy resolution adopted by the Town Council.

**Section 3:** Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase in this ordinance, or any part thereof, is held invalid or unconstitutional, then such decision shall not affect the validity of the remaining sections or portions of this ordinance or part thereof. The Town Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase of this ordinance irrespective of the fact that any one or more sections, subdivisions, paragraphs, sentences, clauses, or phrases may be declared invalid or unconstitutional.

**Section 4:** Effective date. The Mayor shall sign, and the Town Clerk shall certify passage and adoption of this ordinance and shall cause the same to be published and posted pursuant to the provisions of law in this regard, and this ordinance shall take effect upon the beginning of the term of office for any member of the Town Council elected at the November 2024 election, or upon December 4, 2024, whichever occurs later.

**ADOPTED AND APPROVED** on this 21<sup>st</sup> day of August, 2024.

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BILL SAUSER, Mayor

ATTEST:

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JAMIE GRAY, Town Clerk

## TOWN COUNCIL STAFF REPORT

Title: Approve the Town of Mammoth Lakes FY24-25 Five-Year Capital Improvement Plan (CIP).

Meeting Date: August 7, 2024

Prepared by: Haislip Hayes, PE Public Works Director  
Rob Patterson, Town Manager

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### **RECOMMENDATION:**

Approve the FY24-25 Five-Year Capital Improvement Plan.

### **BACKGROUND:**

On July 19, 2023, The Town Council approved the current version of the Capital Improvement Plan (CIP). The current version includes both the Five-Year CIP and Long-range CIP. Staff revised the CIP and presented the documents to the Parks and Recreation Commission (November 7, 2023) and the Planning and Economic Development Commission (October 11, 2023). Staff incorporated comments received from these commissions. Revisions to the CIP were presented to Council as part of the budget process and advanced during the June 5, 2023, budget presentation. After a Staff presentation and discussion by Town Council there was consensus to advance the draft document and associated projects. Government Code Section 65401 requires the Town's planning agency to review and report on proposed CIP projects for conformity with the General Plan. The Planning and Economic Development Commission (PEDC) is the Town's designated planning agency. On July 24, 2024, Staff presented the draft CIP along with a matrix demonstrating each project's conformance with the General Plan. The Planning & Economic Development Commission adopted a resolution confirming that the Five-Year CIP is consistent with the General Plan

### **ANALYSIS/DISCUSSION:**

The Five-Year CIP is the Town of Mammoth Lakes' plan for short and mid-range capital facilities and infrastructure implementation. The plan is well coordinated with the ongoing maintenance of facilities and infrastructure as well as the development of new infrastructure. The CIP provides a linkage between the Town General Plan, Strategic Priorities, the budget and various master planning documents, and provides a means for planning, scheduling, and implementing capital projects over the next five years. The Five-Year Capital Improvement Plan attempts to program the highest priority Capital Projects and Maintenance and Rehabilitation Projects for the next five-year period. Projects included in the Five-Year CIP are generally non-recurring projects that generally cost \$25,000 or more and have a long service life. CIP expenditures are considered beyond the scope of normal annual operating or maintenance expenditures and work programs.



### CIP Process and Structure

The draft Five-Year CIP is designed to be reviewed at least twice a year and revised based on current circumstances and opportunities. Revisions made with the budget process and during the third quarter adjustment should consider historic requirements and expenditures for capital projects. The funding for the CIP may also be considered with the close out of the Fiscal Year analysis on fund balances. While the Five-Year Plan does not appropriate funds, it does serve as a planning tool to identify needed capital projects, estimate capital requirements, and coordinate financing and timing. The CIP identifies projects for annual funding, focuses resources in program areas, and supports planning recommendations.

Where appropriate, the CIP identifies project impacts on future operating budgets, including additional staffing, maintenance, and other recurring operational expenditures that require ongoing funding that must be considered in the planning and approval of projects. In general, the full cost of the project will be identified in the fiscal year work is proposed to begin; however, most projects will take more than one fiscal year to complete. In all cases a project is fully funded at the time of construction contract award and the annual budgeting of multi-year projects is represented in the Finance Department's annual budget. In some cases, incremental steps or phases of large projects will be taken with future work dependent on funding. For this reason, Staff will carry over aspects of multi-year projects in the CIP for reference. This helps to maintain focus on new project development, scheduling, and financing. Future reports will have background information on completed projects and those in process looking back at least three years. The CIP includes some planning projects intended to help the Council understand impacts to staffing, work programs, and upcoming projects. Many of these planning projects require significant staff resources.

