

# PARKS AND RECREATION DEPARTMENT MONTHLY REPORT

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Date: **Tuesday, October 5, 2021**

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The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the 2021 Strategic Workplan.

- A. Department News, Updates & Facility Status
- B. Maintain and Enhance the Town’s Recreation Infrastructure
- C. Deliver High-Quality, Innovative, and Affordable Community-Centric Recreation Programming
- D. Strengthen Organizational Systems, Structures and Operations
- E. Advance Team Capacity and Organizational Culture

## **DEPARTMENT NEWS AND UPDATES**

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### **Facility Status:**

#### ***Whitmore Pool***

- CLOSED for the season

#### ***Whitmore Recreation Area***

- Whitmore Ball Fields – Ball Field 1 – OPEN, Ball Field 2 – OPEN, Ball Field 3 – OPEN for Facility Use Agreement holders and private rentals.
- Whitmore Track – OPEN
- Whitmore Synthetic Turf – OPEN
- Restrooms – OPEN

#### ***Community Center***

- Optumserve COVID Testing Center – Tuesdays, Wednesdays, Fridays & Saturdays, 11am-7pm.
- OPEN for programming and private rentals on Sundays and Mondays (dependent on COVID-19 guidelines).

#### ***Community Tennis Courts and Playground***

- Tennis Courts – OPEN (Courts 5&6 remain closed for public safety)

- Pickleball Court (Court 1) – OPEN
- Restrooms – OPEN for the season
- Playground – OPEN

***Shady Rest Park***

- Restrooms – OPEN
- Playground – OPEN
- Shady Rest DiscGolfPark® - OPEN (Tee pad/sign installation)

***Mammoth RecZone***

- OPEN for private rentals and special events.

***Mammoth Ice Rink***

- CLOSED for the season – scheduled to OPEN on November 26 for 2021/22 season.

***Mammoth Creek Park - West***

- Restrooms, playground, and parking lot CLOSED for CRC construction
- Park is OPEN with seating and portable restroom

***Mammoth Creek Park – East***

- Restrooms – OPEN

***Trails End Park/Volcom Brothers Skate Park***

- Skateparks – OPEN
- Restrooms – OPEN
- Playground – OPEN

***Town-wide MUPs***

- Starting September 27, through October 20, maintenance and repairs on the Multi-Use Paths (Mammoth Lakes Trails System) will be taking place with periodic closures in effect. Staff have attached the planned scope of work to this staff report.

***Sidewalks***

- All sidewalks OPEN

***Facility Rentals***

- OPEN

**MAINTAIN AND ENHANCE THE TOWN’S RECREATION INFRASTRUCTURE**

**Goal: Enhanced Recreation Amenities**

***Community Recreation Center (CRC)***

- See monthly detailed Recreation Commission staff report.

### ***Shady Rest DiscGolfPark® Update***

- The Shady Rest DiscGolfPark® Adopt-a-Hole program: As of September 27, two (2) holes remain available for sponsorship. Recognition signs were installed at the course and sponsor recognition will be installed on the tee signs this fall.
- **Installation of new tee pads and tee signs:** On September 21, Parks Maintenance with assistance from the Mammoth Lakes Disc Golf Club began installing the new recreational tee pads and the tee signs. The new tee pads will further broaden the appeal of the course for all ages and abilities. A HUGE thanks to the community for adopting a hole and supporting the growth of disc golf in Mammoth Lakes!



### ***Dog Park Concept***

- On August 18, Town Council approved the FY 2021-22 Budget adjustment, which includes \$100,000 for the Dog Park project.
- On September 23, T-Mobile announced 25 lucky small towns awarded with Hometown Grants to jumpstart vital community development projects to re-energize towns and build upon what makes them unique. The Town of Mammoth Lakes was the only small, rural town in California to be awarded with \$50,000 to build a community dog park.
- Representatives from T-Mobile will be in attendance at the October 6, 2021, Town Council meeting to present the check to the Town of Mammoth Lakes. Community advocates and members of the Recreation Commission are invited to participate in the presentation.
- The Town is in discussion with multiple agencies to secure a visible, accessible, and sustainable site for a community dog park.

