



Town Council Agenda

Wednesday, November 6, 2024, 3:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members of the Town Council:

Mayor Bill Sauser, Mayor Pro Tem Chris Bubser, Councilmember Sarah Rea,
Councilmember Amanda Rice, Councilmember John Wentworth

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (760) 965-3602. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at www.townofmammothlakes.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: You may attend the Town Council meetings in person or watch them on the Town of Mammoth Lakes' website at www.townofmammothlakes.ca.gov, on the local government cable channel 18, or via Zoom. Public comments can be submitted to the Town Clerk at clerk@townofmammothlakes.ca.gov before and during the meeting, or may be made in person or via Zoom.

NOTE: All comments will be limited to a speaking time of five minutes.

ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone, or Android device:

Please type in or cut and paste in this URL to join. <https://monocounty.zoom.us/j/92958002088>

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923

Webinar ID: 929 5800 2088

International numbers available: <https://monocounty.zoom.us/j/92958002088>

*To raise your hand Press *9, to Mute/Unmute Press *6*

1. **RIBBON CUTTING CEREMONY**
At 3:00 p.m. the Town Council will participate in a ribbon cutting ceremony for the new Dog Park located at 190 College Parkway in Mammoth Lakes.
2. **CALL TO ORDER AND ROLL CALL**
The call to order will start at 4:00 p.m.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
The Public Comment portion of the agenda provides the public with an opportunity to address the Town Council on matters not otherwise listed on the agenda. Under California law the Town Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the Town Council may briefly respond to comments or questions from members of the public. Therefore, the Town Council will listen to all public comment, but will not generally discuss the matter or take action on it. Requests for service from the Town may also be made at the Town offices during regular business hours. Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration.
5. **ADDITIONS TO THE AGENDA**
Opportunity to add urgency items pursuant to Government Code Section 54954.2(b)2, if necessary.
6. **COUNCIL PRESENTATIONS**
 - 6.1 **Recognition of Maintenance Superintendent Warren Boling for twenty years of service.**
 - 6.2 **Recognition of Equipment Mechanic Lead Worker Luis Cepeda for twenty years of service.**
7. **INTRODUCTIONS**
 - 7.1 **Introduce Riley Griesenbeck as the recently promoted Facilities and Asset Manager.**
 - 7.2 **Introduce Shaun Troy as the recently promoted Finance Analyst & Technology Coordinator.**
 - 7.3 **Introduce new Sustainability Coordinator Anthony Ottati.**
8. **PUBLIC PRESENTATIONS**
 - 8.1 **Mammoth Lakes Chamber of Commerce Program Overview presented by Brianna Goico, President & CEO of the Mammoth Lakes Chamber of Commerce.**
9. **REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)**
 - 9.1 **November 2024 Public Works Engineering CIP Update.**
 - 9.2 **November 2024 Office of Outdoor Recreation Update.**
 - 9.3 **Did you Know? Defensible Space.**
 - 9.4 **Did you Know? Housing.**

10. CONSENT AGENDA

- 10.1 Approve the minutes of the regular meeting of October 2, 2024.
- 10.2 Accept the Project Closeout Report for Facilities Exterior Painting Project FAC 24-001.
- 10.3 Accept the Project Closeout Report for the 2024 Slurry Seal Project.
- 10.4 Approve and adopt Side Letter 01-2024 between the Town of Mammoth Lakes (“Town”) and the Mammoth Lakes Police Officers’ Association (“MLPOA”).
- 10.5 Accept Check Register 10/10/24 in the amount of \$524,046.13. Accept Check Register 10/16/24 in the amount of \$1,555,965.41. Accept Check Register 10/18/24 in the amount of \$6,000.00.

11. POLICY MATTERS

- 11.1 Authorize the Town Manager to sign a collection agreement with the Inyo National Forest for \$70,000.
- 11.2 2025 Town Council Strategic Planning Series introduction and review of public comments received from the Town’s 40th Anniversary Visioning Exercise.

12. COUNCILMEMBER REPORTS

Informational reports from Councilmember representatives on committees, commissions, and organizations; general reports on Councilmember activities.

13. ADJOURNMENT

The Town Council will adjourn to a regular meeting to be held on Wednesday, November 20, 2024 at 4:00 p.m.



Organization Overview



Website
mammothlakeschamber.org



Strategic Goals

1. Business Champion

*Advocating for Business Success,
Empowering Regional Growth*

2. Grow a Thriving Community

*Fueling Workforce Vitality,
Revitalizing Community Strength*

3. Delivering Value

Amplifying Value, Elevating Opportunity





Business Champion

Business Resource

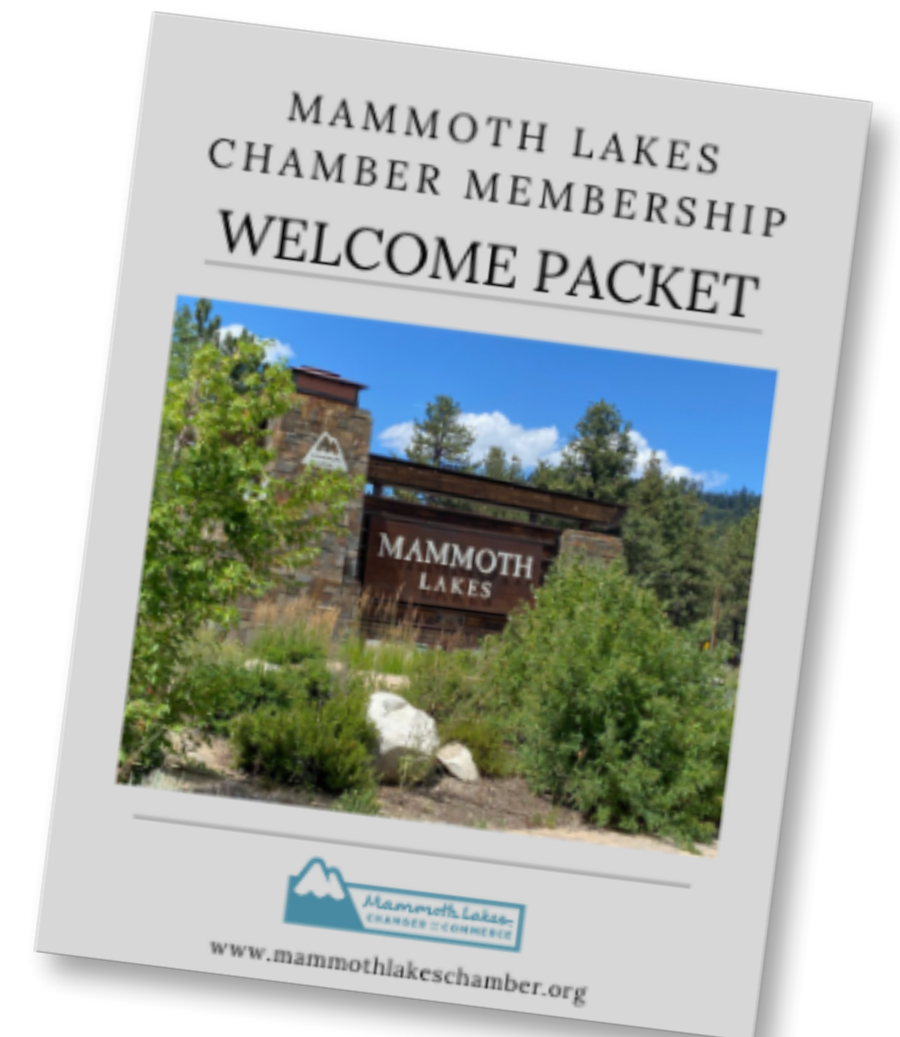
- HR Consulting
- Power Lunch
- Small Business Development Center (SBDC)
- Associations
 - Convener of industries
 - Lodging Association
 - Restaurant Association
 - Non-Profit Coalition
- Advocacy & Legislation



Business Champion

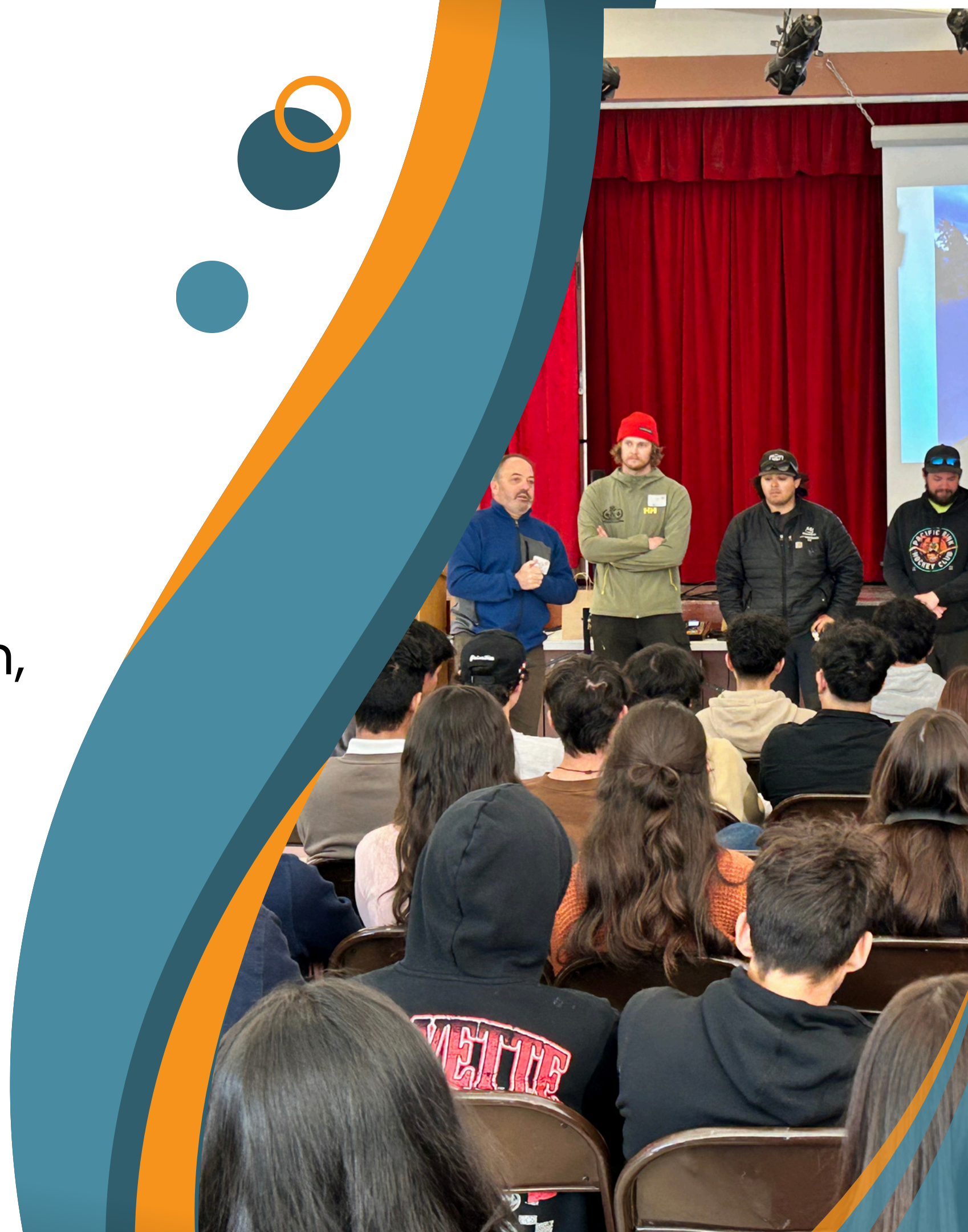
New Business

- Ribbon Cuttings
- New Chamber Member Packet
- Business Guide with Town/County



Business Champion & Grow a Thriving Community

- Career Compass Program
 - Began in 2022
 - Engage with local youth to prepare them to enter the workforce
 - Building partnerships with education, other foundations, and businesses
- Jobs Board
- Housing
 - Chamber's Workforce Housing
 - Catalyst for Lease to Locals
- Collabs: Cerro Coso & UC Extension





Grow a Thriving Community

Workforce Vitality

- Customer Service Trainings
 - New partnership with MMSA
- Employee Assistance Program
- Snowcreek Athletic Club

Grow a Thriving Community

Mammoth Community Foundation

- Purpose
 - Leadership Development
 - Community Housing
 - Education
 - Workforce Development
 - Economic Development
- Bluesapalooza
- Childcare





Grow a Thriving Community

Community Strength

- 4th of July Parade
- Business Excellence Awards Gala
- Business After Hours
- Community Coffee
- Women in Business



Delivering Value

- Newsletter: *Chamber Connection*
- Events Calendar
- Instagram & Facebook
- KMMT: *Community Announcements, Radio Spots, ACE Interviews*
- Sierra Wave
- Eastern Sierra NOW
- Local Newspapers





Organization Overview



Website
mammothlakeschamber.org



Mammoth Lakes Town Council Agenda Action Sheet

Title: November 2024 Public Works Engineering CIP Update.

Council Meeting Date: 11/6/2024

Prepared by: Amy Callanan, PE, Engineering Manager

Recommended Motion: None

Summary: The November 2024 CIP update includes information about the Town's ongoing construction projects.



Public Works Engineering Capital Project Update

November 6, 2024

***** Text shown in bold has changed from the previous update *****

Project	Notes	Budget
CRC CRC Mobility Hub	The Phase 1 project is now considered complete and is being closed out.	~\$15M \$1.75M
CRC "Phase 2" - Interior TI Work	Work has begun, starting with the mechanical enclosure roof, and will continue through the winter. Overall scope of work includes bleachers, stairs and ADA lift, front entry "canopy", office space and additional locker/multi-purpose room, parking lot lights, and miscellaneous Phase 1 punchlist items which were not completed by the contractor.	\$1.05M
The Parcel Phase 1 "The Sawyer"	Residents continue moving into Building A. All remaining site work, including bus shelters, landscaping, streetlights, the Center St sidewalk, and the picnic pavilion in the park, are in progress.	\$58M (buildings) ~\$5.6M (public infrastructure)
The Parcel Phase 2 "Kingfisher"	Mass grading/earthwork is substantially complete. Construction of underground utilities and perimeter site retaining walls is starting.	\$46M (Kingfisher 1) TBD (Kingfisher 2)
Chaparral Extension (The Parcel)	Landscaping work is in progress, and the contractor estimates completion by the end of Nov.	\$1.8M
60 Joaquin	Construction of site utilities is ongoing, and the driveway has been paved. The contractor estimates completion by the end of the year.	\$2.42M
Town Civic Center	The concrete building footings have been poured, with underslab utilities and building slab expected to be complete prior to winter suspension. Work on site utilities continues, with asphalt for the parking lot expected to be installed the week of Nov 4.	\$27M
Childcare Center (Core & Shell only)	Work on roofing, siding, front entry canopy, and miscellaneous site and interior work continues. The contractor estimates completion by the end of November.	\$1.65M
Dog Park	The Dog Park is now open to the public, with a ribbon-cutting event scheduled for this November 6 meeting. The public restroom has been closed due to the weather.	\$1.1M
SHARP Trailhead Infrastructure	Work has begun, starting with removal of existing asphalt and excavation for the prefabricated restroom, which is expected to be installed the week of Nov 4. Contractor estimates substantial completion by the end of the year.	\$1M
Mammoth Creek Park West (CRC)	Work is complete for this season. Installation of the climbing boulder and associated concrete work, a picnic/performance pavilion and CRC patio railing will be planned for next year.	\$500K
Mammoth Arts & Cultural Center (MACC)	The Town is completing its due diligence on the acquisition of the Foundation property and the next steps to bid the MACC.	~\$15M + (TBD)
Airport Automated Weather Observation System (AWOS) Relocation and Upgrade	The project is expected to be completed by November 2024.	\$570K
Reconstruct GA and Terminal Parking Lot at the Airport	The Town held a pre-construction meeting with the contractor. Construction is expected to begin in May 2025.	\$2M

TOWN COUNCIL STAFF REPORT

Title: November 2024 Office of Outdoor Recreation Update.

Meeting Date: November 6, 2024

Prepared by: Lawson Reif, Outdoor Recreation Manager

RECOMMENDATION:

This is an information item only; no action is required.

BACKGROUND:

Attached is the November 2024 Office of Outdoor Recreation (OOR) Projects update. The document highlights many (but not all) of the ongoing projects within the OOR. The OOR will be providing once a month written updates in this manner to keep the Council and public informed of the work undertaken by the Office of Outdoor Recreation.

