



Town Council Agenda

Wednesday, March 19, 2025, 3:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members of the Town Council:

Mayor Chris Bubser, Mayor Pro Tem Amanda Rice, Councilmember Bill Sauser,
Councilmember Brent Truax, Councilmember John Wentworth

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (760) 965-3602. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at www.townofmammothlakes.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: You may attend the Town Council meetings in person or watch them on the Town of Mammoth Lakes' website at www.townofmammothlakes.ca.gov, on the local government cable channel 18, or via Zoom. Public comments can be submitted to the Town Clerk at clerk@townofmammothlakes.ca.gov before and during the meeting, or may be made in person or via Zoom.

NOTE: All comments will be limited to a speaking time of five minutes.

ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone, or Android device:

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Or join by phone:

Dial (for higher quality, dial a number based on your current location):

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*To raise your hand Press *9, to Mute/Unmute Press *6*

1. RIBBON CUTTING CEREMONY

- 1.1 The Town Council will participate in a ribbon cutting ceremony for the Innsbruck Lodge Affordable Housing project located at 913 Forest Trail.

2. CALL TO ORDER AND ROLL CALL

The call to order will start at 4:00 p.m.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The Public Comment portion of the agenda provides the public with an opportunity to address the Town Council on matters not otherwise listed on the agenda. Under California law the Town Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the Town Council may briefly respond to comments or questions from members of the public. Therefore, the Town Council will listen to all public comment, but will not generally discuss the matter or take action on it. Requests for service from the Town may also be made at the Town offices during regular business hours. Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration.

5. ADDITIONS TO THE AGENDA

Opportunity to add urgency items pursuant to Government Code Section 54954.2(b)2, if necessary.

6. INTRODUCTIONS

- 6.1 Introduce new Finance Director Megan Chapman.

- 6.2 Introduce new Revenue Specialist Marcy Castro.

7. REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)

- 7.1 March 2025 Office of Outdoor Recreation Update.

- 7.2 Mammoth Lakes Wildfire Team Program Update.

8. STAFF PRESENTATIONS

- 8.1 Summer 2025 construction projects and Capital Improvement Plan (CIP) update.

9. CONSENT AGENDA

- 9.1 Approve the minutes of the regular meeting of March 5, 2025.

- 9.2 Schedule interviews on April 2, 2025 for the Planning and Economic Development Commission vacancy.

- 9.3 Adopt the Town of Mammoth Lakes Snow Management Policy.

- 9.4 Authorize the First Amendment to the Professional Services Agreement with Lise Wise Consulting Inc for the Mammoth Main Base Redevelopment project management to extend the term of the agreement and to update the billing rates.

- 9.5 Waive the reading and adopt by title only the ordinance amending Municipal Code Chapters 6.20 Feeding of Wildlife Prohibited, 8.12 Solid Waste Management, and 8.13 Construction and Demolition Waste.
- 9.6 Approve the resolution extending the authority of the Eastern Sierra Council of Government (ESCOG) to continue work on economic development initiatives for the Town for Catalyst Phase of California Jobs First.
- 9.7 Authorize the Town Manager to execute an Agreement with Zoom Recreation, Inc. for the purchase and installation of two shade structures at Mammoth Creek Park West in the amount of \$93,381.22.
- 9.8 Adopt the Resolution Initiating the Proceedings to Levy Assessment, Resolution of Intention to Levy and Collect Annual Assessments within Assessment District 93-1(Juniper Ridge) for Fiscal Year 2025/26, and Resolution Approving the Annual Report, and setting the time and place for the public hearing on April 16, 2025.
- 9.9 Adopt the Resolution of Intention to Levy and Collect Annual Assessments within Assessment District 93-4 (The Bluffs) Maintenance District No.1 for the Fiscal Year 2025/26, approving the Annual Report, and setting the time and place for the public hearing on April 16, 2025.
- 9.10 Adopt the Resolution of Intention to Levy and Collect Annual Assessments within the Benefit Assessment District 2002-01 (Old Mammoth Road) for the Fiscal Year 2024/25, approving the Annual Report, and setting the time and place for the public hearing on April 16, 2025.
- 9.11 Adopt the Resolution of Intention to Levy and Collect Assessments within Benefit Assessment District 2002-02 (North Village) for the Fiscal Year 2025/26, approving the Annual Report, and setting the time and place for the public hearing on April 16, 2025
- 9.12 Adopt Resolution of Intention to Levy and Collect Annual Assessments within Assessment District 2014-1 (Mammoth View) for the Fiscal Year 2025/26, approving the Annual Report, and setting the time and place for the public hearing on April 16, 2025.
- 9.13 Accept the Project Closeout Report for the Dog Park Project.
- 9.14 Approve Settlement Agreement with Village Lodge Phase 1 HOA.
- 9.15 Award Architectural and Consultant Design Services Contract for the Mammoth Arts and Cultural Center to HMC Architects.
- 9.16 Accept Check Register 2/12/25 in the amount of \$542,601.53. Accept Check Register 2/19/25 in the amount of \$1,103,774.38. Accept Check Register 2/26/25 in the amount of \$58,357.45. Accept Check Register 3/6/25 in the amount of \$491,724.35.

10. PUBLIC HEARINGS

Public Hearing Procedure.

The Mayor will open the public hearing and then: Statement and presentation by staff. Statement and presentation by property owner or appellant. Questions from the Town Council. Call for testimony. Rebuttal to previous testimony by property owner or appellant. Close the public hearing, terminating public testimony. The Town Council will deliberate the matter and arrive at a decision.

- 10.1 Consider approval of District Zoning Amendment 24-001, Use Permit 24-004, and Tentative Tract Map 24-003 for a subsequent amendment to the Amended Phase One Clearwater Specific Plan (CSP) located at 164 Old Mammoth Road to modify the permitted uses for the Amended Phase One CSP by adding Condominium Hotel uses subject to a use permit and subdivision map approval. The application includes a Tentative Tract Map for the subdivision of twenty (20) units within the five four-plex structures ("Villas") into condominium hotel units that may be sold individually. The project was previously analyzed pursuant to the California Environmental Quality Act (CEQA) in the 2021 Addendum to the Clearwater Specific Plan Environmental Impact Report.**

11. POLICY MATTERS

- 11.1 Staff Adjustments – Mid Year Review FY24-25.**
- 11.2 Presentation on budget performance through the second quarter FY24-25 and approval of Budget Amendments.**
- 11.3 Annual evaluation of the Town Manager and consideration of merit pay adjustment.**
- 11.4 Consider resolutions and a letter opposing local forest health, wildfire mitigation, and social and economic impacts that will result from federal funding cuts.**

12. COUNCILMEMBER REPORTS

Informational reports from Councilmember representatives on committees, commissions, and organizations; general reports on Councilmember activities.

13. ADJOURNMENT

The Town Council will adjourn to a regular meeting to be held on Wednesday, April 2, 2025 at 4:00 p.m.