The Five-Year CIP will include a large variety and number of projects. To allow focused and comparative evaluation and decision-making, facilities will be grouped by the following general categories:

- **Affordable Housing (AF).** Includes capital projects that advance the Town's housing goals. Includes development of The Parcel and other Town owned land and creative solutions to attain additional community housing for the local workforce.
- **Airport (AP).** The Town of Mammoth Lakes owns and operates "The Mammoth-Yosemite Airport" (MMH). The facility is located within the Town limits six miles south of the Town on Highway 395. The facility includes hangars, a commercial terminal building, runway and apron, and support vehicles and equipment.
- **General Facilities (GF).** The category includes Town owned structures and equipment. This includes the municipal corporation yard on Commerce Drive. The corporate garage maintains Town vehicles as well as vehicles and equipment for ESTA, MLPD, MLFPD, MCOE, & MUSD. Structures specific to Transit are categorized as TT.

- **Police Department (PD).** The Town of Mammoth Lakes owns the MLPD Police Station. Regular maintenance and improvements are the responsibility of the Town of Mammoth Lakes. The maintenance of the MLPD fleet is managed under general facilities.
- **Parks and Recreation (PR).** Projects within this category are related to the numerous park facilities owned and managed by the Town. This category has been subdivided by park facility.
- **Storm Drain Projects (SD).** This category includes all drainage related facilities within the Town, including storm drains, culverts, inlets, and basins.
- **Streetscape and Signage (SS).** Includes street side landscaping, furniture, banners and decorations, and wayfinding signage.
- **Streets (ST).** This category includes capital improvements within the 118 miles of public right-of-way in the Town. The improvements may include reconstruction of roadways, new traffic signals or streetlights, and new curb and gutter.
- **Sidewalks (SW).** This section contains all the Town sidewalks.
- **Trails (TR).** The Town is responsible for a large network of multi-use paths and trails. This system is managed within this category.
- **Transit and Mobility (TT).** Includes bus shelters, signs, and structures used to maintain and store transit vehicles.

The CIP includes a Long-range project list. The purpose is to identify projects which are important, but implementation and funding extend beyond the five-year window. Some of these Long-range projects may not be fully developed and ready to be placed in the Five-Year CIP. The Long-range project list also supports the ongoing and future Development Impact Fee study. The CIP does not include all capital purchases and programs. For example, the Town has a robust vehicle replacement program, which is managed separately from the CIP. We regularly set aside funding to update technology (hardware and software) outside of the CIP. We provide departmental or Town wide contingency funding to address emergency repairs or equipment failures. The CIP also may include joint projects with other agencies, such as the communications project, anticipated to be done jointly with Mono County and/or other jurisdictions.

Project Outlook

The CIP project outlook represents 21 carry-over projects from FY23-24 and 11 new projects in development, planning, or poised for construction. A brief description of the projects is included in the draft CIP Project Summary. The budget breakdown including funding sources for FY23-24 Carry-over and FY24-25 projects are included in **Table 1** and **Table 2**. Of the over \$78M that is expected to be expended on public facilities through

FY24-25 about \$17M will come from the general fund. Much of the general fund contribution is dedicated to housing and street related projects. Carry over projects of note include the foundation childcare project, the Dog Park, 60 Joaquin housing project, CRC interior improvements, Main Street Landscaping, Sherwin Trail Head and the 2024 street and MUP rehabilitation project. These projects are under construction and expected to be completed during FY24-25. The FY24-25 CIP program is well established, and staff have started working on many of these projects. Currently almost all of the proposed FY24-25 projects are funded. The exceptions are the Airport project which needs to be approved and funded by the FAA. Key projects include construction of the new Town Hall (AKA Civic Center), design of the Minaret/Meridian round-a-bout, south Main MUP, and the MACC.

