



Mammoth Trails Committee Agenda

Thursday, June 12, 2025, 3:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members of the Committee

Committee Member Bill Sauser, Committee Member Rob Patterson,
Committee Member Elise Howell, Committee Member Spencer Ostergaard,
Committee Member Caroline Britton, Vice Chair Michael Draper, Chair John Connolly

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NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the Town of Mammoth Lakes website at www.townofmammothlakes.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: You may watch this meeting live through the online eSCRIBE system here: <https://pub-townofmammothlakes.escribemeetings.com>, on the local government cable channel 18, or by utilizing the Zoom link below.

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*6799 Callers: To Raise your hand Press *9, to Unmute/Mute Press *6*

Webinar ID: 986 8955 3995

International numbers available: <https://monocounty.zoom.us/j/98689553995>

1. CALL TO ORDER

2. PUBLIC COMMENTS

Public comments may be submitted before or during the meeting via email to the Town's Assistant Clerk, Angela Plaisted at clerk@townofmammothlakes.ca.gov, or they may be made in person in Suite Z or by "Raising" your hand if logged into the meeting via Zoom. All comments will be limited by the Chair to a speaking time of five minutes.

3. CONSENT AGENDA

3.1 Approve the minutes of the Regular Meeting of April 10, 2025

4. REPORTS

4.1 Office of Outdoor Recreation Trails Manager Report

4.2 Winter Trail Counter Data Report

4.3 Fiscal Year 2024/25 Budget Update

4.4 Stewardship Programs Budget Update

5. POLICY MATTERS

5.1 Review and Possibly Approve Fiscal Year 2025/26 Mammoth Lakes Trail System Budget

6. COMMITTEE MEMBER REPORTS

7. REQUEST FOR FUTURE AGENDA ITEMS

8. ADJOURNMENT

The Committee will adjourn to a regular meeting to be held on August 14, 2025.



**Mammoth Trails Committee
Minutes of Regular Meeting**

**April 10, 2025, 3:00 p.m.
437 Old Mammoth Road, Suite Z, Mammoth Lakes**

Members Present: Committee Member Rob Patterson, Committee Member Elise Howell, Committee Member Spencer Ostergaard, Vice Chair Michael Draper, Chair John Connolly

Members Absent: Committee Member Bill Sauser, Committee Member Caroline Britton

1. CALL TO ORDER

Chair John Connolly called the meeting to order at 3:03 p.m. in the Council Chamber, 437 Old Mammoth Road, Mammoth Lakes.

2. PUBLIC COMMENTS

Mammoth Lakes Recreation Executive Director Kim Anaclerio announced that the volunteer sign up period for this year's Adopt A Trail and Tangle Free Waters programs would close on May 9th, provided the websites for both, and said that there was a greater need for volunteers this year than in previous years. Ms. Anaclerio reported that the MLR Annual Report had been published.

There was discussion between Ms. Anaclerio and members of the Committee.

3. CONSENT AGENDA

Moved by Committee Member Rob Patterson
Seconded by Committee Member Spencer Ostergaard

Approve the Consent Agenda.

For (5): Committee Member Rob Patterson, Committee Member Elise Howell, Committee Member Spencer Ostergaard, Vice Chair Michael Draper, and Chair John Connolly

Absent (2): Committee Member Bill Sauser, and Committee Member Caroline Britton

Carried (5 to 0)

3.1 Approve the minutes of the Regular Meeting of December 12, 2024

4. REPORTS

4.1 Trails Program Report

Town of Mammoth Lakes (TOML) Trails Program Manager Andrew Mulford and Outdoor Recreation Program Manager Gretchen Haselbauer outlined the information in the staff report and Trails Program Manager Report.

There was discussion between MLR Executive Director Kim Anaclerio, TOML staff, and members of the Committee.

4.2 Outdoor Recreation Manager Report

TOML Office of Outdoor Recreation Manager Lawson Reif outlined the information in the staff report, Outdoor Recreation Manager Report, and Fiscal Year 2024/25 Budget.

There was discussion between TOML staff and members of the Committee.

5. COMMITTEE MEMBER REPORTS

Committee Member Rob Patterson provided an update on the Town's wildfire initiative. Mr. Patterson reported that the Town was working with the Mammoth Lakes Fire Protection District (MLFPD) and the Forest Service on this initiative, and that they were encouraging members of the community to engage in the

process. He said that Town cleanup was coming up in May and reported that the Town Council had adopted strategic priorities in March, which included many items related to outdoor recreation.

Vice Chair Michael Draper said that he was embracing the change of seasons and enjoying the multiple recreational opportunities available now.

Chair John Connolly provided an update on trails work he had been involved with in Southern Mono County, including a small trail that crossed Forest Service and Bureau of Land Management (BLM) lands. Mr. Connolly said that the tennis court in Crowley was going to be rehabbed and made into a multi-court facility. He reported that he had attended a recent Towns to Trails meeting and provided an update on that project.

Committee Member Elise Howell said that she was teaching at the elementary school with a current focus on Earth month, and said that she had been taking kids outside to do some clean up and to discuss how long it takes trash to decompose, and working on various projects centered around protecting the environment.

There was discussion among members of the Committee.

6. REQUEST FOR FUTURE AGENDA ITEMS

There were no requests for future agenda items.

7. ADJOURNMENT

The Committee adjourned the meeting at 4:35 p.m.

Angela Plaisted, Assistant Clerk

TOWN OF MAMMOTH LAKES STAFF REPORT

Title: Trails Program Report

Meeting Date: 06/12/2025

Prepared by: Andrew Mulford

The Town of Mammoth Lakes Office of Outdoor Recreation is pleased to have the opportunity to share some brief updates on our priority projects with you.

- Spring Trail Clearing – We have been busy clearing all melted out trails that we are responsible for. Also we have been dealing with as many hazard trees as possible before Memorial day in hopes to address these hazards before the town becomes busy with visitors and outdoor recreationists.
- Crosscut Saw Training and Certification – This year the TOML trail crew attended a two day crosscut sawyer training led by USFS Trails Supervisor Keth Dawley. Additionally the crew attended a two day Wilderness First Aid training and received the accompanying certification.
- Beacon Checker Data Report – We now have 3 Girsberger Avalanche beacon checkpoints installed during the winter months. These checkpoints allow passersby to test their avalanche beacon meanwhile they collect counts of infrared and beacons.
- SHARP Trail Planning –Public scoping has been completed and USFS team is finalizing the NEPA process. We are anticipating approval of the proposed action with little modification.
- Additional Trail Maintenance – Trail crew has conducted a review of snow levels and downed trees on Duck Pass and Mammoth Pass. We will be getting out there as soon snow melts enough to allow efficient and safe work



TRAILS PROGRAM REPORT

Summer 2025

CONTENTS

Here is a short list of our priority projects:

1. **Spring Trail Clearing**
2. **Crosscut Saw Training and Certification**
3. **Beacon Checker Data Report**
4. **SHARP Trail Planning**
5. **Additional Trail Maintenance**

Spring Trail Clearing



Spring Trail Clearing



Spring Trail Clearing



Spring Trail Clearing



Crosscut Saw Training

- Led by USFS Trails Supervisor Keith Dawley
- 2 day course covering Crosscut Saw operations
 - Safety principles
 - Bucking techniques
 - Ax usage
 - Wilderness trail maintenance basics



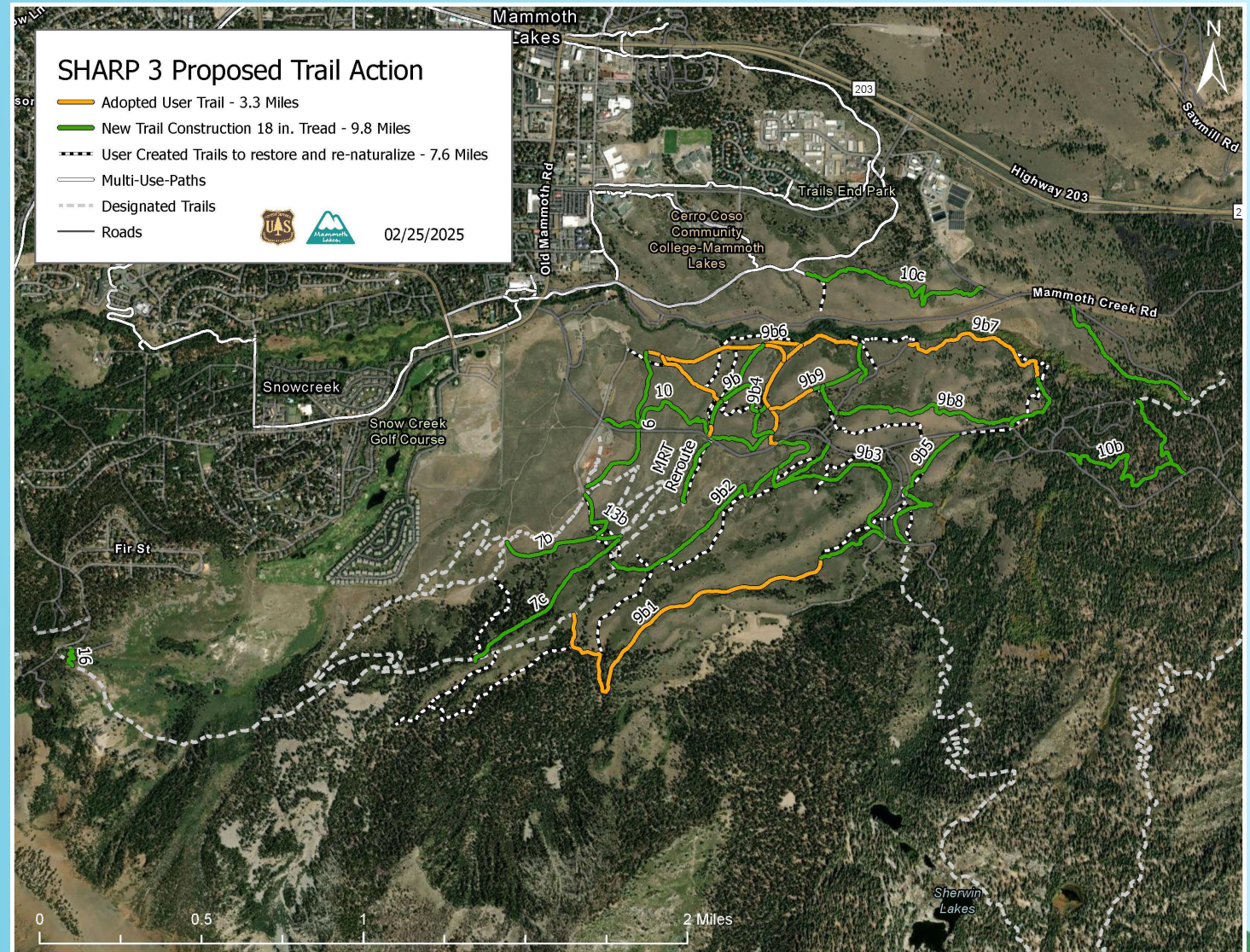
Winter Beacon Checkers

- 3 Girsberger Avalanche Beacon Checkpoints
 - Mill City
 - Sherwin Meadows TH
 - Sherwins Bootpack
- Mill City Data: (12/13-4/4)
 - Beacons Counted – 1099
 - Infrared counts – 40493
- Sherwins TH Data: (2/26-4/04)
 - Beacons Counted – 246
 - Infrared counts – 8747
- Sherwins Bootpack Data: (11/14-06/04)
 - Beacons Counted – 231
 - Infrared counts - 15835



