

Mammoth Lakes Recreation Commission Staff Report

Commission Meeting Date: February 1, 2022

Date Prepared: January 26, 2022

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Title: Update on the new Community Recreation Center at Mammoth Creek Park

Agenda: Consent Item

Background Information: On February 17, Town Council awarded the contract to the lowest responsive bidder, Hamel Contracting Inc., to build the new Community Recreation Center (CRC) at Mammoth Creek Park West. The Community Recreation Center will operate as an ice rink in winter, and in summer, sport tiles will cover the rink creating a fully programmable and truly multi-use RecZone.

Items for discussion include:

1. Facility Programming
2. Operations and Management Plan
3. Facility Launch
4. Communication and Fundraising

ANALYSIS/DISCUSSION:

This discussion item addresses Strategy Two: *Maintain and Enhance the Town's Recreation Infrastructure* of the Parks and Recreation Department 2021 Strategic Workplan.

Goal: Support efforts to plan, construct, program, and operate the Community Recreation Center (CRC) as directed by Town Council.

This strategy includes the following priority tasks:

No.	Task	PRIORITY
1	Facility Programming <ul style="list-style-type: none"> • Continue to evaluate and refine the community developed Playbooks congruent with the design and operational capabilities of the proposed facility. 	1
2	Operations and Management Plan <ul style="list-style-type: none"> • Develop a 12-month operations and management plan for the first year of operations aligned with the Playbooks, facility amenities and financial resources. • Investigate partnering with professional operators for programming input, support and technical expertise. 	2

3	Facility Launch <ul style="list-style-type: none"> Coordinate with the Recreation Commission on the launch and opening of the Community Recreation Center to the public. 	3
4	Communication & Fundraising <ul style="list-style-type: none"> Identify grant (Prop 68) or funding opportunities Community gatherings and fundraising events Develop and implement a communication plan 	4

1. Facility Programming

Staff continues to work with Public Works/Engineering on the final design and components of the facility to ensure programming needs are addressed and incorporated into the construction plans where applicable and subject to available funding. Primary components include the Sprung Structure, refrigeration unit, dashboard system, replacement ice-resurfacer and SportCourt tiles.

UPDATE: Staff continue to work with HMC Architects and Hamel Constructing Inc. on finalizing design and cost estimates for the interior improvements and the Mobility Hub. Proposed interior improvements include the staff office/work space, rental area and counter, concession space, additional flooring, and a sound system.

2. Operations and Management Plan

Work continues on the staffing plan, revenue projections, finalization of the fee schedule and expense projections for winter operations. The goal is to have this work program completed by March for inclusion in the FY2022/23 annual Parks and Recreation Department budget. The fee schedule for the CRC will be presented to the Recreation Commission on March 1, 2022 and Town Council on March 16, 2022.

3. Facility Launch

This task includes the following work items:

- The contractor has completed the ice rink floor and entire slab.
- The Town has executed a purchasing agreement with Sprung Structures Inc. The structure will arrive on-site no later than March 15, 2022. Staff are working with Hamel Contracting Inc. to finalize the construction schedule and potential opening day.
- The project is now on winter suspension.

Proposed Project Schedule

Date	Activity
February 17, 2021	Town Council Bid Award/Action
Post Bid Award	Acquire Sprung structure, Chiller, DasherBoards, Scoreboard, etc.

April 21, 2021	Groundbreaking
Nov. 19, 2021 to Mid-March, 2022	Winter Suspension – no work will be performed
Mid-March, 2022	Work resumes
TBD 2022	Ribbon Cutting Ceremony

- Temporary Park Closure
 - For the duration of construction for the new Community Recreation Center (estimated 12 months), the Mammoth Creek Park playground, restrooms and parking lot will be closed to the public.

4. Communication and Fundraising

Communication and fundraising will be an important element of delivering on the mission of the Parks and Recreation Department: *“To provide multi-purpose, year-round, indoor and outdoor recreation opportunities accessible to all residents and visitors.”*

Program Updates:

Staff have convened a community working group to further develop and refine a sponsorship and fundraising program for the facility along with action items and associated timelines for implementation. Items for discussion include the following:

- A. Sponsorship opportunities for individual donors, local business/organizations and corporate sponsors*
- B. Fundraising Opportunities*
- C. Fundraising events/programs*
- D. Grants*
- E. Parks and Recreation Department Sponsorship Policy*
- F. Coordination with Partner Organizations*

Staff will provide an update on action items from the working group meeting at the next regular Commission meeting.