### ***Whitmore Recreation Area Planning***

- The long-term goal of the Town is to enhance and expand the Whitmore Recreation Area for Town/County residents and expanded sports tourism uses.
- Staff are working with the LADWP on additional lease area and the execution of a 50-year lease for both the sports fields and pool.
- Staff are working on the Prop 68 Regional Park Program (RPP) grant application.
- The RPP will create, expand, or improve regional parks and regional park facilities. Over \$23 Million is available for projects that involve the acquisition of land for new or enhanced public access and use; or the development or renovation of trails (with preference given to multiuse trails over single-use trails), regional sports complexes, visitor and interpretive facilities and other types of recreation and support facilities in regional parks.
- The application deadline to propose projects is November 5, 2021<sup>1</sup>.

### ***Bike Park Concept***

- The bike park concept/pump track is identified in the Town of Mammoth Lakes 2021/22 Capital Improvement Plan (CIP).
- PR9 – is identified in FY2022/23, however, funding is not secured for this project.

### ***Prop 68 Per Capita Update***

- Staff has submitted the Prop 68 Per Capita Application and executed the grant contract in the amount of \$177,952<sup>2</sup>.
- The revised timeline for the Per Capita program will be as follows:
  - December 2023 – Complete all projects
  - March 2024 – Submit project completion package to your OGALS Project Officer

## **Goal: Enhanced Recreation Infrastructure**

### **A. Deferred Maintenance Program**

*GOAL: Enhance recreation infrastructure utilizing a variety of funding sources to improve the safety and operations of the amenity and guest experience.*

Town Council allocated an additional \$300,000 in parks maintenance funds this past May. Combined with existing funds from fiscal year 2020/21, a balance of \$341,000 is available for the deferred maintenance program. Based on input and direction from the Commission, staff have developed the following priority list for deferred maintenance items to be conducted during 2021-22. Based on the consensus of the Recreation Commission, staff have prioritized the following projects:

### **PRIOTITY PROJECTS:**

- A. Whitmore Recreation Area Softball/Baseball Field Maintenance (see work program below)
- B. Community Tennis Courts (*fill approx. 1,000 liner feet of cracks on courts 1-4.*)
- C. NEW: Shady Rest Park Irrigation System

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<sup>1</sup> [https://www.parks.ca.gov/?page\\_id=29940](https://www.parks.ca.gov/?page_id=29940)

<sup>2</sup> [https://www.parks.ca.gov/pages/1008/files/AllocationTable\\_Guide\\_accessible.pdf](https://www.parks.ca.gov/pages/1008/files/AllocationTable_Guide_accessible.pdf)

## ***Whitmore Recreation Area Program of Work***

The refined program of deferred maintenance items are listed below in the table.

<b>Field</b>	<b>Proposed Scope of Work</b>
<b>Field #1&amp;2 (Softball/Little League)</b>	<ul style="list-style-type: none"> <li>• Replace existing surface material with new infield mix</li> <li>• Reduce size of infield by installing turf/irrigation per CIF dimensions - recommended to remove existing material down to 5"</li> <li>• Install foul poles</li> <li>• Install poly cap fence guard</li> </ul>
<b>Field #1</b>	<ul style="list-style-type: none"> <li>• Repair existing lighting system</li> </ul>
<b>Field #2</b>	<ul style="list-style-type: none"> <li>• Replace and install 1 Regular and 1 ADA Bleacher</li> </ul>
<b>Field # 3 (baseball)</b>	<ul style="list-style-type: none"> <li>• Construct Warning Track</li> </ul>

The following projects are not considered as deferred maintenance items but as capital improvement projects:

- Resize Softball fields 1&2 to CIF Girls HS softball/Little League dimensions (approx. 200 feet) by installing a 6-foot high fence
- Complete 4ft. perimeter fence from dugout to outfield fence
- Install playground removed from Mammoth Creek Park
- Construct new dugouts and rebuild backstops on fields #1&2 (Phase 1 MUSD projects)
- Rehabilitate the Whitmore Recreation Area parking lot
- Winterize the Whitmore Recreation Area restrooms for year-round use

### **PROJECTS THAT REQUIRE ADDITIONAL ANALYSIS**

These projects also require a detailed program of work, including cost estimates and required scope of work and timeframe for completion. Staff will work with Engineering to finalize the scope of work, cost estimate and prepare the projects for bid when sufficient funding is available.

