



Mammoth Lakes Recreation Board Special Meeting Agenda

Thursday, June 5, 2025, 4:30 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members of the Board

President Craig Albright, Treasurer Heather Schaubmayer, Secretary Danielle Torrance,
Board Member Eric Wasserman, Board Member Brent Truax

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town of Mammoth Lakes at (760) 965-3600. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at www.townofmammothlakes.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: You may attend this meeting in person, watch it live through the online eSCRIBE system here: <https://pub-townofmammothlakes.escribemeetings.com>, on the local government cable channel 18, or by utilizing the Zoom link below.

NOTE: Public comments may be made in person or via Zoom during the meeting, or they may be submitted to the Clerk at clerk@townofmammothlakes.ca.gov before or during the meeting.

ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://monocounty.zoom.us/j/95249139779>

Or join by phone: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592 - **Callers: To Raise your hand Press *9, to Unmute/Mute Press *6**

Webinar ID: 952 4913 9779 International numbers available:

<https://monocounty.zoom.us/j/95249139779>

1. CALL TO ORDER

Board Member Heather Schaubmayer will participate in the meeting remotely from the following location: The Waterfront Beach Resort Board Room, 21100 Pacific Coast Highway, Huntington Beach, CA 92648

2. PUBLIC COMMENTS

Public comments may be submitted before or during the meeting via email to the Town's Assistant Clerk, Angela Plaisted at clerk@townofmammothlakes.ca.gov, or they may be made in person in Suite Z or by "Raising" your hand if logged into the meeting via Zoom. All comments will be limited by the Chair to a speaking time of five minutes.

3. CONSENT AGENDA

3.1 Approve the minutes of the Regular Meeting of May 13, 2025.

4. PUBLIC HEARING

Public Hearing Procedure: The President will open the Public Hearing and then: Statement and presentation by staff on recommend funding allocations to the Town Council as follows (Per municipal Codes 3.48.150 and 3.44.210 respectively). Questions from the Board. Call for testimony. Rebuttal to previous testimony. Close the public hearing. The Board will deliberate the matter and arrive at a decision.

4.1 The public hearing provides the public opportunity to comment on the proposed use of Measure U funds for Fiscal Year 2025/26 allocations of \$834,500 for annual expenses.

5. POLICY MATTERS

5.1 Fiscal Year 2025/26 allocations of \$1,331,727 in Measure R Funds for annual expenses.

5.2 Introduction of Candidates and Possible Nomination and Appointment of New Mammoth Lakes Recreation Board Members to Fill Vacant Seats.

5.3 Review and Possibly Adopt Draft Fiscal Year 2025/26 Mammoth Lakes Recreation Budget.

6. BOARD MEMBER REPORTS

7. REQUEST FOR FUTURE AGENDA ITEMS

8. ADJOURNMENT

The Board will adjourn to the next regular meeting scheduled to be held on July 8, 2025.



Mammoth Lakes Recreation Board

Minutes of Regular Meeting

May 13, 2025, 3:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: President Craig Albright, Treasurer Heather Schaubmayer,
Board Member Danielle Torrance, Board Member Eric
Wasserman, Board Member Brent Truax

1. CALL TO ORDER

President Craig Albright called the meeting to order at 3:06 p.m. in the Council Chamber, 437 Old Mammoth Road, Mammoth Lakes.

2. PUBLIC COMMENTS

There were no comments given at this time.

3. CONSENT AGENDA

Moved by Treasurer Heather Schaubmayer
Seconded by Board Member Danielle Torrance

Approve the Consent Agenda.

For (4): President Craig Albright, Treasurer Heather Schaubmayer, Board Member Danielle Torrance, and Board Member Brent Truax

Absent (1): Board Member Eric Wasserman

Carried (4 to 0)

3.1 Approve the minutes of the Regular Meeting of March 18, 2025

4. REPORTS

4.1 Mammoth Trails Committee - Chair Update

Town of Mammoth Lakes (TOML) Trails Program Manager Andrew Mulford outlined the information in the Trails Program Manager Report and provided an update on work that Mono County Service Area #1 (CSA 1) had been doing on small user trails to connect Crowley to the Lower Rock Creek Trail.

There was discussion between Mr. Mulford, Executive Director Kim Anaclerio, and members of the Board.

4.2 Mammoth Lakes Recreation - Program and Administrative Update

This item was taken out of order.

Executive Director Kim Anaclerio outlined the information in the staff report.

Board Member Eric Wasserman joined the meeting at 3:08 p.m.

Executive Director Kim Anaclerio reported that Item 5.4 on the agenda was not ready for an in-depth discussion and would be pulled from tonight's agenda and brought back at a future meeting.

There was discussion between Ms. Anaclerio and members of the Board.

4.3 Fiscal Year 2024/25 Financial Report Through March 2025

Executive Director Kim Anaclerio outlined the information in the MLR Fiscal Year 2024/25 Financial Reports through March 2025.

There was discussion between Ms. Anaclerio and members of the Board.

5. POLICY MATTERS

5.1 Review Draft Fiscal Year 2025/26 Budget

Executive Director Kim Anaclerio outlined the information in the Draft Fiscal Year 2025/26 Budget.

There was discussion between Ms. Anaclerio and members of the Board.

5.2 Elect Board Member to Position of Secretary

Executive Director Kim Anaclerio outlined the information in the staff report.

