

TOWN COUNCIL STAFF REPORT

Title: Award Contracts for Snow Removal.

Meeting Date: October 19, 2022

Prepared by: Amy Callanan, PE, Engineering Manager

RECOMMENDATION:

Staff recommends the Town Council:

1. Award the contract for Snow Removal services for the Community Recreation Center (CRC), Edison Theater, Library, and Ice Rink parking lots to BG Mountain Enterprises, Inc., based on the submitted hourly rates and in an amount not to exceed \$80,000 per year without written authorization.
2. Award the contract for Snow Removal services for:
 - Bluffs Maintenance District
 - Juniper Ridge Assessment District
 - Sawmill Cutoff Road, Shady Rest Park, Sherwin Creek Road and parking lot
 - Tavern Park and Ride lot, Police parking lot, Thompson Way, Mono Co Civic Center parking lot
 - 210 Commerce Dr Transit parking lot, Fire Station 2 ESTA turnaround
 - Hillside Drive, Community Center, Tennis Courts parking lotsto Chuck Villar Construction, Inc., based on the submitted hourly rates and in an amount not to exceed \$600,000 per year without written authorization.
3. Authorize the Public Works Director to finalize contract negotiations, execute the contracts and accept the work upon completion.
4. Authorize the Public Works Director to review and approve contract revisions to complete the work, up to an additional 25% of the awarded annual not-to-exceed amount.

BACKGROUND:

The Town provides snow removal services for a variety of roads and parking lots throughout the Town. Historically, many of the locations have been contracted out in order to allow Town Public Works staff to focus their snow removal efforts on public roads. This year, staff has included several additional areas to be included in the contracts. The proposed snow removal areas to be contracted are consistent with the snow removal needs of the Town, serving a variety of residents, visitors, and the general public. Removal of

snow from these areas will allow the public and Town staff to access the areas throughout the winter.

Snow removal services are considered “street maintenance” work and are not considered a “public project” under Public Contract Code Section 20161, therefore a formal bidding process is not required. However, and in accordance with Municipal Code Section 3.20.290 general policy “...to allow for maximum possible competition in all areas to obtain the best product/service available at a fair and reasonable price”, the Town advertised seven (7) bids for the various snow removal services from September 9, 2022 until September 30, 2022. The Notices Inviting Bids stated that the contracts would be awarded to the contractor whose bid is determined by the Town to reflect the best combination of all responses contained within the Bid Proposal, including equipment list, hourly rates, current project commitments, past project experience, and the bidder’s questionnaire.

Bids were received as follows for the various snow removal areas:

1. Bluffs Maintenance District
 - Chuck Villar Construction, Inc.
2. Juniper Ridge Assessment District
 - Chuck Villar Construction, Inc.
3. Sawmill Cutoff Road, Shady Rest Park, Sherwin Creek Road and parking lot
 - Chuck Villar Construction, Inc.
4. Tavern Park and Ride lot, Police parking lot, Thompson Way, Mono Co Civic Center parking lot
 - Chuck Villar Construction, Inc.
 - Little Mammoth Holding Company, Inc.
5. 210 Commerce Dr Transit parking lot, Fire Station 2 ESTA turnaround
 - Chuck Villar Construction, Inc.
6. Community Recreation Center (CRC), Edison Theater, Library, and Ice Rink parking lots
 - Chuck Villar Construction, Inc.
 - BG Mountain Enterprises, Inc.
7. Hillside Drive, Community Center, Tennis Courts parking lots
 - Chuck Villar Construction, Inc.

FINANCIAL CONSIDERATIONS:

Snow removal operations are funded by a variety of sources, including:

- Bluffs Maintenance District 93-4, Zone 1
- Juniper Ridge Assessment District 93-1

- Town contributions as detailed in the maintenance/assessment district annual reports
- Town gas taxes
- ORMAT funds
- Eastern Sierra Transit Authority (ESTA) funds
- Fractional Mello Roos CFD 2004-1

Public Works staff will manage the contracts and level of service. The work is included in the Fiscal Year 2022/23 staff work program.

ATTACHMENTS:

1. Snow Removal contract areas