Looking at the opportunities in the FY25-26 program it is clear that there are less projects in development. Many of the projects identified are currently funded and it is anticipated that throughout the year additional funding for new projects will be identified. Looking even further into the future, the subsequent three years hold even more uncertainty. This uncertainty provides opportunity for the Council to determine what projects will be advanced and funded. Specific projects that may be incorporated into the CIP will be brought forward as opportunities arise. This provides the Council an opportunity to fully fund or reserve funding for projects in the following or future years. Intentionally, this is being coordinated at a time of year when historically the Town has a better idea of what potential financial resources may be available. It also provides an opportunity to adjust the work program before it is complete. The proposed FY25-26 program is included as **Table 3**.

**Table 4** represents the complete Five-Year CIP. Many of the projects in outlying years are there as place holders waiting for funding to be allocated. These projects have been discussed by Council and/or are identified in existing Town documents. This Table represents the totality of the Five-Year program and offers the most opportunity for Council participation. At future Council meetings Staff will be looking for consensus on projects the Council desires to advance and those they wish not to pursue. As part of the presentation and approval process staff will walk through these tables and associated charts and provide an opportunity for Council to respond to the proposed opportunities and provide direction. The results of this conversation will be included in the final draft at which time CIP final project sheets, tables, and charts will be completed and incorporated into the final document.

#### Project Analysis

Several factors are considered in preparing a Capital Improvement Program. The primary one for the Town is the availability and restriction of funding. Some of our current projects are funded with restricted revenues such as grants, State or Federal funds or Town funds such as Measure R and U, gas tax or assessment districts. This often results in what may be a lower priority project being funded over a high priority one. CIP projects are also reviewed to address the following needs:

- To address legal requirements such as ADA, safety requirements, or hazardous conditions.

- To extend the useful life and reduce maintenance costs of existing capital investments such as roads, MUPs, sidewalks, storm drains, curbs & gutters, and airport improvements.
- To address deferred maintenance in parks, the Airport, and other Town facilities.
- To support and enhance mandated and core services such as solid waste, emergency services, communications, drainage, pedestrian improvements, transit improvements, traffic signals and signage.
- To expand and improve community services and amenities such as the CRC, MACC, trails, and parks.
- To meet identified community needs and Council strategic priorities such as affordable housing, parking, and mobility needs.

**STAFFING CONSIDERATIONS:**

The FY24-25 CIP represents a significant workload that continues to be historically larger than previous years. The Town continues to add more capital and maintenance projects. Staff recognizes the importance of these projects to the community and has not declined to take on additional projects; however, many projects will be delayed as the Capital work program is beyond the capacity of the existing Staff. The CIP is only one aspect of the overall Public Works work program. Staff is currently working to balance the many significant competing priorities.

**FINANCIAL CONSIDERATIONS:**

Almost all of the FY24-25 projects are funded. Beyond FY25-26 funding becomes less certain. The Town’s current financial planning and budget process has provided a very workable and effective means of funding unforeseen budgetary needs and capital projects. This process is recommended to continue going forward. The Five-Year CIP is designed to assist in prioritizing projects and funding allocations through a regular process. Annual funding recommendations and adjustments are recommended as part of the 3<sup>rd</sup> quarter budget review. This can also mean shifting project priorities. As part of the audit process and later discussion on available fund balances also represents an opportunity for funding, provided other fiscal policies are met such as reserve levels, cash flow, increased costs for existing projects, or other unforeseen impacts. The proposed program has some room for modifications, but staff would recommend at this time that any non-priority projects be placed on hold and if other projects are requested that the funding be identified through the discussed budget review process.

**ATTACHMENTS:**

- Table 1 - CIP Budget Outlook for 23-24 Carry Over
- Table 2 - CIP Budget Outlook for 24-25
- Table 3 - CIP Budget Outlook for 25-26
- Table 4 – 24-25 Five-year CIP