There was discussion between Ms. Anaclerio and members of the Board.

Moved by Board Member Eric Wasserman

Seconded by Board Member Brent Truax

Appoint Board Member Danielle Torrance as Secretary of the Mammoth Lakes Recreation Board.

For (5): President Craig Albright, Treasurer Heather Schaubmayer, Board Member Danielle Torrance, Board Member Eric Wasserman, and Board Member Brent Truax

Carried (5 to 0)

5.3 Approve new recreational activity graphics and program badges

Executive Director Kim Anaclerio outlined the information in the staff report.

There was discussion between Ms. Anaclerio and members of the Board.

Moved by Board Member Eric Wasserman

Seconded by Board Member Brent Truax

Approve the new recreational activity graphics and program badges as amended to have the scale of the chevron the same on each graphic.

For (5): President Craig Albright, Treasurer Heather Schaubmayer, Board Member Danielle Torrance, Board Member Eric Wasserman, and Board Member Brent Truax

Carried (5 to 0)

5.4 Review Mammoth Lakes Recreation Stewardship Programs Operational Guidelines for Administration Implementation document

This item was continued to a future meeting.

5.5 Review Guidelines for Measure U Programming Grants and provide direction for updates

Executive Director Kim Anaclerio outlined the information in the staff report and the Measure U Grant Application Guide.

There was discussion between Ms. Anaclerio, TOML Town Manager Rob Patterson and members of the Board.

Staff was given direction to bring this item back at the next regular Board meeting.

6. DISCUSSION ITEMS

6.1 Overview and discussion of Town of Mammoth Lakes Strategic Priorities

TOML Town Manager Rob Patterson outlined the information in the MLR Action Sheet and the 2025 TOML Town Council Strategic Priorities.

There was discussion between Mr. Patterson and members of the Board.

6.2 Discussion of items in consideration for allocation of Measure R and Measure U funds

TOML Town Manager Rob Patterson outlined the information in the staff report and the Measure R and U Funding MLR Board Update.

There was discussion between Mr. Patterson, Executive Director Kim Anaclerio and members of the Board.

7. BOARD MEMBER REPORTS

Board Member Eric Wasserman said that he had received a call from the owner of the Monkey Bar Rock Climbing Wall stating that no one had consulted with him and that children 12 and under had always been allowed to climb for free at his gym, and that he could have built the upcoming rock climbing feature at the Community Recreation Center (CRC) for half of what was approved for the other company to build it.

Board Member Brent Truax reported that Sonora Pass was scheduled to open on the 15th and that blasting on the Tioga Pass would start on the 22nd with an estimated opening date of mid-June. Mr. Truax said that there would be a Zoom meeting tomorrow night to discuss Tioga Pass. He reported that Caltrans had removed the trash cans at the Crestview Rest area due to too much trash and

reported that the Highway 395 work by Rock Creek Road should be completed next week.

Secretary Danielle Torrance said that she was thrilled about the opportunity to put in CalFire at the Airport.

Treasurer Heather Schaubmayer requested that Executive Director Kim Anaclerio stay in touch with members of the Board regarding the Arts of the 4th event.

President Craig Albright announced that the Mountain would be open into June.

There was discussion between Executive Director Kim Anaclerio and members of the Board.

8. REQUEST FOR FUTURE AGENDA ITEMS

There was discussion between Executive Director Kim Anaclerio and members of the Board. There was a request for a follow up item regarding Measure U funding at a future meeting.

9. ADJOURNMENT

The meeting was adjourned at 5:28 p.m.

Angela Plaisted, Assistant Clerk

MAMMOTH LAKES RECREATION STAFF REPORT

Subject: Discussion and Recommendations on FY25-26 Budget Allocation for Measure U

Meeting Date: June 5, 2025

Written by: Rob Patterson, Town Manager

BACKGROUND:

The following budget information is presented to the Mammoth Lakes Recreation Board (MLR) for discussion and consideration. The operating budget information is similar to last year with proposed adjustments noted. There are no requested “one-time” allocations of either fund. The current agreement between the Town and MLR is represented in the proposed budget allocations.

Fund Balance Review

The development and use of fund balance is an important process in governmental accounting. Fund Balance is like a savings account within a particular fund. Whenever the revenue for that fund exceeds the expenditure, a fund balance is created. For special funds like Measure R & U, creating a fund balance across a few years is a fundamental way to generate enough funding to accomplish large capital projects.

Changes in fund balance are calculated after all revenue and expenditure are posted and the year is considered complete. The Town performs these closing procedures after the end of the fiscal year, June 30th, and these balances are presented during the first quarter budget presentation, in October of each year. It is important to note the available balances when considering potential projects or during a review of the proposed budgets.

Below you will find an estimate of the performance for FY24-25 and anticipated fund balance for Measure U by accounting fund. The reconciliation begins with the ending fund balance of the prior year. All revenues received for the year are added to that balance and expenditure is deducted. For the estimated balances below, both revenue and expenditure that have not occurred but are anticipated for the year are included in the report. This process provides for the estimated change in the fund balance expected by the close of FY24-25. Any carryover, previously committed items, are also shown to indicate what is available for further allocation.