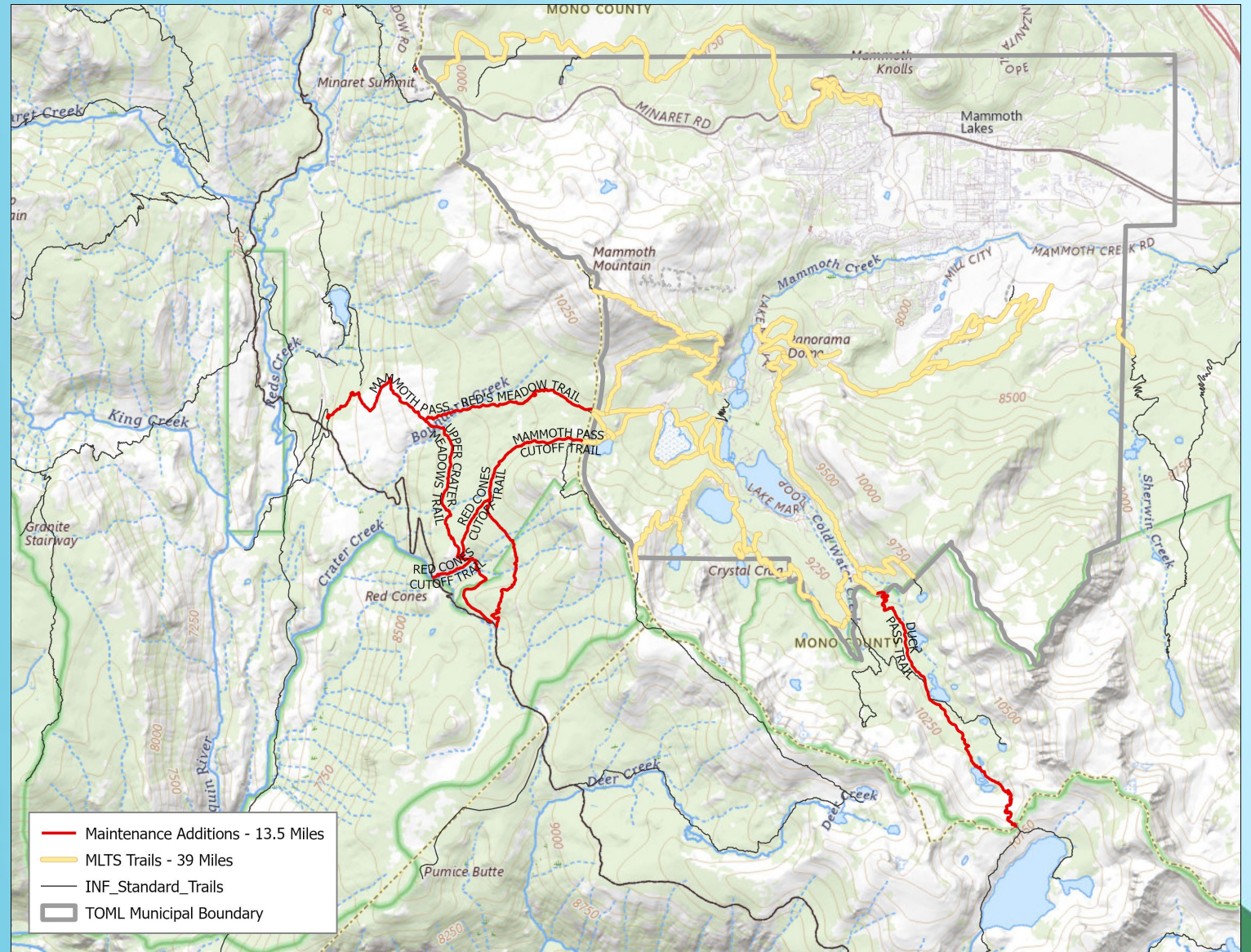
SHARP Update

- SHARP 3 – drafting Proposed Action with purpose and need
- Target scoping date 03/01/2025
- 9.8 Miles new construction
- 3.3 miles of adopted user created trail



Summer 2025 Trail Maintenance Additions

- USFS Trails Manager Keith Dawley has requested assistance with logout and maintenance of these trails for the 2025 season
- USFS is not fielding a Trail Crew on the Mammoth Ranger District this year
- We will focus on logout and major maintenance issues





Wednesday Worknights

- June 11
- July 9
- August 13
- September 10

TOWN OF MAMMOTH LAKES STAFF REPORT

Title: Trail Counter/Trail Usage Report – Winter 2024-2025

Meeting Date: June 4, 2025

Prepared By: Will Gayle
Mammoth Lakes Trails & Public Access Foundation

Overview: Since 2017, infrared TRAFx trail counters and 2 magnetic vehicle counters are installed each winter at winter recreation locations in/near the Town of Mammoth Lakes. Winter 2025 was my first full summer season in charge of deploying, maintaining, and collecting the data that these trail counters collect.

Methodology: Near the start of the winter season before snow levels get too deep, MLTPA staff prepares the counters, checks their batteries, name status, and functionality then goes to the different pre-selected locations and installs the counters for the winter season. They are then checked weekly and the data is uploaded to the TRAFx trail counter data management website.

Counters: There are two types of counters that are deployed and regularly maintained: infrared and vehicle counters.

- **Infrared counters** are used to count individuals.
 - Infrared counters that are stationed at the start of trailheads will likely include people passing going onto the trail and coming off.
 - While most locations operate smoothly without complications, occasionally counters are disrupted by weather, battery issues, and unfortunately human disturbances. A handful of locations are favored by some individuals where they stuff the counter housing boxes which prevents the sensor from working.
 - This year, there were 4 infrared counters placed during the winter at the following locations: Shady Rest Park, Old Shady, Welcome Center, and Lake Mary Road Closure.
- **Vehicle counters** are used to count vehicles.
 - There are 2 vehicle counters deployed, one at the entrance to Shady Rest Park and the other at the start of the Sherwin Meadows Parking Lot.
 - These are set with a radius to hopefully only catch one side of the road, although Shady Rest Park counter's radius might catch both directions.

End Of Season Summary: The 2025 Winter season was a very normal season after a very normal snow year. Nothing impacted the start of the trail counter program, so all sites were active by the end of November. Data showed continued high use at many of the popular sites and similar year over year usage at most of the sites. Some notable events, such as the construction at the Sherwin Parking area, are evident in the counter data. The data shows that recreation has been fairly consistent the last couple of years post Covid. Unsurprisingly, lower snow years affect the areas around Shady Rest, most likely due to a lack of being able to groom trails.

2025 End of Winter Season Trail Counter Report



Methodology

There are two types of counters that are deployed and regularly maintained, infrared and vehicle counters.

- **Infrared counters** are used to count individuals.
 - Infrared counters that are stationed at the start of trailheads will likely include people passing going onto the trail and coming off.
 - While most locations operate smoothly without complications, occasionally counters are disrupted by weather, battery issues, and unfortunately human disturbances. A handful of locations are favorited by some individuals where they stuff the counter housing boxes which prevents the sensor from working. In winter, this seems to be much less of an issue, but it did occur.
- **Vehicle counters** are used to count vehicles.
 - There are 2 vehicle counters deployed, one at the entrance to Shady Rest Park and the other at the start of the Sherwin's Meadow Parking Lot.
 - These are set with a radius to hopefully only catch one side of the road, although Shady Rest Park counter's radius might catch both directions.