- A. Shady Rest Skatepark
- B. Shady Rest Park MUP Maintenance
- C. Shady Rest Park asphalt pad for new pedestal bottle filling station
- D. Shady Rest Park Basketball ½ court
- E. Whitmore Recreation Area playground installation (from Mammoth Creek Park)
- F. Whitmore Recreation Area Field #1&2 construct new dugouts and rebuild backstops (Phase 1 MUSD projects) – not considered as deferred maintenance but enhancements.
- G. Whitmore Recreation Area parking lot rehabilitation
- H. Whitmore Recreation Area winterized restrooms
- I. Whitmore Pool concrete coping/deck repair

## B. Signage and Wayfinding

Staff are working with PW/Engineering on signage and wayfinding alternatives for Main Street and additional signage in the Lakes Basin.

## C. Asset Management

Staff continue to update the GIS inventory of all amenities across all facilities, and coordinate with Mono County IT on the integration of the data into digital maps.

## D. Mammoth Lakes Amenities Enhancement Program

Staff in collaboration with MLTS identified additional amenity locations adjacent to the MUPs. Staff will finalize an inventory of amenities, locations, and costs this fall, and are also working with Mono County IT to develop a platform within the Town of Mammoth Lakes website that allows for the administration and coordination of the program by department staff. Members of the public who have expressed interest in the program are provided bi-monthly updates.

### **Goal: Sustainability**

#### *Summer Camps*

Staff continue to assess the itineraries, logistics, resource guides and operating procedures for our summer camp programs. Seasonal staff recruitment continues to present challenges. Staff are currently investigating compensation and housing options.

## **DELIVER HIGH-QUALITY, INNOVATIVE, AND AFFORDABLE COMMUNITY-CENTRIC RECREATION PROGRAMMING\**

### **Goal: Community-Centric Programming (Internal)**

#### *Fall Programming*

- NEW Fall Bike Squad  
You asked for more biking, so here it is! Join us for 5 after school bike sessions for 1st – 2nd graders and 3rd to 5th graders, beginning September 29. Parks and Rec staff will pick-up bikers from school, tour the trails around town and finish at the RecZone. Cost is \$45 per participant.
- NEW Sleep Well Tonight Class  
Parks and Rec is hosting a NEW Toddler Fitness Class for ages 2 – 4 this fall. The class is scheduled every Tuesday from 5:00 – 5:45pm, beginning on September 28 and ending on October 26. Join us for 5 energy-busting and jam-packed toddler fitness classes; semi-guaranteed to help your little one sleep. Cost is \$45 per participant.

- NEW Skate to Ski!  
Winter is just around the corner so get your ski legs in shape! Join coach Suzanne Nottingham for an introduction to inline skating (rollerblading) and how it will help improve your skiing skills. The class is limited to 6 students. Skate to Ski is scheduled on Saturday, October 16 from 10:00-1:00am at the RecZone. Fee is only \$10!
- NEW Guided Full Moon Hike  
Join Mammoth Lakes Parks and Rec on this family adventure as we explore the sights, smells, and sounds of the Eastern Sierra on a guided full moon night hike. On Wednesday, October 20, the guided hike will start at the RecZone at 6:15pm and head out along the Multi-Use Path to the scenic overlook. Along the way we'll stop and demonstrate several activities that showcase how the dark influences our senses. Snacks will be provided at the overlook and participants will then return to the RecZone. All children under the age of 12 must be accompanied by an adult. Adult \$10/Child \$5.