Measure U - Fund 217

Estimated as of June 30, 2025

Item	Amount	
FY23-24 Measure U Fund Balance	\$ 3,393,440	
Revenue		
Utility Tax - Electricity	\$ 890,000	
Utility Tax - Gas	\$ 240,000	
Interest on Investments	\$ 180,000	
Utility Tax - Telephone	\$ 77,000	
Grant funds returned	\$ 19,835	
Estimated Total FY24-25 Revenue for Measure U	\$ 1,406,835	
Expenditures:		
Capital Project - MACC	\$ 700,000	
Capital Project - MACC	\$ 300,000	
Programming Allocations	\$ 193,325	Includes \$12k from Clean up the Lake that posted FY24-25,
Debt Service - Property Purchase (MACC)	\$ 180,000	
Allocation to Special Projects FY24-25	\$ 25,000	\$25k to Wind Drift Studios
Measure U - Office of Outdoor Recreation Coordinator	\$ 25,000	
Measure U - Office of Outdoor Recreation Manager	\$ 25,000	
Mammoth Lakes Recreation (Administration)	\$ 10,000	
Audit Services	\$ 4,680	
Transit - Special Event	\$ 3,900	
Measure U - Support Edison Theater	\$ -	Paused FY24-25 due to construction closure
	\$ 1,466,905	
Estimated Total FY24-25 Expenditure for Measure U	\$ 1,466,905	
Projected Measure U Fund Balance	\$ 3,333,370	

Measure U (Fund 217) is projected to receive revenue of \$1,110,000 in collection of User Utility Tax for FY25-26. This is an increase of \$187,000 from the previous year based on analysis of actual revenue collected. This budgeted revenue remains conservative as the average revenue collected is slightly higher than these estimates and does not include any estimate for interest. Interest is determined by available interest rates from standard investment tools as well as the balance on hand. Both of these components are highly variable and therefore not included as a revenue estimate. Any interest received will contribute to covering expenditure and ultimately will end up contributing to fund balance increases.

The bulk of the expenditure remained unchanged for FY25-26 with the exception of the return of \$15,000 in support of the Edison Theater operations. This theater was under construction for a remodel in FY24-25 and was not open for operations. The Town is prepared to acquire the land in a deal with the Mammoth Lakes Foundation that will include the Edison Theater once construction is completed. The theater is expected to operate in FY25-26 in a limited capacity while construction of the larger McCoy Arts and Culture Center (MACC) begins construction. Total operating expenditure for FY25-26 is \$354,500.

The purchase of the Mammoth Lakes Foundation (MLF) property is a critical aspect of building the MACC. The Town financed this purchase as part of the larger Civic Center project, issuing Certificate of Participation - Lease Structured debt in July 2024. The total land cost is \$4.5 million, which will be paid to MLF to secure the land. In this agreement, the Foundation would retain \$1.5 million of the sale proceeds and donate \$3.0 million to the construction of the MACC. Based on authorization from MLR in 2024, Measure U funds will be to contribute \$180,000 annually to the debt service for the first 13 years. This debt service payment is indicated in the annual budget for Measure U and will be transferred to Fund 990 where all debt payments are made.

The difference between planned revenue and expenditure should produce an additional fund balance of \$575,500 for the year. As in previous years, a set aside of \$300,000 is indicated to show the level of support expected from Measure U for operational expenses of the MACC once it is fully operational. While this is set aside, it will not be expended and therefore will result in this positive change in fund balance.

Measure U - Annual Revenue		
Utility Tax: Telephone	\$	70,000
Utility Tax: Electricity	\$	800,000
Utility Tax: Gas	\$	240,000
Total Annual Revenue	\$	1,110,000

Measure U - Annual Expenses		
Programming	\$	225,000
Transfer to Fund 100 - Trails Program Manager	\$	25,000
Transfer to Fund 100 - Office of Outdoor Recreation Manager	\$	25,000
Special Projects	\$	25,000
Transit Services - Special Events	\$	25,000
Edison Hall Operations	\$	15,000
MLR Town Agreement - Administration	\$	10,000
Audit Services	\$	4,500
Total Annual Expenses	\$	354,500

Formerly Recreation Coordinator

Returns from prior year pause for construction

Measure U - One-Time Expenses		
Total Annual Expenses	\$	-

Measure U - Debt Service		
Land Acquisition MACC (13 Years)	\$	180,000
Measure U - Total Expense	\$	534,500

MACC Operating - Set aside future expense	\$	300,000
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Change in Fund Balance	275,500
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This concludes the anticipated budget recommended for Measure U in FY25-26. Staff will incorporate these recommendations into the comprehensive, Town-wide budget submitted for adoption by the Town Council on June 18th.

Measure U Funding MLR Board

Rob Patterson

Town Manager

May 13, 2025



Measure U – Projected Fund Balance – 6/30/2025

Measure U - Fund 217

Estimated as of June 30, 2025

Item	Amount	
FY23-24 Measure U Fund Balance	\$ 3,393,440	
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Audit Services	\$ 4,680	
Transit - Special Event	\$ 3,900	
Measure U - Support Edison Theater	\$ -	Paused FY24-25 due to construction closure
	\$ 1,466,905	
Estimated Total FY24-25 Expenditure for Measure U	\$ 1,466,905	
Projected Measure U Fund Balance	\$ 3,333,370	

Fund 217 – Measure U – Budget – FY25-26

Measure U - Annual Revenue	
Utility Tax: Telephone	\$ 70,000
Utility Tax: Electricity	\$ 800,000
Utility Tax: Gas	\$ 240,000
Total Annual Revenue	\$ 1,110,000