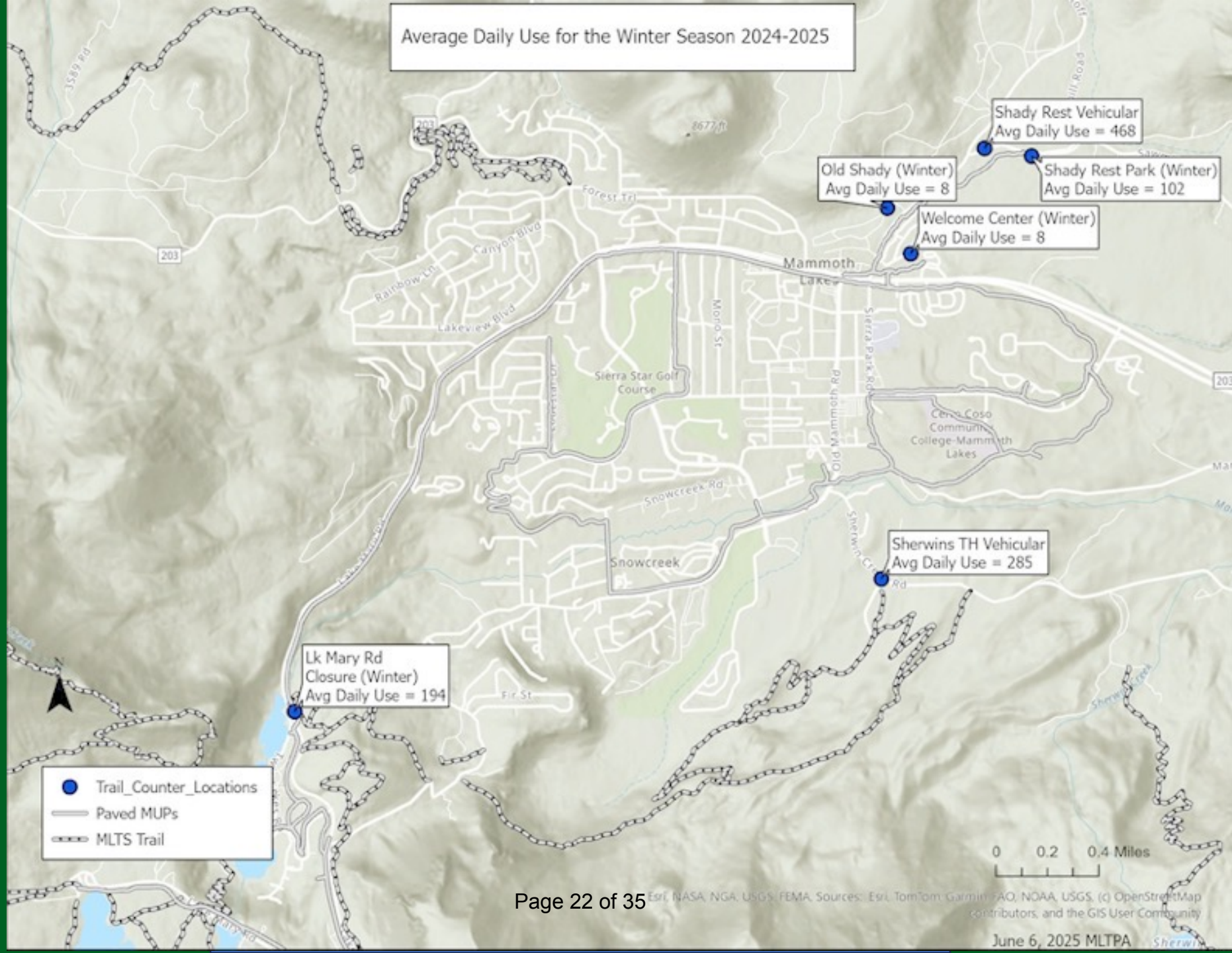
History

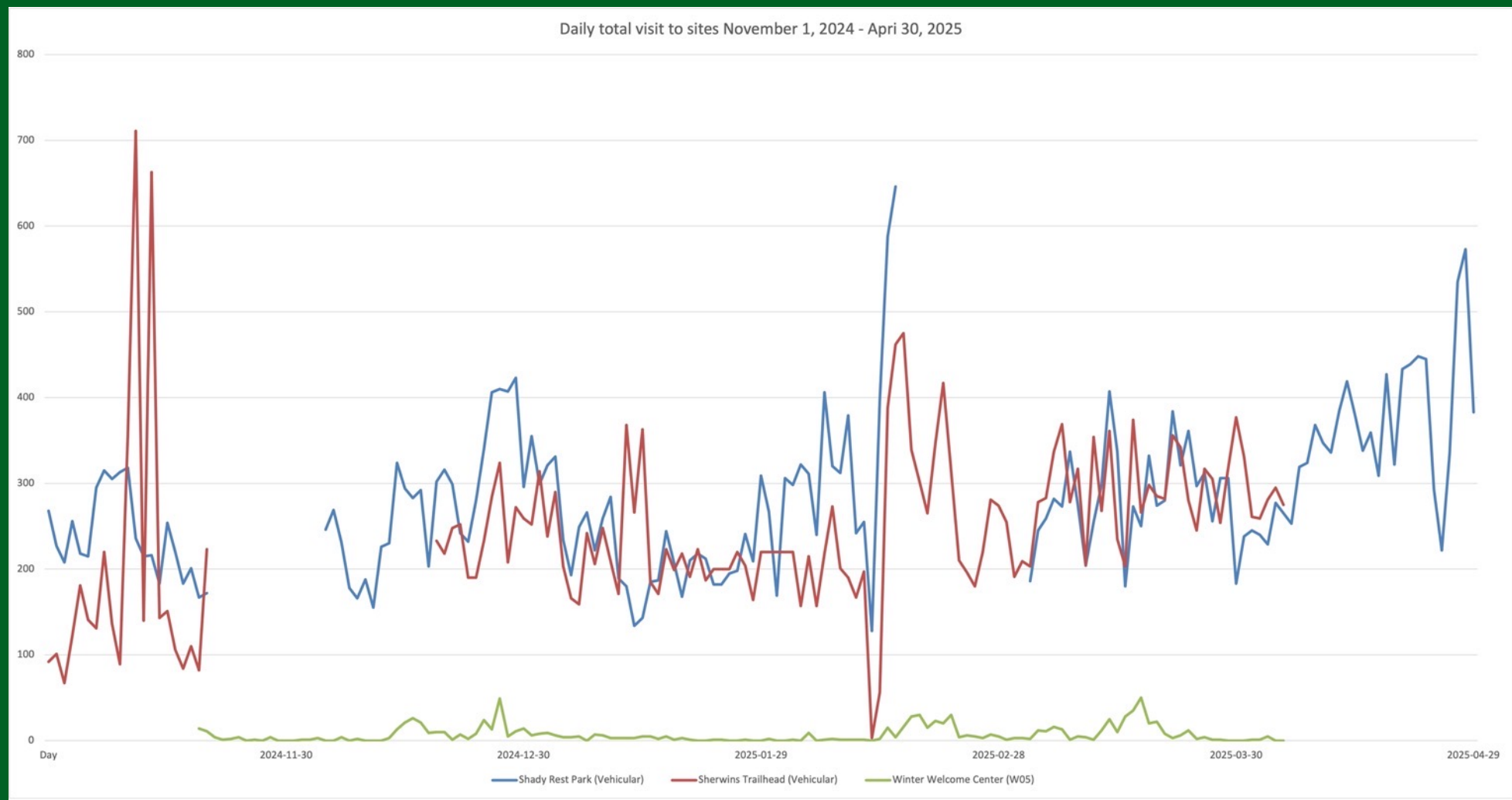
The trail counter program was initiated by MLTPA in 2012.

Since 2017, roughly 30 infrared TRAFx trail counters are installed each summer at various trailheads and along Multi Use Pathways throughout the Town of Mammoth Lakes. In winter there are only 5 infrared TRAFx trail counters, one of which is a year round Visitor Center counter, as well as two year round vehicle counters.