TABLE 1 - CIP Budget Outlook for 23/24 Carry Over to 24/25

Project #	22/23 - Project	Phase	TOML - GF Committed	STIP	M - U	M - R	SC DIF	Mello Roos	P&R DIF	Transit Reserves	Assessment District	SB1	Other	Grants / Donations	Totals
AF1	The Housing Now! Initiative (245)		\$3,250,000												\$3,250,000
AF3	60 Joaquin Affordable Housing Project	CON	\$2,700,000												\$2,700,000
AF4	IIG Parcel Infrastructure (Town Infrastructure)	CON												\$11,000,000	\$11,000,000
AP8	Relocate and Upgrade Automated Weather Observation System (AWOS)	CON												\$541,000	\$541,000
GF12	Foundation Child Care Facility	CON	\$1,800,000												\$1,800,000
GF14a	Civic Center - Town Hall Planning	PS&E	\$350,000											\$1,900,000	\$2,250,000
GF18	Fencing Project	CON	\$90,000												\$90,000
GF19	Painting Project	CON	\$94,000												\$94,000
PR2	Community Recreation Center Interior Improvements	CON	\$350,000			\$700,000									\$1,050,000
PR7	Dog Park	CON	\$150,000											\$50,000	\$200,000
PR7a	Multi-use Parking and Amenities	CON	\$951,000												\$951,000
PR14	Mammoth Creek West Park Improvements	CON	\$500,000												\$500,000
PR15	Shady Rest Restroom	PS&E				\$200,000									\$200,000
PR16	Park Signage	CON				\$100,000									\$100,000
PR17	Whitmore Track and Turf Maintenance	CON				\$100,000									\$100,000
SS1	Old Mammoth Road Beautification	CON									\$500,000				\$500,000
SS2	Main Street Landscaping	CON	\$715,000												\$715,000
SS3	Trail and Municipal Signage Updates	CON	\$25,000							\$0					\$25,000
ST2	Streets and MUP Rehabilitation Projects	CON	\$2,806,000												\$2,806,000
ST16	2024 Street Slurry Seal Project	CON	\$735,000												\$735,000
TR3	Sherwin Trail Head Improvements	CON	\$50,000			\$111,000								\$954,000	\$1,115,000
			\$14,566,000	\$0	\$0	\$1,211,000	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$14,445,000	\$30,722,000

TABLE 2 - CIP Budget Outlook for 24/25

Project #	23/24 - Project	Phase	TOML - GF Uncommitted	TOML - GF Committed	M - U	SC DIF	STIP	Assessment District	Transit Reserves	SB1	LTC - RPA / PPM	Other	Grants / Donations	Totals
AP2a	Multipurpose Building to include ARFF & Snow Removal Equipment Redesign	PS&E											\$333,000	\$333,000
AP4a	Reconstruct Town-Hangar Taxilanes Design	PS&E											\$150,000	\$150,000
AP9	Reconstruct General Aviation and Terminal Area Parking Lot Construction	CON											\$1,945,000	\$1,945,000
GF3	ADA Specific Improvements	CON	\$25,000											\$25,000
GF9	Mammoth Arts and Cultural Center (MACC)	CON			\$4,500,000							\$500,000	\$10,500,000	\$15,500,000
GF14b	Civic Center - Town Hall Construction	CON	\$2,500,000									\$27,000,000		\$29,500,000
SS3	Trail and Municipal Signage Updates	CON	\$25,000											\$25,000
SS4	Winter Animation and Decorations (Purchase Additional Décor and Install/Remove Annually)	CON	\$35,000											\$35,000
ST15	Minaret / Meridian round-a-bout	PS&E					\$180,000							\$180,000
TR2	Main Street South Side MUP Gap Closure (Town Loop)	PS&E					\$200,000							\$250,000
TT9	Parking at Parcel (50+ Spaces)	CON	\$150,000											\$150,000
			\$2,735,000	\$0	\$4,500,000	\$0	\$380,000	\$0	\$0	\$0	\$0	\$27,500,000	\$12,928,000	\$48,093,000

TABLE 3 - CIP Budget Outlook for 25/26

Project #	23/24 - Project	Phase	TOML - GF Uncommitted	TOML - GF Committed	STIP	Assessment District	Transit Reserves	Grants / Donations	Totals
AP2b	Multipurpose Building to include ARFF & Snow Removal Equipment Construction	CON						\$9,870,000	\$9,870,000
AP4a	Reconstruct Town-Hangar Taxilanes Construction	CON						\$2,707,000	\$2,707,000
GF3	ADA Specific Improvements	CON	\$25,000						\$25,000
PR3	Parks Maintenance & Improvements	CON	\$200,000						\$200,000
SS4	Winter Animation and Decorations (Purchase Additional Décor and Install/Remove Annually)	CON	\$35,000						\$35,000
TR4	Minaret MUP	CON			\$3,000,000				\$3,000,000
TT7	Village Parking and Pedestrian Improvements - Pending Grant/Other Funding	CON					\$1,000,000		\$1,000,000
			\$260,000	\$0	\$3,000,000	\$0	\$1,000,000	\$12,577,000	\$16,837,000