Office of Outdoor Recreation Update

November 2024 Update
Created October 29th, 2024

PROJECT	BACKGROUND INFORMATION & RELEVANCE	UPDATE
SHARP Trails	<p>SNC Grant Budget: \$510,596.68</p> <p><i>Background Info & Relevance</i></p> <ul style="list-style-type: none"> • <i>Recommendations in the Sherwin Area Recreation Plan (SHARP)</i> • <i>Per the Trail System Master Plan – Chapter 6 – Section 6.6 – The successful design, construction, and management of natural soft surface trails is critical to the pursuit of making Mammoth Lakes a year round destination resort community.</i> 	<p>Environmental analysis continues on this project. The OOR will provide continued updates as we work with our federal partners on this project. Final draft of archeology report has been submitted to the Inyo N.F.</p> <p>Current timelines (subject to change) put a signed decision by mid-summer 2025.</p>
SHARP Trailhead	<p>SNC Grant Budget: \$953,414.00</p> <p><i>Background Info & Relevance</i></p> <ul style="list-style-type: none"> • <i>Recommendations in the Sherwin Area Recreation Plan (SHARP)</i> • <i>Per the Trail System Master Plan – Recommendation N5 – Summer Recreation Nodes lists Sherwin Creek Road, USFS gravel borrow pit as a summer & winter recreation nodes where it is advised to develop restroom facilities, parking, bus service, and signage.</i> 	<p>The parking lot is currently closed as construction continues. As of today (10/29/24), the vault hole has been dug and the toilet will be installed on 10/30/2024. The concrete work will then be the next phase of the project and it is planned to be completed prior to winter.</p>
Stewardship	<p>https://www.townofmammothlakes.ca.gov/1214/Volunteer</p> <p><i>Background Info & Relevance</i></p> <ul style="list-style-type: none"> • <i>Trail System Master Plan – Education, Encouragement, and Enforcement Programs – E2, E4, E6 – The trail system master plan makes constant references to sustainability and stewardship and are highlighted in the Master Plan Guiding Principles.</i> 	<p>The OOR recently completed another successful summer of Stewardship. We are very proud of what we, and the community, were able to accomplish together. Trashy Thursday events totaled 293 volunteer hours and over 1000 pounds of trash while Trail Days events totaled 106 volunteers and 189.5 pounds of trash along with trail maintenance and construction projects.</p>

Interpretation	<p><i>Background Info & Relevance</i></p> <ul style="list-style-type: none"> • <i>Trail System Master Plan General Recommendations – G4 – Identify opportunities for interpretive signage and work with local experts to develop content.</i> 	<p>The 3 new interpretive signs (in partnership with Whitebark) for the Mammoth Creek Parcel are in production with manufacturer. Install will occur next spring.</p> <p>In collaboration with MLR, developing 5 new interpretive signs for the Sherwins Trailhead, we are in process of completing the final edits and then production will occur.</p> <p>Clean Up The Lake (CUTL) interpretive signs are complete, have been delivered, and will be installed next Spring.</p>
Sign Replacement	<p><i>Background Info & Relevance</i></p> <ul style="list-style-type: none"> • <i>Trail System Master Plan General Recommendations – G3 – General consistency for signage along multi-use paths and soft surface trails.</i> • <i>Trail System Master Plan General Recommendations – G16 – Recognize and support the development or an integrated regional Mammoth Lakes Trail System that incorporates the components identified in this Trail System Master Plan.</i> 	<p>Sign work on the OSV system continues. Due to the large lift on the OSV system, installation of new MUP regulatory signage, interpretive signs, and “speed reading” signs will occur next spring.</p> <p>The Sherwin Meadows Trailhead Type 2 sign is nearly ready for production, as we are working through final edits with our graphic designer.</p>
Trails Planning & Trail Development	<p><i>Background Info & Relevance</i></p> <ul style="list-style-type: none"> • <i>Trail System Master Plan General Recommendations – G16 – Recognize and support the development or an integrated regional Mammoth Lakes Trail System that incorporates the components identified in this Trail System Master Plan.</i> 	<p>Seeking cost estimates to complete CEQA for a trail project in the recently thinned Mammoth Creek Parcel.</p> <p>Efforts continue on planning for a bike park near the new dog park/day care/theater.</p> <p>Black Bear Run has been completed!</p>
Public Information	<p><i>Background Info & Relevance</i></p> <ul style="list-style-type: none"> • <i>The development of the Office of Outdoor Recreation (OOR) envisioned the office as the public information arm of the Town of Mammoth Lakes related directly to recreation, recreation impacts, public lands impacts, and similar issues.</i> 	<p>ORMAT pipeline work has been completed and the USFS continues mastication work along Sherwin & Mammoth Creek Roads. Fuelwood collection season was extended by the Inyo until November 30th, 2024.</p>

<p>Mammoth Lakes Trail System (MLTS) & OSV Maintenance</p>	<p><i>Background Info & Relevance</i></p> <ul style="list-style-type: none"> • <i>Non-Funded Challenge Cost Share with the Inyo National Forest.</i> • <i>OSV agreement with the State.</i> 	<p>Trail Crews are continuing with some end of the season work, including removal of bollards along the MUP to allow for efficient winter plowing.</p> <p>The trails program manager continues to work with the Inyo N.F. and Mono County on clearing and ensuring proper signage on the OSV system. New Kiosks will be installed in various locations as well, prior to the big winter snows.</p>
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Mammoth Lakes Town Council Agenda Action Sheet

Title: Did you Know? Defensible Space.

Council Meeting Date: 11/6/2024

Prepared by: Pam Kobylarz, Assistant to the Town Manager

Recommended Motion: No Action. This is an informational item only.

Summary: Each month the Town publishes a “Did you Know?” piece that highlights aspects of the Town’s programs and services that the public may not be familiar with. September’s piece focused on defensible space and winter preparation. It was published in The Sheet, the Mammoth Times, and el Sol on the weekend of October 4, as well as being posted on the Town’s social media and website.

DID YOU

KNOW?

→ Did you know that fall is wildfire season and the time to prepare for winter safety?

WILDFIRE SAFETY

- Protect yourself, your family, and your property from wildfire by creating defensible space between your home and the grass, trees, shrubs, or wildland area surrounding it. This space, extending 100 feet from your home or to your property line (whichever is closer), helps slow or stop the spread of wildfire and reduces the risk of your home catching fire.

To maintain healthy defensible space, remove ground litter and trim tree branches up to 15 feet (not to exceed one-third of the tree). Most homes lost to wildfire are ignited by flying embers, which can travel miles ahead of the of the active wildfire front.

- If you are camping, Camp Like a Pro in the Eastern Sierra. There's nothing between a campfire and a wildfire except your skills. Prepare the area, have a 5-gallon water bucket and shovel ready, constantly tend to your fire, and know how to put your fire **COMPLETELY OUT!** For more tips, resources, and maps, visit: essrp.org/camping.

PROPANE SAFETY

- Propane is a safe, reliable, and efficient fuel to heat your home. Make sure that all propane pipes, valves, regulators, and tanks are clear of snow and ice. In addition, do not bury your tank or the connection to your house with snow from your roof or when removing snow with equipment. Heavy accumulations of snow or ice falling on tanks, regulators, meters, piping, or valves may cause damage that could result in a gas leak.
- **BE ALERT** – if you smell gas, immediately put out all smoking materials and other open flames. Do not operate lights, appliances, telephones, or cell phones. Flames or sparks from these sources can trigger an explosion or a fire. **LEAVE THE AREA IMMEDIATELY**, and from a neighbor's home or other nearby building away from the gas leak, call 9-1-1. **DO NOT RETURN TO THE BUILDING OR THE AREA** until it is safe to do so. For additional information about propane safety, contact the Mammoth Lakes Fire Protection District at 760-934-2300.

¿SABÍAS QUE?

→ ¿Sabías que el otoño es la temporada de incendios forestales y el momento para prepararse para un invierno seguro?

SEGURIDAD CONTRA INCENDIOS FORESTALES

- Protege a tu familia, a ti y a tu propiedad de los incendios forestales creando un espacio de defensa entre tu hogar y la hierba, árboles, matorrales, o el área silvestre que lo rodea. El espacio, que se extiende a 100 pies (30 metros) de tu hogar o propiedad (lo que sea más cercano), ayuda a ralentizar o detener la propagación de los incendios forestales; reduciendo el riesgo de que tu hogar se incendie.

Para mantener un espacio de defensa saludable, retira la hojarasca y cortar las ramas de los árboles hasta 15 pies (no debe exceder un tercio del árbol). La mayoría de los hogares que se pierden a manos de los incendios forestales se incendian por brasas que se mueven con el viento, las cuales pueden viajar millas por delante del frente activo del incendio forestal.

- Si estás acampando, acampa como un profesional en la Sierra Oriental. Lo único que diferencia a una fogata de un incendio forestal son tus habilidades. Prepara el área, ten un recipiente con 5 galones de agua y una pala listos, cuida constantemente de tu fuego y ¡debes saber cómo apagarlo POR COMPLETO! Para más consejos, recursos y mapas, visita: essrp.org/camping.

SEGURIDAD CON EL PROPANO

- El propano es un combustible seguro, confiable y eficiente para calentar tu hogar. Asegúrate de que todas las tuberías de propano, válvulas, reguladores y tanques estén libres de nieve y hielo. Además, no sepultes tu tanque o la conexión que llega a tu hogar con la nieve de tu tejado, o cuando remuevas la nieve con maquinaria. Las grandes acumulaciones de nieve o hielo que caigan sobre los tanques, reguladores, medidores, tuberías, o válvulas pueden causar daño que puede resultar en una fuga de gas.
- **MANTENTE ALERTA** – si hueles gas, apaga inmediatamente todos los cigarrillos, otros elementos similares y cualquier otra llama o fuente de ignición. No manipules luces, electrodomésticos, teléfonos o celulares. Las llamas o chispas de estas fuentes pueden iniciar una explosión o fuego. **ALÉJATE DEL ÁREA DE INMEDIATO** y desde el hogar de algún vecino o edificio cercano, lejos de la fuga de gas, llama al 9-1-1. **NO REGRESSES AL EDIFICIO O EL ÁREA** hasta que sea seguro hacerlo. Para tener más información sobre seguridad con el propano, contacta con el Distrito de protección contra incendios de Mammoth Lakes al 760-934-2300.

Mammoth Lakes Town Council Agenda Action Sheet

Title: Did you Know? Housing.

Council Meeting Date: 11/6/2024

Prepared by: Pam Kobylarz, Assistant to the Town Manager

Recommended Motion: No Action. This is an informational item only.

Summary: Each month the Town publishes a “Did you Know?” piece that highlights aspects of the Town’s programs and services that the public may not be familiar with. October’s piece focused the Town’s Housing Now! program, with an emphasis on the programs that target the “missing middle.” It was published in The Sheet, the Mammoth Times, and el Sol on the weekend of October 25, as well as being posted on the Town’s social media and website.

DID YOU

KNOW?



→ Did you know that the Town has a variety of housing projects and programs separate from The Parcel that target higher income earning households (the “missing middle”)?

- The BRIDGE Program utilizes existing housing stock to create opportunities for local income-eligible households to purchase deed-restricted affordable units. Four units ranging in size from 1-bedroom to a 2-bedroom plus loft are currently available for households earning up to 150% of the Area Median Income.
- The Town’s Small-Site Development efforts are focused on the creation of infill development projects on various sites throughout the Town. The first project is located at 60 Joaquin Road and features four units that will be ready for purchase in spring 2025.
- The Lease to Locals program operated by Placemate is focused on converting existing short-term rentals or vacant homes into long-term rentals by offering a one-time incentive payment of up to \$18,000 in exchange for renting the property to a local, income-eligible household.
- The future Phase 3 of The Parcel will add up to 42 affordable ownership units and is tentatively scheduled to break-ground in spring 2025.

All of the above programs target households earning between 150%-200% of the Area Median Income (AMI) for Mono County (household income of ~\$142K-\$190K for a household of three).

For additional information on ownership opportunities, please contact Eastern Sierra Community Housing at 760-934-4740 and for additional information on the Lease to Locals program, please visit placemate.com/mammoth.

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¿SABÍAS QUE?

→ ¿Sabía que la ciudad tiene una variedad de proyectos y programas de vivienda además de The Parcel que tienen como objetivo ayudar a hogares con ingresos dentro del grupo medio (el "grupo medio faltante")?

- El Programa BRIDGE utiliza el inventario existente de viviendas para crear oportunidades para los hogares locales que cumplan con los requisitos de ingresos y puedan adquirir viviendas con escritura restringida. Actualmente, hay cuatro viviendas que varían en tamaño desde 1 dormitorio hasta 2 dormitorios más loft disponibles para hogares que ganan hasta el 150% del ingreso medio del área.
- El programa de la ciudad para el desarrollo de infraestructuras pequeñas se centra en la creación de proyectos de desarrollo y vivienda en lugares ya existentes en varios sitios en toda la ciudad. El primer proyecto está ubicado en 60 Joaquin Road y cuenta con cuatro unidades que estarán listas para su compra en la primavera de 2025.
- El programa Lease to Locals "Arrendamiento para locales" operado por Placemate se centra en convertir los alquileres a corto plazo existentes o las casas vacías en alquileres a largo plazo, ofreciendo un incentivo único de hasta \$18,000 a cambio de alquilar la propiedad a un hogar local que cumpla con los requisitos de ingresos.
- La futura Fase 3 de The Parcel agregará hasta 42 unidades disponibles para comprar a un precio más accesible y está programado tentativamente para comenzar a construirse en la primavera de 2025.

Todos los programas anteriores están dirigidos a hogares que ganan entre el 150% y el 200% del ingreso medio del área (AMI) en el condado de Mono (ingreso familiar de ~\$142K - \$190K para un hogar de 3).

Para obtener información adicional sobre oportunidades de propiedad, comuníquese con Eastern Sierra Community Housing al 760-934-4740 y para obtener información adicional sobre el programa de arrendamiento para locales, visite placemate.com/mammoth.



Town Council of Mammoth Lakes

Minutes of Regular Meeting

October 2, 2024, 4:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: Mayor Bill Sauser, Councilmember Sarah Rea, Councilmember Amanda Rice, Councilmember John Wentworth

Members Absent: Mayor Pro Tem Chris Bubser

1. CLOSED SESSION

At 4:01 p.m. the Mayor announced that the Council would be entering into closed session for the purposes as stated in the agenda.

1.1 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:(One case)

1.2 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph(1) of subdivision (d) of Section 54956.9) Name of case:
(Natasha Mitchell v. City [sic] of Mammoth Lakes)

2. ANNOUNCEMENT OF ACTION TAKEN AFTER CLOSED SESSION

The Council reconvened from closed session at 4:36 p.m. and announced that there was no reportable action taken.

3. CALL TO ORDER AND ROLL CALL

The Mayor called the meeting to order at 4:36 p.m. in the Council Chamber, 437 Old Mammoth Road, Suite Z, Mammoth Lakes.

4. PLEDGE OF ALLEGIANCE

Mayor Sauser led the flag salute.

5. PUBLIC COMMENTS

Kendra Knight, Mammoth Lakes Foundation Executive Director and former Mammoth Disposal Sustainability Coordinator, introduced Cassidy Moyer, Mammoth Disposal Sustainability Coordinator, to the Council and the community.

6. ADDITIONS TO THE AGENDA

Town Manager Rob Patterson requested that Agenda Item 12.4 be taken before Agenda Item 12.2.

7. INTRODUCTIONS

7.1 Introduce new Revenue Specialist Maria (Lupita) Lopez.

Town Manager Rob Patterson introduced Ms. Lopez to the Council and the community.

7.2 Introduce new Payroll/HR Specialist Ryan Menetrey.

HR Manager Amanda Pelham introduced Mr. Menetrey to the Council and the community.

7.3 Introduce new PW/Parks Hybrid employee Isidro Vargas.

Parks and Recreation Director Stuart Brown introduced Mr. Vargas to the Council and the community.

7.4 Introduce and swear in new Police Sergeant Daniel Hansen.

Police Chief Dan Casabian introduced Sergeant Hansen to the Council and the community. Town Clerk Jamie Gray administered the oath of office to Sergeant Hansen.

8. REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)

Town Manager Rob Patterson reported that the Town was bringing back its Spirit of Mammoth Award to recognize Town employees on a quarterly basis. He announced that this quarter's winner was Code Compliance Officer Rick Bellis

and presented Mr. Bellis with his certificate. Mr. Patterson announced the names of all of the nominees.

Mr. Patterson reported on the emergency exercise held at the Airport.

8.1 October 2024 Public Works Engineering CIP Update.

There was discussion among members of Council and staff regarding the opening of the dog park.

8.2 October 2024 Office of Outdoor Recreation Update.

9. PUBLIC PRESENTATIONS

9.1 Elections Update presented by Queenie Barnard, Mono County Clerk, Recorder, and Registrar.

Queenie Barnard, Mono County Clerk, Recorder, and Registrar gave an update regarding the upcoming election. There was discussion among members of Council and Ms. Barnard.

10. STAFF PRESENTATIONS

10.1 Housing Now! Program Update – October 2024.

Community and Economic Development Director Nolan Bobroff and Public Works Director Haislip Hayes gave an update regarding current Housing Now! Program activities and updates. There was discussion among members of Council, staff, and Betsy Truax, Mammoth Lakes Tourism Community Engagement Vice President.

10.2 2024 Spring & Summer Parks and Recreation Department Program and Facility Presentation.

Parks and Recreation Director Stuart Brown gave a presentation outlining the 2024 Spring and Summer Parks and Recreation Department Programs and Facilities. There was discussion among members of Council and staff.

10.3 Review of Municipal Code 15.24.100 – Lofts (Mezzanine) requirements – California Building Code, specific to Short-Term Rentals.

Town Manager Rob Patterson and Building Official Tom Perry outlined the information in the staff report. There was discussion among members of Council and staff.

PUBLIC COMMENT:

Gillian Parrish outlined her concerns regarding the codes affecting lofts and safety issues.

There was discussion among members of Council and staff.

11. CONSENT AGENDA

Moved by Councilmember Amanda Rice
Seconded by Councilmember John Wentworth

Approve the Consent Agenda.

For (4): Mayor Bill Sauser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Absent (1): Mayor Pro Tem Chris Bubser

Carried (4 to 0)

11.1 Approve the minutes of the regular meeting of September 18, 2024.

11.2 Adopt the resolution approving an amended Conflict of Interest Code.

11.3 Authorize the use of the 5/15/2024 3rd Quarter budget adjustment allocation of \$35,000, to complete the Childcare Project.

11.4 Accept Check Register 9/17/24 in the amount of \$2,411.60. Accept Check Register 9/20/24 in the amount of \$1,431,533.35. Accept Check Register 9/25/24 in the amount of \$3,581,182.89.

12. POLICY MATTERS

12.1 Time Extension Request (TER) 24-002 for the Limelight Hotel Project Tentative Tract Map (TTM) 22-002 entitlement.

The Mayor called a recess at 6:25 p.m. and the Council reconvened at 6:35 p.m.

Senior Planner Kim Cooke outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Councilmember Amanda Rice
Seconded by Councilmember John Wentworth

Adopt the resolution making the required Municipal Code findings, and approving Time Extension Request (TER) 24-002 for a one-year time extension of the Limelight Hotel Tentative Tract Map entitlement (TTM 22-002) with conditions as recommended by staff.

For (4): Mayor Bill Sauser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Absent (1): Mayor Pro Tem Chris Bubser

Carried (4 to 0)

12.2 Award Construction Contract for Community Recreation Center (CRC) Improvements.

Public Works Director Haislip Hayes and Parks and Recreation Director Stuart Brown outlined the information in the staff report.

Moved by Councilmember John Wentworth
Seconded by Councilmember Amanda Rice

Approve the plans and specifications. Authorize the Town Manager to award the contract to the lowest responsive bidder Lehman Construction, Inc. for \$968,098.00. Authorize the Public Works Director to execute the construction contract and accept the project upon completion. Waive any irregularities in the bid total. Authorize the Public Works Director to review and approve minor revisions to complete the project, up to an additional 10% of the award amount. Authorize use of \$800,000 in capital reserves to fully fund the project. Authorize a contract to purchase and install bleachers with Great Western for \$50,217.

For (4): Mayor Bill Sauser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Absent (1): Mayor Pro Tem Chris Bubser

Carried (4 to 0)

12.3 Snowcreek Development Agreement Discussion.

This item was taken out of order.

Community and Economic Development Director Nolan Bobroff outlined the information in the staff report. There was discussion among members of Council and staff.

12.4 Community Recreation Center Closeout and Settlement Agreement with Hamel Construction Regarding Project Completion.

This item was taken out of order.

Public Works Director Haislip Hayes and Parks and Recreation Director Stuart Brown outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Councilmember John Wentworth
Seconded by Councilmember Amanda Rice

Authorize the Town Manager to execute a settlement agreement with Hamel Construction. Authorize the Town Manager to use Capital Reserves to closeout current phases of the Community Recreation Center (CRC).

