



**Mammoth Lakes Housing Board
Regular Meeting Minutes**

**September 8, 2021, 9:00 a.m.
437 Old Mammoth Road, Suite Z, Mammoth Lakes**

Members Present: President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea

Members Absent: Board Member Zoraya Cruz

1. Call to Order

President Kirk Stapp called the meeting to order at 9:02 a.m. in the Council Chamber at 437 Old Mammoth Road. President Stapp and Board Member Tom Hodges attended the meeting in person, the rest of the Board attended via videoconference.

2. Public Comments

There were no public comments given at this time.

Executive Director Patricia Robertson requested that Item number 4.3 be the first Policy Matter to be heard.

There was discussion between Ms. Robertson and members of the Board.

3. Consent Agenda

Moved by Board Member Tom Hodges
Seconded by Board Member Lindsay Barksdale

Approve the minutes of the August 2, 2021 Regular Board Meeting.

For (7): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (2): Board Member Zoraya Cruz, and Board Member Tony Perkins

Carried (7 to 0)

3.1 Approval of the Minutes from the August 2, 2021 Regular Board Meeting.

4. Policy Matters

4.1 238 Sierra Manor Road Update

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

4.2 Review and approve the MLH and Sierra Housing Advocates, LLC Fiscal Year 2020-21 Fourth Quarter Draft Financial Statements

Executive Director Patricia Robertson outlined the information in the MLH and Sierra Housing Advocates, LLC Fiscal Year 2020/21 Fourth Quarter Draft Financial Statements.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Brian D'Andrea
Seconded by Board Member Tom Hodges

Approve the MLH and Sierra Housing Advocates, LLC Fiscal Year 2020/21 Fourth Quarter Draft Financial Statements.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (1): Board Member Zoraya Cruz

Carried (8 to 0)

4.3 Consider approving a response to the Mono County Grand Jury Report 2020-2021

Board Member Tony Perkins joined the meeting at 9:05 a.m.

This item was taken out of order.

Executive Director Patricia Robertson outlined the information in the staff report.

MLH Legal Counsel Rafael Yaquián discussed the information in the draft response to the Grand Jury.

There was discussion between Ms. Robertson, Mr. Yaquián and members of the Board.

Moved by Vice President Jennifer Kreitz

Seconded by Board Member Brian D'Andrea

Approve the response to the Mono County Grand Jury Report 2020-2021 as presented.

For (8): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (1): Board Member Zoraya Cruz

Carried (8 to 0)

4.4 MLH Programs Update

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

4.5 Transition to In-Person Meetings Protocols

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

4.6 Discuss Board Meeting Schedule

Executive Director Patricia Robertson outlined the information in the staff report.

Board Member Tom Hodges proposed that the Board move from monthly meetings to bi-monthly meetings in an attempt to reduce MLH staff's workload.

There was discussion between Ms. Robertson and members of the Board.

CONSENSUS: There was direction from the Board to continue to schedule monthly Board meetings, however, the Executive Director would be authorized to cancel any meeting if there were no action items or time sensitive items that could not wait until the next month's meeting. The Board agreed that there should be a minimum of one meeting per quarter.

5. Committee Member Reports

Programs and Housing Development Committee Members Tom Hodges, Jennifer Kreitz and Brian D'Andrea gave an update on recent Committee activities. Mr. Hodges reported that there had been several conference calls with the State regarding the 238 Sierra Manor Road project and said that there was another meeting scheduled today. He said they had also met with the architect and the cost estimator. Ms. Kreitz reported that she and Executive Director Patricia Roberson had discussed various funding opportunities and had met with a United States Department of Agriculture (USDA) lender. Mr. D'Andrea spoke about the contracting process and potentially onboarding a general contractor in the near future.

Marketing and Communications Committee Member Tony Perkins said that the Committee had not met recently. Mr. Pekins said that he had submitted a request to Jessica Kennedy for her to reach out to the members of the Board to arrange interviews with her.

Executive Director Patricia Roberson reported that the Town Contract Committee had disbanded since the Town Contract had been approved.

Fundraising Committee Members Heidi Steenstra, Brian D'Andrea and Lindsay Barksdale gave an update of the Committees activities. Ms. Steenstra reported that they would create letters to send to members of the community and past donors requesting donations for the Access Apartments (238 Sierra Manor Road project). Mr. D'Andrea reported that he had created a draft invitation to send to members of the Mammoth Lakes Real Estate Community inviting them to donate a portion of their commission toward the Access Apartments project. Ms. Barksdale said that Ms. Robertson would present at the Board of Realtors Meeting on September 15th and could speak about the fundraising efforts at that time and announced that the fundraising event for the Access Apartments would take place on October 16th. She said that that they were looking for an emcee for the event, possibly Board Member Hodges or Vice President Kreitz if neither of them was interested, she would consider asking Colin Fernie or Jeremy Goico.

Committee Member Lindsay Barksdale said there was nothing to report on behalf of the Executive Director Evaluation Committee other than they would meet in closed session today to discuss the budget for salaries, compensation, fringe benefits and the evaluation of the Executive Director.

There was discussion between Ms. Robertson and members of the Board.

6. Board Member Reports

Board Member Brian D'Andrea spoke about the NeighborWorks program and suggested MLH consider becoming a NeighborWorks affiliate.

Vice President Jennifer Kreitz reported that the Mono County Board of Supervisors had submitted their response to the Mono County Grand Jury Workforce Housing Crisis and said that they had reviewed their land holdings to better understand if there was land available for housing. Ms. Kreitz spoke about the County's open Housing Coordinator position and said that she had attended an Institute for Local Government (ILG) training which focused on resilience in our community and affordable housing. She said she met with Town staff, Supervisor Stacy Corless and a member of the community regarding safe parking within Mammoth Lakes. She spoke about potential Homekey Funding for the Access Apartments and future projects, and discussed the Coordinated Entry System (CES), Continuum of Care (CoC) and partnering with Inyo Mono Advocates for Community Action, Inc. (IMACA) for street outreach.

Board Member Tony Perkins reported that he had spoken with a Mono County Family Law Facilitator who needed housing and rental assistance resources and was looking for a mediator who was knowledgeable about housing to help with eviction disputes and asked if MLH would be interested in assisting. Mr. Perkins said that he had a colleague in Fort Independence Indian Reservation that was in need of a reference for a local architect for a small project for IMACA in the Independence area.

Board Member Tom Hodges reported that Mammoth Mountain Ski Area (MMSA) had completed their employee housing survey which received over six hundred responses. Mr. Hodges said that there was a lot of data which he would share at the next meeting. He said that there were several employees who had requested homebuyer education classes and others that had voiced interest in a safe parking spot with facilities for those who lived in their cars or recreational vehicles and said that he would like to work with Federal partners such as the Forest Service to help find a secure location. Mr. Hodges reported that MMSA was moving forward with their plan to develop twenty-two units of affordable workforce housing on their Arrowhead property.

President Kirk Stapp reported that he had an informal discussion with the Forest Service and said that he felt they would not be open to overnight camping on Forest lands due to National policies.

There was discussion between Ms. Robertson and members of the Board.

The Board left open session at 10:48 a.m.

7. Closed Session

7.1 Closed Session

The Board went into closed session at 10:50 a.m.

The Board returned from closed session at 12:15 p.m.

Executive Director Patricia Robertson reported that no action was taken.

8. Adjourn

The meeting was adjourned at 12:16 p.m. to the next regular Board Meeting scheduled to be held on October 4, 2021.

Angela Plaisted, Assistant Clerk
Town of Mammoth Lakes

Patricia Robertson, Secretary
Mammoth Lakes Housing, Inc.