

Mammoth Lakes Recreation Commission

Staff Report

Commission Meeting Date: October 5, 2021

Date Prepared: September 27, 2021

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Title: Update on the new Community Recreation Center at Mammoth Creek Park

Agenda: Discussion Item

Background Information: On February 17, Town Council awarded the contract to the lowest responsive bidder, Hamel Contracting Inc., to build the new Community Recreation Center (CRC) at Mammoth Creek Park West. The Community Recreation Center will operate as an ice rink in winter, and in summer, proposed durable sport tiles will cover the rink creating a fully programmable and truly multi-use RecZone. The contract cost to build the CRC was \$14,831,040. Staff continues to work with the contractor and all associated vendors to finalize the construction timeline.

Items for discussion include:

1. Facility Programming
2. Operations and Management Plan
3. Facility Launch
4. Communication and Fundraising

ANALYSIS/DISCUSSION:

This discussion item addresses Strategy Two: *Maintain and Enhance the Town's Recreation Infrastructure* of the Parks and Recreation Department 2021 Strategic Workplan.

Goal: Support efforts to plan, construct, program, and operate the Community Recreation Center (CRC) as directed by Town Council.

This strategy includes the following priority tasks:

No.	Task	PRIORITY
1	Facility Programming <ul style="list-style-type: none">• Continue to evaluate and refine the community developed Playbooks congruent with the design and operational capabilities of the proposed facility.	1
2	Operations and Management Plan <ul style="list-style-type: none">• Develop a 12-month operations and management plan for the first year of operations aligned with the Playbooks, facility amenities and financial resources.	2

	<ul style="list-style-type: none"> Investigate partnering with professional operators for programming input, support and technical expertise. 	
3	Facility Launch <ul style="list-style-type: none"> Coordinate with the Recreation Commission on the launch and opening of the Community Recreation Center to the public. 	3
4	Communication & Fundraising <ul style="list-style-type: none"> Identify grant (Prop 68) or funding opportunities Community gatherings and fundraising events Develop and implement a communication plan 	4

1. Facility Programming

Staff continues to work with Public Works/Engineering on the final design and components of the facility to ensure programming needs are addressed and incorporated into the construction plans where applicable and subject to available funding. Primary components include the Sprung Structure, refrigeration unit, dashboard system, replacement ice-resurfacer and SportCourt tiles.

UPDATE: The Trane refrigeration unit, the Zamboni 552AC and Dasherboard systems have all been ordered. Staff are waiting on estimates for the PowerGame+ flooring system with/without installation and sports equipment.

2. Operations and Management Plan

Staff have developed a preliminary operations and management plan for the first year of operations aligned with the Playbooks, facility amenities and available financial resources. Staff are working to review and refine the Operations and Management Plan that will be based on the proposed opening date of the facility that is still to be determined.

The goal is to continue to gather input from various industry professionals to finalize the O&M plan. Staff will work with the Ad Hoc Recreation Programming Committee during the next several months to refine these plans and will provide regular updates to the entire commission. The fee schedule for the CRC will be presented to the Recreation Commission in February 2022 and to Town Council in early March.

UPDATE: Staff will combine the development of the 2022 annual programming menu with the refinement of the CRC O&M plan. This work effort will commence at the conclusion of the summer programming with the goal to present the plan to commission at the regular meeting in December.

3. Facility Launch

This task includes the following work items:

- The subcontractor is working to prepare the ice rink floor for the placement of concrete scheduled for early October. Crews are also preparing the shower rooms, snow pit and storage rooms for the placement of concrete.
- The Town contracted with Custom Ice to provide consulting services for the ice rink. Services include:
 - Fine grading and compaction
 - Header trench construction
 - Reinforcing steel/wire mesh placement
 - Piping placement and pressure testing
 - Concrete mix design
 - One-day on-site inspection of the rink floor prior to the placement of concrete.
- The Town has executed a purchasing agreement with Sprung Structures Inc. The structure will arrive on-site no later than March 15, 2022. Staff are working with Hamel Contracting Inc. to finalize the construction schedule and potential opening day.
- Proposed Project Schedule

Date	Activity
February 17, 2021	Town Council Bid Award/Action
Post Bid Award	Acquire Sprung structure, Chiller, DasherBoards, Scoreboard, etc.
April 21, 2021	Groundbreaking
TBD 2022	Ribbon Cutting Ceremony

- Temporary Park Closure
 - For the duration of construction for the new Community Recreation Center (estimated 12 months), the Mammoth Creek Park playground, restrooms and parking lot will be closed to the public.

4. Communication and Fundraising

Communication and fundraising will be an important element of delivering on the mission of the Parks and Recreation Department: *“To provide multi-purpose, year-round, indoor and outdoor recreation opportunities accessible to all residents and visitors.”*

Program Updates:

- A. *Sponsorship opportunities for individual donors, local business/organizations and corporate sponsors*

- Staff is developing a list of sponsorship opportunities and determining the best method(s) to communicate them to potential donors.
- B. Fundraising platforms (e.g. <https://betterworld.org/>)*
 - Staff will further investigate fundraising platforms.
- C. Fundraising events/programs*
 - Staff will work to develop a calendar of events and programs in the fall.
- D. Grants (Prop 68)*
 - The Town has submitted the Per Capita grant application for sport flooring and sports equipment for the CRC. It is a reimbursable grant program.
 - i. Timeline:
 1. Sign and Encumber Per Capita Contracts – June 1, 2022
 2. Complete All Per Capita Projects –December 31, 2023
- E. Review of Parks and Recreation Department Sponsorship Policy (TC approved September 21, 2016)*
 - Town Council approved the amended Sponsorship Policy on June 16, 2021
- F. Coordination with other Fundraising organizations*
 - Staff continues to explore opportunities for programming and fundraising.
 - Staff is coordinating with MLYH on fundraising and USA Hockey grant opportunities.