For (4): Mayor Bill Sauser, Councilmember Sarah Rea, Councilmember Amanda Rice, and Councilmember John Wentworth

Absent (1): Mayor Pro Tem Chris Bubser

Carried (4 to 0)

13. COUNCILMEMBER REPORTS

Councilmember Wentworth attended the Eastern Sierra Council of Governments (ESCOG) strategic planning session.

14. ADJOURNMENT

The Council adjourned the meeting at 7:45 p.m.

Jamie Gray, Town Clerk

TOWN COUNCIL STAFF REPORT

Title: Accept the Project Closeout Report for Facilities Exterior Painting Project FAC 24-001.

Meeting Date: November 6, 2024

Prepared by: Riley Griesenbeck, Facilities and Asset Manager
Amy Callanan, Engineering Manager
Shaun Troy, Finance Analyst

RECOMMENDATION:

Staff recommends Town Council accept the project closeout report for the Facilities Exterior Painting Project FAC 24-001.

BACKGROUND:

In summer of 2023, Town of Mammoth Lakes Staff documented numerous parks and Town-owned facilities with peeling and degraded paint. During the winter of 2023-2024, Staff documented instances of damaged paint and created the project plans, technical specifications, and special provisions.

During this process, Staff decided it would be beneficial for the Town to create a cohesive, single-color scheme for most Town structures, especially those in parks. This will streamline future maintenance and touch up work by reducing the number of paints that need to be stocked. Certain buildings will retain their unique color schemes, such as the Community Center, Police Department, and Mammoth Lakes Tourism buildings. Additionally, all structures on USFS land, including Shady Rest Park and the Mammoth Creek Park East restroom, will be painted with USFS-approved colors that closely match the colors selected by the Town.

Colors were selected through input from the entire Town staff to blend with our forest aesthetic. Public entrance doors will be painted the Town blue to provide cohesion across all Town-owned structures.

This project repainted the following 21 structures:

- Pickleball Courts' Maintenance Building
- Pickleball Courts' Snack Shack
- Voodoo Chute Pump House
- Mammoth Lakes Community Center
- Community Center Tennis Court Restrooms
- Mammoth Lakes Tourism Building
- Trails End Park Restroom

- Trails End Park Pavilion
- Mammoth Creek Park East Restroom
- Mammoth Creek Park West Restroom
- Shady Rest Park Restroom
- Shady Rest Park Pavilion
- Shady Rest Park Snack Shack
- Shady Rest Park Storage Shed
- Whitmore Pool Main Building
- Whitmore Pool Pump House
- Whitmore Track Restrooms
- Whitmore Track Maintenance Shed
- Whitmore Track Storage Shed
- Whitmore Track Pump House
- Mammoth Lakes Police Department

Repainting these structures at once will allow these buildings to remain on the same timeline for future painting projects and streamline the bidding and project process.

On April 12, 2024, the Town advertised the Facilities Exterior Painting project. This project was awarded to the lowest responsive bidder, H.B. Restoration, Inc. at the June 5, 2024 Town Council meeting.

Work began on July 16, 2024 and was completed on August 4, 2024.

FINANCIAL CONSIDERATIONS:

The project was fully funded, and total project expenditures came in under the original budget allocated. Funding was allocated to this project from the one-time facility repairs funds set aside in FD 990 – Future Capital, in the amount of \$93,500.00, plus an additional \$40,000.00 allocated for Contract Change Order work authorized at the August 7, 2024 Town Council meeting. Total project expenditures were \$93,907.59. The remaining funding allocated to this project, in the amount of \$39,592.41, will be returned to FD 990 – Future Capital and earmarked for use on one-time facility repairs.

PRE-CONSTRUCTION PHOTOS:









CONSTRUCTION PHOTOS:



POST-CONSTRUCTION PHOTOS:









TOWN COUNCIL STAFF REPORT

Title: Accept the Project Closeout Report for the 2024 Slurry Seal Project.

Meeting Date: October 2, 2024

Prepared by: Colin Brownlee, Assistant Engineer
Shaun Troy, Finance Analyst

RECOMMENDATION:

Staff recommends Town Council:

- Accept the project closeout report for the 2024 Slurry Seal Project.

BACKGROUND:

The Public Works Department is responsible for the maintenance of public roads within the Town. There are a variety of methods to maintain roads that range from simple crack sealing to extensive repaving. The Public Works Department tracks the condition of roads through street maintenance software and in-person evaluations of asphalt conditions. This software recommends maintenance treatments based on budgeting scenarios and asphalt conditions. The Engineers use these recommendations as a basis for determining which roads should receive treatment and which types of treatment based on their condition. The software recommended a number of roads for a slurry seal treatment during analysis in the winter of 2023/2024. The Town previously completed a slurry seal project on Le Verne, Fir, and Pine Streets (The Bluffs) in 2022. The project was successful, and the product has performed well over the last few years.

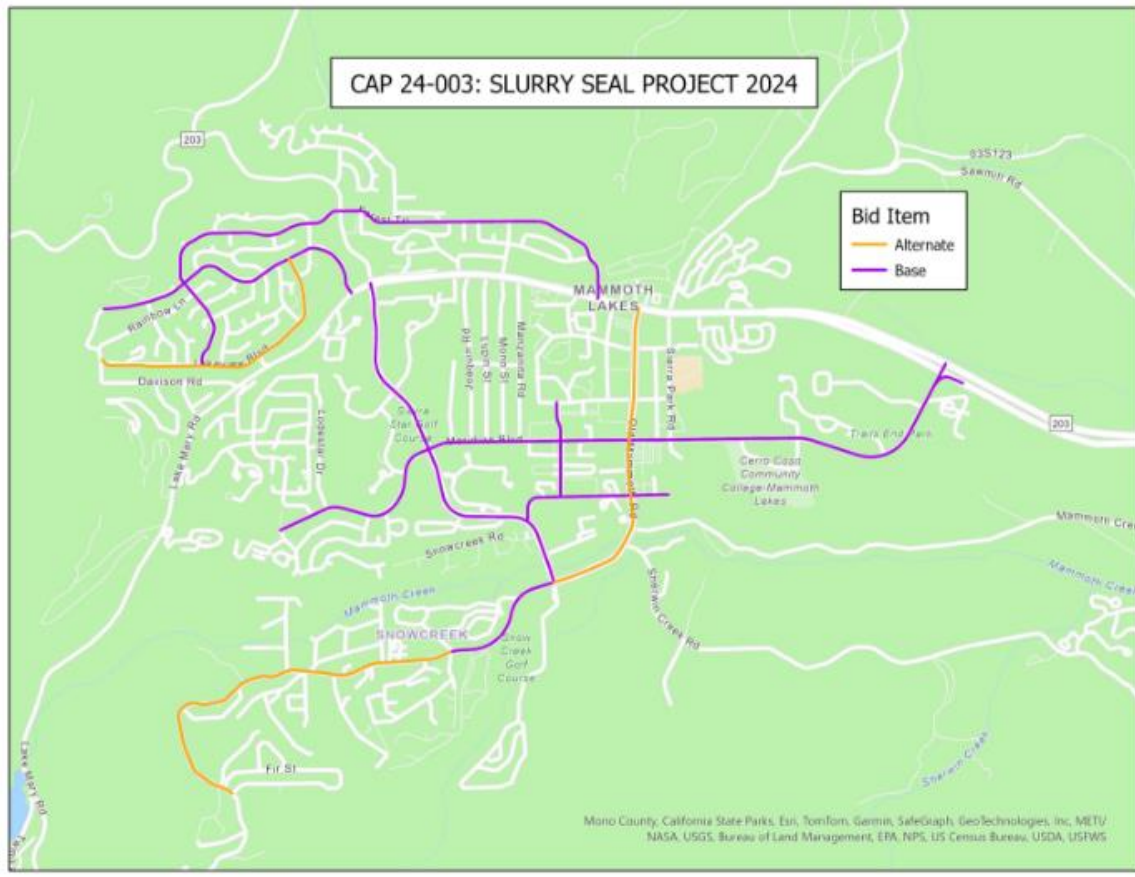
The purpose of a slurry seal is to rejuvenate asphalt with bituminous material, provide a coating that protects cracks from water, and give the road a smoother, finished surface. A Type II seal uses aggregate as large as 1/4" and provides enough thickness to hold up to the heavy snow removal machinery that Town roads see every winter. Because slurry seals require specialized equipment and the Town is isolated, mobilization costs can be high. Therefore, Staff chose to do a large-scale project that made the treatment economical. Staff selected all major arterials and some collectors because their surface conditions were appropriate for a slurry seal. In addition to being an effective and economical form of preventive maintenance, slurry seals are applied and cure quickly, making them a generally quick treatment to implement compared to other options. This type of preventive maintenance should extend the life of these roads by years and save significant reconstruction costs over the lifetime of the roads.

The contract also included the striping and pavement markings of all of the slurried roads. This is typical of such a contract, but one benefit of this scope was that it reduced the scope of work for the Public Works road crew this summer. The road crew stripes and marks all

roads every summer due to the heavy wear and tear of snow removal operations. By allowing a contractor to stripe all of the roads within the scope of this project, it created opportunity for the road crew to complete several other special projects. The contracted striping and markings were completed efficiently and cost effectively.

Although the project was bid with several alternates, only the base bid was awarded and completed. The alternate road segments will remain in consideration for future treatments.

PROJECT LOCATION:



FINANCIAL CONSIDERATIONS:

The engineer’s estimate for the project was \$900,000 and the Town received 7 bids. At the Town Council meeting on May 15th, 2024, the contract was awarded to the low responsive bid from Doolittle Construction, LLC for \$734,056.50 including authorization of up to an additional 10% of the award amount.

The total cost of the project, including construction prep, change orders and incidentals, came in under the originally identified project budget of \$807,462.15. Final project costs are as follows:

Item	Amount
Construction	\$795,716.35
Advertisement – Notice Inviting Bids	\$720.00
Advertisement – PSA	\$1,181.00
Final Project Cost	\$797,617.35

The remaining unspent funds will be returned to FD 210 – Road Rehabilitation Fund Balance, in the amount of \$9,844.80. This project was accounted for in FD 300 – Capital Improvements.

CONSTRUCTION PHOTOS:



Application of the slurry seal along Forest Trail



A fresh seal along Azimuth Drive. The surface could typically be driven over within 10-15 minutes



The specialized box truck required for a slurry seal. The machine mixes sand, aggregate and oil before laying material at a precisely measured thickness



Old Mammoth Road with a fresh coating (left) vs the existing asphalt condition (right)



A wet slurry (left) adjacent to a cured slurry (right). These two coats were likely laid within 1 hour of each other



Traffic continuing to pass along Meridian Boulevard while another coat is layed in the middle lane



Striping and pavement markings after the slurry seal

Mammoth Lakes Town Council Agenda Action Sheet

Title: Approve and adopt Side Letter 01-2024 between the Town of Mammoth Lakes (“Town”) and the Mammoth Lakes Police Officers’ Association (“MLPOA”).

Council Meeting Date: 11/6/2024

Prepared by: Amanda Pelham, Human Resources Manager

Recommended Motion: Approve and adopt Side Letter 01-2024 between the Town and the MLPOA, establishing modification to the terms and conditions set forth in the Memorandum of Understanding (“MOU”), dated July 1, 2022 through June, 30, 2025 between the Town and the MLPOA as it pertains to Article 18: “On-Call” Pay and Article 28: Rapid Response.

Summary: The Town recognizes the bargaining unit MLPOA, has bargained in good faith, and entered into a MOU as of July 1, 2022, through June 30, 2025.

Town management have met and conferred in good faith with the MLPOA to address staffing shortages and coverage for positions represented by the MLPOA. Staffing levels have dropped below twelve (12) sworn personnel on patrol, and this reduced staffing level is anticipated to last for more than three (3) months. Both parties have met and conferred in good faith and agreed to amend the current MOU to include the conditions set forth in Side Letter 01-2024.

Side Letter 01-2024 between the Town and the MLPOA shall expire on June 30, 2025, following approval and adoption.

SIDE LETTER NO. 01-2024

TO THE MEMORANDUM OF UNDERSTANDING

BETWEEN

THE TOWN OF MAMMOTH LAKES

AND

THE MAMMOTH LAKES POLICE OFFICERS' ASSOCIATION

The Town of Mammoth Lakes ("Town") and the Mammoth Lakes Police Officers' Association ("MLPOA") hereby agree to modification of the terms and conditions set forth in the Memorandum of Understanding ("MOU"), dated July 1, 2022 through June, 30, 2025 between the Town and the MLPOA as it pertains to Article 18: "On-Call" Pay and Article 28: Rapid Response as follows:

1. Twenty-four (24) hour staffing has been reduced to twenty (20) hour staffing. To maintain services to the community, effective November 11, 2024 a minimum of two (2) employees assigned to patrol night shift and two (2) employees assigned to patrol day shift shall be assigned "on-call" and subject to call back each day of the week.

2. MLPOA MOU Article 18 outlines "On-Call" Pay for employees represented by the MLPOA. Effective November 11, 2024, employees assigned to a patrol night shift from 1700 hours until 0300 hours shall remain "on-call" until 0400 hours on days they are assigned to work. Employees assigned to call back between 0300 and 0400 shall be compensated for one (1) hour of straight time, at the employee's regular rate of pay. If an employee is called back during this period and remains on duty past 0400 hours, they shall be compensated at one-and one-half (1 ½) the employee's regular rate of pay for all time worked after 0400 hours.

Employees assigned to a patrol day shift from 0700 until 1700 hours shall be "on-call" from 0400 hours until the start of their assigned shift at 0700 hours. Employees assigned to call in between the hours of 0400 to 0700 shall be compensated or one (1) hour at one-and one-half (1 ½) the employee's regular rate of pay. Employees, if called in, shall be compensated at one-and one-half (1 ½) the employee's regular rate of pay from the time they are called in until 0700 hours, the start of their regular patrol day shift.

Employees scheduled to be "on-call" shall be determined by an "on-call" schedule established by the Police Chief. The "on-call" schedule shall first be available for voluntary sign ups by employees represented by the MLPOA. In the event the minimum of two (2) sworn personnel per night and day patrol shift is not met, "on-call" assignments will be mandatory and as assigned by the Police Chief, or designee.

3. MLPOA MOU Article 28 outlines “Rapid Response” for employees represented by the MLPOA. Staffing levels have dropped below twelve (12) sworn personnel on patrol, and this reduced staffing level is anticipated to last for more than three (3) months. Town Management and representatives from the MLPOA have met and conferred in good faith to discuss modifications to Articles 18 and 28, addressing staffing shortages and coverage for positions represented by the MLPOA.
4. The MLPOA and Town Management have reached a tentative agreement to modify the terms and conditions of Articles 18 and 28 as outlined in this Side Letter.
5. The reduced twenty (20) hour staffing is temporary, and this agreement shall expire upon reaching staffing levels of twelve (12) sworn personnel assigned to patrol, or June 30, 2025, whichever occurs first.
6. This agreement may extend beyond reaching staffing levels of twelve (12) sworn personnel assigned to patrol at the discretion of the Town Manager, or designee.
7. The amended terms and conditions of the MLPOA MOU will be effective as of November 11, 2024.
8. Except as modified above, the terms and conditions of the MLPOA MOU shall remain in effect as provided therein.

[SIGNATURES ON FOLLOWING PAGE]

TOWN OF MAMMOTH LAKES:

**MAMMOTH LAKES POLICE
OFFICERS' ASSOCIATION:**

**Robert Patterson
Town Manager**

**Amanda Muir
Mammoth Lakes Police Officers'
Association Representative**

Date: _____

Date: _____

**Christopher Hoodman
Mammoth Lakes Police Officers'
Association Representative**

Date: _____

Report Criteria:

Report type: Invoice detail
 Check.Type = {<->} "Adjustment"

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
A BETTER FIREPLACE								
10/02/2024	111839	25	19346	A BETTER FIREPLACE	100-440-44500	PROPANE INSERT	2,000.00	10/24
10/02/2024	111839	27	19346	A BETTER FIREPLACE	100-440-44500	PELLET INSERT	2,000.00	10/24
10/02/2024	111839	41	19346	A BETTER FIREPLACE	100-440-44500	WOODSTOVE REPLAC	8,000.00	10/24
Total A BETTER FIREPLACE:							8,000.00	
ALEX PRINTING								
10/02/2024	111840	57302	2976	ALEX PRINTING	100-420-43120	BUSINESS CARDS	73.08	10/24
Total ALEX PRINTING:							73.08	
AMERIGAS								
10/02/2024	111841	3168347192/20	6982	AMERIGAS	100-434-43404	09/24-POOL	412.89	10/24
10/02/2024	111841	3168872097/20	6982	AMERIGAS	100-464-43404	09/24-TAVERN A3	27.69	10/24
10/02/2024	111841	3168931392/20	6982	AMERIGAS	220-471-43404	09/24-AIRPORT	196.44	10/24
Total AMERIGAS:							637.02	
ASCENT ENVIRONMENTAL, INC.								
10/02/2024	10022410	20210079.01-3	19114	ASCENT ENVIRONME	100-440-43031	AUG 2024	7,661.48	10/24
Total ASCENT ENVIRONMENTAL, INC.:							7,661.48	
AT&T DOJ LINE								
10/02/2024	111842	000022085887	18336	AT&T DOJ LINE	100-420-43404	JULY 2024	914.74	10/24
Total AT&T DOJ LINE:							914.74	
AT&T MOBILITY								
10/02/2024	111843	287311715401	8453	AT&T MOBILITY	100-420-43404	09/24-MIFI PD	83.75	10/24
Total AT&T MOBILITY:							83.75	
BEST BEST & KRIEGER								
10/02/2024	10022410	1006795	33	BEST BEST & KRIEGE	300-531-43031	AUG 2024-PWE	839.02	10/24
10/02/2024	10022410	1006799	33	BEST BEST & KRIEGE	300-531-43031	08/24-PWE	1,914.60	10/24
10/02/2024	10022410	1006801	33	BEST BEST & KRIEGE	100-440-43031	08/24-MAIN LODGE RE	4,502.00	10/24
10/02/2024	10022410	1006803	33	BEST BEST & KRIEGE	100-412-43031	08/24-SNOWCREEK C	10,809.00	10/24
Total BEST BEST & KRIEGER:							18,064.62	
BLACK POINT LLC								
10/02/2024	111844	MLPDMDT829	18912	BLACKPOINT LLC	100-420-42030	08/24-SVCS	920.00	10/24
Total BLACK POINT LLC:							920.00	
BPR CONSULTING GROUP								
10/02/2024	111845	1802	19259	BPR CONSULTING GR	100-442-43031	JUNE 2024 NEW RESI	175.00	10/24
10/02/2024	111845	1837	19259	BPR CONSULTING GR	100-442-43031	MAY 2024 NEW RESID	1,128.75	10/24
10/02/2024	111845	1890	19259	BPR CONSULTING GR	100-442-43031	JULY 2024	9,268.75	10/24
10/02/2024	111845	1978	19259	BPR CONSULTING GR	100-442-43031	AUG 2024	5,598.75	10/24