**Goal: Enhanced Community Programming (External)**

- AYSO Mammoth commenced their 2021 Fall Season on August 23, with games and practices held at Shady Rest Park.
- Mono County First Five continues to host Peapod Playgroups at the Community Center on Mondays at 10:00 -11:00am (registration is required).
- Mono County Behavioral Health continues to provide FREE Yoga and Guided Meditation at Shady Rest Ball Field 1 on Tuesdays and Thursdays at 1:30pm
- Eastern Sierra Dog Agility Group, Inc and ESAG Pathrunner Dogs continue to practice at Whitmore Ball Field 2.
- Mammoth Track Club continues to train and the Whitmore Track on Tuesdays at 7am.
- MUSD host practices at the Whitmore Recreation Area for baseball and soccer.

**Goal: Program Delivery**

*FREE Friday Skate Night at the Mammoth RecZone*

- Following the success of the FREE Friday Night Skate Nights in July, and due to community demand, the Mammoth RecZone hosted a FREE Friday Skate Night on September 24. The event had limited attendance.

*Halloween Party and Haunted Roller Rink*

- Friday, October 29 from 5-8PM
- See flyer below



Mammoth Lakes  
CALIFORNIA

**RECZONE**

# HALLOWEEN PARTY & HAUNTED ROLLER RINK

**Friday, October 29  
5PM-8PM**

- Games • Prizes • Costume Contest • Concessions •
- Husky Club Cakewalk •

Admission is only \$5 per person (non-skating adults are free) and includes skate rentals while they last. Scooters, skateboards, and other wheeled devices are also welcome.



*Only*  
**\$5**



**JOIN US FOR SPOOKY FUN! 416 SIERRA PARK RD,  
NEXT TO THE LIBRARY (760)965-3690 FOR INFO & TO VOLUNTEER**

**[WWW.MAMMOTHRECZONE.COM](http://WWW.MAMMOTHRECZONE.COM)**

HALLOWEEN PARTY APPROPRIATE FOR ELEMENTARY-AGED STUDENTS.

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## **STRENGTHEN ORGANIZATIONAL SYSTEMS, STRUCTURES AND OPERATIONS**

### **Goal: Operational Excellence**

- Staff are currently evaluating summer programming and facility operations.

### **Goal: Continual Improvement**

- The 2021 Customer Satisfaction Survey has been analyzed and findings will be presented to the Recreation Commission. The survey has been reset for 2021/22 programming and facility rentals.

### **Goal: Facility Operations.**

#### *Program and Facilities Manuals*

- Staff continue to refine the Whitmore Pool, Community Center and Mammoth RecZone facility manuals.

#### *Social Equity*

- The Tony Colasardo Scholarship Fund continues to remain open for donations.
- Applications for winter programs will open on October 18.

### **Goal: Integrated Communication and Engagement**

- Staff continues to enhance the Parks and Recreation Department homepage and subpage sites to efficiently convey department information to the public.
- Staff are working on an annual social media communication plan for the department Instagram and Facebook pages.

## **ADVANCE TEAM CAPACITY AND ORGANIZATIONAL CULTURE**

### **Goal: Strengthen Organizational Culture**

Staff continue to strengthen departmental culture by developing efficient and effective teams. Areas of focus include:

- Understand challenges
- Provide excellent customer service
- Know and understand
- One Team atmosphere
- Engaged teams
- Ethical actions and decisions
- Fix what is broken
- Work/Life balance

### **Goal: Teamwork**

- Public Works staff have been assisting parks maintenance complete their daily work tasks on Fridays due to staff shortages. This clearly demonstrates that we as a town, are better, stronger, and more productive together by working together!
- Staff continue to integrate the 5C's into our daily operations.

### **Goal: Professional Development**

- Staff are working to schedule professional development courses/events for staff.

