

## **TOWN COUNCIL STAFF REPORT**

Title: Presentation of Pre-Audit Financial Results for Fiscal Year 21-22, Fund Balance, Projects and Continuing Commitments.

Meeting Date: October 19, 2022

Prepared by: Rob Patterson – Administrative Services / Finance Director

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### **RECOMMENDATION:**

Staff recommends the Town Council receive the pre-audit actual financial presentation for Fiscal Year 21-22 and adopt the resolution amending the FY22-23 budget as recommended on Attachment A

### **BACKGROUND:**

Fund balance is the variance between revenue generated and expenses incurred in a particular fund. These balances can grow if generated revenue exceeds expenses or decline in a planned use of fund balance or an unexpected economic downturn. Any available fund balance is retained in the fund where it was generated, if restricted, or can be allocated to other funds if unrestricted. Most of the discussion around staff recommendations are for General Fund, unrestricted, fund balance and use to support strategic Town Council initiatives.

An audit of the Town's financial transactions is completed by an independent auditor each fiscal year. In preparation for the audit, staff works to finalize all financial transactions and in doing so prepares a pre-audit actual for Town Council to consider. This provides the Council with an opportunity to review the prior year-end balances, to ratify adjustments to fund balances, to carry over funds for encumbrances, and to review staff recommendations on remaining balances. The pre-audit financials are included in this report. The report provides an overview of all the Town's funds with information provided as appropriate. The overview will provide the Council with a "snapshot" of the Town's financial position by fund as of June 30, 2022.

### **ANALYSIS:**

The review of our financial performance always begins with General Fund. Most of the activity is captured in this fund as it provides financial support for Town operations and also covers shortfall of other restricted funds throughout the year. Transient Occupancy Tax, the main driver of General Fund revenue, had a record setting year in FY21-22 with \$26.67M received against a budget of \$14.5M. This excess revenue provided the Town Council with the opportunity to fund several projects with one-time infusion of needed capital. These one-time contributions are a way to fund projects without incurring ongoing annual expenditures within the operating budget.

As stated above, review of fund balances involves a review of both revenue and expenditures to determine how all financial transactions impacted fund balance for the year. While the revenue was very strong for FY21-22 and expenses were kept within or close to budget, the fund balance for General Fund decreased by \$5,833,593. This reduction was a planned use of fund balance as Staff identified projects and funding opportunities to get those excess revenues engaged for community needs and Town Council priorities. In total, through these quarterly budget reviews, Town Council allocated a total of \$18,932,925 in General Fund balance.

#### General Fund Allocated during Quarterly Presentations

Financial Presentation	One-Time Allocations (Projects, Programs, and Acquisitions)		Committed Reserves (Housing, Transit, Tourism)
Quarter 1 - October 20, 2021	\$	3,922,040	\$ -
Quarter 2 - February 16, 2022	\$	2,500,000	\$ 1,012,500
Quarter 3 - May 4, 2022	\$	3,511,154	\$ 1,588,846
Quarter 4 - September 7, 2022	\$	5,227,000	\$ 1,171,385
Total Allocation	\$	15,160,194	\$ 3,772,731
Total General Fund Allocated in FY21-22			\$ 18,932,925

Staff is always conservative in estimating available fund balance during the quarterly presentations and will leave some revenue or expenditure savings in the budget. This ensures the Town allocated the excess revenue appropriately but does not overcommit to a potential shortfall generated later in the year. Based on this practice, the fund balance is the time when final determination is being made between revenue and expense performance for General Fund. As expected, there is a small portion of undesignated fund balance available for allocation with \$881,868, available for carry over or allocation.

## Fund Balance - General Fund

As of June 30, 2022

Fund 100 - General Fund	Balance
Total Fund Balance as of 6/30/2021	\$ 14,169,243
Net change to fund Balance from FY21-22 Activity	\$ (5,388,593)
Projected Fund Balance as of 6/30/2022	\$ 8,780,650
Long Term Receivable (Vehicle Replacement) - Unspendable	\$ (1,671,207)
Reserve for Economic Uncertainty (REU) - Committed	\$ 5,593,707
Operating Reserve (OR) - Committed	\$ 1,106,130
Housing Reserve - Assigned	\$ 814,377
Transit Reserve - Assigned	\$ 1,025,661
Tourism Reserve - Assigned	\$ 1,030,114
Unrestricted Fund Balance FY21-22	\$ 881,868

This fund balance of \$881,868 does not include items listed above as Un-spendable, Committed, or Assigned as they are not available for use of fund balance. However, the balance does include items committed in the prior year, by contract, project, or other allocation, to be expended in FY22-23. These items are identified below and will require the fund balance necessary to cover those expenditures to be reserved for such purposes. The carry over commitments are listed below and the total of \$85,279 will reduce available fund balance to \$796,589.

<b>Carry Over Commitments FY21-22</b>	
<b>Item</b>	<b>Amount</b>
<b>Parks &amp; Recreation - Machinery &amp; Equipment Capital - Deferred Maintenance</b>	<b>\$ 41,279</b>
<b>Contractual Services - Finance - Cannabis Audits</b>	<b>\$ 19,000</b>
<b>Arts &amp; Cultural - Contractual Services - Mammoth Lakes Foundation - Edison Theater</b>	<b>\$ 25,000</b>
<b>Total Carry over from prior year</b>	<b>\$ 85,279</b>

<b>Available Fund Balance from FY21-22 Activity</b>	<b>\$ 796,589</b>
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The carryover for Parks and Recreation maintenance is a part of planned construction in FY22-23. Cannabis audits are funds collected from Business Tax renewal for those businesses. The Town is seeking a qualified auditor to conduct both compliance and financial audits for Cannabis businesses.