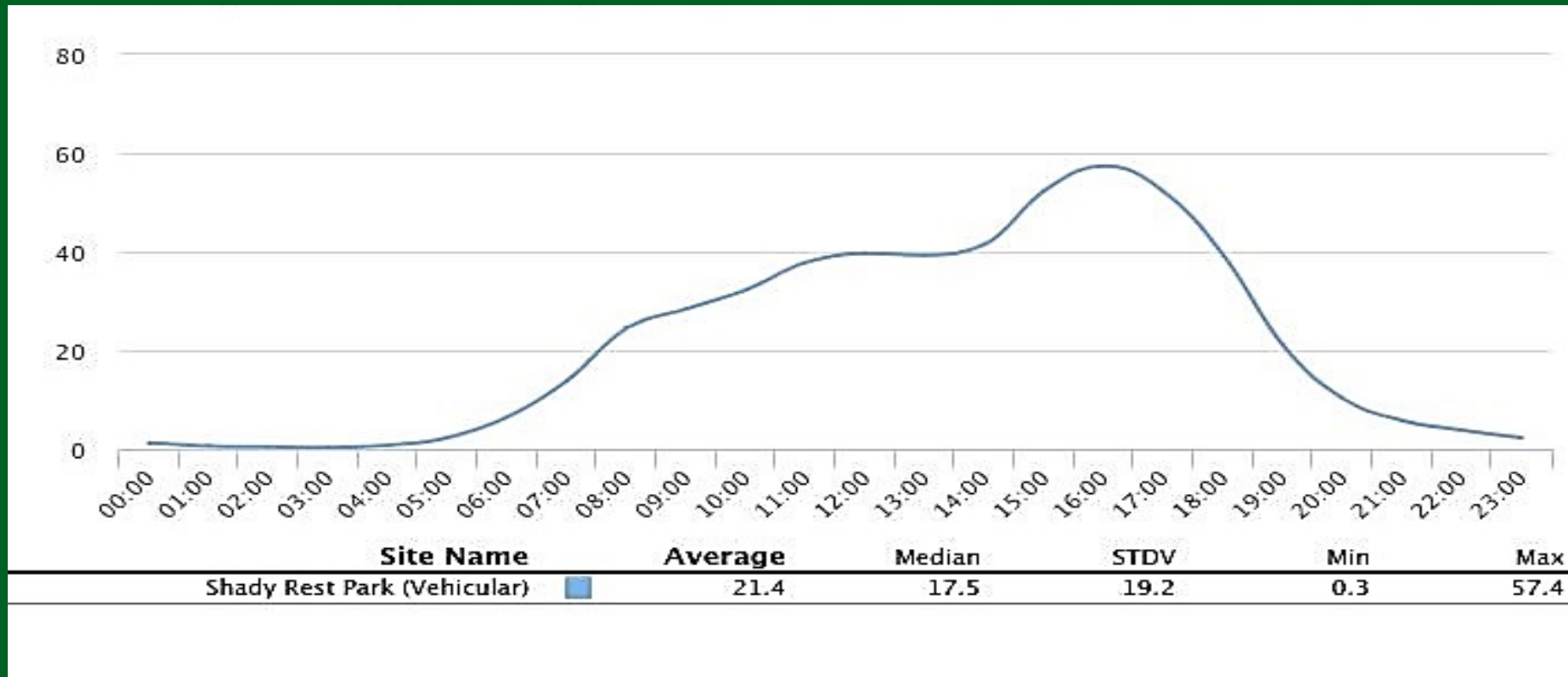
Winter 24/25 was my first season in charge of deploying, maintaining, and collecting the data that these trail counters collect. The most challenging aspect this season was getting the Sherwin TH counter repositioned. Given the warm weather between relatively benign storms for the Sierra, finding counters was mostly a non issue.