### **Goal: Recruit, Retain and Recognize the Best**

- Staff have commenced winter seasonal recruitment efforts.
- Offer letters have been extended to returning Ice Rink staff.
- Facility Staff – Ice Rink positions have been posted online and will be advertised shortly in local newspapers.

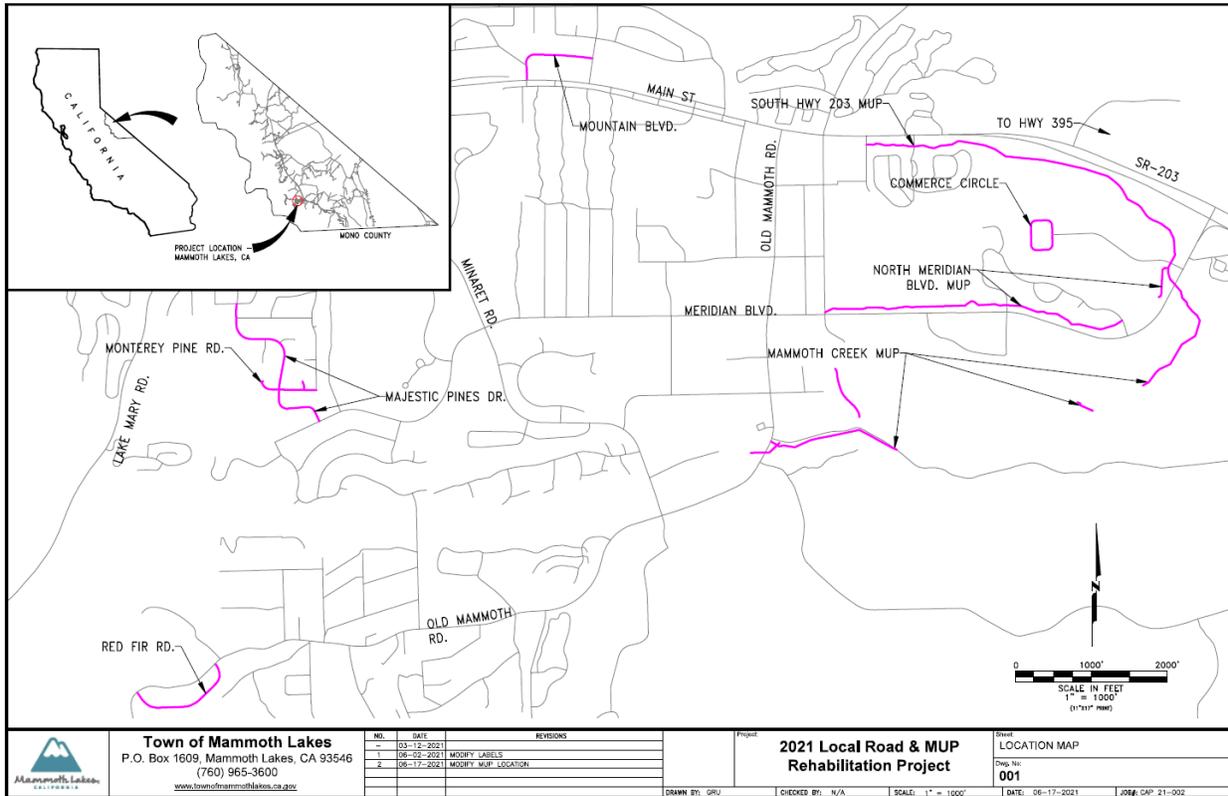
### **Goal: Embrace Emerging Trends**

- “Outdoor Fitness Comes Into Its Own” - New Outdoor Fitness Areas Improve Equipment, Amenities & Accessibility
- [https://recmanagement.com/feature\\_print.php?fid=202109FE03](https://recmanagement.com/feature_print.php?fid=202109FE03)