The Arts and Culture Department is for lease payments for Mammoth Lakes Foundation. Completion date of the leases placed all of the cost in FY22-23, with budget preparation based on the first payments to be made in FY21-22.

Staff is recommending the unallocated and available fund balance of \$796,589 be kept in fund balance for future allocation considerations during quarterly presentations.

### **Other Reserve funds held in General Fund**

Town Council has also committed some of the reserve accounts (Housing, Transit, and Tourism) that are listed below and will be discussed in the reserve account discussion below. These items only effect the available reserve account balance and have no impact on the available fund balance listed above.

<b>Reserve Account Carry Over Commitments FY21-22</b>	
<b>Item</b>	<b>Amount</b>
<b>Housing Reserve - Carry Over - Detail included in Housing Reserve Reconciliation</b>	<b>\$ 10,000</b>
<b>Transit Reserve - Carry Over - Detail included in Transit Reserve Reconciliation</b>	<b>\$ 350,000</b>
<b>Tourism Reserve - Carry Over - Detail included in Tourism Reserve Reconciliation</b>	<b>\$ 625,000</b>
	<b>\$ 985,000</b>

## Housing Reserve

This reserve account is considered "Assigned Fund Balance" within the General Fund and is included in the overall fund balance of \$8,780,650 listed above. The housing reserve was established to provide funding for housing projects and is based on the normal allocation of TOT for housing which is .85 points or 6.54% of TOT collected. The housing reserve receives this same rate of allocation on TOT received above the adopted budget for the fiscal year. Below is a reconciliation of the housing reserve for FY21-22. This reconciliation includes a carryover or allocation of \$10,000 from the prior year. The \$10,000 deed monitoring program invoice was still outstanding at the time of this report. The unallocated reserve balance of \$804,377 remains available for Town Council allocation to Housing programs.

### *Housing Reserve*

**As of June 30,2022**

Item	Amount
FY20-21 Housing Reserve Fund Balance	\$ 932,530
<b>General Fund Contribution - Housing FY21-22</b>	
General Fund TOT Budget = \$14,500,000	
Housing Allocation (revenue) calculated as $+\$14.5M / 13 \times .85 =$	\$ 948,077
Excess TOT \$12,143,209 over budget provided additional allocation	\$ 793,979
<b>Total FY21-22 Revenue for Housing</b>	<b>\$ 1,742,056</b>
<b>Expenditures:</b>	
Housing NOW! Bridge Program - Transferred to Housing Programs Fund 245	\$ 900,000
MLH Contract	\$ 336,000
Parcel Phase II - Transferred to Capital Projects Fund 300	\$ 330,000
Staff Time	\$ 247,113
Mammoth Lakes Chamber of Commerce	\$ 25,000
TOML for Clerk Services	\$ 10,000
Deed Monitoring Program - from prior year	\$ 10,000
Advertising & Legal Notices	\$ 1,096
Appraisal Fee - 60 Joaquin	\$ 1,000
	<b>\$ 1,860,209</b>
<b>Housing Expenditures FY21-22 YTD</b>	<b>\$ 1,860,209</b>
<b>Estimated Current Fund Balance for Housing Reserve</b>	<b>\$ 814,377</b>
<b>Carry over or Anticipated Items</b>	
Deed Monitoring Program - For FY21-22	\$ 10,000
	<b>\$ 10,000</b>
<b>Estimated Available Fund Balance for Housing Reserve</b>	<b>\$ 804,377</b>

## **Transit Reserve**

This reserve account is considered “Assigned Fund Balance” within the General Fund and is included in the overall fund balance of \$8,780,650 listed above. The transit reserve was established to provide funding for transit projects and is based on the normal allocation of TOT for transit which is .85 points or 6.54% of TOT collected. The transit reserve receives this same rate of allocation on TOT received above the adopted budget for the fiscal year. Below is a reconciliation of the transit reserve for FY21-22. This reconciliation includes a carryover of \$350,000 from the prior year to provide grant match funds supporting acquisition of new vehicles for Eastern Sierra Transit Authority. The bus acquisition is in process and should be completed in FY22-23. The reserve balance of \$812,579 remains available for Town Council allocation to transit related items.