Measure U - Annual Expenses		
Programming	\$	225,000
Transfer to Fund 100 - Trails Program Manager	\$	25,000
Transfer to Fund 100 - Office of Outdoor Recreation Manager	\$	25,000
Special Projects	\$	25,000
Transit Services - Special Events	\$	25,000
Edison Hall Operations	\$	15,000
MLR Town Agreement - Administration	\$	10,000
Audit Services	\$	4,500
Total Annual Expenses	\$	354,500

Formerly Recreation Coordinator

Returns from prior year pause for construction

Measure U - One-Time Expenses	
Total Annual Expenses	\$ -

Measure U - Debt Service		
Land Acquisition MACC (13 Years)	\$	180,000
Measure U - Total Expense	\$	534,500

MACC Operating - Set aside future expense	\$	300,000
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Change in Fund Balance	275,500
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Questions?

Thank You!

MAMMOTH LAKES RECREATION STAFF REPORT

Subject: Discussion and Recommendations on FY25-26 Budget Allocation for Measure R

Meeting Date: June 5, 2025

Written by: Rob Patterson, Town Manager

BACKGROUND:

The following budget information is presented to the Mammoth Lakes Recreation Board (MLR) for discussion and consideration. The operating budget information is similar to last year with proposed adjustments noted. There are no requested “one-time” allocations of either fund. The current agreement between the Town and MLR is represented in the proposed budget allocations.

Fund Balance Review

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Changes in fund balance are calculated after all revenue and expenditure are posted and the year is considered complete. The Town performs these closing procedures after the end of the fiscal year, June 30th, and these balances are presented during the first quarter budget presentation, in October of each year. It is important to note the available balances when considering potential projects or during a review of the proposed budgets.

Below you will find an estimate of the performance for FY24-25 and anticipated fund balance for Measure R by accounting fund. The reconciliation begins with the ending fund balance of the prior year. All revenues received for the year are added to that balance and expenditure is deducted. For the estimated balances below, both revenue and expenditure that have not occurred but are anticipated for the year are included in the report. This process provides for the estimated change in the fund balance expected by the close of FY24-25. Any carryover, previously committed items, are also shown to indicate what is available for further allocation.

Measure R - Trails - Fund 215

Estimated as of June 30, 2025

Item	Amount	
FY23-24 Measure R - Trails Fund Balance	\$	842,974
Revenue		
Transfer-in from Fund 216	\$	300,000
Interest On Investments	\$	35,000
Refunds & Rebates	\$	2,000
		Donation
Estimated Total FY24-25 Revenue for Measure R - Trails	\$	337,000
Expenditures:		
Staff Charges - Trail Crews	\$	98,750
Contract Services - Trails System	\$	130,000
Training	\$	2,200
Public Utilities	\$	50
	\$	231,000
Estimated Total FY24-25 Expenditure for Measure R - Trails	\$	231,000
Projected Measure R - Trails Fund Balance	\$	948,974

Measure R - Fund 216

Estimated as of June 30, 2025

Item	Amount	
FY23-24 Measure R Fund Balance	\$	3,172,993
Revenue		
Sales Tax	\$	2,320,000
Interest on Investments	\$	170,500
Reimbursement - Sherwin Trail Planning	\$	150,000
Estimated Total FY24-25 Revenue for Measure R	\$	2,640,500
Expenditures:		
CRC - Debt Service	\$	610,993
Capital Projects - Mammoth Creek Park - Climbing Boulder	\$	350,000
Measure R - Trails	\$	300,000
CRC - Operations Support	\$	112,000
SHARPS - Trailhead Construction	\$	100,000
Measure R - Office of Outdoor Recreation - Trails Manager	\$	100,000
Mammoth Lakes Recreation	\$	94,500
Stantec Consulting Services	\$	52,500
Measure R - Office of Outdoor Recreation - Rec Coordinator	\$	50,000
Measure R - Office of Outdoor Recreation Manager	\$	25,000
Special Projects	\$	25,327
Town Clerk Fees	\$	10,000
Audit Services	\$	4,500
Supplies - Recreation Programs	\$	4,000
	\$	1,838,820
Estimated Total FY24-25 Expenditure for Measure R	\$	1,838,820
Projected Measure R Fund Balance	\$	3,974,673

Awarded March 18, 2025

\$8,000 CRC Equipment, \$17,352 Indoor Volleyball Court

Measure R - Trails (Fund 215) receives a transfer of \$300,000 from Measure R (Fund 216) where sales tax proceeds are received. This allocation remains consistent with the prior year allocation. The Trails fund is separated from the Measure R fund in order to provide clarity on expenditures for this important recreation amenity, as well as accumulate a fund balance to help with future trail construction projects. With the creation of the General Fund department 467 – Office of Outdoor Recreation in FY22-23, many of the trails administrative expenses have been moved to this new department. The only remaining labor expense in this fund is used specifically for trail construction. This includes an allocation of full-time public works maintenance worker who is allocated for the summer and a crew of part-time employees. The FY 25-26 budget has balanced revenue and expenditure with no planned change in fund balance.