TABLE 4 - 24/25 5 year CIP

Page	Project #	Description	Previous & Carry over	24/25	25/26	26/27	27/28	28/29	Total
<b>Affordable Housing</b>									
	AF1	The Housing Now! Initiative (245)	\$3,250,000						\$3,250,000
	AF3	60 Joaquin Affordable Housing Project	\$2,700,000						\$2,700,000
	AF4	IIG Parcel Infrastructure (Town Infrastructure)	\$11,000,000						\$11,000,000
<b>Airport</b>									
	AP2a	Multipurpose Building to include ARFF & Snow Removal Equipment Redesign		\$333,000					\$333,000
	AP2b	Multipurpose Building to include ARFF & Snow Removal Equipment Construction			\$9,870,000				\$9,870,000
	AP8	Relocate and Upgrade Automated Weather Observation System (AWOS)	\$541,000						\$541,000
	AP3	Wildlife Security Fence				\$2,030,000			\$2,030,000
	AP4a	Reconstruct Town-Hangar Taxilanes Design		\$150,000					\$150,000
	AP4a	Reconstruct Town-Hangar Taxilanes Construction			\$2,707,000				\$2,707,000
	AP5a	Runway RSA and OFA Grading Design				\$858,000			\$858,000
	AP5b	Runway RSA and OFA Grading Construction					\$3,746,000		\$3,746,000
	AP9	Reconstruct General Aviation and Terminal Area Parking Lot Construction		\$1,945,000					\$1,945,000
	AP10	Equipment Acquisition - Replace ARFF Vehicle				\$1,035,000			\$1,035,000
	AP11	Helicopter Parking Apron Phase I with Access Taxiway, Access Road and Parking Lot					\$6,219,000		\$6,219,000
	AP12	Land Acquisition - LADWP Land (74.24 Acres)						\$1,314,000	\$1,314,000
	AP13	Land Acquisition - USFS Land (155.61 Acres)						\$2,618,000	\$2,618,000
	AP14	MAGVAR Change Runway Numbers to 11-29 including updating signage					\$234,000		\$234,000
	AP15	Replace Doe Ridge Obstruction Lights						\$247,000	\$247,000
<b>General Facilities</b>									
	GF3	ADA Specific Improvements		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
	GF7	Biomass Facility							\$0
	GF9	Mammoth Arts and Cultural Center (MACC)		\$15,500,000					\$15,500,000
	GF10	Community Center at Parcel (Future Phase Addition)							\$0
	GF12	Foundation Child Care Facility	\$1,800,000						\$1,800,000
	GF14a	Town Hall Planning	\$2,250,000						\$2,250,000
	GF14b	Town Hall Construction		\$29,500,000					\$29,500,000
	GF18	Fencing Project	\$90,000						\$90,000
	GF19	Painting Project	\$94,000						\$94,000
<b>Police Department</b>									
	PD1								\$0
<b>Parks and Recreation</b>									
	PR2	Community Recreation Center Interior Improvements	\$1,050,000						\$1,050,000
	PR3	Parks Maintenance & Improvements			\$200,000	\$150,000	\$150,000		\$500,000
	PR7	Dog Park	\$200,000						\$200,000
	PR7a	Multi-use Parking and Amenities	\$951,000						\$951,000
	PR8	Whitmore Park Improvements (Restrooms, Locker Rooms, Trails) - Grant Pending						\$3,000,000	\$3,000,000
	PR9	Pump Track							\$0
	PR14	Mammoth Creek West Park Improvements	\$500,000						\$500,000
	PR15	Shady Rest Restroom	\$200,000						\$200,000
	PR16	Park Signage	\$100,000						\$100,000
	PR17	Whitmore Track and Turf Maintenance	\$100,000						\$100,000
<b>Storm Drain</b>									
	SD1	Storm Drain Construction Plans (John Muir and Davison)							\$0
<b>Streetscape and Signage</b>									
	SS1	Old Mammoth Road Beautification	\$500,000						\$500,000
	SS2	Main Street Landscaping	\$715,000						\$715,000
	SS3	Trail and Municipal Signage Updates	\$25,000	\$25,000					\$50,000
	SS4	Winter Animation and Decorations (Purchase Additional Décor and Install/Remove Annually)		\$35,000	\$35,000	\$35,000	\$35,000		\$140,000
<b>Streets</b>									
	ST2	Streets and MUP Rehabilitation Projects	\$2,806,000			\$500,000	\$500,000		\$3,806,000
	ST6	SB1 Projects					\$185,000		\$185,000
	ST10	2021 SB1 Project (Curb and Gutter Replacement P3, Street Rehab, etc.)				\$444,400			\$444,400
	ST12	Bluffs Assessment District Maintenance Project - Fog Seal				\$10,000			\$10,000
	ST15	Minaret / Meridian round-a-bout design		\$180,000					\$180,000
	ST16	2024 Street Slurry Seal Project	\$735,000						\$735,000
<b>Sidewalks</b>									
<b>Trails</b>									
	TR2	Main Street South Side MUP Gap Closure (Town Loop)		\$250,000					\$250,000
	TR3	Sherwin Trail Head Improvements	\$1,115,000						\$1,115,000
	TR4	Minaret MUP			\$3,000,000				\$3,000,000
<b>Transit and Mobility</b>									
	TT4	Old Mammoth Road Transit Shelter (Replacement of CJ/Vons)				\$160,000			\$160,000
	TT5	Intelligent Transit System Improvements - Real Time Transit Information							\$0
	TT7	Village Parking and Pedestrian Improvements			\$1,000,000				\$1,000,000
	TT9	Parking at Parcel (50+ Spaces)		\$150,000					\$150,000
<b>TOTALS</b>			\$30,722,000	\$48,093,000	#####	\$5,247,400	\$11,094,000	\$7,204,000	\$119,197,400