## ***Transit Reserve***

**As of June 30, 2022**

Item	Amount
FY20-21 Transit Reserve Fund Balance	\$ 1,300,703
<b>General Fund Contribution - Transit FY21-22</b>	
General Fund TOT Budget = \$14,500,000	
Transit Allocation (revenue) calculated as $+\$14.5\text{M} / 13 * .85 =$	\$ 948,077
Transit Fee (Actual)	\$ 123,638
	<u>\$ 1,071,715</u>
Excess TOT \$12,143,209 over budget provided additional allocation	\$ 793,979
<b>Total FY21-22 Revenue for Transit</b>	<u>\$ 1,865,694</u>
<b>Expenditures:</b>	
CRC Mobility Hub - Transfer to Fund 300 Capital Projects	\$ 900,000
ESTA Contract	\$ 726,541
Transit Shelter Replacements - Transfer to Fund 300 Capital Projects	\$ 330,000
Staff Time	\$ 36,162
Public Utilities	\$ 6,745
Street Sign Replacement	\$ 2,790
Transit Building Maintenance	\$ 1,238
Supplies	\$ 342
	<u>\$ 2,003,818</u>
<b>Transit Expenditures FY21-22 YTD</b>	<u>\$ 2,003,818</u>
 <b>Projected Transit Reserve Fund Balance</b>	 \$ 1,162,579
 <b>Carry over or Anticipated Items</b>	
Grant match for ESTA bus purchases	\$ 350,000
	<u>\$ 350,000</u>
 <b>Projected Transit Reserve Fund Balance</b>	 \$ 812,579

## **Tourism Reserve**

This reserve account is considered "Assigned Fund Balance" within the General Fund and is included in the overall fund balance of \$8,780,650 listed above. The tourism reserve was established to provide funding for tourism expenditures and is based on the normal allocation of TOT for tourism which is 2.35 points or 18.08% of TOT collected. The tourism reserve receives this same rate of allocation on TOT received above the adopted budget for the fiscal year. Below is a reconciliation of the tourism reserve for FY21-22. This reconciliation includes a carryover of

\$325,000 from the prior year and previous Town Council action in FY21-22. On October 5, 2022, Town Council authorized \$300,000 from this reserve be allocated to a three-year sponsorship agreement with the LA Kings. The details of this agreement and the benefit to the facility and community were outlined in the staff report provided on October 5<sup>th</sup> agenda item #12.2. The reserve balance of \$405,114 remains available for Town Council allocation. In previous commitments, both Mammoth Lakes Tourism and Town Council have expressed a desire to allocate available tourism reserve to housing projects.

## ***Tourism Reserve***

**As of June 30,2022**

Item	Amount
FY20-21 Tourism Reserve Fund Balance	\$ 2,015,145
<b>General Fund Contribution - Tourism FY21-22</b>	
General Fund TOT Budget = \$14,500,000	
Tourism Allocation (revenue) calculated as $+\$14.5M / 13 * 2.35 =$	\$ 2,621,154
	\$ 2,621,154
Excess TOT \$12,143,209 over budget provided additional allocation	\$ 2,195,119
<b>Total FY21-22 General Fund Revenue for Tourism</b>	<b>\$ 4,816,272</b>
<b>Expenditures:</b>	
Mammoth Lakes Tourism Contract	\$ 2,334,500
Housing NOW! - Program Support - Transferred to Fund 245 - Housing Programs	\$ 1,900,000
Parcel Phase II - Transferred to Fund 300 - Capital Projects	\$ 870,000
Payment to Chamber of Commerce	\$ 300,000
MLT Payment for Air Service Subsidy - Winter	\$ 175,000
MLT Payment for Special Events	\$ 150,000
MLT Payment to LA Kings per contract	\$ 50,000
Litigation Support	\$ 11,808
TOML for Clerk Services	\$ 10,000
	\$ 5,801,308
<b>Tourism Expenditures FY21-22</b>	<b>\$ 5,801,308</b>
 <b>Projected Tourism Reserve Fund Balance</b>	 <b>\$ 1,030,114</b>
<b>Carry over or Anticipated Items</b>	
New LA Kings Sponsorship agreement for CRC (\$100k per year for 3 years)	\$ 300,000
Remaining LA Kings Pmts from initial contract	\$ 250,000
Litigation Reserve	\$ 50,000
MLT Payment for Air Service Subsidy - Summer	\$ 25,000
	\$ 625,000
<b>Available Tourism Reserve Fund Balance</b>	<b>\$ 405,114</b>

## **Other Key Funds**

### **Fund 105 – COVID-19**

In the fourth quarter of FY2019-20 the Town established a new fund, 105 – COVID-19 Response, to track the funding used to fight this health emergency. There were a number of revenue sources used to start the fund. Staff expects some amount of reimbursement from FEMA for expenses incurred to combat the pandemic provided they qualify under rules established and frequently changed by FEMA. Staff has strong documentation procedures established by the Emergency Operations Center (EOC) Unified Command. There are elements of this fund, like staff time, that are used for tracking purposes only with no expected reimbursement from FEMA. The Town has experienced challenges in the past securing funding from FEMA so full reimbursement for the expenditures should not be expected. Staff will do everything possible to maximize the reimbursement received. During FY21-22 support for the Emergency Operations Center and several Community support programs were run through this fund. The Town does not expect further expenses for COVID-19 response and had completed all projects, submitting final expenses to FEMA. There are currently 13 outstanding projects totaling close to \$350,000 in outstanding reimbursements. The Town expects to receive these funds in the coming months and will include them in this fund. The process of reimbursement will require an audit, so the Town expects to have each project audited within the next 3 – 7 years.