Average Daily Use for the Winter Season 2024-2025

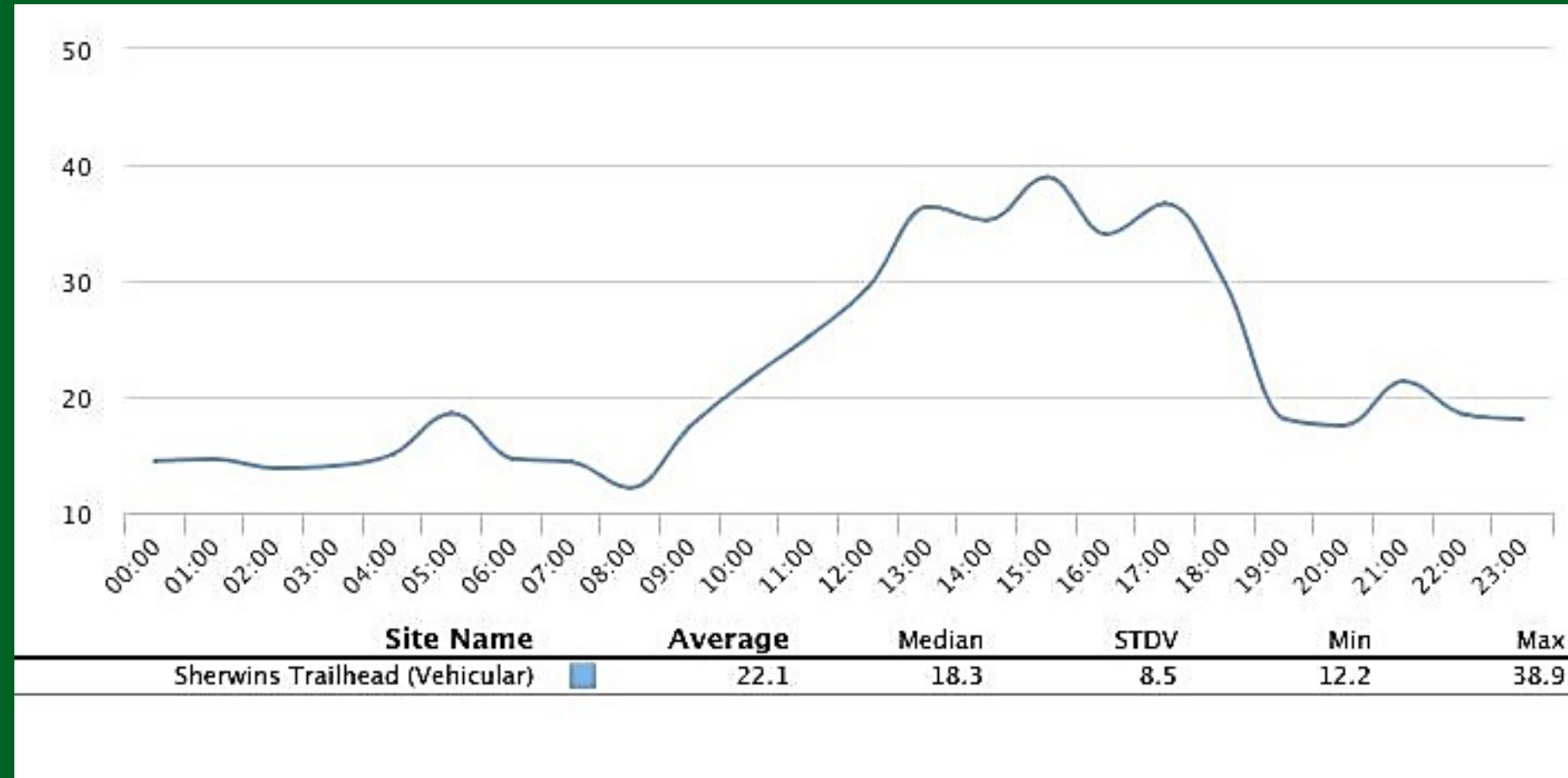




Shady Rest Hourly Data November to May

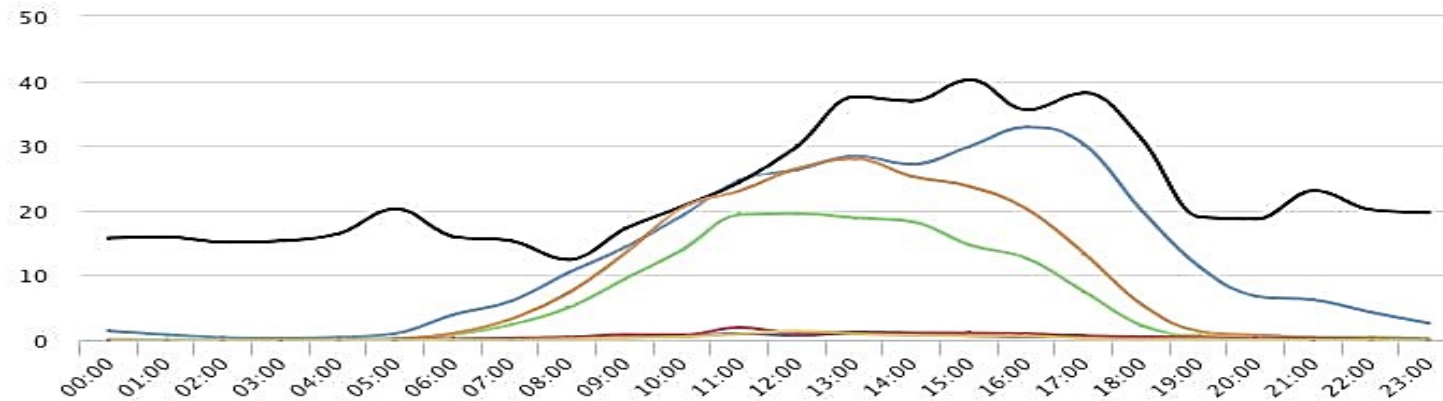
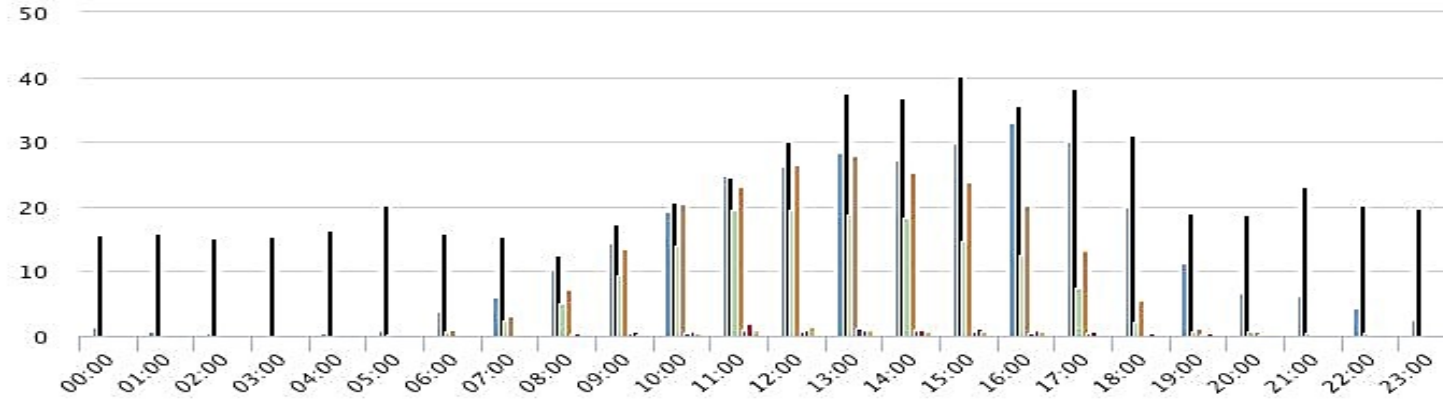