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total BPR CONSULTING GROUP:							16,171.25	
BRAVO GARDENS INC.								
10/02/2024	10022410	14593	3573	BRAVO GARDENS INC.	100-438-43031	BACKFLOW	990.00	10/24
10/02/2024	10022410	14619	3573	BRAVO GARDENS INC.	210-452-43031	BACKFLOW	270.00	10/24
Total BRAVO GARDENS INC.:							1,260.00	
BUCHER MUNICIPAL NORTH AMERICA, INC.								
10/02/2024	111846	61192	18537	BUCHER MUNICIPAL N	910-000-13003	PARTS	104.99	10/24
Total BUCHER MUNICIPAL NORTH AMERICA, INC.:							104.99	
CALIFORNIA BROADBAND CORP								
10/02/2024	111847	20000060021	10416	CALIFORNIA BROADB	100-418-43404	SEPT 2024	2,669.10	10/24
Total CALIFORNIA BROADBAND CORP:							2,669.10	
CASABIAN, DANIEL								
10/02/2024	111848	10/13-10/18/24	6171	CASABIAN, DANIEL	100-420-43150	PER DIEM	378.00	10/24
10/02/2024	111848	10/18-10/23/24	6171	CASABIAN, DANIEL	100-420-43150	PER DIEM	325.00	10/24
Total CASABIAN, DANIEL:							703.00	
CESCO LINGUISTIC SERVICES								
10/02/2024	111849	24-1742	18913	CESCO LINGUISTIC S	100-413-43130	COMMUNITY MEETING	190.00	10/24
Total CESCO LINGUISTIC SERVICES:							190.00	
CIVICPLUS INC.								
10/02/2024	10022410	298363	8825	CIVICPLUS INC.	100-432-43031	ANNUAL FEE	1,132.24	10/24
10/02/2024	10022410	317706	8825	CIVICPLUS INC.	100-414-44600	SUBSCRIPTION	5,812.80	10/24
Total CIVICPLUS INC.:							6,945.04	
CRAFCO INC.								
10/02/2024	111850	9403298401	10398	CRAFCO INC.	915-570-48200	PARTS	122,818.68	10/24
Total CRAFCO INC.:							122,818.68	
CROCKETT-STOLTZFUS								
10/02/2024	111851	JULY-SEPT 20	5615	CROCKETT-STOLTZFU	100-420-43031	STORAGE #26	600.00	10/24
Total CROCKETT-STOLTZFUS:							600.00	
DEPT OF JUSTICE								
10/02/2024	111852	759276	1775	DEPT OF JUSTICE	100-420-43156	08/24 FINGERPRINT	768.00	10/24
10/02/2024	111852	759368	1775	DEPT OF JUSTICE	100-420-43156	08/24-FINGERPRINT-P	221.00	10/24
Total DEPT OF JUSTICE:							989.00	
DG CONSTRUCTION								
10/02/2024	10022410	PROGRESS P	19427	DG CONSTRUCTION	300-531-43031	DOG PARK FINAL	139,325.18	10/24
Total DG CONSTRUCTION:							139,325.18	

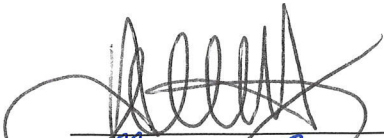

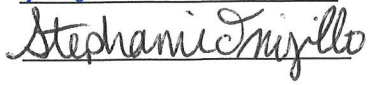
Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
DIMAS, JESUS								
10/02/2024	111853	09/29/24	18507	DIMAS, JESUS	210-450-42030	MEAL ALLOWANCE	207.00	10/24
Total DIMAS, JESUS:							207.00	
DIY HOME CENTER								
10/02/2024	111854	141889	5476	DIY HOME CENTER	100-438-45080	MAINT SUPPLIES	30.51	10/24
10/02/2024	111854	141891	5476	DIY HOME CENTER	210-450-42022	MAINT SUPPLIES	10.37	10/24
10/02/2024	111854	141897	5476	DIY HOME CENTER	100-438-45080	MAINT SUPPLIES	7.26	10/24
10/02/2024	111854	142109	5476	DIY HOME CENTER	858-436-42007	MAINT SUPPLIES	7.35	10/24
10/02/2024	111854	142165	5476	DIY HOME CENTER	100-434-45080	MAINT SUPPLIES	20.95	10/24
10/02/2024	111854	142185	5476	DIY HOME CENTER	210-450-42022	MAINT SUPPLIES	21.31	10/24
10/02/2024	111854	142187	5476	DIY HOME CENTER	858-436-42007	MAINT SUPPLIES	7.91	10/24
10/02/2024	111854	142230	5476	DIY HOME CENTER	100-438-42007	MAINT SUPPLIES	44.10	10/24
10/02/2024	111854	142252	5476	DIY HOME CENTER	210-452-42007	MAINT SUPPLIES	244.31	10/24
10/02/2024	111854	142280	5476	DIY HOME CENTER	100-438-45080	MAINT SUPPLIES	40.77	10/24
10/02/2024	111854	142334	5476	DIY HOME CENTER	858-436-42007	MAINT SUPPLIES	14.54	10/24
10/02/2024	111854	142353	5476	DIY HOME CENTER	210-456-42007	MAINT SUPPLIES	17.44	10/24
10/02/2024	111854	142375	5476	DIY HOME CENTER	858-436-42007	MAINT SUPPLIES	56.21	10/24
10/02/2024	111854	142385	5476	DIY HOME CENTER	858-436-42007	MAINT SUPPLIES	63.02	10/24
10/02/2024	111854	142432	5476	DIY HOME CENTER	100-438-42007	MAINT SUPPLIES	14.33	10/24
10/02/2024	111854	142553	5476	DIY HOME CENTER	858-436-42007	MAINT SUPPLIES	5.32	10/24
Total DIY HOME CENTER:							591.18	
DOOLITTLE CONSTRUCTION, LLC								
10/02/2024	111855	PROGRESS P	19697	DOOLITTLE CONSTRU	300-531-43031	SLURRY SEAL	45,287.49	10/24
Total DOOLITTLE CONSTRUCTION, LLC:							45,287.49	
EMPIRE SOUTHWEST								
10/02/2024	111856	EMPS6521136	19724	EMPIRE SOUTHWEST	910-000-13003	PARTS	1,173.12	10/24
10/02/2024	111856	EMPS6523451	19724	EMPIRE SOUTHWEST	910-000-13003	PARTS	41.77	10/24
10/02/2024	111856	EMPS6525604	19724	EMPIRE SOUTHWEST	910-000-13003	PARTS	22.13	10/24
Total EMPIRE SOUTHWEST:							1,237.02	
FEDERAL EXPRESS CORP								
10/02/2024	111857	8-620-12153	717	FEDERAL EXPRESS C	100-420-42005	SHIPPING CHGS	28.49	10/24
Total FEDERAL EXPRESS CORP:							28.49	
FRONTIER COMMUNICATIONS								
10/02/2024	111858	09/24-3825	10869	FRONTIER COMMUNIC	220-471-43404	08/24-AIRPORT	113.29	10/24
10/02/2024	111858	09/24-0348	10869	FRONTIER COMMUNIC	210-450-43404	09/24-PWM	261.60	10/24
10/02/2024	111858	09/24-2490	10869	FRONTIER COMMUNIC	100-420-43404	09/24-PD FAX	106.25	10/24
10/02/2024	111858	09/24-2536	10869	FRONTIER COMMUNIC	100-420-43404	09/24-PD	346.07	10/24
10/02/2024	111858	09/24-3119	10869	FRONTIER COMMUNIC	220-471-43404	09/24-AIRPORT	244.46	10/24
Total FRONTIER COMMUNICATIONS:							1,071.67	
GARCIA, MANUEL								
10/02/2024	111859	1MML	19729	GARCIA, MANUEL	245-445-43035	LEASE TO LOCALS	4,500.00	10/24
Total GARCIA, MANUEL:							4,500.00	
GRANITE DATA SOLUTIONS								
10/02/2024	111860	IN95468-1	18359	GRANITE DATA SOLUT	100-418-48800	PC GOODS	7,843.96	10/24

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Total GRANITE DATA SOLUTIONS:							7,843.96	
HANSEN, DANIEL								
10/02/2024	111861	10/06-10/11/24	8373	HANSEN, DANIEL	100-420-43150	PER DIEM	307.00	10/24
Total HANSEN, DANIEL:							307.00	
HIGH COUNTRY LUMBER								
10/02/2024	111862	67051	830	HIGH COUNTRY LUMB	910-000-13003	MAINT SUPPLIES	51.01	10/24
10/02/2024	111862	67053	830	HIGH COUNTRY LUMB	910-000-13003	MAINT SUPPLIES	105.56	10/24
Total HIGH COUNTRY LUMBER:							156.57	
HOODMAN, CHRIS								
10/02/2024	111863	10/06-10/18/24	18575	HOODMAN, CHRIS	100-420-43150	PER DIEM	636.00	10/24
Total HOODMAN, CHRIS:							636.00	
KIMBALL-MIDWEST								
10/02/2024	10022410	102639342	4812	KIMBALL-MIDWEST	910-000-13003	PARTS	283.33	10/24
Total KIMBALL-MIDWEST:							283.33	
LINDE GAS & EQUIPMENT INC.								
10/02/2024	111864	45297814	19251	LINDE GAS & EQUIPM	210-454-43031	CYLINDER RENTAL	1,008.94	10/24
Total LINDE GAS & EQUIPMENT INC.:							1,008.94	
LUTTRELL HOLDINGS IIM LLC								
10/02/2024	10022410	4025	19462	LUTTRELL HOLDINGS	100-442-43031	09/19/24	304.00	10/24
Total LUTTRELL HOLDINGS IIM LLC:							304.00	
MAMMOTH COMMUNITY WATER DISTRICT								
10/02/2024	111865	03113	308	MAMMOTH COMMUNI	100-434-43031	08/24-WHITMORE BAL	110.00	10/24
Total MAMMOTH COMMUNITY WATER DISTRICT:							110.00	
MAMMOTH LOCK AND KEY								
10/02/2024	10022410	52040	7888	MAMMOTH LOCK AND	910-000-13047	REPROGRAM FOBS	200.00	10/24
Total MAMMOTH LOCK AND KEY:							200.00	
MISSION LINEN SUPPLY, INC								
10/02/2024	111866	522256539	6482	MISSION LINEN SUPPL	210-450-43031	MAINT SUPPLIES	218.30	10/24
10/02/2024	111866	522260796	6482	MISSION LINEN SUPPL	210-450-43031	MAINT SUPPLIES	429.34	10/24
10/02/2024	111866	522319118	6482	MISSION LINEN SUPPL	210-450-43031	MAINT SUPPLIES	421.61	10/24
10/02/2024	111866	522390057	6482	MISSION LINEN SUPPL	210-450-43031	MAINT SUPPLIES	193.02	10/24
10/02/2024	111866	522398815	6482	MISSION LINEN SUPPL	100-438-42007	MAINT SUPPLIES	539.97	10/24
10/02/2024	111866	522398816	6482	MISSION LINEN SUPPL	100-434-42007	MAINT SUPPLIES	491.16	10/24
Total MISSION LINEN SUPPLY, INC:							2,293.40	
MOBIL COMMUNICATIONS AMERICA, INC								
10/02/2024	111867	INV207000183	19730	MOBIL COMMUNICATI	100-420-42030	MOBIL PLAN, DOCKIN	26,124.53	10/24
10/02/2024	111867	INV207000192	19730	MOBIL COMMUNICATI	100-420-46300	COVERT ANTENNA	84.83	10/24

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Total MOBIL COMMUNICATIONS AMERICA, INC:							26,209.36	
MOLINA JANITORIAL SERVICE								
10/02/2024	111868	6890	8617	MOLINA JANITORIAL S	100-420-45060	CARPET CLEANING	431.25	10/24
Total MOLINA JANITORIAL SERVICE:							431.25	
MONO COUNTY INFORMATION TECHNOLOGY								
10/02/2024	111869	IT-TOML-DIGIT	10069	MONO COUNTY INFOR	100-418-43404	DIGITAL 395	7,374.00	10/24
10/02/2024	111869	IT-TOML-FRO	10069	MONO COUNTY INFOR	100-418-43404	FRONTIER	3,150.00	10/24
10/02/2024	111869	IT-TOML-MAIL	10069	MONO COUNTY INFOR	100-418-45050	MAILPARSER COST S	180.00	10/24
Total MONO COUNTY INFORMATION TECHNOLOGY:							10,704.00	
MONO COUNTY PUBLIC WORKS DEPT								
10/02/2024	111870	0824	3178	MONO COUNTY PUBLI	210-450-43031	SOLID WASTE	141.47	10/24
Total MONO COUNTY PUBLIC WORKS DEPT:							141.47	
NCE								
10/02/2024	111871	220172533	10411	NCE	100-440-43031	SEPT 2024	7,335.00	10/24
Total NCE:							7,335.00	
ONWARD								
10/02/2024	111872	10001701557	18118	ONWARD	100-418-43404	SEPT 2024	518.12	10/24
Total ONWARD:							518.12	
OPTIMUM BUSINESS								
10/02/2024	111873	07715-102041-	10002	OPTIMUM BUSINESS	100-464-43404	08/24-TAVERN #53	274.12	10/24
Total OPTIMUM BUSINESS:							274.12	
PARS								
10/02/2024	111874	56279	6552	PARS	100-420-43031	07/24-SVCS	800.00	10/24
10/02/2024	111874	56364	6552	PARS	100-416-43031	07/24-SVCS	389.75	10/24
Total PARS:							1,189.75	
PDM STEEL SERVICE CENTERS, INC								
10/02/2024	10022410	551631-01	227	PDM STEEL SERVICE	910-000-13003	PARTS	2,188.24	10/24
Total PDM STEEL SERVICE CENTERS, INC:							2,188.24	
PITNEY BOWES SUPPLIES								
10/02/2024	111875	1026062933	19731	PITNEY BOWES SUPP	100-416-42005	INK CARTRIDGE	286.16	10/24
Total PITNEY BOWES SUPPLIES:							286.16	
PLAY BIG OUTDOORS LLC								
10/02/2024	111876	000098	19207	PLAY BIG OUTDOORS	220-471-43031	REPAIR OF LANDSCAP	394.44	10/24
Total PLAY BIG OUTDOORS LLC:							394.44	
PUBLIC RISK INNOVATION, SOLUTIONS & MGMT								
10/02/2024	111877	25900020	19159	PUBLIC RISK INNOVAT	100-417-43140	ADMIN FEE JULY 2024-	150.00	10/24

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Total PUBLIC RISK INNOVATION, SOLUTIONS & MGMT:							150.00	
RHOMAR INDUSTRIES, INC.								
10/02/2024	111878	106652	18892	RHOMAR INDUSTRIES	210-450-42025	STREET MAINT	439.56	10/24
Total RHOMAR INDUSTRIES, INC.:							439.56	
SHEET, THE								
10/02/2024	111879	11821	6678	SHEET, THE	850-450-43031	06/24-ADVERT	210.00	10/24
10/02/2024	111879	11983	6678	SHEET, THE	100-414-43130	09/24-ADVERT	56.00	10/24
10/02/2024	111879	11984	6678	SHEET, THE	100-414-43130	09/24-ADVERT	56.00	10/24
Total SHEET, THE:							322.00	
SHRED PRO, INC								
10/02/2024	111880	10261	8188	SHRED PRO, INC	100-416-43031	SHREDDING	68.00	10/24
Total SHRED PRO, INC:							68.00	
SIERRA BUSINESS PARK OWNERS ASSOC.								
10/02/2024	111881	OCT 2024	18782	SIERRA BUSINESS PA	205-490-43404	LOTS 36 & 37	850.61	10/24
Total SIERRA BUSINESS PARK OWNERS ASSOC.:							850.61	
SIERRA GEOTECHNICAL SVCS.								
10/02/2024	111882	310127	1876	SIERRA GEOTECHNIC	100-442-43031	07/24-FIELD INSPECTI	5,080.00	10/24
Total SIERRA GEOTECHNICAL SVCS.:							5,080.00	
SILVER STATE INTERNATIONAL TRUCKS								
10/02/2024	10022410	X201152756:01	35	SILVER STATE INTERN	910-000-13003	PARTS	1,566.24	10/24
Total SILVER STATE INTERNATIONAL TRUCKS:							1,566.24	
SOLOMAN, STEVEN								
10/02/2024	111883	486946	18491	SOLOMAN, STEVEN	100-464-43031	KEYS - ST MORITZ	50.00	10/24
Total SOLOMAN, STEVEN:							50.00	
SOUTH BAY REGIONAL PUBLIC TRAINING								
10/02/2024	111884	166881 INV	19733	SOUTH BAY REGIONA	100-420-43150	TRAINING	1,727.00	10/24
Total SOUTH BAY REGIONAL PUBLIC TRAINING:							1,727.00	
STEVE'S AUTO & TRUCK PARTS								
10/02/2024	111885	120849	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	2.61	10/24
10/02/2024	111885	122978	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	51.98	10/24
10/02/2024	111885	123285	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	31.55	10/24
10/02/2024	111885	123317	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	52.69	10/24
10/02/2024	111885	123485	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	42.13	10/24
10/02/2024	111885	123498	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	83.06	10/24
10/02/2024	111885	123524	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	319.69	10/24
10/02/2024	111885	123537	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	105.77	10/24
10/02/2024	111885	123600	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	38.79	10/24
10/02/2024	111885	123651	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	15.06	10/24
10/02/2024	111885	123678	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	127.18	10/24
10/02/2024	111885	123679	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	35.02	10/24