## COVID -19 Funding

As of June 30, 2022

Item	Amount
FY20-21 COVID-19 Fund Balance	\$ (111,047)
<b>Revenue</b>	
Federal Relief Funds - American Recovery Plan Act	\$ 1,969,988
FEMA Reimbursement	\$ 70,065
Refunds & Rebates	\$ 12,641
<b>Total FY20-21 Revenue for COVID-19 Response</b>	<b>\$ 2,052,694</b>
<b>Expenditures:</b>	
Emergency Operations Center	\$ 102,046
Community Assistance - Right to Recover Funding	\$ 12,054
Staff Time	\$ 11,691
Supplies	\$ 3,151
Legal Fees	\$ 510
	<u>\$ 129,452</u>
<b>COVID-19 Expenditures FY20-21</b>	<b>\$ 129,452</b>
<b>Estimated Current Fund Balance for FY20-21</b>	<b>\$ 1,812,195</b>
<b>Carry over or Anticipated Items</b>	
Transfer to Fund 300 Capital Projects for Civic Center	\$ 1,900,000
13 Outstanding FEMA reimbursement Requests	\$ (329,830)
	<u>\$ 1,570,170</u>
<b>Estimated Available Fund Balance for COVID-19</b>	<b>\$ 242,025</b>

### Fund 205 – Solid Waste

The Solid Waste Fund accounts for restricted revenues related to providing solid waste related services and programs and was established in FY18-19. The majority of the solid waste programs and services are provided by Mammoth Disposal under a Solid Waste Franchise Agreement. Solid Waste Parcel fees levied in Mono County were previously shared with the Town to assist in post closure costs of the facility. However, in FY21-22 the agreement expired and no funds from this parcel tax will be shared with the Town going forward. The Town had expected \$100,000 in FY22-23 to cover expenditures. Staff is recommending the removal of this revenue expectation during the 1<sup>st</sup> quarter presentation. With the removal of this revenue, the Town is still expected to meet expenditure obligations identified in FY22-23 budget. This fund has an available balance of \$791,317 with no carry over commitments. Based on recent action by Town Council, reserves will be used to offset a portion of increased disposal costs incurred by Mammoth Disposal due to tipping fee increases at Benton Crossing Landfill. This expense will be part of the FY22-23 budget adjustments.

## ***Solid Waste Fund 205***

**As of June 30, 2022**

<b>Item</b>	<b>Amount</b>
FY20-21 Solid Waste Fund Balance	\$ 1,054,282
<b>Revenue</b>	
Solid Waste Parcel Fee - County	\$ -
Refunds and Rebates	\$ 117,148
AB939 Fee Collected - Waste Connection	\$ 125,413
USFS Wood Innovation Grant	\$ 162,368
Facility Rental	\$ 7,200
Interest on Investments	\$ 2,550
<b>Total FY21-22 Revenue for Solid Waste</b>	<b>\$ 414,680</b>
<b>Expenditures:</b>	
Capital Construction - Transfer to Fund 300	\$ 300,000
Building - Capital	\$ 195,671
Contractual Services - EARTHCARE, LLC - Biomass Plant Design	\$ 103,055
Public Utilities	\$ 52,972
Staff Time	\$ 11,605
Sierra Business Park - Owners Association - HOA	\$ 10,379
Advertising & Legal Notices	\$ 2,683
Contractual Services - Michael Baker Int. - CEQA Mammoth Disposal	\$ 1,280
	<b>\$ 677,645</b>
<b>Total FY21-22 Expenditures for Solid Waste</b>	<b>\$ 677,645</b>
<b>Estimated Current Fund Balance for FY21-22</b>	<b>\$ 791,317</b>
<b>Carry over or Anticipated Items</b>	
	<b>\$ -</b>
<b>Estimated Available Fund Balance for Solid Waste</b>	<b>\$ 791,317</b>

## **Fund 210 – Gas Tax**

Gas Tax contained a significant fund balance in prior year with the anticipation of a larger winter and uncertain snow storage and hauling requirements. Due to lower snow amounts, those concerns did not come to fruition and much of the fund balance was retained. In addition to the snow removal support, the engineering team has been busy this last year with significant road projects, some of which were funded from Gas Tax. The reconciliation below shows, in summary, the revenue and expenditures of this fund and any funds allocated by previous Town Council action have been moved to capital projects, meaning no carry over is identified. The current balance of \$2,441,056 is available for future road projects or up-front funding of a heavy snow year. There is no carry over items or staff recommendations for this fund.

## ***Gas Tax - Fund 210***

**As of June 30, 2022**

Item	Amount
FY20-21 Gas Tax Fund Balance	\$ 2,766,307
<b>Revenue</b>	
General Fund Support	\$ 2,953,428
Gas Tax - Snow Removal	\$ 1,531,985
Snow Management & Charges for Services	\$ 247,021
Gas Tax - Road	\$ 223,898
Gas Tax - SB1	\$ 161,785
Garage Services Support	\$ 87,498
Refunds and Rebates	\$ 39,063
Interest on Investments	\$ 7,800
<b>Total FY21-22 Revenue for Gas Tax</b>	<b>\$ 5,252,479</b>
<b>Expenditures:</b>	
Street Maintenance	\$ 1,582,373
Snow Removal	\$ 1,145,835
Winter Equipment - Garage	\$ 995,224
Summer Equipment - Garage	\$ 420,697
Capital Project - Parking MLF Property	\$ 400,000
Capital Project - EDA Grant Match	\$ 250,000
Capital Project - Village Pedestrian and Transit improvements	\$ 200,000
Garage Operations	\$ 175,277
Capital Project - Meridian Curb and Gutter	\$ 160,000
Capital Project - Parking Lot at Parcel	\$ 150,000
Capital Project - Snow Storage Improvements	\$ 50,000
Promenade Maintenance	\$ 48,323
	<b>\$ 5,577,730</b>
<b>Total FY21-22 Expenditure for Gas Tax</b>	<b>\$ 5,577,730</b>
<b>Estimated Current Fund Balance for FY21-22</b>	<b>\$ 2,441,056</b>
<b>Carry over or Anticipated Items</b>	
	<b>\$ -</b>
<b>Estimated Available Fund Balance for Gas Tax</b>	<b>\$ 2,441,056</b>