Sherwins Hourly Data November through April

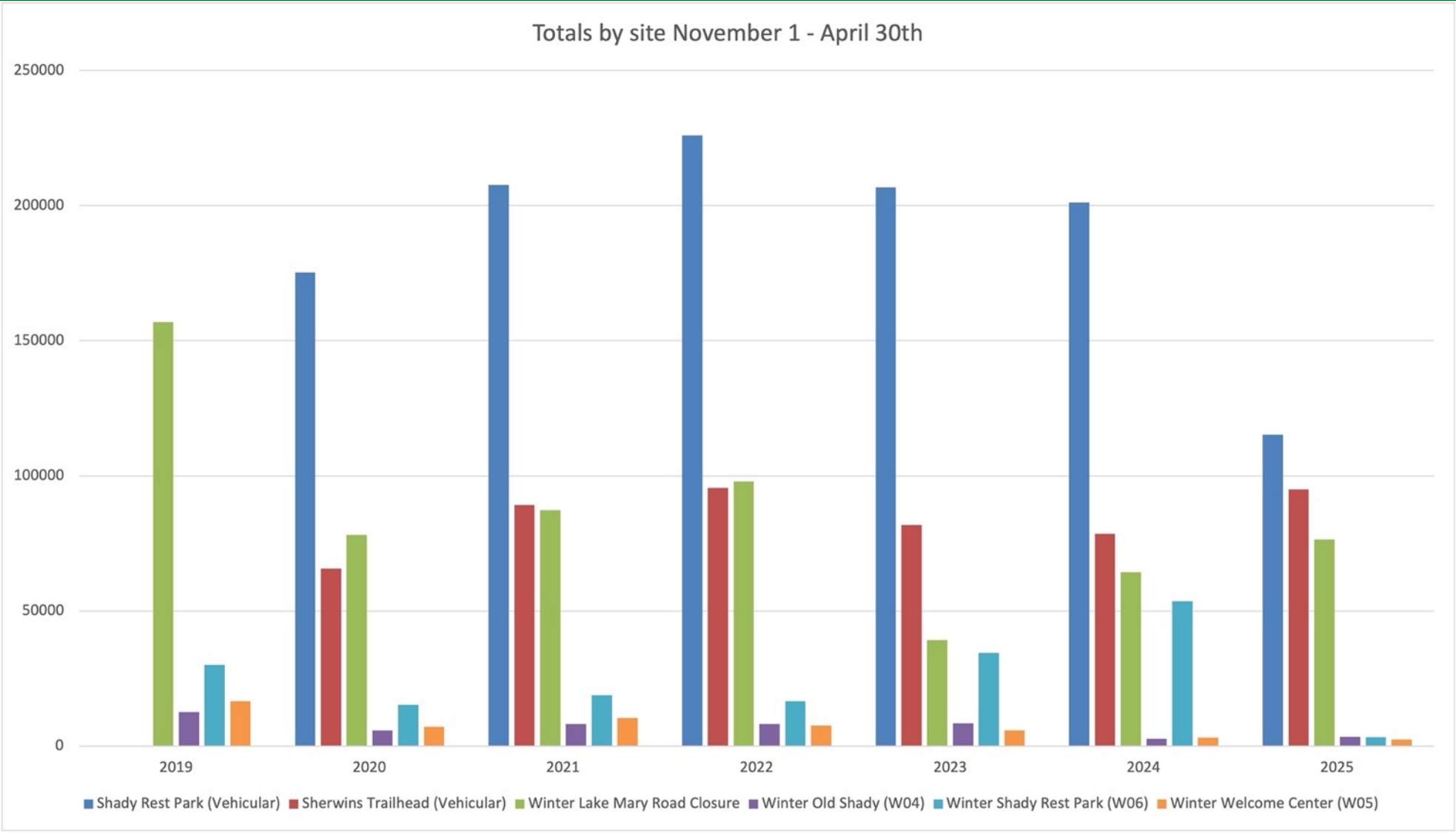


Hours of the day

2024-11-21 to 2025-05-12
Hourly averages



Site Name	Average	Median	STDV	Min	Max
Shady Rest Park (Vehicular)	12.9	8.6	11.4	0.2	32.9
Sherwins Trailhead (Vehicular)	23.1	19.9	8.6	12.4	40.2
Welcome Center (yearround)	6.1	1.5	7.3	0.0	19.5
Winter Lake Mary Road Closure	8.9	2.3	10.4	0.0	28.0
Winter Old Shady (W04)	0.3	0.1	0.4	0.0	1.2
Winter Shady Rest Park (W06)	0.5	0.3	0.5	0.0	1.9
Winter Welcome Center (W05)	0.3	0.1	0.4	0.0	1.4



End of Season Summary

The 2025 Winter season was a very normal season after a very normal snow year. Nothing impacted the start of the trail counter program, so all sites were active by the end of November. Data showed continued high use at many of the popular sites and similar year over year usage at most of the sites. Some notable events, such as the construction at the Sherwin Parking area, are evident in the counter data. The data shows that recreation has been fairly consistent the last couple of years post Covid. Unsurprisingly, lower snow years affect the areas around Shady Rest, most likely due to a lack of being able to groom trails.





Any
Questions?



TOWN OF MAMMOTH LAKES STAFF REPORT

Title: Outdoor Recreation Manager FY24/25 Budget Update

Meeting Date: June 12th, 2025

Prepared by: Lawson Reif, Outdoor Recreation Manager

The Outdoor Recreation Manager of the Office of Outdoor Recreation (OOR) will present an update highlighting the following:

- Current FY24/25 Budget Update

FY24/25 BUDGET UPDATE

- Presentation of Fund 215 Budget as of 6/2/2025 and subsequent discussion.
- The most major change was the final quarterly bill from our Contractor, MLTPA, for \$25,000 along with the start of our seasonal staff and associated equipment.
- The majority of the remaining expenditures will be seasonal Trail Crew salaries for the month of June.

MAMMOTH LAKES TRAIL SYSTEM BUDGET

FY2024/2025

	Adopted Budget FY2425	Actual Spent	Available Budget	Percent Spent
Program (Measure R):	\$300,000	\$ 240,302.66	\$ 59,697.34	80%
Grant/Other Funding: \$	756,600.00			
Total Budget	\$1,056,600	\$ 240,302.66	\$ 59,697.34	80%

PROGRAM (Measure R) FUNDING

FOCUS AREA	PROJECT	Adopted Budget FY2425	Actual Spent	Available Adopted Budget	Percent Available
PLANNING					
	Trails Planning	\$10,000.00	\$ 1,500.00	\$8,500.00	
	TOTAL PLANNING:	\$ 10,000.00	\$ 1,500.00	\$ 8,500.00	85%
GRAPHICS & DESIGN					
	Signage, Trail Maps & Guides	\$27,500.00	\$ 27,500.00	\$0.00	
	Communications, Marketing & Promotions	\$15,000.00	\$ 12,900.00	\$2,100.00	
	TOTAL GRAPHICS & DESIGN :	\$ 42,500.00	\$ 40,400.00	\$ 2,100.00	5%
IMPLEMENTATION					
	GIS: Geospatial Database Management	\$5,000.00	\$2,001	\$2,999.32	
	Data Collection & Analysis	\$15,000.00	\$14,231	\$768.62	
	TOTAL IMPLEMENTATION :	\$ 20,000.00	\$ 16,232.06	\$ 3,767.94	19%
OPERATIONS & ADMINISTRATION					
	Website Operations & Photo Library	\$10,500.00	\$12,528.50	(\$2,028.50)	
	Communications, Administration, & Outreach Support	\$12,000.00	\$9,500	\$2,499.68	
	TOTAL OPERATIONS & ADMINISTRATION:	\$22,500.00	\$ 22,028.82	\$ 471.18	2%
MAINTENANCE					
	Trail & Trailhead Maintenance	\$170,500.00	\$145,341.09	\$25,158.91	
	Winter Grooming	\$22,500.00	\$ 9,100.41	\$13,399.59	
	TOTAL MAINTENANCE:	\$ 193,000.00	\$ 154,441.50	\$ 38,558.50	20%
STEWARDSHIP					
	Stewardship Events	\$10,000.00	\$5,700.28	\$4,299.72	
	Stakeholder Meetings	\$2,000.00	\$ -	\$2,000.00	
	TOTAL STEWARDSHIP:	\$ 12,000.00	\$ 5,700.28	\$ 6,299.72	52%
TOTAL PROGRAM:		\$ 300,000.00	\$ 240,302.66	\$ 59,697.34	20%