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10/02/2024	111885	123694	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	4.85	10/24
10/02/2024	111885	123695	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	8.45	10/24
10/02/2024	111885	123707	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	163.38	10/24
10/02/2024	111885	123797	1221	STEVE'S AUTO & TRU	910-000-13003	PARTS	31.59	10/24
Total STEVE'S AUTO & TRUCK PARTS:							<u>1,006.10</u>	
TANAKA, RYAN								
10/02/2024	10022411	10/06-10/08/24	19149	TANAKA, RYAN	100-420-43150	PER DIEM	183.00	10/24
Total TANAKA, RYAN:							<u>183.00</u>	
THOMAS PETROLEUM, LLC								
10/02/2024	100224111	1014380-IN	7891	THOMAS PETROLEUM	910-000-13001	GASOLINE	14,749.43	10/24
10/02/2024	100224111	1014382-IN	7891	THOMAS PETROLEUM	910-000-13001	DIESEL	15,807.28	10/24
Total THOMAS PETROLEUM, LLC:							<u>30,556.71</u>	
TRB & ASSOCIATES								
10/02/2024	111886	5739	19719	TRB & ASSOCIATES	100-442-43031	SENIOR INSPECTOR J	25,025.77	10/24
Total TRB & ASSOCIATES:							<u>25,025.77</u>	
VERIZON WIRELESS								
10/02/2024	111887	9969843132	10652	VERIZON WIRELESS	100-420-43404	JULY 2024-PD	1,119.77	10/24
10/02/2024	111887	9972245795	10652	VERIZON WIRELESS	100-420-43404	08/24-PD	1,117.75	10/24
10/02/2024	111887	9973505139	10652	VERIZON WIRELESS	100-000-37100	08/24-CREDIT	1,322.02	10/24
Total VERIZON WIRELESS:							<u>3,559.54</u>	
WESTERN NEVADA SUPPLY CO.								
10/02/2024	10022411	11437105	155	WESTERN NEVADA SU	100-434-45080	MAINT SUPPLIES	746.25	10/24
10/02/2024	10022411	11449963	155	WESTERN NEVADA SU	100-438-45080	MAINT SUPPLIES	126.27	10/24
Total WESTERN NEVADA SUPPLY CO.:							<u>872.52</u>	
XEROX CORPORATION								
10/02/2024	111888	021841686	234	XEROX CORPORATIO	100-420-46010	JULY 2024	214.71	10/24
10/02/2024	111888	022021874	234	XEROX CORPORATIO	100-420-46010	AUGUST 2024	195.48	10/24
Total XEROX CORPORATION:							<u>410.19</u>	
ZOLL MEDICAL CORP.								
10/02/2024	111889	4022114	18910	ZOLL MEDICAL CORP.	100-420-43031	MEDICAL SUPPLIES	8,310.00	10/24
Total ZOLL MEDICAL CORP.:							<u>8,310.00</u>	
Grand Totals:							<u><u>524,046.13</u></u>	

Signature:	HAISLIP HAYES		Date	<u>10-10-24</u>
Signature:	NOLAN BOBROFF		Date	<u>10-10-24</u>
Signature:	STEPHANIE TRUJILLO		Date	<u>10/10/24</u>

Report Criteria:

Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Report Criteria:
 Report type: Invoice detail
 Check.Type = {<->} "Adjustment"

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AITKENHEAD, GRAHAM								
10/16/2024	111928	10/20-10/25/24	19748	AITKENHEAD, GRAHA	220-471-43150	PER DIEM	351.00	10/24
Total AITKENHEAD, GRAHAM:							351.00	
ALEX PRINTING								
10/16/2024	111929	57334	2976	ALEX PRINTING	100-416-42002	BUSINESS CARDS	43.50	10/24
10/16/2024	111929	57478	2976	ALEX PRINTING	100-416-42002	BUSINESS CARDS	43.50	10/24
Total ALEX PRINTING:							87.00	
ALLEN, ELISHA								
10/16/2024	111930	10/04/24	19745	ALLEN, ELISHA	100-413-43031	MILEAGE	1,009.78	10/24
Total ALLEN, ELISHA:							1,009.78	
AMG & ASSOCIATES, INC								
10/16/2024	10162410	PROGRESS P	19717	AMG & ASSOCIATES, I	300-531-43031	NEW CIVIC CTR	1,257,673.76	10/24
Total AMG & ASSOCIATES, INC:							1,257,673.76	
ANDREW J. MORRIS, ATTORNEY AT LAW								
10/16/2024	10162410	SEPT 2024	10439	ANDREW J. MORRIS, A	100-440-43031	09/24-C DEV	9,692.60	10/24
Total ANDREW J. MORRIS, ATTORNEY AT LAW:							9,692.60	
BLUEBIRD IMAGING								
10/16/2024	111931	6375	8182	BLUEBIRD IMAGING	100-420-43120	SIGNAGE	452.55	10/24
10/16/2024	111931	6426	8182	BLUEBIRD IMAGING	858-436-43120	SIGNAGE	280.53	10/24
Total BLUEBIRD IMAGING:							733.08	
CALIFORNIA BUILDING STANDARDS COMMISSION								
10/16/2024	111932	JULY-SEPT 20	8665	CALIFORNIA BUILDING	100-000-20072	CA BLD STD	1,255.50	10/24
Total CALIFORNIA BUILDING STANDARDS COMMISSION:							1,255.50	
CALIFORNIA DEPT. OF TAX & FEE ADMIN.								
10/16/2024	111933	JULY-SEPT 20	144	CALIFORNIA DEPT. OF	910-000-13001	DGMT 57-425410 DIES	7,247.00	10/24
Total CALIFORNIA DEPT. OF TAX & FEE ADMIN.:							7,247.00	
CALIFORNIA DEPT. OF TAX AND FEE ADMIN.								
10/16/2024	111934	JULY-SEPT 20	3156	CALIFORNIA DEPT. OF	220-000-20010	SALES TAX LIABILITY	2,343.00	10/24
Total CALIFORNIA DEPT. OF TAX AND FEE ADMIN.:							2,343.00	
CANON FINANCIAL SERVICES, INC								
10/16/2024	10162410	35272094	19353	CANON FINANCIAL SE	100-416-46010	OCT 2024	329.28	10/24
Total CANON FINANCIAL SERVICES, INC:							329.28	
COLANTUONO, HIGSMITH & WHATLEY, PC								
10/16/2024	10162410	61845	18736	COLANTUONO, HIGHS	100-480-43031	08/24-MAIN ST TAXPAY	20,627.50	10/24

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10/16/2024	10162410	61846	18736	COLANTUONO, HIGHS	100-480-43031	08/24-MAIN ST TAXPAY	8,756.00	10/24
Total COLANTUONO, HIGHSMITH & WHATLEY, PC:							29,383.50	
DAYSMART SOFTWARE								
10/16/2024	111935	INV01302474	19303	DAYSMART SOFTWARE	100-432-43031	RECREATION SUBSCR	385.95	10/24
Total DAYSMART SOFTWARE:							385.95	
DEKRA-LITE								
10/16/2024	111936	ARINV023631	18781	DEKRA-LITE	300-531-43031	LED LITE POLE MOUN	29,590.73	10/24
Total DEKRA-LITE:							29,590.73	
DEPT OF CONSERVATION, DIV OF ADMIN SVCS								
10/16/2024	111937	JULY-SEPT 20	3045	DEPT OF CONSERVATI	100-000-20071	STRONG MOTION FEE	4,881.75	10/24
Total DEPT OF CONSERVATION, DIV OF ADMIN SVCS:							4,881.75	
DEPT OF JUSTICE								
10/16/2024	111938	752496	1775	DEPT OF JUSTICE	100-420-43156	JULY 2024 FINGERPRI	691.00	10/24
Total DEPT OF JUSTICE:							691.00	
DESIGNS UNLIMITED SCREEN PRINTS								
10/16/2024	111939	919434	63	DESIGNS UNLIMITED	858-436-42006	EMBROIDERY	275.00	10/24
Total DESIGNS UNLIMITED SCREEN PRINTS:							275.00	
DIVISION OF THE STATE ARCHITECT								
10/16/2024	111940	JULY-SEPT 20	10063	DIVISION OF THE STA	100-000-20073	SB1186	48.40	10/24
Total DIVISION OF THE STATE ARCHITECT:							48.40	
DIY HOME CENTER								
10/16/2024	111941	142936	5476	DIY HOME CENTER	210-450-42002	MAINT SUPPLIES	12.60	10/24
10/16/2024	111941	142946	5476	DIY HOME CENTER	858-436-45080	MAINT SUPPLIES	12.97	10/24
Total DIY HOME CENTER:							25.57	
EMPLOYEE RELATIONS								
10/16/2024	111942	97904	10338	EMPLOYEE RELATION	100-417-43140	BACKGROUND	256.12	10/24
Total EMPLOYEE RELATIONS:							256.12	
ESTA								
10/16/2024	111943	241007-01	7884	ESTA	100-475-43031	SEPT 2024 ROUTE HO	107,205.45	10/24
Total ESTA:							107,205.45	
FALLON MULTIMEDIA								
10/16/2024	111944	1614	19283	FALLON MULTIMEDIA	100-467-43031	09/24-SVCS	4,491.00	10/24
Total FALLON MULTIMEDIA:							4,491.00	
HORIZON CALIFORNIA PUBLICATIONS, INC.								
10/16/2024	10162410	300340103	6100	HORIZON CALIFORNIA	100-413-43130	07/24-DYK	260.00	10/24
10/16/2024	10162410	300341051	6100	HORIZON CALIFORNIA	100-413-43130	08/24-DYK	260.00	10/24

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10/16/2024	10162410	300342578	6100	HORIZON CALIFORNIA	858-436-43130	09/24-WINTER EXPO	500.00	10/24
Total HORIZON CALIFORNIA PUBLICATIONS, INC.:							1,020.00	
LUTTRELL HOLDINGS IIM LLC								
10/16/2024	10162410	4179	19462	LUTTRELL HOLDINGS	100-442-43031	09/22/24 L APODACA	1,472.50	10/24
10/16/2024	10162410	4249	19462	LUTTRELL HOLDINGS	100-442-43031	09/29/24-E APODACA	1,520.00	10/24
Total LUTTRELL HOLDINGS IIM LLC:							2,992.50	
MAMMOTH BUSINESS ESSENTIALS								
10/16/2024	111945	10883	18730	MAMMOTH BUSINESS	100-420-42005	MAILING SUPPLIES	16.16	10/24
Total MAMMOTH BUSINESS ESSENTIALS:							16.16	
MAMMOTH COMMUNITY WATER DISTRICT UTILIT								
10/16/2024	111946	09/24-8775	97	MAMMOTH COMMUNI	100-464-43404	09/24-PARCEL IRRIGAT	1,360.26	10/24
10/16/2024	111946	09/24-6000	97	MAMMOTH COMMUNI	100-438-43404	09/24-HWY LAND	612.17	10/24
10/16/2024	111946	09/24-6383	97	MAMMOTH COMMUNI	100-438-43404	09/24-PARK CRK IRRIG	520.10	10/24
10/16/2024	111946	09/24-6398	97	MAMMOTH COMMUNI	100-438-43404	09/24-C CTR	136.99	10/24
10/16/2024	111946	09/24-6564	97	MAMMOTH COMMUNI	100-438-43404	09/24-SDY RST PARK	8,928.68	10/24
10/16/2024	111946	09/24-7514	97	MAMMOTH COMMUNI	100-464-43404	09/24-BIGWOOD 101	39.98	10/24
10/16/2024	111946	09/24-7548	97	MAMMOTH COMMUNI	100-464-43404	09/24-BIGWOOD 91	38.56	10/24
10/16/2024	111946	09/24-7783	97	MAMMOTH COMMUNI	100-438-43404	09/24-OLD LIBRARY	75.38	10/24
10/16/2024	111946	09/24-7851	97	MAMMOTH COMMUNI	100-438-43404	09/24-SKATE PARK	323.84	10/24
10/16/2024	111946	09/24-7884	97	MAMMOTH COMMUNI	100-438-43404	09/24-OMR	69.11	10/24
10/16/2024	111946	09/24-7981	97	MAMMOTH COMMUNI	100-475-43404	09/24-TRAILS	136.91	10/24
10/16/2024	111946	09/24-8069	97	MAMMOTH COMMUNI	100-438-43404	09/24-OLD ICE RINK	119.11	10/24
10/16/2024	111946	09/24-8520	97	MAMMOTH COMMUNI	210-450-43404	09/24-HYDRONIC SYS	30.73	10/24
10/16/2024	111946	09/24-8577	97	MAMMOTH COMMUNI	100-438-43404	09/24-PARK & RIDE	50.78	10/24
10/16/2024	111946	09/24-8657	97	MAMMOTH COMMUNI	100-420-43404	09/24-PD	208.81	10/24
10/16/2024	111946	09/24-8767	97	MAMMOTH COMMUNI	100-438-43404	09/24-DOG PARK	37.34	10/24
10/16/2024	111946	09/24-8776	97	MAMMOTH COMMUNI	100-464-43404	09/24-PARCEL RESTR	12.02	10/24
10/16/2024	111946	09/24-8779	97	MAMMOTH COMMUNI	100-464-43404	09/24-DAY CARE	2.00	10/24
10/16/2024	111946	09/24-PWM	97	MAMMOTH COMMUNI	210-456-43404	09/24-PWM	396.66	10/24
Total MAMMOTH COMMUNITY WATER DISTRICT UTILIT:							13,099.43	
MONO COUNTY INFORMATION TECHNOLOGY								
10/16/2024	111947	IT-TOML-CRIS-	10089	MONO COUNTY INFOR	100-418-43031	LABOR FOR CRIS INST	48,537.77	10/24
Total MONO COUNTY INFORMATION TECHNOLOGY:							48,537.77	
MONO COUNTY TAX COLLECTOR								
10/16/2024	111948	040-140-003-0	511	MONO COUNTY TAX C	100-464-43404	101 SHERWIN CK RD	5,814.22	10/24
Total MONO COUNTY TAX COLLECTOR:							5,814.22	
NBS GOVERNMENT FINANCE GROUP								
10/16/2024	10162410	202409-3185	5991	NBS GOVERNMENT FI	856-450-43031	2002-1 OMR BAD	7,785.62	10/24
10/16/2024	10162410	202409-3340	5991	NBS GOVERNMENT FI	862-450-43031	TOML MAINT CFD 2023	5,948.48	10/24
Total NBS GOVERNMENT FINANCE GROUP:							13,734.10	
PITNEY BOWES-RESERVE ACCT.								
10/16/2024	10162410	11464716-SEP	127	PITNEY BOWES-RESE	100-416-42005	SEPT 2024	1,854.11	10/24

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
Total PITNEY BOWES-RESERVE ACCT.:							1,854.11	
PRICE PAIGE & CO.								
10/16/2024	111949	34145	19277	PRICE PAIGE & CO.	100-415-43100	2024 AUDIT	1,710.00	10/24
Total PRICE PAIGE & CO.:							1,710.00	
QUILL CORPORATION								
10/16/2024	10162410	40368021	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	120.08	10/24
10/16/2024	10162410	40392883	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	19.97	10/24
10/16/2024	10162410	40422295	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	135.72	10/24
10/16/2024	10162410	40500097	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	262.87-	10/24
10/16/2024	10162410	2382865	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	262.87-	10/24
10/16/2024	10162410	40600198	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	262.87	10/24
10/16/2024	10162410	40600270	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	252.25	10/24
10/16/2024	10162410	2384992	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	19.51-	10/24
10/16/2024	10162410	40866516	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	110.57	10/24
10/16/2024	10162410	40894475	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	53.33	10/24
10/16/2024	10162410	40919129	2090	QUILL CORPORATION	100-416-42002	OFFICE SUPPLIES	413.63	10/24
Total QUILL CORPORATION:							823.17	
SPORT COURT								
10/16/2024	111950	CHANGE ORD	19744	SPORT COURT	300-531-43031	TENNIS COURTS	7,000.00	10/24
Total SPORT COURT:							7,000.00	
TRAFFIC SAFETY WAREHOUSE								
10/16/2024	111951	128336A	19737	TRAFFIC SAFETY WAR	210-450-42025	SOLAR LIGHTS	579.75	10/24
Total TRAFFIC SAFETY WAREHOUSE:							579.75	
VERIZON WIRELESS SERVICES LLC								
10/16/2024	111952	9022362818	19742	VERIZON WIRELESS S	100-420-42030	PRESERVATION REQU	50.00	10/24
Total VERIZON WIRELESS SERVICES LLC:							50.00	
WONG, FRANKLIN								
10/16/2024	111953	10/04/24	19743	WONG, FRANKLIN	100-413-43031	NPS ENTRY FEE	777.73	10/24
Total WONG, FRANKLIN:							777.73	
Grand Totals:							1,555,965.41	

Signature: NOLAN BOBROFF  Date 10-16-24

Signature: JAMIE GRAY  Date 10/16/24

Signature: STEPHANIE TRUJILLO  Date 10/18/24

Report Criteria:

Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Nu	Invoice Number	Vendor Nu	Payee	Invoice GL Account	Description	Amount	GL Period
MONAHAN, ANN								
10/18/2024	111959	2024	4250	MONAHAN, ANN	100-432-43031	YOUTHEATRE CAMP	6,000.00	10/24
Total MONAHAN, ANN:							6,000.00	
Grand Totals:							6,000.00	

Signature: STUART BROWN  Date 10/18/2024

Signature: JAMIE GRAY  Date 10/18/24

Signature: STEPHANIE TRUJILLO  Date 10/18/24

TOWN COUNCIL STAFF REPORT

Title: Authorize the Town Manager to sign a collection agreement with the Inyo National Forest for \$70,000.

Meeting Date: November 6, 2024

Prepared by: Lawson Reif, Outdoor Recreation Manager

RECOMMENDATION:

Authorize the Town Manager to sign a 5-year Collection Agreement with the Inyo National Forest, pending final review from the Town Attorney.

BACKGROUND:

The Sherwin Area Recreation Plan (SHARP) continues to move through environmental analysis with the Inyo National Forest (Inyo). Part of the anticipated costs of this analysis were Inyo Specialist Staff time to support the National Environmental Policy Act (NEPA) process. This collection agreement is the instrument to allow the Town of Mammoth Lakes (TOML) to reimburse Inyo staff for their work on the SHARP project.

An ancillary motive for this agreement is also to also have a general mechanism in place that easily allows TOML to exchange funds with the Inyo, should the need arise. No funds are to ever be utilized without express written permission from TOML and written approval from the Inyo that the dollars will be used to support an actual approved project.

ANALYSIS:

The attached agreement outlines the terms and conditions of the agreement, along with a breakdown of anticipated specialist time. When charging to this agreement for SHARP, Inyo staff will fill out a detailed ledger recording hours charged and work performed. This will be collected by Office of Outdoor Recreation (OOR) staff who will work with Mammoth Lakes Recreation (MLR) to ensure proper upward reporting to the Sierra Nevada Conservancy (SNC).

While the Outdoor Recreation Manager understands there may be trepidation related to entering into another Collection Agreement with the Inyo, considering recent history, the funds will be reimbursed through our existing SNC planning grant. The Outdoor Recreation Manager will also be tracking any use of these funds with a critical eye and will ensure appropriate use of TOML funding at all times.

FINANCIAL CONSIDERATIONS:

All funding spent related to the SHARP project shall be reimbursed to TOML via the SNC Planning Grant. No funds shall be used without written approval from TOML.

As shown on the Collection Agreement Financial Plan, it is anticipated that \$60,000 will be used by the Inyo Specialists to facilitate SHARP NEPA, while the other \$10,000 will be maintained in this agreement should needs arrive in the future.