### **Fund 215 – Measure R Trails**

This fund is one of two that represent our Measure R special funds. The revenue from this fund comes from an annual allocation from Measure R – Sales Tax, Measure U – Utility Tax, and a General Fund contribution. In addition to these annual commitments, an additional \$500,000 in one-time funds for capital projects were committed at Council direction at the close of FY2016-

17. There is a planned use of fund balance with ongoing trails construction as outlined in the Trails System Master Plan. The plan includes concepts the team develops into prioritized projects. The available fund balance at the close of FY21-22 was \$452,375 with no identified carryover commitments.

## ***Measure R - Trails - Fund 215***

**As of June 30, 2022**

<b>Item</b>	<b>Amount</b>
FY20-21 Measure R - Trails Fund Balance	\$ 414,305
<b>Revenue</b>	
Measure R - Support for Trails	\$ 300,000
Refunds and Rebates	\$ 93,555
Measure U - Support	\$ 75,000
Measure R - Support for Rec Officer	\$ 25,000
General Fund - Support for Staff	\$ 20,000
County Reimbursement - Work done outside Town	\$ 17,135
MLT Reimbursement for Host Program	\$ 6,500
Interest on Investments	\$ 1,445
<b>Total FY21-22 Revenue for Measure R - Trails</b>	<b>\$ 538,635</b>
<b>Expenditures:</b>	
Contract Work	\$ 254,162
Transfer to General Fund for Staff	\$ 150,000
Staff Time	\$ 71,991
Supplies	\$ 24,241
Public Utilities	\$ 92
Machinery & Equipment	\$ 79
	<b>\$ 500,566</b>
<b>Total FY21-22 Expenditure for Measure R - Trails</b>	<b>\$ 500,566</b>
<b>Estimated Current Fund Balance for FY21-22</b>	<b>\$ 452,375</b>
<b>Carry over or Anticipated Items</b>	
	<b>\$ -</b>
<b>Estimated Available Fund Balance for Measure R - Trails</b>	<b>\$ 452,375</b>

## Fund 216 – Measure R

This fund is one of two that represent our Measure R special funds. This fund provides commitment to our Parks and Recreation teams for maintenance at Whitmore Park as well as Trails End Park. The fund included an allocation of \$90,000 for Mammoth Lakes Recreation (FY21-22) and other smaller operational programs (Equipment Maintenance, Audit, etc.). In FY21-22 the sales tax revenue was much better than anticipated due to increased visitation and online sales inclusion in the state allocations. The fund has a balance of \$1,950,236 to close FY21-22. In July 2022, Town Council allocated \$350,000 from Measure R to support interior improvements to the Community Recreation Center. These funds were transferred to Capital Projects Fund 300 in FY22-23. These funds are represented as future items on the reconciliation below. The remaining unassigned fund balance of \$1,600,236 remains open to MLR recommendation and Council action to commit to recreation-based projects.

### ***Measure R - Fund 216***

**As of June 30, 2022**

Item	Amount
FY20-21 Measure R Fund Balance	\$ 1,133,936
<b>Revenue</b>	
Sales Tax	\$ 1,905,558
Interest on Investments	\$ 22,537
<b>Total FY21-22 Revenue for Measure R</b>	<b>\$ 1,928,096</b>
<b>Expenditures:</b>	
CRC - Debt Service	\$ 612,733
Measure R - Trails Support	\$ 300,000
Measure R - Rec Officer	\$ 25,000
Capital Project - Lakes Basin Connector Trail	\$ 50,000
Salaries - Parks Maintenance	\$ 16,695
Mammoth Lakes Recreation	\$ 90,500
Town Clerk Fees	\$ 10,000
Audit Services	\$ 4,500
Supplies - Recreation Programs	\$ 1,516
Supplies - Parks Maintenance	\$ 851
	\$ 1,111,795
<b>Total FY21-22 Expenditure for Measure R</b>	<b>\$ 1,111,795</b>
<b>Estimated Current Fund Balance for FY21-22</b>	<b>\$ 1,950,236</b>
<b>Carry over or Anticipated Items</b>	
Community Recreation Center - Capital Project Interior Improvements, comitted FY22-23	\$ 350,000
	<b>\$ 350,000</b>
<b>Estimated Available Fund Balance for Measure R</b>	<b>\$ 1,600,236</b>

## Fund 217 – Measure U

This fund finished the year with a restricted fund balance of \$2,215,5 with some carry over commitments from prior Town Council action. In FY20-21, Town Council allocated \$1.5M of fund balance to the construction of the CRC. These funds were removed and allocated to the capital project fund 300. Town Council did retain the commitment to \$2.5M for MACC project funding once the available fund balance exceeds the commitment. At the close of FY21-22, this funding level was achieved, and Staff has returned the commitment of \$2.5M. The reconciliation below reflects this commitment and the available, unallocated fund balance of \$346,275 remains open to MLR recommendation and Council action to commit to arts, mobility, or recreation-based projects.