Measure R Trails

Revenue	Amount	Notes
Transfer In - Fund 216	\$ 300,000	Measure R - Trails Construction support
	\$ 300,000	
Expenditures		
Staff and Labor	\$ 102,668	Trail Construction Labor
Contractual Services	\$ 146,732	Funds available for contract trails production
Misc Expenses	\$ 30,600	
Trail Signage	\$ 20,000	SHARP
Total Expenditures	\$ 300,000	
Change in Fund Balance	\$ -	

Measure R (Fund 216) is budgeted to receive \$2,000,000 in Sales Transactions and Use Tax revenues for FY25-26. The fund has operating expenditures of \$718,500 for FY25-26. The Community Recreation Center (CRC) has been in operation since FY23-24, and the operational plan includes \$112,000 in annual support from Measure R. This support helps reduce the fees required for the public and therefore the affordability of the new center. The budget includes support for the Office of Outdoor Recreation in the form of \$100,000 for the Trails Manager, \$50,000 for the Trails Program Manager, formerly the Recreation Coordinator, and \$25,000 for the Office of Outdoor Recreation Manager. These positions are critical for the management of trails and other outdoor recreation amenities and are the primary Town staff supporting Mammoth Lakes Recreation. The budget includes \$98,000 for the contract with Mammoth Lakes Recreation to fund operations for FY25-26.

Measure R - Annual Revenue		
Sales Tax: Measure R	\$	2,000,000
Total Annual Revenue	\$	2,000,000

Measure R - Annual Expenses		
Transfer to Fund 215 - Trails	\$	300,000
Community Recreation Center Support	\$	112,000
Transfer to Fund 100 - Trails Manager	\$	100,000
MLR Town Agreement - Administration	\$	98,000
Transfer to Fund 100 - Trails Program Manager	\$	50,000
Transfer to Fund 100 - Office of Outdoor Recreation Manager	\$	25,000
Special Projects	\$	25,000
Audit Services	\$	4,500
Equipment Replacement	\$	2,000
Equipment Maintenance	\$	2,000
Total Annual Expenses	\$	718,500

Formerly Recreation Coordinator

Measure R - Fund Balance Allocation (One-Time)		
Measure R - One-Time Funding	\$	-

Measure R - Debt Service		
CRC Financing	\$	613,227
Measure R - Total Expense	\$	1,331,727

Change in Fund Balance	668,273
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In October 2017, the Town acquired \$5.5 million in debt secured by Measure R for construction of a multi-use facility. The annual payment for this 10-year bond is based on a payment schedule and includes \$613,227 for FY25-26. This payment is included in the FY25-26 budget as a transfer out to fund 990 Debt Service, where all debt payments are made. Below is the debt service schedule for this debt.

Installment Sales Agreement (2017) - Multi Use Facility

Schedule C

Amount \$ 5,500,000
Interest Rate 2.230%
Term 10 Years

Date	Beginning Balance	Annual Interest Accrued	Payment - Principal	Payment - Interest	Total Payment	Annual Debt Service	Ending Balance
19-Oct-17	\$ 5,500,000	\$ -	\$ -	\$ -	\$ -		\$ 5,500,000
1-Apr-18	\$ 5,500,000	\$ 55,193	\$ -	\$ 55,193	\$ 55,193	\$ 55,193	\$ 5,500,000
1-Oct-18	\$ 5,500,000	\$ 61,325	\$ 495,000	\$ 61,325	\$ 556,325		\$ 5,005,000
1-Apr-19	\$ 5,005,000	\$ 55,806	\$ -	\$ 55,806	\$ 55,806	\$ 612,131	\$ 5,005,000
1-Oct-19	\$ 5,005,000	\$ 55,806	\$ 510,000	\$ 55,806	\$ 565,806		\$ 4,495,000
1-Apr-20	\$ 4,495,000	\$ 50,119	\$ -	\$ 50,119	\$ 50,119	\$ 615,925	\$ 4,495,000
1-Oct-20	\$ 4,495,000	\$ 50,119	\$ 520,000	\$ 50,119	\$ 570,119		\$ 3,975,000
1-Apr-21	\$ 3,975,000	\$ 44,321	\$ -	\$ 44,321	\$ 44,321	\$ 614,441	\$ 3,975,000
1-Oct-21	\$ 3,975,000	\$ 44,321	\$ 530,000	\$ 44,321	\$ 574,321		\$ 3,445,000
1-Apr-22	\$ 3,445,000	\$ 38,412	\$ -	\$ 38,412	\$ 38,412	\$ 612,733	\$ 3,445,000
1-Oct-22	\$ 3,445,000	\$ 38,412	\$ 545,000	\$ 38,412	\$ 583,412		\$ 2,900,000
1-Apr-23	\$ 2,900,000	\$ 32,335	\$ -	\$ 32,335	\$ 32,335	\$ 615,747	\$ 2,900,000
1-Oct-23	\$ 2,900,000	\$ 32,335	\$ 555,000	\$ 32,335	\$ 587,335		\$ 2,345,000
1-Apr-24	\$ 2,345,000	\$ 26,147	\$ -	\$ 26,147	\$ 26,147	\$ 613,482	\$ 2,345,000
1-Oct-24	\$ 2,345,000	\$ 26,147	\$ 565,000	\$ 26,147	\$ 591,147		\$ 1,780,000
1-Apr-25	\$ 1,780,000	\$ 19,847	\$ -	\$ 19,847	\$ 19,847	\$ 610,994	\$ 1,780,000
1-Oct-25	\$ 1,780,000	\$ 19,847	\$ 580,000	\$ 19,847	\$ 599,847		\$ 1,200,000
1-Apr-26	\$ 1,200,000	\$ 13,380	\$ -	\$ 13,380	\$ 13,380	\$ 613,227	\$ 1,200,000
1-Oct-26	\$ 1,200,000	\$ 13,380	\$ 595,000	\$ 13,380	\$ 608,380		\$ 605,000
1-Apr-27	\$ 605,000	\$ 6,746	\$ -	\$ 6,746	\$ 6,746	\$ 615,126	\$ 605,000
1-Oct-27	\$ 605,000	\$ 6,746	\$ 605,000	\$ 6,746	\$ 611,746	\$ 611,746	\$ -
Totals		\$ 690,743	\$ 5,500,000	\$ 690,743	\$ 6,190,743	\$ 6,190,743	