Recently, the Outdoor Recreation Manager was able to work with the Inyo to be refunded \$58,000 from a previous collection agreement (16MJ-11050452801) initially held for the Inyo to review sites for the potential location of a solid waste transfer station on USFS lands. The Outdoor Recreation Manager will ensure proper oversight to this new collection agreement to ensure proper use of funding and proper return of funding if all dollars are not utilized through this agreement.



FS Agreement No. 25-CO-11050400-001

Cooperator Agreement No. _____

**COLLECTION AGREEMENT
Between The
TOWN OF MAMMOTH LAKES
And The
UNITED STATES DEPARTMENT OF AGRICULTURE,
U.S. FOREST SERVICE
INYO NATIONAL FOREST**

This COLLECTION AGREEMENT is hereby entered into by and between the TOWN OF MAMMOTH LAKES, hereinafter referred to as “TOML”, and the United States Department of Agriculture (USDA), U.S. Forest Service, INYO NATIONAL FOREST, hereinafter referred to as the “Forest Service,” under the provisions of the Cooperative Funds Act of June 30, 1914 (16 U.S.C. 498 as amended by Pub. L. 104-127).

Background: As a municipal partner, there are a variety of projects that the Town of Mammoth Lakes (TOML) and the Inyo National Forest work on collaboratively to produce mutual benefits. Through this agreement, the Forest Service agrees to apply the Collection Agreement funds to cover the personnel costs associated with evaluating project proposals to construct a variety of public projects on Forest Service land in the Mammoth Lakes area such as, but not limited to, the Sherwin Area Recreation Plan (SHARP), bike trails, bike skills areas, motorized trails, Multi-Use Pathways (MUPs) trail reroutes, and existing trail proposals such as Shady Rest Inyo Craters (SRIC), the Doe Ridge Trail Proposal, Towns to Trails, Ski Back Trail mountain bike development, and trailhead development.

Title: Mammoth Lakes Recreation Area Planning and Analysis

I. PURPOSE: The purpose of this agreement, and incorporated Financial Plan, is to document the voluntary contribution of funds from TOML to the Forest Service to document the cooperation between the parties to construct new trails, decommission unwanted trails, reconstruct existing (user created), and on national forest lands in accordance with the following provisions, to include the hereby incorporated Statement of Work and Financial Plan.

II. THE TOML SHALL:

A. LEGAL AUTHORITY. The TOML shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.

B. Perform in accordance with the Financial Plan.



- C. Upon presentation of a Bill for Collection, deposit with the Forest Service the amount agreed to in the Financial Plan.
- D. Present to the U.S. Forest Service a prioritized list of projects and identify the level of development and any facilities associated with each project.
- E. Contract for services not provided by the U.S. Forest Service or TOML. This may include, but is not limited to, engineering surveys, architecture, and graphic design.
- F. Provide support to the project planning processes. Planning support will include guidance and assistance with CEQA requirements and processes.
- G. Provide the U.S. Forest Service with financial resources, as specified in the attached Financial Plan, to complete the tasks associated with design, planning, resource inventories, and decision-making support.
- H. Organize team meetings, track progress, and ensure timely completion of project deliverables.

III. THE FOREST SERVICE SHALL:

- A. ADVANCE BILLING. The maximum total cost liability to the TOML for this agreement is \$70,000.00. The Forest Service shall bill TOML prior to commencement of work for deposits sufficient to cover the estimated costs (including overhead) for the specific payment period. Overhead shall not be assessed.

Billing Method: A single lump sum advance bill.

Billing must be sent to:

Town of Mammoth Lakes
PO Box 1609
Mammoth Lakes, CA 93546

If payment is not received to the satisfaction of the Forest Service by the date specified on the Bill for Collection (Form FS-6500-89), the Forest Service shall exercise its rights regarding the collection of debts owed to the United States.

- B. Perform in accordance with the attached Financial Plan.
- C. If, in writing, the Forest Service agrees to perform a TOML proposed project and utilizing funding from this agreement, the USFS shall provide staff, using financial resources granted by TOML to complete a variety of resources tasks such as, but not limited to inventory resources, plan projects, guide decision making processes, conduct public meetings and fulfill the requirements of a variety of laws, which include but not limited to: the National Environmental Policy Act, Endangered Species Act, or National Historic Preservation Act.



- D. Assess trail project proposals for their feasibility, practicality, recreation opportunity, and potential resource and social impacts and make recommended adjustments as necessary.
- E. Attend and participate in coordinating meetings, recreation commission meetings, and other TOML planning and coordination meetings as requested by TOML.
- F. Issue decisions in accordance with rules, policies, and regulations of the U.S. Forest Service.
- G. Provide forms that summarizes the work conducted on a particular project, which includes the date, name of specialist, the number of hours the specialist worked, and a specific description of the task(s) completed.

IV. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Lawson Reif, Outdoor Recreation Manager Address: PO Box 1609 City, State, Zip: Mammoth Lakes, CA 93546 Telephone: (760) 923-8247 FAX: (760) 934-7493 Email: lreif@townofmammothlakes.ca.gov	Name: Lawson Reif, Outdoor Recreation Manager Address: PO Box 1609 City, State, Zip: Mammoth Lakes, CA 93546 Telephone: (760) 923-8247 FAX: (760) 934-7493 Email: lreif@townofmammothlakes.ca.gov

Principal Forest Service Contacts:

Forest Service Program Manager Contact	Forest Service Administrative Contact
Name: Christopher Buehrer, District Recreation Officer Address: PO Box 148 City, State, Zip: Mammoth Lakes, CA 93546 Telephone: (760) 923-8361 FAX: N/A Email: christopher.buehrer@usda.gov	Name: Joseph Donovan, Assistant District Recreation Officer Address: PO Box 148 City, State, Zip: Mammoth Lakes, CA 93546 Telephone: (760) 716-8963 FAX: N/A Email: joseph.donovan@usda.gov

- A. FOREST SERVICE LIABILITY TO THE COOPERATOR. The United States shall not be liable to The TOML for any costs, damages, claims, liabilities, and judgments that



arise in connection with the performance of work by the Forest Service or its contractors under this agreement, including but not limited to damage to any property owned by The TOML or any third party.

B. REFUNDS. Funds collected in advance by the Forest Service, which are not spent or obligated for the project(s) approved under this agreement, may be refunded to TOML, authorized for use for a new agreement by TOML, or waived by TOML. A Data Universal Numbering System (DUNS) number and registration in the System for Award Management (SAM) by TOML may be necessary to process a refund. Due to processing costs, any balance less than \$25 shall not be refunded to TOML.

C. PUBLIC NOTICES. It is the Forest Service's policy to inform the public as fully as possible of its programs and activities. The TOML is/are encouraged to give public notice of the receipt of this agreement and, from time to time, to announce progress and accomplishments. Press releases or other public notices should include a statement substantially as follows:

"INYO NATIONAL FOREST of the Forest Service, Department of Agriculture."

The TOML may call on the Forest Service's Office of Communication for advice regarding public notices. The TOML is/are requested to provide copies of notices or announcements to the Forest Service Program Manager and to the Forest Service's Office of Communications as far in advance of release as possible.

D. FREEDOM OF INFORMATION ACT (FOIA). Public access to agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

E. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the Forest Service or TOML from participating in similar activities with other public or private agencies, organizations, and individuals.

F. ENDORSEMENT. Any of TOML's contributions made under this agreement do not by direct reference or implication convey Forest Service endorsement of TOML's products or activities.

G. NOTICES. Any communication affecting the operations covered by this agreement by the Forest Service or TOML will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the agreement.



To TOML, at TOML's address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

H. COLLABORATION. The Forest Service and TOML may mutually agree to collaborate in the review of draft publications, interpretive signs, manuscripts, and other printed material and audiovisuals prior to completion. This agreement, in and of itself, does not authorize TOML's participation in the project.

I. USE OF FOREST SERVICE INSIGNIA. In order for TOML to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the Forest Service's Office of

Communications (Washington Office). A written request will be submitted by Forest Service **INYO NATIONAL FOREST** to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The Forest Service **INYO NATIONAL FOREST** will notify The TOML when permission is granted.

J. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. The TOML shall acknowledge Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.

K. PROPERTY IMPROVEMENTS. Improvements placed by The TOML on National Forest System land at the direction or with the approval of the Forest Service become property of the United States. These improvements are subject to the same regulations and administration of the Forest Service as would other national forest improvements of a similar nature. No part of this agreement entitles The TOML to any interest in the improvements, other than the right to use them under applicable Forest Service regulations.

L. PURCHASE OF ASSETS. Any assets (such as equipment, property, or improvements) purchased by the Forest Service with TOML's contributions shall become the property of the Forest Service.

M. OFFSETS, CLAIMS AND RIGHTS. Any and all activities entered into or approved by this agreement will create and support afforestation/ reforestation efforts within the National Forest System without generating carbon credits. The Forest Service does not make claims of permanence or any guarantees of carbon sequestration on lands reforested or afforested through partner assistance. The Forest Service will provide for long-term management of reforested and afforested lands, according to applicable Federal statute regulations and forest plans.

N. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. The TOML shall include the following statement, in full,



in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint alleging discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call toll free voice (866) 632-9992, TDD (800)877-8339, or voice relay (866) 377-8642. USDA is an equal opportunity provider and employer.

If the material is too small to permit the full statement to be included, the material must, at minimum, include the following statement, in print size no smaller than the text:

"This institution is an equal opportunity provider."

- O. TERMINATION FOR COLLECTION AGREEMENTS. Either party, in writing, may terminate this agreement in whole, or in part, at any time before the date of expiration. The Forest Service shall not incur any new obligations for the terminated portion of this agreement after the effective date of termination and shall cancel as many obligations as possible. Full credit must be allowed for Forest Service expenses and all non-cancelable obligations properly incurred up to the effective date of termination.
- P. DEBARMENT AND SUSPENSION. The TOML shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should TOML or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- Q. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change. The Forest Service is not obligated to fund any changes not properly approved in advance.
- R. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature, and is effective through 10/1/2029 at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- S. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.



ROB PATTERSON, Town Manager
TOML

Date

LESLEY YEN, Forest Supervisor
Forest Service, Inyo National Forest

Date

The authority and format of this agreement have been reviewed and approved for signature.

HUGO MARTINEZ-ROACHO
ROACHO

Digitally signed by HUGO
MARTINEZ-ROACHO
Date: 2024.10.10
11:35:13 -04'00'

HUGO MARTINEZ-ROACHO
Forest Service Grants Management Specialist

Da

Forest Service Agreement #

24-CO-11050400-017

Cooperator Agreement #

Collection Agreement Financial Plan

Cooperator and FS Contributions

COST ELEMENTS and related data				Cooperator Contribution	FS Non-Cash Contribution	
Line Item Cost Subtotals				Subtotal	Subtotal	Combined Subtotals
PERSONNEL						
Resource Specialists (List all personnel):		# of Days	\$/Day			
Heritage		83.00	\$399.00	\$33,117.00		\$33,117.00
Tribal Consultant		10.00	\$362.70	\$3,627.00		\$3,627.00
Wildlife Biologist		10.00	\$314.00	\$3,140.00		\$3,140.00
Botanist		10.00	\$371.00	\$3,710.00		\$3,710.00
Geology / Minerals		3.00	\$432.00	\$1,296.00		\$1,296.00
Hydrology		10.00	\$446.00	\$4,460.00		\$4,460.00
NEPA Planner		25.00	\$426.00	\$10,650.00		\$10,650.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Subtotal, Personnel:		151.00		\$60,000.00	\$0.00	\$60,000.00
TRAVEL						
Explanation of trips:	Vehicle Mileage Cost or Airfare Cost	# of Trips	PerDiem and Lodging			
From Where/To Where/For Whom						
				\$0.00		\$0.00
					\$0.00	\$0.00
Subtotal, Travel:		\$0.00	0	\$0.00	\$0.00	\$0.00
EQUIPMENT						
Name and Type of Equipment:	Unit Cost	Quantity				
				\$0.00		\$0.00
				\$0.00		\$0.00
					\$0.00	\$0.00
Subtotal, Equipment:		\$0.00	0	\$0.00	\$0.00	\$0.00
SUPPLIES						
Name and Type of Supplies:	Unit Cost	Quantity				
				\$0.00		\$0.00
				\$0.00		\$0.00
					\$0.00	\$0.00
Subtotal, Supplies:		\$0.00	0	\$0.00	\$0.00	\$0.00

CONTRACTUAL			
Describe Contracts that will most likely result from this project:			
			\$0.00
			\$0.00
Subtotal, Contractual:		\$0.00	\$0.00
OTHER			
Describe Other Costs of the Project:			
Bike trails, motorized trails, Multi-Use Pathway, trail reroutes, new trail construction, trailhead development.	\$10,000.00		\$10,000.00
			\$0.00
			\$0.00
Subtotal, Other:		\$10,000.00	\$0.00
TOTAL DIRECT CHARGES		\$70,000.00	\$0.00
OVERHEAD ASSESSMENT (if applicable, see FSH 1909.13)	Insert Rate Here:	0.0%	\$0.00
Total Party Costs		\$70,000.00	\$0.00
COST ELEMENTS SUBJECT TO NATIONAL PASS-THROUGH RATES		Cooperator Contribution	
TOTAL CHARGES			\$0.00
OVERHEAD ASSESSMENT (if applicable, see FSH 1909.13)	Insert Rate Here:		\$0.00
Total Pass-Through Costs			\$0.00
TOTAL PROJECT COSTS			\$70,000.00

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

TOWN COUNCIL STAFF REPORT

Title: 2025 Town Council Strategic Planning Series introduction and review of public comments received from the Town's 40th Anniversary Visioning Exercise.

Meeting Date: November 6, 2024

Prepared by: Rob Patterson, Town Manager
Stuart Brown, Parks and Recreation Director
Haislip Hayes, Public Works Director/Town Engineer
Pam Kobylarz, Assistant to the Town Manager

RECOMMENDATION:

Receive presentation from staff and provide consensus comments or direction regarding the 2025 Strategic Planning Series and public comments received from the Town's 40th Anniversary Visioning Exercise.

BACKGROUND INFORMATION:

The Town Council regularly undertakes a collaborative process to collectively identify, discuss and ratify strategic priorities and key objectives. The current Strategic Priorities and Key Objectives Statement was adopted in December 2023. Accomplishments achieved from the established Town Council Strategic Priorities were published in the [2023 Year in Review](#) document available on the Town's website. Celebrated achievements include the ongoing implementation of the Housing Now! initiative, continued development of The Parcel affordable housing project, infrastructure investment, and enhancements to community amenities in Town and in partnership with the United States Forest Service (USFS). A capstone for the year was the opening of the new Community Recreation Center (CRC) on November 24. The 40,000 square foot facility is the new home of *LA Kings Ice at Mammoth Lakes* in winter and the *Mammoth RecZone* in summer.

The accomplishments highlighted throughout 2023 reflect the quality, dedication, creativity and talent of Town employees. Every Town employee is proud of the work achieved in serving Mammoth Lakes residents, businesses, and visitors. It is through their efforts that the goals and priorities of the Town Council and expectations of the community are accomplished.

The primary purpose in defining a limited set of Strategic Priorities and Key Objectives is to establish a realistic work program. If there are too many 'priorities' or they are overly broad, measuring success becomes difficult and the lack of direction makes implementation challenging. Town Council consensus to set a limited number of strategic priorities is difficult. The setting of clear and defined objectives allows staff and Town Council to allocate appropriate resources, define tactics and programs and to take actions that can be measured (and celebrated) over an established period of time.

Over the next several months, the Town will embark on a new strategic planning process with the goal of adopting a one-page statement defining the Council's Strategic Priorities and Key Objectives for 2025.

Beginning in November, the planning process will encompass a review of comments received at the Town's 40th Anniversary visioning exercise, review of Town Core Services and the current strategic priorities statement with a presentation of large policy items at the end of the year. In the new year, discussion items will include future planning efforts (master plans, general plan update, etc.), and the recommendation of prioritized capital investment projects as outlined in the Capital Improvement Plan (CIP).

The order and outline of the planned Strategic Planning Series are as follows:

- November 6, 2024 - Overview of Strategic Planning Series and review of public comments received from the Town's 40th Anniversary Visioning Exercise
- November 20, 2024 - Town Core Services Update
- November & December – Review CIP projects, planning opportunities, and policy requests with both Planning and Economic Development Commission and Recreation Commission.
- December 4, 2024 - Review 2023 Town Council Strategic Priorities and Key Objectives
- December 18, 2024 - Presentation and review of large policy items
- January 2025 - Strategic Planning Workshop to discuss and adopt 2025 Strategic Priorities.

Additional meetings will be scheduled as needed, including the adoption of the Town of Mammoth Lakes 2025 Strategic Priorities and Key Objectives Statement at the conclusion of this process.

ANALYSIS AND DISCUSSION:

The first session of the Strategic Planning Series is the review of public comments received at the Town's 40th Anniversary as part of the Town's visioning exercise. The Town celebrated its 40th anniversary of incorporation on August 24, 2024 with a community party with the theme "Celebrate the past – Build for the future!" An estimated 150 people were in attendance.

The goal of the community visioning exercise was to solicit input on major work programs and core services as represented in the Town's General Plan and to broadly guide and inform future planning efforts. The exercise included six stations, each with a different focus area that included opportunity for input from the community, as well as information sharing. The topics were: Economy; Housing and Development; Mobility and Transportation; Parks, Recreation and Trails; Public Safety; Land Use and Development, and Sustainability and Environment. These topics are not inclusive of the entire Town work program but rather, were intended to invoke and solicit ideas for the Town's next ten years in a variety of areas that impact the community. Each station included an opportunity for community input in the form of free-form comments, responding to prompts, and yes/no answers to specific questions.

Below is a summary of the input that was received for each topic area:

A. ECONOMY

Community Questions and Responses:

- **What could the Chamber of Commerce do to support small business growth, enhancement, and stability?**

The recommendation that we received on how the Chamber of Commerce can support small business growth is by promoting more to the Hispanic community.

➤ **What changes in air service, events, or other airport services at would you like to see in the next 10 years?**

Changes that people would like to see in air service included requests for regional year-round air service, flights to Dallas or another significant hub airport, reliable and affordable air service from Mammoth Airport to anywhere, keep Mammoth air service, have Bishop air service in the summer to Denver not San Francisco, and have regular flights year-round (not daily but even just three times per week).

People would like to see an Electric Vehicle charging station at the airport, overflow parking for town at the airport, and a shuttle between Mammoth Airport and the town. We received multiple comments on a shuttle, not only between Mammoth Airport and the town, but also recommendations for ESTA to connect between town, Mammoth Airport and Bishop Airport.

For events, someone mentioned adding a kids' program at the airport, either a summer workshop or a monthly get together to learn about aviation.