GRANT/OTHER FUNDING

FOCUS AREA Funding Source	PROJECT	Available Funding a/o 7/1/24	Available Funding a/o 11/1/24	Available Funding a/o 4/3/25	Available Funding a/o 6/3/25
SNC GRANT					
Implementation	SHARP Trailhead	\$ 953,414.00	\$ 953,414.00	\$ 729,414.00	\$ 92,000.00
Planning	SHARP Environmental	\$ 226,000.00	\$ 199,000.00	\$ 183,596.68	\$ 182,000.00
	TOTAL SNC GRANT:	\$1,179,414.00	\$ 1,152,414.00	\$ 913,010.68	\$ 274,000.00
IMPLEMENTATION					
Measure R Reserve	SHARP Environmental Review/Construction	\$120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
Measure R Reserve	Future Trail Construction	\$250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
	TOTAL MAINTENANCE:	\$370,000.00	\$ 370,000.00	\$ 370,000.00	\$ 370,000.00
MAINTENANCE					
MLR/Sponsorships	Eastern Sierra Adopt-A-Trail	\$79,000.00	\$97,000.00	\$106,000.00	\$112,600.00
	TOTAL GRANT/OTHER FUNDING:	\$1,628,414.00	\$ 1,619,414.00	\$ 1,389,010.68	\$ 756,600.00



Subject: Stewardship Programs Budget Update

Meeting Date: June 12, 2025

Prepared by: Kim Anaclerio, Executive Director

BACKGROUND:

Mammoth Lakes Recreation (MLR) performs administrative and operational duties for the Eastern Sierra Adopt a Trail, Tangle Free Waters, and Mammoth Lakes Trail System programs. This update will provide detail for the current program income, expenditures, and program balances for FY 2024/25 through April 30, 2025..

Mammoth Lakes Recreation
Stewardship Programs: Income, Expenses, Balances
FY24/25 through 04/30/25

	Eastern Sierra Adopt a Trail - Town of Mammoth Lakes	Mammoth Lakes Trail System	Tangle Free Waters
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Income

Corporate Contributions	0.00	0.00	0.00
Business Contributions	2,700.00	1,195.88	200.00
Individual Contributions	32,440.47	4,500.00	2,697.60
Grants	0.00	0.00	4,500.00
Total Income	35,140.47	5,695.88	7,397.60

Expenses

Advertising	176.50	0.00	0.00	(Year End Thank You)
Website	6.00	0.00	12.00	(Domain Fees)
Graphic Design	158.34	0.00	316.69	(Logos, Posters, Flyers, Ads)
Creative Agency	615.00	0.00	690.00	(Social Media, Content)
Postage	0.00	6.75	0.00	(Merchandise Shipping)
Promotional Materials	99.18	0.00	556.19	(Stickers, Koozies)
Printing	0.00	150.84	0.00	(Postcards for MCP Survey Outreach)
Travel	0.00	0.00	66.81	(Gas)
Contract Labor	0.00	0.00	0.00	(Staff Time)
Equipment	0.00	0.00	0.00	
Materials and Supplies	607.95	65.46	165.12	(Volunteer Supplies, Signs/Stations, Hardware)
Total Expense	2,270.92	288.51	2,038.74	

Net Income	32,869.55	5,407.37	5,358.86
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Program Balance	112,635.66	15,929.02	14,732.74
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TOWN OF MAMMOTH LAKES STAFF REPORT

Title: Review & approve draft FY25/26 Fund 215 Budget Allocation Request

Meeting Date: June 12th, 2025

Prepared by: Lawson Reif, Outdoor Recreation Manager

The Outdoor Recreation Manager of the Office of Outdoor Recreation (OOR) will present the following:

- FY2025/2026 draft Budget Request & Approval

FY2025/2026 BUDGET PREPARATION & APPROVAL

- Seeing approval for budget request of \$300,000 from Fund 215.
- This allocation request will be the same as FY24/25.

MAMMOTH LAKES TRAIL SYSTEM BUDGET

FY2025/2026

	Adopted Budget FY2526	Actual Spent	Available Budget	Percent Spent
Program (Measure R):	\$300,000		\$ 300,000.00	0%
Grant/Other Funding: \$	-			
Total Budget	\$300,000	\$ -	\$ 300,000.00	0%

PROGRAM (Measure R) FUNDING

FOCUS AREA	PROJECT	Adopted Budget FY2526	Actual Spent	Available Adopted Budget	Percent Available
PLANNING					
	Trails Planning	\$10,000.00		\$10,000.00	
	TOTAL PLANNING:	\$ 10,000.00	\$ -	\$ 10,000.00	100%
GRAPHICS & DESIGN					
	Signage, Trail Maps & Guides	\$27,500.00		\$27,500.00	
	Communications, Marketing & Promotions	\$15,000.00		\$15,000.00	
	TOTAL GRAPHICS & DESIGN :	\$ 42,500.00	\$ -	\$ 42,500.00	100%
IMPLEMENTATION					
	GIS: Geospatial Database Management	\$5,000.00		\$5,000.00	
	Data Collection & Analysis	\$15,000.00		\$15,000.00	
	TOTAL IMPLEMENTATION :	\$ 20,000.00	\$ -	\$ 20,000.00	100%
OPERATIONS & ADMINISTRATION					
	Website Operations & Photo Library	\$10,500.00		\$10,500.00	
	Communications, Administration, & Outreach Support	\$12,000.00		\$12,000.00	
	TOTAL OPERATIONS & ADMINISTRATION:	\$22,500.00	\$ -	\$ 22,500.00	100%
MAINTENANCE					
	Trail & Trailhead Maintenance	\$170,500.00		\$170,500.00	
	Winter Grooming	\$22,500.00		\$22,500.00	
	TOTAL MAINTENANCE:	\$ 193,000.00	\$ -	\$ 193,000.00	100%
STEWARDSHIP					
	Stewardship Events	\$10,000.00		\$10,000.00	
	Stakeholder Meetings	\$2,000.00	\$ -	\$2,000.00	
	TOTAL STEWARDSHIP:	\$ 12,000.00	\$ -	\$ 12,000.00	100%
	TOTAL PROGRAM:	\$ 300,000.00	\$ -	\$ 300,000.00	100%

GRANT/OTHER FUNDING

FOCUS AREA Funding Source	PROJECT	Available Funding a/o 7/1/25	Available Funding a/o 11/1/25	Available Funding a/o 2/5/26	Available Funding a/o 6/30/26
SNC GRANT					
Implementation	SHARP Trailhead				
Planning	SHARP Environmental				
	TOTAL SNC GRANT:	\$0.00	\$ -	\$ -	\$ -
IMPLEMENTATION					
Measure R Reserve	SHARP Environmental Review/Construction	\$120,000.00			
Measure R Reserve	Future Trail Construction	\$250,000.00			
	TOTAL MAINTENANCE:	\$370,000.00	\$ -	\$ -	\$ -
MAINTENANCE					
MLR/Sponsorships	Eastern Sierra Adopt-A-Trail				
	TOTAL GRANT/OTHER FUNDING:	\$370,000.00	\$ -	\$ -	\$ -