This concludes the anticipated budget recommended for Measure R in FY25-26. Staff will incorporate MLR's recommendations into the comprehensive, Town-wide budget submitted for adoption by the Town Council on June 18th

Measure R Funding MLR Board

Rob Patterson

Town Manager

May 13, 2025



Mammoth Lakes™
CALIFORNIA

Measure R Trails – Projected Fund Balance – 6/30/2025

Measure R - Trails - Fund 215

Estimated as of June 30, 2025

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Interest On Investments	\$	35,000
Refunds & Rebates	\$	2,000
Estimated Total FY24-25 Revenue for Measure R - Trails	\$	337,000
Expenditures:		
Staff Charges - Trail Crews	\$	98,750
Contract Services - Trails System	\$	130,000
Training	\$	2,200
Public Utilities	\$	50
	\$	231,000
Estimated Total FY24-25 Expenditure for Measure R - Trails	\$	231,000
Projected Measure R - Trails Fund Balance	\$	948,974

Measure R – Projected Fund Balance – 6/30/2025

Measure R - Fund 216

Estimated as of June 30, 2025

Item	Amount	
FY23-24 Measure R Fund Balance	\$ 3,172,993	
Revenue		
Sales Tax	\$ 2,320,000	
Interest on Investments	\$ 170,500	
Reimbursement - Sherwin Trail Planning	\$ 150,000	
Estimated Total FY24-25 Revenue for Measure R	\$ 2,640,500	
Expenditures:		
CRC - Debt Service	\$ 610,993	
Capital Projects - Mammoth Creek Park - Climbing Boulder	\$ 350,000	Awarded March 18, 2025
Measure R - Trails	\$ 300,000	
CRC - Operations Support	\$ 112,000	
SHARPS - Trailhead Construction	\$ 100,000	
Measure R - Office of Outdoor Recreation - Trails Manager	\$ 100,000	
Mammoth Lakes Recreation	\$ 94,500	
Stantec Consulting Services	\$ 52,500	
Measure R - Office of Outdoor Recreation - Rec Coordinator	\$ 50,000	
Measure R - Office of Outdoor Recreation Manager	\$ 25,000	
Special Projects	\$ 25,327	\$8,000 CRC Equipment, \$17,352 Indoor Volleyball Court
Town Clerk Fees	\$ 10,000	
Audit Services	\$ 4,500	
Supplies - Recreation Programs	\$ 4,000	
	\$ 1,838,820	
Estimated Total FY24-25 Expenditure for Measure R	\$ 1,838,820	
Projected Measure R Fund Balance	\$ 3,974,673	

Fund 215 – Measure R Trails – Budget FY25-26

Measure R Trails

Revenue	Amount	Notes
Transfer In - Fund 216	\$ 300,000	Measure R - Trails Construction support
	\$ 300,000	
Expenditures		
Staff and Labor	\$ 102,668	Trail Construction Labor
Contractual Services	\$ 146,732	Funds available for contract trails production
Misc Expenses	\$ 30,600	
Trail Signage	\$ 20,000	SHARP
Total Expenditures	\$ 300,000	

Change in Fund Balance	\$ -
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Fund 216 – Measure R – Budget – FY25-26

Measure R - Annual Revenue		
Sales Tax: Measure R	\$	2,000,000
Total Annual Revenue	\$	2,000,000

Measure R - Annual Expenses		
Transfer to Fund 215 - Trails	\$	300,000
Community Recreation Center Support	\$	112,000
Transfer to Fund 100 - Trails Manager	\$	100,000
MLR Town Agreement - Administration	\$	98,000
Transfer to Fund 100 - Trails Program Manager	\$	50,000
Transfer to Fund 100 - Office of Outdoor Recreation Manager	\$	25,000
Special Projects	\$	25,000
Audit Services	\$	4,500
Equipment Replacement	\$	2,000
Equipment Maintenance	\$	2,000
Total Annual Expenses	\$	718,500

Formerly Recreation Coordinator

Measure R - Fund Balance Allocation (One-Time)		
Measure R - One-Time Funding	\$	-

Measure R - Debt Service		
CRC Financing	\$	613,227
Measure R - Total Expense	\$	1,331,727