➤ **What events would you like to see in Mammoth Lakes?**

Locals would like to see street art, public art, performance art, and murals. We also received comments advocating for more concerts in the summer and implementing more community opinion.

➤ **What are your expectations for broadband access in the next 10 years?**

For broadband the public would like the last connections completed, consistently working internet, and they want the fiber connects as soon as possible.

Another recommendation that did not tie into a specific question is that the Town should move greater funding portions from Mammoth Lakes Tourism and put it into housing.

During the event, staff spoke with multiple people who have recently moved here with their families. They expressed great appreciation for being able to relocate to a community such as ours and raise their kids here. They also mentioned that they appreciated this event and that it was nice to learn more about the town.

B. HOUSING AND DEVELOPMENT

The prompts for Housing and Development were similar to the prompts and questions presented at the Housing Solutions Workshop in July 2023, and included conceptual plans for three Housing Opportunity Sites within the Town; the Community Center site, the Bell Shaped Parcel, and the Mammoth Lakes Foundation site. The feedback received from the community was largely positive and there was agreement that the community needs more housing and that any housing development should include a variety of community amenities, such as green/open space and parks. Of the three sites presented, the Bell-Shaped Parcel received the most votes (*11 votes*) for prioritizing it for future master planning and site development, with a few voters wanting nothing to happen on that site and a few voters wanting a large open space buffer on the south side adjacent to the existing single-family residences. The Foundation site received the second most votes (5

votes), and the Community Center site received no votes from those in attendance. The voting results from this visioning exercise differed from the Housing Solutions Workshop results in that during the housing workshop, the Foundation site was the most favored site and the Bell-Shaped Parcel was second.

Community Questions and Responses:

- Of the three Housing Opportunity Site above, which site should the Town prioritize for future master planning and site development?
 - Mammoth Lakes Foundation Site (5 responses)
 - Bell Shaped Parcel (11 responses)
 - NO to Bell Shaped Parcel (2 responses)
 - Larger buffer at South end (2 responses)

- What characteristics/amenities should any future Town housing project include?
 - More green space
 - Less short-term rental permits
 - More affordable/accessible housing (5 responses)
 - Robust open space and transit for double density
 - Improvements to Alpine Circle Lodge
 - Less hotels
 - Put legs on a regional housing authority working in conjunction with government agencies and NGO to make consistent incremental progress towards housing goals
 - How valuable are outdoor sport spaces in Mammoth?

C. MOBILITY AND TRANSPORTATION

The responses received from the public related to transportation reflect a community desire to see more improvements to multi-modal infrastructure. Several comments relate to projects that Town staff are currently working on and considering. This affirmation reinforces that staff is working on the right problems and mitigating community concerns. As the Town works through the 2025 strategic plan and CIP, many of these comments will be discussed for incorporation into the work program. Comments related to transit service will be relayed to ESTA and should be part of large transit service conversation.

Community Questions and Responses:

Sidewalks and MUPS:

- **What additional sidewalk or MUP connections would you like to see constructed next?**
 - More bike lanes on roads, specifically along Old Mammoth Road
 - Extend the Vista Seating Area to create a MUP loop that wraps back around by the creek
 - Full sidewalk on Lakeview from Canyon Lodge to at least Voodoo Chute
 - Connect Sierra Valley Sites to the Parcel via Manzanita easement and paved MUP
 - Main Street South side

- MUPs from Town to Airport and Whitmore Recreation Area
 - Connect Lakes Basin Path to Main Street sidewalk
- **What changes or additions would you like to see to transit routes, stops, shelters, or schedule?**
- More buses on busy weekends/peak seasons
 - Park and Ride area from airport that is an ESTA bus stop
 - Transit from Town to Whitmore Recreation Area
 - South side Meridian MUP from Minaret to Old Mammoth with bus stop pull outs
 - Restaurant bus stations
- **General responses:**
- More/Safer Main Street Crossings
 - More traffic circles at dangerous intersections
 - A light at the Post Office intersection
 - E-bikes on roads. Teach cyclists to ride on the right hand side of the road
 - Enforce rules for bikes to use bike lanes instead of sidewalks
 - Extra parking out of Town at the Airport/Whitmore, so Town streets have more room
 - Slow traffic down on Main Street
 - Install a new Minaret/Meridian roundabout and Minaret/Forest Trail roundabout
 - Add another crosswalk further up Main Street
 - Plow Lake Mary Bike Path to Twin Lakes in winter
 - Pedestrian crosswalk on Meridian Blvd. at College Parkway
 - Add a pedestrian crossing at the 76 Gas Station or Morrison's

D. PARKS, RECREATION AND TRAILS

At the Trails, Parks, and Recreation station, both Parks and Recreation and Office of Outdoor Recreation staff engaged attendees related to what recreation facilities, trails, and programs the community would like to see moving forward. The response was robust, with a community pool facility being the #1 requested item, by far (*11 unique responses*). Nearly all of the respondents felt a pool facility should be indoor and year-round. Following the pool, and tied for second most votes, were more non-motorized singletrack (3) and a path of Whitmore, along with a similar comment of more paths in general. Similarly, either soft surface singletrack or paved MUPs to Whitmore, to connect these Town facilities, was another common response. These items were the only suggestions echoed by more than one individual.

Whitmore, and the addition of amenities was a popular topic among respondents. For example, one respondent desired to see an airbag at a location such as Whitmore. Currently, many members of the Mammoth Mountain Ski & Snowboard Teams travel all the way to Park City, UT in order to train on an airbag. Respondents felt having an amenity such as this in the Eastern Sierra would draw participants looking to train from across CA and adjacent western states. Due to the Town's shooting ordinance, it was also suggested to have an archery range at Whitmore, which would promote a safer and more controlled environment than unregulated shooting in the adjacent forest. Another Whitmore related suggestion was a playground. It was also suggested, either at a place

like Whitmore or at TOML parks in town, to have outdoor (body weight only) exercise machines to promote health and wellness.

Community Questions and Responses:

- **What additional recreation programs would you like to see?**
 - Air Bag
 - More gymnastic programming
 - Adult outdoor fitness machines (body weight only)
 - More High School age programming such as basketball and pickleball.
 - Programming related to teen summer camps or summer work.
 - USFS/TOML partnership to offer camp for teens to do trail maintenance
 - “Paddle up” system at pickleball courts to help assist with player rotation when the courts get busy.

- **What kind of new trails do you desire to see on the landscape?**
 - Single track/paved bike path to Whitmore Recreation Area
 - Non-motorized single track
 - South side of Meridian Blvd. Walk/bike path/MUP
 - Protected bike paths
 - More bike paths

- **What additional recreation facilities would you like to have?**
 - New indoor, year-round pool (11 responses)
 - Better maintain the tennis courts at the Community Center and add pickleball to this location.
 - Make the Hockey Rink at the CRC year-round.
 - Another multi-purpose facility for non-ice activities for winter use.
 - Parachute area
 - Café
 - Playground at Whitmore Recreation Area
 - Archery range
 - TOML purchase of the Sam’s Wood Site to be used as a multi-purpose event space.

E. PUBLIC SAFETY

The Public Safety station included both the Police and Public Works Departments. Bicycle helmets, bicycle bells, and dog waste bag dispensers were given out at the booth, which made it quite popular. This allowed MLPD staff a great opportunity to discuss bicycle safety as children and young adults were being fitted for helmets. People enjoyed seeing historical photos of the Police Department along with photos of snow removal during the big winters. They also seemed to prefer writing down their feedback as opposed to discussing anything with staff at the booth. There were three community questions on our Visioning Board and the following responses were received:

Community Questions and Responses:

- **What safety improvements would you like to see made in the Town of Mammoth Lakes?**
 - No “Lime” scooters
 - Enforcement of bike path/MUP speed limits
 - More enforcement of Main Street speed limits
 - No bikes on sidewalks
 - Defensible space training/volunteer group
 - Helmets required for bike rentals
 - Enforcement of “Dogs on Leash” areas
 - Education/Enforcement of E-bikes on roads (ride on right side)
 - Dedicated bike lane on Old Mammoth Road
 - Continued bike path improvements and connectivity in town
 - Get more info to bicycle riders, especially e-bike riders, on bike safety and courtesy
 - Are there currently inspections of homes to give more input on Defensible Space? Maybe train a volunteer squad?
 - Wonderful Snow Removal on the roads and MUPs

- **Have you signed up for Emergency Alerts on the READY Mono Portal?**
 - 12.5% of respondents answered “No”

- **Do you like the idea of having cameras in police vehicles?**
 - 100% of respondents answered “Yes”

F. ENVIRONMENT AND SUSTAINABILITY

At the Environment and Sustainability station, staff handed out reusable water bottles from Buoy and a variety of information about upcoming events and local and state mandates. A theme in the comments that were received was an overall general sense of better access to recycling including making it easier, more accessible, and expanding the types of items that can be recycled. 94% of the respondents were supportive of the Town’s plastic water bottle ban that will go into effect for retail sales on January 1, 2026. A summary of all the comments that were received is below.

Community Questions and Responses:

- **What actions can our community take to be good stewards of our environment?**
 - Ban single use plastic and Styrofoam
 - Cite businesses that still use Styrofoam/ single use plastic
 - Help initiative of businesses using return containers (Buoy)
 - Make recycling easier
 - Comingled recycling
 - Composting facility
 - More expansive recycling for plastic
 - “Normal” EV chargers
 - Encourage electric appliances

- Stick to 2007 General Plan PAOT (People at one time)
- Program during Town Clean Up Day for items unaccepted by thrift stores for people to drop off and/or grab for free
- Actively participate in better landfill closure with County, ASDA, and State
- Get grants to create an ALL electric Town
- Efficient home appliances
- **Do you believe climate change is impacting our community?**
 - 94% of respondents answered “Yes”
- **Are you supportive of the single-use plastic water bottle ban?**
 - 90% of respondents answered “Yes”
- **Do you recycle cardboard?**
 - 94% of respondents answered “Yes”

G. LAND USE AND DEVELOPMENT

The questions for Land Use and Development were focused on the Community Vision Statement that will be part of the future General Plan update and how to improve community engagement during the planning process.

The comments received on the future vision statement can be grouped into the following categories:

- **Housing** (increase density, housing for locals, housing for essential workers (i.e., nurses, teachers, firefighters, etc),
- **Resiliency** (impacts from climate change, climate adaptation,
- **Recreation** (CRC for other sports, aquatics center, trails/MUPs)
- **Economy** (increase retail options, limit hotels/AirBNBs)
- **Community** (family friendly options, engage at schools, engage with the Latino community)

The comments received related to improving community engagement during the General Plan update process also apply to improving engagement on general planning processes. Some of the ideas included going into the schools and interacting directly with the students, engaging directly with the Latino community, hosting events on weekends to engage with a different component of the community (*many are working nights and can't attend evening meetings*), and maintaining an email interest list to receive updates throughout the process.

Community Questions and Responses:

- **What values and principles are important to include in the future Community Vision Statement for the Town's next General Plan Update?**
- **What outreach efforts should the Town use to increase community involvement in the Town General Plan update process?**

General comments:

- CRC type building for year-round use (sport court options available in winter)
- Invest in resilient infrastructure that is prepared for future climate hazards
- More long-term multi-family housing be prioritized in zoning. Less SFH

- Mobility options and affordable housing
- More housing options for locals and more buying options for everyday essentials (socks, health needs, printer cartridges)
- Family friendly options engaging the entire community
- More RMF1 and less RMF2
- Community that can adapt to climate change
- Going into schools - make Town involvement something talked about at the dinner table
- Elevate the Latino community
- Aquatic center x2
- Email list for General Plan updates
- Stop big hotel development
- Safety, well rounded options, community involvement
- Housing for teachers, hospital staff, Fire Department, and Police Department
- Hold informational meetings at community center or community engagement areas
- More sidewalks/MUPs, encourage public transit, walking/biking
- Hotel development could feed back housing to people. Current Air BnB rentals have destroyed rentals and home ownership for locals
- Identify areas of high-density housing and build more units across all AMI categories for local full-time residents
- Community engagement for entire community
- Executing the plan
- More events on Saturdays and Sundays for increased blue collar and Latino involvement

RECOMMENDATION:

Receive presentation from staff and provide consensus comments or direction regarding the 2025 Strategic Planning Series and public comments received from the Town's 40th Anniversary Visioning Exercise.

ATTACHMENTS:

- A. Town's 40th Anniversary Visioning Exercise Displays
- B. 2023 Strategic Priorities and Key Objectives Statement

Attachment A
Town's 40th Anniversary Visioning Exercise Displays

2007 GENERAL PLAN

Community Vision



Surrounded by uniquely spectacular scenery and diverse four-season recreational opportunities, the community of Mammoth Lakes is committed to providing the very highest quality of life for our residents and the highest quality of experience for our visitors.

To achieve this vision, Mammoth Lakes places a high value on:

- Sustainability and continuity of our unique relationship with the natural environment. As stewards, we support visitation and tourism as appropriate means to educate and share our abundant resources. We are committed to the efficient use of energy and continuing development of renewable resources.
- Being a great place to live and work. Our strong, diverse yet cohesive, small town community supports families and individuals by providing a stable economy, high quality educational facilities and programs, a broad range of community services and a participatory Town government.
- Adequate and appropriate housing that residents and workers can afford.
- Being a premier year-round resort community based on diverse outdoor recreation, multi-day events and an ambiance that attracts visitors.
- Protecting the surrounding natural environment and supporting our small town atmosphere by limiting the urbanized area.
- Exceptional standards for design and development that complement and are appropriate to the Eastern Sierra Nevada mountain setting and our sense of a “village in the trees” with small town charm.
- Offering a variety of transportation options that emphasize connectivity, convenience and alternatives to use of personal vehicles with a strong pedestrian emphasis.



Instructions



- The Town provides a wide variety of programs and services to the community. These categories represent some key areas of accomplishment and future potential within the Town of Mammoth Lakes.
- These exercises are not inclusive of all the Town's accomplishments but are some highlights and are intended to invoke and prompt ideas for the future.
- The Town is soliciting input to gauge interest in these topics and to help broadly guide future planning efforts.
- Use sticky dots to answer some yes/no questions and please write any other comments on post-its and stick them to the boards.

Economy

Accomplishments

Chamber of Commerce

The Mammoth Lakes Chamber of Commerce was formed in 1989. The Chamber's mission is to foster an environment that promotes business development, supports established businesses and encourages new businesses and investment in the Town of Mammoth Lakes. The Town contributes \$300,000 annually to the Chamber.

Mammoth Yosemite Airport

The Town purchased the airport (796 acres) from Mono County in 1993. Mammoth Yosemite Airport (MYA) contains critical infrastructure that provides a foundation for emergency services, disaster relief, multi-modal connectivity, utility maintenance, charter operations, and business and recreational flying.

Digital 395

In 2013, the Digital 395 fiber optic project was completed which increased internet capacity to Mono, Inyo, and eastern Kern Counties. The project, \$120 million, was funded by the California Public Utilities Commission (CPUC) and California Advanced Services Fund (CASF) and included funding for connecting municipalities to the new service which provided access to the Library and Town offices. With the completion of the project, Mammoth Lakes became the first resort community in the U.S. to offer residential Gigabit internet service. The Town continues to work with service providers to extend Digital 395 service throughout additional parts of town.



Quartzite Town Center

MLT, TBID, TOT

The Town formed Mammoth Lakes Tourism (MLT) in 2010. MLT's mission is to promote the Town, increase tourism, help coordinate the marketing efforts of the total tourism community, and to provide complete, objective information to our visiting guests. MLT participates in community engagement and special events and promotes and encourages responsible tourism. Special event funding enhances the visitor experience and helps our event promoter establish their event and work towards independent financial sustainability. Recently, special event funding has been used to build visitation in the slower months for Mammoth Lakes. The Town contributes \$1,250,000 annually to MLT.

The Tourism Business Improvement District (TBID) was formed in 2013 to provide a dedicated funding source to support marketing efforts. TBID is collected from Lodging, Retail, Restaurants, and Ski Resort businesses within the Town. The funds generate approximately \$6.2M annually to be used for marketing, media relations and communications programs, infrastructure and amenities supporting tourism and visitation, and air service marketing and subsidy programs. Funds generated by TBID are managed by MLT on behalf of the business community.

When the Town incorporated, the majority of the property tax generated within the town remained with Mono County. The property values within the Town account for almost 75% of the property value in Mono County, while the Town receives only 4%. To provide the majority of revenue for our services, the Town relies on Transient Occupancy Tax (TOT) provided by our visitors. This revenue can be as high as 72% of the General Fund revenue received. The General Fund provides for services such as snow removal, Police services, recreational programming, and road maintenance. Our town turns on tourism



Quartzite Beach Park



2019 Snow



Quartzite Town Center

Questions for the Community

- What could the Chamber of Commerce do to support small business growth, enhancement, and stability?
- What are your expectations for broadband access in the next 10 years?
- What changes in air service, events, or other airport services would you like to see in the next 10 years?
- What events would you like to see in Mammoth Lakes?

Housing

Accomplishments

Housing Element (2019-2027)

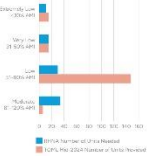
The Town has implemented the state-mandated Housing Element of the General Plan which establishes the Town's policy relative to the maintenance and development of safe, decent, and affordable housing to meet the needs of existing and future residents. It covers the period of 2019-2027 and is intended to assess current and future housing needs, identify constraints in meeting those housing needs, and establish housing goals, policies, and actions.



The Town Center Capital Plan

Regional Housing Needs Allocation (RHNA)

The Town has strived to satisfy the Regional Housing Needs Allocation (RHNA), which is an allocation assigned by the State during the Housing Element update process that sets the target for how many units at the various income levels the Town needs to plan and issue building permits for and is intended to identify the number of units that are needed at various income levels to satisfy the minimum housing demand to 2027 based on projected population and the number of existing housing units. Through August 2024, the Town has met the allocated numbers for all income categories, except the moderate-income category (200% - 120% AMI).



Area Median Income (AMI)

AMI	Household Size				
	1	2	3	4	5
80%	\$62,360	\$69,800	\$77,590	\$74,850	\$80,740
100%	\$74,150	\$84,700	\$95,300	\$106,900	\$114,350
120%	\$88,950	\$101,700	\$114,430	\$127,300	\$137,250
150%	\$111,200	\$127,100	\$142,850	\$159,850	\$171,550
200%	\$148,250	\$169,450	\$190,650	\$211,850	\$228,750

Housing Now!