### ***Measure U - Fund 217***

**As of June 30, 2022**

Item	Amount
FY20-21 Measure U Fund Balance	\$ 2,215,583
<b>Revenue</b>	
Utility Tax - Electricity	\$ 662,550
Utility Tax - Gas	\$ 293,651
Utility Tax - Telephone	\$ 53,701
Interest on Investments	\$ 17,256
<b>Total FY21-22 Revenue for Measure U</b>	<b>\$ 1,027,158</b>
<b>Expenditures:</b>	
Programming Allocations	\$ 245,000
Measure R - Trails Support	\$ 75,000
Capital - MACC Project	\$ 70,000
Audit Services	\$ 4,500
Recreation Supplies	\$ 1,966
	\$ 396,466
<b>Total FY21-22 Expenditure for Measure U</b>	<b>\$ 396,466</b>
<b>Estimated Current Fund Balance for FY21-22</b>	<b>\$ 2,846,275</b>
<b>Carry over or Anticipated Items</b>	
Prior Allocation - Mammoth Arts & Cultural Center (MACC) construction	\$ 2,500,000
	\$ -
<b>Estimated Available Fund Balance for Measure U</b>	<b>\$ 346,275</b>

## **Fund 220 – Airport Restricted Revenue Fund**

This Restricted Revenue fund means that part of the funding revenue comes from charges to external users for goods and services. This fund receives support and ongoing commitment from the General Fund and FAA grant revenues. This fund consists of activity from Airport Operations as well as Airport Capital Projects. All funds transferred to the Airport remain in this fund, designated for future capital projects. In FY21-22, the operational support normally provided by General Fund was covered, in part, by FAA grant funding. During the pandemic, the FAA has generously provided over \$3.2M in operational funding for MMH. During FY21-22 and continuing into future budgets, the Town is slowly increasing the dependence on General Fund, extending the grant fund availability, and reducing the impact on General Fund when these grant funds are exhausted.

## **Fund Balance - Airport Restricted Revenue Fund**

**As of June 30, 2022**

<b>Fund 220 - Airport Operating Fund</b>		<b>Balance</b>
<b>Operating Expenses</b>	<b>\$</b>	<b>1,268,762</b>
<b>Operating Revenue</b>	<b>\$</b>	<b>234,366</b>
<b>General Fund Allocation - Airport Updates</b>	<b>\$</b>	<b>493,089</b>
<b>FAA CARES Act COVID-19 Operations</b>	<b>\$</b>	<b>766,413</b>
<b>Operating Revenue Total</b>	<b>\$</b>	<b>1,493,868</b>
<b>Carry over or Anticipated Items</b>		
<b>Airport Updates - 4th Qtr. Allocation (Terminal Updates)</b>	<b>\$</b>	<b>23,900</b>
<b>General Fund Contribution for Operations and Updates (4th qtr)</b>	<b>\$</b>	<b>(75,000)</b>
<b>Required General Fund Contribution</b>	<b>\$</b>	<b>-</b>
<b>Operating Fund Balance</b>	<b>\$</b>	<b>276,206</b>

The Airport performed extensive work on capital projects for FY21-2, working on nine projects resulting in capital project expenditure of \$3,772,747. These projects are funded using AIP Grant Revenue, Restricted Passenger Facility Charge (PFC), and use of fund balance. The cumulative effect of this project work and grant revenue brings the capital reserve to \$1,478,791.

## Fund 220 - Airport Capital Projects

Prior Capital Reserve - FY20-21	\$	1,433,261
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Funding Sources - Capital Project Revenue	Amount
AIP 37 - Grant - Environmental - Terminal	\$ 28,723
AIP 40 - Grant - ALP	\$ 35,292
AIP 42- Grant - Security Fencing	\$ 553,778
AIP 44- Grant - Reconstruct East GA Apron	\$ 2,924,278
	\$ 3,542,071

Excess Revenue from Operations (Transferred from Operations above)	\$	276,206
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<b>Funds Available for Projects - FY21-22</b>	<b>\$</b>	<b>5,251,538</b>
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Project Description	Amount
Staff Cost not tied to specific project	\$ 21,985
AIP 22-1 - ARFF Snow Equipment Building	\$ 69,375
AIP 22-2 - Relocate and Upgrade AWOS	\$ 35,153
AIP 42 - Security Fencing (Activity Code 94236)	\$ 632,685
AIP 20-4 - Perimeter / Wildlife Fence (Activity Code 94239)	\$ 22
AIP 44 - Reconstruct East GA Apron (Activity Code 94240)	\$ 2,924,061
PFC Analysis (Mead / Hunt)	\$ 5,516
AIP 37 - Environmental Terminal Reimbursable NEPA (Activity 95437)	\$ 31,141
AIP 37 - Environmental Terminal Reimbursable CEQA (Activity 95537)	\$ 10,576
AIP 40 - Updates Airport Master Plan Study (Activity Code 95440)	\$ 42,233
Total Expenditures for Projects and Acquisitions	\$ 3,772,747