Community Recreation Center Financing

Installment Sales Agreement (2017) - Multi Use Facility

Schedule C

Amount \$ 5,500,000
Interest Rate 2.230%
Term 10 Years

Date	Beginning Balance	Annual Interest Accrued	Payment - Principal	Payment - Interest	Total Payment	Annual Debt Service	Ending Balance
19-Oct-17	\$ 5,500,000	\$ -	\$ -	\$ -	\$ -		\$ 5,500,000
1-Apr-18	\$ 5,500,000	\$ 55,193	\$ -	\$ 55,193	\$ 55,193	\$ 55,193	\$ 5,500,000
1-Oct-18	\$ 5,500,000	\$ 61,325	\$ 495,000	\$ 61,325	\$ 556,325		\$ 5,005,000
1-Apr-19	\$ 5,005,000	\$ 55,806	\$ -	\$ 55,806	\$ 55,806	\$ 612,131	\$ 5,005,000
1-Oct-19	\$ 5,005,000	\$ 55,806	\$ 510,000	\$ 55,806	\$ 565,806		\$ 4,495,000
1-Apr-20	\$ 4,495,000	\$ 50,119	\$ -	\$ 50,119	\$ 50,119	\$ 615,925	\$ 4,495,000
1-Oct-20	\$ 4,495,000	\$ 50,119	\$ 520,000	\$ 50,119	\$ 570,119		\$ 3,975,000
1-Apr-21	\$ 3,975,000	\$ 44,321	\$ -	\$ 44,321	\$ 44,321	\$ 614,441	\$ 3,975,000
1-Oct-21	\$ 3,975,000	\$ 44,321	\$ 530,000	\$ 44,321	\$ 574,321		\$ 3,445,000
1-Apr-22	\$ 3,445,000	\$ 38,412	\$ -	\$ 38,412	\$ 38,412	\$ 612,733	\$ 3,445,000
1-Oct-22	\$ 3,445,000	\$ 38,412	\$ 545,000	\$ 38,412	\$ 583,412		\$ 2,900,000
1-Apr-23	\$ 2,900,000	\$ 32,335	\$ -	\$ 32,335	\$ 32,335	\$ 615,747	\$ 2,900,000
1-Oct-23	\$ 2,900,000	\$ 32,335	\$ 555,000	\$ 32,335	\$ 587,335		\$ 2,345,000
1-Apr-24	\$ 2,345,000	\$ 26,147	\$ -	\$ 26,147	\$ 26,147	\$ 613,482	\$ 2,345,000
1-Oct-24	\$ 2,345,000	\$ 26,147	\$ 565,000	\$ 26,147	\$ 591,147		\$ 1,780,000
1-Apr-25	\$ 1,780,000	\$ 19,847	\$ -	\$ 19,847	\$ 19,847	\$ 610,994	\$ 1,780,000
1-Oct-25	\$ 1,780,000	\$ 19,847	\$ 580,000	\$ 19,847	\$ 599,847		\$ 1,200,000
1-Apr-26	\$ 1,200,000	\$ 13,380	\$ -	\$ 13,380	\$ 13,380	\$ 613,227	\$ 1,200,000
1-Oct-26	\$ 1,200,000	\$ 13,380	\$ 595,000	\$ 13,380	\$ 608,380		\$ 605,000
1-Apr-27	\$ 605,000	\$ 6,746	\$ -	\$ 6,746	\$ 6,746	\$ 615,126	\$ 605,000
1-Oct-27	\$ 605,000	\$ 6,746	\$ 605,000	\$ 6,746	\$ 611,746	\$ 611,746	\$ -
Totals		\$ 690,743	\$ 5,500,000	\$ 690,743	\$ 6,190,743	\$ 6,190,743	

Questions?

Thank You!

MAMMOTH LAKES RECREATION STAFF REPORT

Subject: Introduction of Candidates and Possible Nomination and Appointment of New Mammoth Lakes Recreation Board Members to Fill Vacant Seats.

Meeting Date: June 5, 2025

Written by: Kim Anaclerio, Executive Director

BACKGROUND:

The Mammoth Lakes Recreation (MLR) Board bylaws authorize the number of Directors to be seven (7). There will be one (1) appointed position without term and six (6) elected termed positions. The appointed position shall be held for a Mammoth Lakes Town Council designee, who shall be a Council Member. Terms of each elected director shall be two (2) years, with three terms expiring in even years and three terms expiring in odd years, with no term limits. The current appointed Board has four (4) sitting Directors and one (1) Mammoth Lakes Town Council designee, leaving the MLR Board with two vacant seats.

Two candidates have expressed interest in being elected to the Mammoth Lakes Recreation Board. The two candidates have provided letters of interest for your review. The Board may nominate and elect one or both candidates. If elected, terms will begin immediately and expire according to the MLR Board Term Matrix.

Attachments:

- A: Letter of Interest: Heidi Kuznitz
- B: Letter of Interest: Darlene Pascua
- C: MLR Board Term Matrix

May 28, 2025

Hello!

My name is Heidi Kuznitz and I am so excited to have the opportunity to serve on the Mammoth Lakes Recreation Board of Directors! I was born and raised in Crowley Lake, with deep roots in the Eastern Sierra. I have great appreciation for the natural beauty, outdoor lifestyle, and tight-knit community that makes this region so special. Growing up in these mountains and this community has shaped my values and gave me a lasting commitment to preserving and enhancing the recreational opportunities we all enjoy.

Beyond my love and appreciation for the outdoors and recreation, I am following in the artistry footsteps of my father. I run a small woodworking art business in Bishop, where I create handcrafted pieces inspired by the surrounding landscapes. My work reflects not only my love for the outdoors but also my belief in the power of creativity to bring people together. Building community and fostering creativity are central to everything I do—whether it's through my art, local collaborations, or everyday connections with neighbors.