Since 2018, the Town has committed substantial financial resources towards the implementation of the Housing Now initiative which is a multi-faceted program intended to provide a range of community housing that is available and affordable to those working in the community. The program aims to provide housing opportunities across the entire housing affordability spectrum ranging from low-income earners (< 80% Area Median Income) up to upper-middle income earners (100% - 200% Area Median Income). More than 340 affordable units will result from the following programs:

- Rental Opportunities:**
 - The Parcel Phase 1 (The Sawyer) and 2 (The Kingfisher) will provide a combined 229 rental apartment units, of which 228 will be affordable to households earning up to 80% AMI. The Sawyer was completed in August 2024 and the initial phase of the Kingfisher (26 units) broke ground in August 2024.
 - Partnership projects with Eastern Sierra Community Housing will provide 29 rental apartments that will primarily target households earning up to 80% AMI, with 6 of the units targeted to households earning up to 120% AMI.
 - The lease-to-own program provides cash incentives to homeowners to convert their units into new long-term rentals for local employees. The program targets individual employees and households earning an average of 150% of the AMI.
- Ownership Opportunities:**
 - Small Site development efforts focus on the development of three Town-owned vacant parcels that have the potential to provide up to 18 units. 4 units are currently under construction on the initial site that will be available for purchase by households earning up to 150% AMI, starting in 2025.
 - The BRIDGE Program provides financial subsidies to convert existing market-rate units into affordable ownership units targeting households earning up to 150% AMI. The Town has set a goal of providing 20 units through the Program as of August 2024. 11 have been sold or are available for purchase by income-eligible households.
 - The Parcel Phase II will create ownership opportunities for up to 50 households with incomes ranging from 100% - 200% AMI.

Questions for the Community



- Of the three Housing Opportunity Sites above, which site should the Town prioritize for future master planning and site development?
- What characteristics/amenities should any future Town housing project include? (e.g., parks, recreational amenities, open space, parking, transit, etc.)

Land Use and Development



Accomplishments

General Plan Implementation

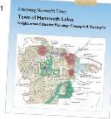
The Town's current General Plan was adopted in 2007 and serves as a blueprint for meeting the community's long-term vision for the future. The General Plan links the expressed values and vision of the community with the resulting public policies and decision-making that affect the physical, social, environmental and economic character of the Town. A comprehensive update to the General Plan is likely to occur within the next few years.

Community Vision Statement: The "Community Vision" for Mammoth Lakes embodies important values and principles that recognize the village's sense of our natural surroundings and desired character as a village in the trees.

District Planning

Staff developed "Neighborhood District Planning Concepts & Strategies" which summarizes and integrates the accepted and consensus district concepts developed to date.

- North Village: Completed in 2008
- Downtown / Main Street and North Old Mammoth Blvd.: Completed in 2010
- Snowcreek: Completed in 2008
- Shady Rest: Completed in 2010
- South District: Completed in 2011
- Sierra Valley: Completed in 2011



Zoning Code

The Town's Zoning Code carries out the policies of the Mammoth Lakes General Plan by classifying and regulating the uses of land and structures within the Town of Mammoth Lakes.

Additionally, the Zoning Code is intended to:

- Implement the General Plan by encouraging the use of land as designated by the General Plan;
- Provide standards for the orderly growth and development of the Town;
- Require high quality planning and design for development that enhances the visual character of the Town, avoids conflicts between land uses, enhances functionality and safety, and preserves the scenic qualities of the Town by maintaining adequate open space;
- Conserve and protect the natural resources of the Town, its natural beauty and significant environmental amenities;
- Encourage a range of transportation options with a strong pedestrian emphasis and promote connectivity, convenience, and alternatives to use of personal vehicles;
- Assist in reducing dependence on the automobile by fostering development that is compact in form, and pedestrian-oriented, and
- Create a comprehensive and stable pattern of land uses upon which to plan transportation, water, sewer, and other public facilities and utilities.



Master and Specific Plans

The Town has adopted 2 Specific Plan and 6 Master Plans. These plans are stand alone documents in that they provide a more customized regulatory framework for approving land use and development within a specific geographic area.

- Arts, Charitable, Religious, Junior Ridge, Lodestar, North Village, The Parcel, Snowcreek,
- Future Specific Plan Proposal - Main Lodge Redevelopment Plan

Questions for the Community

What values and principles are important to include in the future Community Vision Statement for the Town's next General Plan update?

See existing Community Vision Statement to your right.

What outreach efforts should the Town use to increase community involvement in the next Town General Plan update process?

Ideas: social media, night meetings, pop-up events (e.g. sporting events, coffee shops, social gatherings), surveys, workshops, etc.

Mobility and Transportation



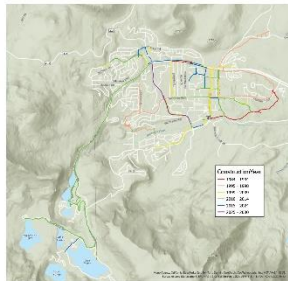
Sidewalks and MUPs

- The Town has constructed 6.0 miles of sidewalks and 18.1 miles of multi-use paths (MUPs).

Question for the Community

What additional sidewalk or MUP connections would you like to see constructed next?

- Some sections currently in design or under consideration include:
- Main Street Road MUP - Construction funded
 - South Main St MUP (between Oldham and Highway 101) - Design funded
 - Old Mammoth Road MUP (between Interstate and Oldham) - Design funded
 - Chateau Hill sidewalk
 - Astorville Dr sidewalk
 - Center St sidewalk
 - Sierra Nevada Rd sidewalk (over new tunnel) - Architecture completed
 - Main Street Rd sidewalk (over new tunnel) - Architecture completed
 - Lakeview Blvd sidewalk
 - Others?

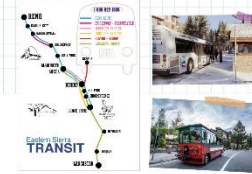


Transit

- The Town worked with regional partners to form the Eastern Sierra Transit Authority (ESTA) to provide free transit throughout town as well as regional transit connections.

Question for the Community

What changes or additions would you like to see to transit routes, stops, shelters, or schedule?



Parks, Recreation, and Trails



Accomplishments

Programming

The Parks and Recreation Department provides year-round, indoor, and outdoor recreation opportunities accessible to all visitors and residents. Recreation programs promote personal health and well-being, foster community interaction, promote connectivity within and beyond the Town, and nurture collaborative partnerships.

Our popular recreation programs include Adult Leagues (Indoor Soccer, Indoor Volleyball, Softball, Hockey, and Curling), Summer Camps, and After-School Programming.

Recent additions to our recreation programs include the Squid, Skate School, Cooking Class, Backpacking Camp, Art and Photography Camps, Gymnastics, Little Wrestlers, and Pickleball Lessons and Tournaments.

The Parks and Recreation Department also supports Mono County Youth Sports organizations, in addition to Mammoth Unified School District and Mono County Office of Education programs.



Trails

The Office of Outdoor Recreation (OOR) is tasked with providing accessible, sustainable, and high-quality recreational opportunities for community members and visitors alike with a specific focus on the interface between Town and adjacent public lands. The OOR leverages voter-approved Measures 8 & 11 funding to maintain & enhance trails & other recreational infrastructure while implementing the necessary stewardship mechanisms to ensure enjoyment by future generations.

Facilities

Parks and recreation facilities in Mammoth Lakes contribute to the Town's quality of life and allow people to experience the area's spectacular natural environment. Combined with the area's abundant open space and recreation trails, parks and recreation facilities promote a healthy, active community and enhance the Town's economic vitality.

- NEW Mammoth Lakes Pickleball Complex
- NEW Community Recreation Center - LA Keys Ice at Mammoth Lakes and the Mammoth RecZone
- NEW Mammoth Lakes Dog Park
- Shady Rest Park
- Whitmore Track and Sports Fields
- Whitmore Pool
- Community Center, Park, and Community Tennis Courts
- Volcano Brothers and Little Brothers Skate Park
- Trails East Park
- Mammoth Creek Park



Adopted most recently in 2011, The Trail System Master Plan provides the guiding principles and recommendations for sustainable recreational development. The vision of the Mammoth Lakes Trail System Master Plan makes it longer, it transitions an integrated system of infrastructure and programs that support recreation and mobility simultaneously, by seamlessly connecting homes, schools, businesses, recreation routes, and backcountry experiences. It is based on the notion that the recreational trail experience begins when you leave your home or hotel, not just when you park your car at the trailhead.

Questions for the Community

- What additional recreation programs would you like to see?
- What kind of new trails do you desire to see on the landscape?
Examples: non-wilderness hiking, multi-use non-motorized singletrack, motorized singletrack, equestrian, other?
- What additional recreation facilities would you like to have?

Public Safety

Accomplishments

Emergency Operations Plans

The Town has done significant work in helping to shape and develop the Town's Emergency Operations Plans (EOP), Mammoth Lakes Police Department (MLPD) has partnered with the County's Office of Emergency Management to offer Mammoth Lakes residents "READY Mono", a one-stop shop for timely, accurate information related to local emergencies. Whether it be a wildfire, seismic sector issue, or a global pandemic, READY Mono is the go-to resource for readiness, response, and recovery.

OHV & OSV Program

The MLPD launched an Off-Highway Vehicle (OHV) and One-Snow Vehicle (OSV) Program in 2021, with a Grant from the State of California OHV/OSV Division. Since then, MLPD has continued to build the program by obtaining a Polaris RZR, 2 Snowmobiles, and 2 Trailers. The OHV Grant also covers additional safety and recovery gear to outfit the vehicles and staff and encourage officers' health. OHV Law Enforcement protects public safety by patrolling trails that are shared with other outdoor recreation enthusiasts.

Body & Vehicle Cameras

The MLPD has invested in Body Worn Camera Technology. Officers began wearing body cameras in 2014. Body cameras protect the public and the officers by recording the facts. It provides a first-person perspective of incidents, which can be critical in investigations and in maintaining public trust in law enforcement. MLPD has applied for a grant to purchase cameras to install in patrol vehicles.



Specialized Task Forces

The top three crimes that occur in Mammoth Lakes are domestic violence/assaults, property crimes, and thefts. The Department has addressed these by forming specialized task forces with other local Agencies, such as the Sexual Assault Response Team (SART), and by assigning a detective to investigate major crimes.

Snow Removal

The Town operates 24/7 snow removal services on Town roads, multi-use paths and sidewalks. This is accomplished by running two separate crews on 12-hour shifts. We have established a pattern that provides coverage to clear a mile in a 2.5-hour period, pending changes due to extreme weather conditions. Residential streets may not be plowed if parked vehicles or other obstructions interfere with the safe and continuous operation of snow removal equipment.

The Town has increased its fleet since temporarily since 1984. The Town continues to monitor its fleet with a well-established vehicle replacement program to replace the equipment as it comes to its end-of-life cycle, providing the Town with the most up-to-date equipment. 2022/2023 was a challenging year for all - by having a newer and well-maintained fleet we were able to keep things going while other agencies struggled due to older equipment.

Snow removal on multi-use paths and sidewalks has grown substantially over the past 40 years. Our main priority is the "Safe routes to schools", providing clear pathways to the schools during snowstorms. The development of new sidewalks and multi-use paths has grown, providing alternatives to driving a vehicle during the winter months. To keep up with the demand, we have grown from just 2 snow blowers to 6 in the last 10 years. We provide 24/7 service during snow events. The multi-use paths and sidewalks can be cleared up to 4 times in their 24-hour period.

Questions for the Community

- What safety improvements would you like to see made in the Town of Mammoth Lakes?

Yes or No?

Have you signed up for Emergency Alerts on the READY Mono portal?

Do you like the idea of having cameras in police vehicles?

Environment and Sustainability



Accomplishments

- The Town has focused on sustainability by proactively adopting measures including a plastic bag ban (earlier than the state), complying with state mandates, banning Styrofoam takeout containers, and prohibiting single-use plastic water bottles.
- The Town has emphasized the importance of environmental stewardship and education through the establishment of the host program, numerous volunteer opportunities, and partnerships with local non-profits to foster engagement among residents and visitors alike.
- The Town has improved air quality by taking measures such as air quality monitoring, investing in more efficient street sweepers, and implementing a wood stove replacement program.
- The Town is working with the Whitebark Institute on a forest restoration project to reduce wildfire risk on 54,000 acres of land surrounding Mammoth Lakes. This will help build the forest's resilience to wildfires, diseases, pests, and droughts in the future.



Questions for the Community

- What actions can our community take to be good stewards of our environment?

Yes or No?

Do you believe climate change is impacting our community?

Are you supportive of the single-use plastic water bottle ban?

Do you recycle cardboard?

Attachment B

2023 Strategic Priorities and Key Objectives Statement

SHORT TERM VISION: "INVESTING IN OUR COMMUNITY QUALITY OF LIFE THROUGH ECONOMIC, ENVIRONMENTAL, AND FINANCIAL SUSTAINABILITY"

<p style="text-align: center;">General Plan Vision Statement – 2007</p> <p>COMMUNITY VISION Surrounded by uniquely spectacular scenery and diverse four-season recreational opportunities, the community of Mammoth Lakes is committed to providing the very highest quality of life for our residents and the highest quality of experience for our visitors.</p> <p>To achieve this vision, Mammoth Lakes places a high value on:</p> <ol style="list-style-type: none"> 1. Sustainability and continuity of our unique relationship with the natural environment. As stewards, we support visitation and tourism as appropriate means to educate and share our abundant resources. We are committed to the efficient use of energy and continuing development of renewable resources. 2. Being a great place to live and work. Our strong, diverse yet cohesive, small-town community supports families and individuals by providing a stable economy, high quality educational facilities and programs, a broad range of community services and a participatory Town government. 3. Adequate and appropriate housing that residents and workers can afford. 4. Being a premier, year-round resort community based on diverse outdoor recreation, multiday events and an ambiance that attracts visitors. 5. Protecting the surrounding natural environment and supporting our small-town atmosphere by limiting the urbanized area. 6. Exceptional standards for design and development that complement and are appropriate to the Eastern Sierra Nevada Mountain setting and our sense of a "village in the trees" with small town charm. 7. Offering a variety of transportation options that emphasize connectivity, convenience, and alternatives to use of personal vehicles with a strong pedestrian emphasis. 	<p style="text-align: center;">Town Council Strategic Priorities and Key Objectives Statement (Adopted December 20, 2023)</p> <p>Strategic Priority: Investment in Community Focused Projects</p> <ul style="list-style-type: none"> ➤ Continue implementation of the Town's Housing Now! Initiative programs to deliver a mix of community housing opportunities (e.g., 'missing middle' and Parcel Phase 2). ➤ Complete community facilities to enhance programs and services including, community recreation center, performing arts venues, childcare, and parks. ➤ Implement connections and development of "mobility hubs" – including EV stations, Restrooms, & MUPs, transit, & trail connectivity with added amenities (Walk, Bike, Ride Concepts). ➤ Finalize design for new broadband infrastructure deployment. <p>Strategic Priority: Enhance Sustainability & Diversity of Local Businesses & Tourism Economy</p> <ul style="list-style-type: none"> ➤ Partner on amenities on federal lands to enhance visitor & resident experiences with improved recreational access points with parking, signage, trash service & restrooms. ➤ Invest in beautification of primary business frontages and supporting services (i.e., animation, parking, snow management & associated Downtown Revitalization Concepts). ➤ Engage in the Mammoth Main Base Redevelopment Project to ensure community benefits and long-term added economic value to the Town and region. ➤ Leverage state and other resources to support regional arts & culture, events, and sports related facilities to leverage regional competitions and athlete training. <p>Strategic Priority: Environmental Resiliency by Proactive planning and Project Implementation</p> <ul style="list-style-type: none"> ➤ Support marketing and on-the ground engagement to develop a culture of stewardship, responsible recreation, preparedness for natural disasters and to address climate change. ➤ Provide support for long-term forest recreational, health and safety projects such as ESCCRP, USFS planning processes, and amenity investment, working with local and regional partners. ➤ Engage with recreational planning & development projects that focus on adaptation, resiliency, & mitigation strategies to preserve long-term vitality & diversity of uses. ➤ Pursue funding sources to support forest wildfire mitigation projects and housing such as federal and state grants, EIFD/Climate Resiliency Districts and Town resources. <p>Strategic Priority: Implementation of Enhanced and Required Municipal Services</p> <ul style="list-style-type: none"> ➤ Maintain long-term financial stability to support strategic community investments and resiliency and long-term maintenance and sustainability of capital investments and services. ➤ Enhance Town's public outreach/engagement/information strategies, tools, social media, surveys, customer facing technology services and direct public interaction. ➤ Completion of "Civic Center" vision with construction of new Town Offices. ➤ Implementation of programs/policies to meet state mandates in solid waste management, electrification, housing development, and climate adaptation.
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AGENDA BILL

Subject: Councilmember Reports
Initiated by: Jamie Gray

BACKGROUND:

Each member of the Town Council is appointed to serve as a Town representative to a number of committees, commissions, and organizations. These groups meet infrequently and from time to time the representatives will report to the rest of the Council at a regularly scheduled meeting.

In addition, Councilmembers on occasion participate in meetings, conferences and seminars, and their reports on these educational opportunities are of benefit to the rest of the Council.

ANALYSIS/DISCUSSION:

California Government Code requirements pertaining to the open meeting act stipulate that all items for discussion must be listed on the agenda before the matter can be discussed and/or acted upon. To meet this requirement, and the intent of the Brown Act, Councilmember Reports are listed on each agenda to allow representatives to report to the rest of the Council at these meetings.

The following is a list of the commission/committees on which members of the Council serve:

Land Use:

Local Agency Formation Commission (LAFCO) – Rea, Rice, and Bubser as alternate
Airport Land Use Commission – Rea, Rice, and Bubser as the alternate
Mono County Collaborative Planning Team (CPT) – Senior Planner Kim Cooke and Rice as alternate

Intergovernmental Relations:

Town and County Liaison Committee – Sauser, Bubser, and Town Manager and Rea as alternate
Desert Mountain Division of the League of California Cities – Sauser and Town Manager as alternate
Eastern Sierra Council of Governments (ESCOG) – Bubser, Wentworth, and Sauser as alternate
Great Basin Unified Air Pollution Control District – Wentworth and Bubser as alternate

League of California Cities City Voting Delegate – Sauser and the Town Manager as the alternate
California Joint Powers Insurance Authority Board – Rea and Assistant to the Town Manager as alternate

Transportation:

Local Transportation Commission (LTC) – Bubser, Sauser, and Paul Chang;
Town Manager as alternate
Eastern Sierra Transit Authority (ESTA) Board – Bubser and Sauser

Local Issues:

Mammoth Lakes Tourism (MLT) Board – Wentworth
Mammoth Lakes Recreation (MLR) Board – Rea
Eastern Sierra Community Housing Board – Rice
Treasury Oversight Committee – Finance Director; Town Manager as alternate
STR (Short Term Rental Advisory Committee) – Rice and Bubser

LEGAL CONSIDERATIONS:

According to the California Open Meeting Act, commonly referred to as the Brown Act, the agenda must reflect every matter to be discussed by a governing body.

RECOMMENDATION(S):

This agenda bill is submitted for information only.