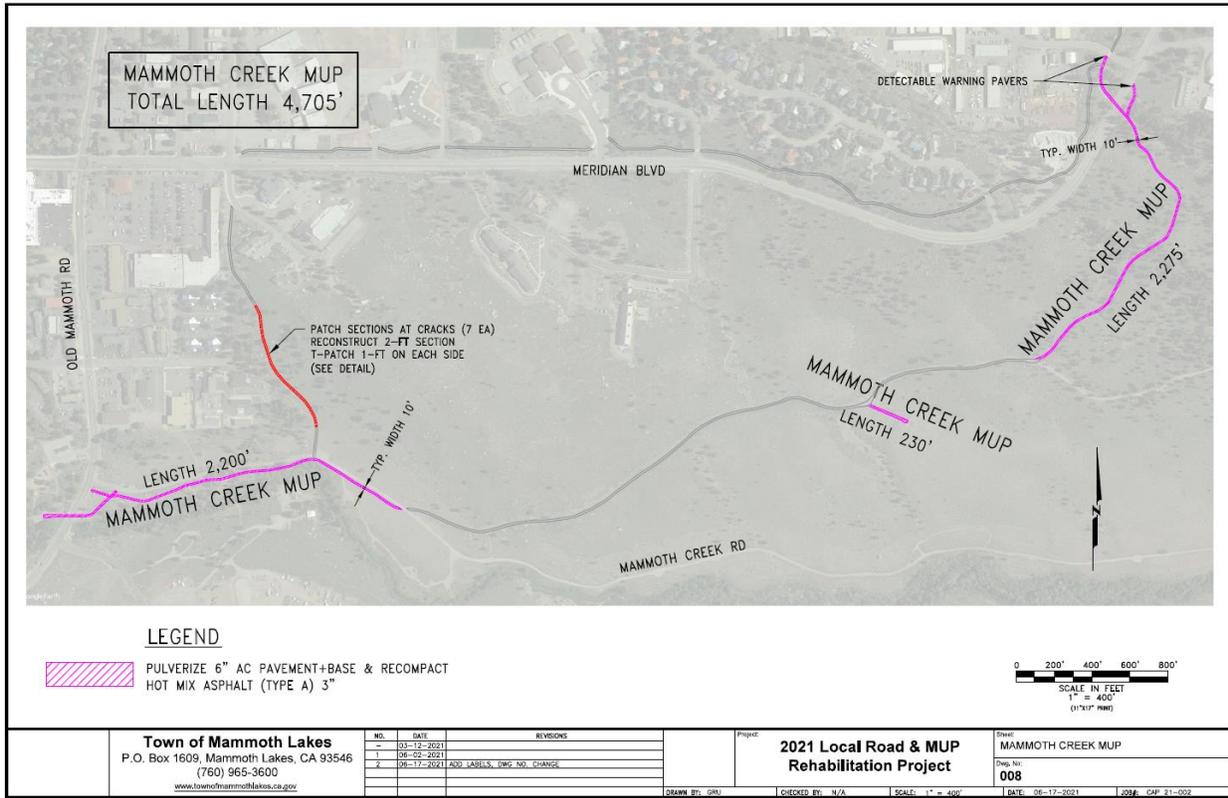
### **Attachments:**

- A. Multi-use Path Rehabilitation Program of Work
- B. “Outdoor Fitness Comes Into Its Own” – Recreation Management

# ATTACHMENT A



<b>Town of Mammoth Lakes</b> P.O. Box 1609, Mammoth Lakes, CA 93546 (760) 965-3600 <a href="http://www.townofmammothlakes.ca.gov">www.townofmammothlakes.ca.gov</a>	<table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>REVISIONS</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>03-12-2021</td> <td></td> </tr> <tr> <td>1</td> <td>06-02-2021</td> <td>MODIFY LABELS</td> </tr> <tr> <td>2</td> <td>06-17-2021</td> <td>MODIFY MUP LOCATION</td> </tr> </tbody> </table>	NO.	DATE	REVISIONS	1	03-12-2021		1	06-02-2021	MODIFY LABELS	2	06-17-2021	MODIFY MUP LOCATION	Project: <b>2021 Local Road &amp; MUP Rehabilitation Project</b>	Sheet: <b>LOCATION MAP</b>
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