<b>Remaining Capital Reserve for future projects - FY21-22</b>	<b>\$</b>	<b>1,478,791</b>
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### Capital Reserve Breakdown

Restricted Passenger Facility Fees	\$	45,416
Unrestricted Capital Funds	\$	1,433,375



## **Fund 245 – Housing Programs**

The Housing Program fund has been used for several years to track grant funding for first time buyers and Mammoth Lakes Housing buyback program for deed restricted properties. In FY20-21, staff adjusted the fund to include other housing programs and has recommended that all housing related allocations be transferred to this fund for better tracking. This change, along with a strong commitment to Town Council priorities to address community housing needs, has allowed the Town Council to allocate unprecedented funding for this purpose. Staff has developed the Housing Now! program which is a multipronged approach including both subsidized sales of deed restricted property as well as acquisition of land for development. The reconciliation below shows some traditional elements of the fund and additional General Fund contributions and their designated projects.

### ***Housing Programs - Fund 245***

**As of June 30, 2022**

<b>Item</b>	<b>Amount</b>	
FY20-21 Housing Programs Fund Balance	\$	2,411,212
<b>Revenue</b>		
Transfer In - General Fund	\$	4,800,000
Transfer In - Tourism Reserve	\$	1,900,000
Transfer In - Housing Reserve	\$	900,000
Sale of Fixed Assets	\$	720,089
HOME - Grant Revenue	\$	102,786
Revolving Loan Fund Revenue	\$	50,639
Refunds and Rebates	\$	43,371
Interest on Investments	\$	19,439
CDBG Grant Revenue	\$	3,680
HOME - Program Income	\$	-
<b>Total FY21-22 Revenue for Housing Programs</b>	<b>\$</b>	<b>8,540,004</b>

**Expenditures:****Town Programs**

Town Program - Salaries	\$	2,549
Town Program - San Joaquin Villas C5	\$	464,630
Town Program - La Vista Blanc #65	\$	488,000
Town Program - Meridian Ct G101	\$	18,000
Town Program - Purchase 60 Joaquin	\$	200,919
Town Program - 550 Mono St C201	\$	382,281
Town Program - 550 Mono St F203	\$	382,504
Town Program - 2289 Sierra Nevada Rd #113	\$	356,653
Town Program - 2252 Meridian Blvd #79	\$	343,232
Town Program - Mammoth Lakes Housing	\$	39,810
	\$	<u>2,678,577</u>

**CDBG**

CDBG - Salaries	\$	(1,198)
CDBG - Mammoth Lakes Housing	\$	2,294
CDBG - Advertising & Legal	\$	140
	\$	<u>1,235</u>

**HOME**

HOME - Salaries	\$	1,237
	\$	<u>1,237</u>

**BEGIN**

BEGIN - Loan - San Joaquin Villas C5	\$	78,000
BEGIN - Loan - Meridian Ct G101	\$	50,000
BEGIN - Mammoth Lakes Housing	\$	2,052
	\$	<u>130,052</u>

**Total FY21-22 Expenditure for Housing Programs**

\$	2,811,101
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**Estimated Current Fund Balance for FY21-22**

\$	8,140,115
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**Carry over or Anticipated Items**

Additional GF Contribution to Bridge Program during 4th qtr review - In FY22-23	\$	(800,000)
	\$	<u>(800,000)</u>

**Estimated Fund Balance for Housing Programs**

\$	8,940,115
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**Project Commitments in existing Fund Balance**

60 Joaquin	\$	2,799,624
Mammoth Lakes Housing - Access Apartments	\$	1,500,000
Parcel Phase II	\$	1,200,000
Bridge Program (includes	\$	1,176,225
Creative Housing	\$	789,761
Land Acquisition Funding	\$	700,000
Revolving Loan Fund	\$	601,851
<b>Total Allocated in Fund Balance</b>	\$	<u>8,767,461</u>

In September 2022, Town Council allocated another \$800,000 to the initiative. While these funds were allocated from 4<sup>th</sup> quarter budget, they occurred in FY22-23 and are therefore listed as future

contributions on the above reconciliation. The purchases listed are a continuation of the program activities into FY22-23.

## **Fund 858 – Fractional Mello Roos**

This fund finished the year with a restricted fund balance of \$114,325. No extraordinary allocations were made from this fund in FY21-22 and the result was a gradual increase in fund balance from normal operations. There is no carry over commitment or Council action on this balance leaving the full amount remaining and available.

### ***Fractional Mello CFD 2004-1 - Fund 858***

**As of June 30, 2022**

<b>Item</b>	<b>Amount</b>
FY20-21 Fractional Mello CFD 2004-1 Fund Balance	\$ 45,627
<b>Revenue</b>	
Tax Assessment	\$ 203,915
Ice Rink - Fees and Charges	\$ 133,809
Interest on Investments	\$ 253
<b>Total FY21-22 Revenue for Fractional Mello CFD 2004-1</b>	<b>\$ 337,977</b>
<b>Expenditures:</b>	
<b>Ice Rink</b>	
Staff Time	\$ 82,446
Public Utilities	\$ 62,191
Facility Lease	\$ 50,000
Maintenance	\$ 20,642
Snow Removal	\$ 16,402
Supplies	\$ 12,243
Vehicle Charges	\$ 3,737
Training & Printing	\$ 2,015
	<b>\$ 249,676</b>
<b>Parks Maintenance</b>	
Staff Time	\$ 13,463
Contractual Services - NBS Analysis	\$ 3,143
Public Utilities	\$ 2,609
Maintenance	\$ 388
	<b>\$ 19,603</b>
<b>Total FY21-22 Expenditure for Fractional Mello CFD 2004-1</b>	<b>\$ 269,279</b>
<b>Estimated Current Fund Balance for FY21-22</b>	<b>\$ 114,325</b>
<b>Carry over or Anticipated Items</b>	
	<b>\$ -</b>
<b>Estimated Available Fund Balance for Fractional Mello CFD 2004-1</b>	<b>\$ 114,325</b>