I'm interested in serving on the Mammoth Lakes Recreation Board because I care deeply about this place and its people. I hope to bring a local's insight, a creative perspective, and a commitment to thoughtful stewardship. I believe in supporting outdoor access, celebrating local culture, and ensuring that recreation continues to be a source of inspiration, adventure, and connection for everyone both in our community, and those just here for a visit.

Again, I am so looking forward to meeting you all and building up our community together!

-Heidi

Darlene Pascua
Bishop, CA
dpascua@gmail.com

May 27, 2025

Dear Mammoth Lakes Recreation Board Member,

I'm writing to express my enthusiastic interest in joining the board of Mammoth Lakes Recreation. As someone who loves everything outdoors—from hiking and climbing to simply enjoying nature—I admire the work your organization does to make outdoor recreation more accessible while advocating for environmental sustainability.

Over the years, I've enjoyed opportunities to give back to the outdoor community by volunteering for conservation projects, organizing climbing stewardship events, and helping establish the Bay Area Climbers Coalition, an organization dedicated to fostering community, advocating for sustainable climbing practices, and expanding access to outdoor recreation spaces. I've seen firsthand how meaningful it is to expand recreation opportunities with local, state and federal agencies by educating outdoor enthusiasts on "Leave No Trace" stewardship practices.

Joining your board would be a wonderful chance to help make those opportunities even more inclusive and impactful. I bring over 10 years of extensive nonprofit leadership experience, specializing in developing community engagement programs, driving fundraising initiatives, and leading strategic planning efforts.

I believe these skills could complement the important work your board is doing. I'm also eager to learn from the other board members – whether it's brainstorming new initiatives, reaching out to community partners, or rolling up my sleeves for hands-on projects, I'd love to help in any way I can.

Thank you for considering me for this role. I'd be happy to share more about my background or answer any questions you might have. Please feel free to reach out at dpascua@gmail.com. I look forward to connecting and exploring how I can support your mission.

Warm regards,

Darlene



UPDATED: JUNE 2025

Board of Directors - Position and Terms

	Name	Position	Committees	Term Start	Term End	Join Date	Completed Terms
1	Heather Shaubmayer	Treasurer	Allocations, Executive	1/2025	1/2027	10/2016	4
2	Eric Wasserman	President	Executive Allocations	1/2025	1/2027	05/2018	3
3	Craig Albright			1/2024	1/2026	07/2019	3
5	Danielle Torrance			1/2025	1/2027	07/2023	1
4	VACANT			1/2024	1/2026		
6	VACANT			1/2024	1/2026		
7	Brent Truax	Town Council Designee*		no term		01/2025	n/a

Mammoth Lakes Recreation
DRAFT Budget FY25-26
 July 2025 through June 2026

TOTAL
 Jul 25 - Jun 26

Ordinary Income/Expense

Income

Direct Public Support

Corporate Contributions	85,000.00
Business Contributions	24,000.00
Individual Contributions	35,000.00
Grants Non Government	12,000.00

Direct Public Support 156,000.00

Government Grants

Government Grants Restricted 260,000.00

Government Grants 260,000.00

Fundraising Income 100.00

Merchandise Income 2,400.00

Fundraising Events 30,000.00

Other Miscellaneous Income 100.00

Total Income 448,600.00

Expense

Business Expenses

Filing Fees 450.00

Other Business Expenses 250.00

Business Meals 1,550.00

Advertising 3,000.00

Use Tax 25.00

Business Expenses 5,275.00

Contract Services

Accounting Fees 18,000.00

Legal Fees 2,400.00

Website Development 1,500.00

Graphic Design 500.00

Creative Agency 20,000.00

Contract Services 42,400.00

Office

Office Supplies 120.00

Postage 200.00

Promotional Materials 400.00

Printing 1,500.00

Rent/Utilities 2,000.00

Telecommunications 1,500.00

Computer Hardware 3,000.00

Computer Software 4,560.00

Bank Service Charges 4,500.00

Office 17,780.00

Insurance

D&O Insurance 2,000.00

Liability Insurance 800.00

Worker's Compensation 1,200.00

Mammoth Lakes Recreation
DRAFT Budget FY25-26
 July 2025 through June 2026

	TOTAL
	Jul 25 - Jun 26
Insurance - Other	700.00
Insurance	4,700.00
Payroll Expenses	
Salaries	91,000.00
Benefits	12,000.00
Payroll Taxes	8,400.00
Payroll Processing Fees	2,500.00
401(k) Match	6,500.00
Remote Office Stipends	900.00
Payroll Expenses	121,300.00
Organizational Growth	
Professional Memberships	300.00
Staff Training	500.00
Organizational Growth	800.00
Travel Expenses	
Lodging	500.00
Gas	600.00
Travel Meals	100.00
Airfare	0.00
Parking	0.00
Travel Expenses	1,200.00
Fundraising Expenses	
Fundraising Expenses	20,000.00
Merchandise Expense	3,000.00
Fundraising Expenses - Other	0.00
Fundraising Expenses	23,000.00
Program Service Expenses	
Donations & Grants	125,000.00
Contract Labor	12,000.00
Equipment	20,000.00
Facility Maintenance	20,000.00
Materials/Supplies	2,000.00
Other	0.00
Program Service Expenses	179,000.00
Contingency	50,000.00
Total Expense	445,455.00
Net Ordinary Income	3,145.00
Net Income	3,145.00