**AGENDA BILL**

Subject: Councilmember Reports  
Initiated by: Jamie Gray

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**BACKGROUND:**

Each member of the Town Council is appointed to serve as a Town representative to a number of committees, commissions, and organizations. These groups meet infrequently and from time to time the representatives will report to the rest of the Council at a regularly scheduled meeting.

In addition, Councilmembers on occasion participate in meetings, conferences and seminars, and their reports on these educational opportunities are of benefit to the rest of the Council.

**ANALYSIS/DISCUSSION:**

California Government Code requirements pertaining to the open meeting act stipulate that all items for discussion must be listed on the agenda before the matter can be discussed and/or acted upon. To meet this requirement, and the intent of the Brown Act, Councilmember Reports are listed on each agenda to allow representatives to report to the rest of the Council at these meetings.

The following is a list of the commission/committees on which members of the Council serve:

**Land Use:**

Local Agency Formation Commission (LAFCO) – Rea, Rice, and Bubser as alternate  
Airport Land Use Commission – Rea, Rice, and Bubser as the alternate  
Mono County Collaborative Planning Team (CPT) – Senior Planner Kim Cooke and Rice as alternate

**Intergovernmental Relations:**

Town and County Liaison Committee – Sauser, Bubser, and Town Manager and Rea as alternate  
Desert Mountain Division of the League of California Cities – Sauser and Town Manager as alternate  
Eastern Sierra Council of Governments (ESCOG) – Bubser, Wentworth, and Sauser as alternate  
Great Basin Unified Air Pollution Control District – Wentworth and Bubser as alternate

League of California Cities City Voting Delegate – Sauser and the Town Manager as the alternate  
California Joint Powers Insurance Authority Board – Rea and Assistant to the Town Manager as alternate

**Transportation:**

Local Transportation Commission (LTC) – Bubser, Sauser, and Paul Chang;  
Town Manager as alternate  
Eastern Sierra Transit Authority (ESTA) Board – Bubser and Sauser

**Local Issues:**

Mammoth Lakes Tourism (MLT) Board – Wentworth  
Mammoth Lakes Recreation (MLR) Board – Rea  
Eastern Sierra Community Housing Board – Rice  
Treasury Oversight Committee – Finance Director; Town Manager as alternate  
STR (Short Term Rental Advisory Committee) – Rice and Bubser

**LEGAL CONSIDERATIONS:**

According to the California Open Meeting Act, commonly referred to as the Brown Act, the agenda must reflect every matter to be discussed by a governing body.

**RECOMMENDATION(S):**

This agenda bill is submitted for information only.