## Assessment Districts

These districts exist to provide a funding source for improvement projects and maintenance of the property within the special district. These districts are reviewed on an annual basis considering the total funds available and the anticipated projects or maintenance needs. NBS consulting group performs an annual review of each district in order to recommend district assessments based on projected needs for the coming year. Below is a chart of the current assessment districts and their individual balances as of June 30, 2022.

## Fund Balance - Assessment Districts

As of June 30, 2022

Assessment District	Balance
<b>Fund 850 - Juniper Ridge</b>	<b>\$ 141,856</b>
<b>Purpose</b> - Maintenance of landscaping, ornamental street lighting, street signs, snow stakes , and the decorative walls at the entrance.	
<b>Fund 852 - Bluffs</b>	<b>\$ 90,835</b>
<b>Purpose</b> - Debt Service for the development costs of the Bluff's Subdivision.	
<b>Fund 853 - Bluffs Maintenance</b>	<b>\$ 318,759</b>
<b>Purpose</b> - Roadway, drainage, sewer, power, street light, telephone, television cable and gas line improvements on streets within the Bluff's subdivision and between subdivision entrances.	
<b>Fund 854 - North Village</b>	<b>\$ 629,409</b>
<b>Purpose</b> - Debt Service for the District improvements include the installation, upgrade, construction, or reconstruction of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems and appurtenant facilities.	
<b>Fund 856 - Old Mammoth Road</b>	<b>\$ 821,169</b>
<b>Purpose</b> - Maintenance of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems and limited appurtenant services.	
<b>Fund 857 - Village Benefit</b>	<b>\$ 574,551</b>
<b>Purpose</b> - Maintenance of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems and appurtenant facilities.	

Assessment District	Balance	
<b>Fund 858 - CFD 2004-01 (Fractional Use)</b>	<b>\$</b>	<b>114,966</b>
<b>Purpose</b> - Finance the costs and expenses of providing enhanced services and facilities to the Town including police protection services, criminal justice, recreation program operations and maintenance, library services, museums, cultural facilities, parks, parkways and various other facilities and equipment.		
<b>Fund 859 - DIF in Lieu Mello Roos Tax</b>	<b>\$</b>	<b>24,856</b>
<b>Purpose</b> - Developer's have the option to pay an annual assessment rather than pay Development Impact Fees upfront. These fees may be used for public benefit facilities. The Town currently has one property within this assessment district.		
<b>Fund 860 - Transit Facilities</b>	<b>\$</b>	<b>41,975</b>
<b>Purpose</b> - Contributes to the town-wide transit system.		
<b>Fund 861 - Mammoth View</b>	<b>\$</b>	<b>79,809</b>
<b>Purpose</b> - The improvements maintained by the District include Viewpoint Road, the Viewpoint condominium emergency access area located to the north of the Viewpoint condominiums, sidewalks fronting the District along Main Street, Mountain Boulevard, and Alpine Circle, and appurtenant facilities.		

## Development Impact Fee Accounts

Development Impacts Fees continue to be recorded through the permit process within the Community Development Department. All funds collected are restricted for specific use intended under the Development Impact Fee schedule. Last fiscal year, the Town had a significant increase in construction resulting in significant permit revenue for the Town. This increase in activity is evident in the performance of the DIF accounts as the balances have grown significantly over FY21-22. Below is the balance of each account as of June 30, 2022.

## Fund Balance - DIF Accounts

As of June 30, 2022

The Development Impact Fees have been adopted to defray the cost of new development impacts on existing infrastructure that cannot be accommodated by the existing community. The fees are only for the reasonable incremental cost of new facilities that are required as the result of new development.	
Developmental Impact Fees	Estimated Fund Balance (Year End)
Fund 830 - DIF Town Admin Overhead	\$ 90,305
<b>Purpose</b> - This fee covers the cost of general administration of the article and any resolution adopted pursuant hereto. Administrative overhead includes, but is not limited to, performance of accounting tasks associated herewith, supervision and handling of funds, preparation and/or updating of master facilities plans, capital financing plans, justification reports and special studies related to development impact fee funded projects.	
Fund 831 - DIF General Facilities & Equipment	\$ 180,268
<b>Purpose</b> - A development impact fee is established for general facilities, vehicles, equipment, and new town administrative offices.	
Fund 832 - DIF Law Enforcement	\$ 70,559
<b>Purpose</b> - A development impact fee is hereby established for police facilities, vehicles, and equipment.	
Fund 833 - DIF Storm Drains	\$ 151,023
<b>Purpose</b> - A development impact fee is established for storm drainage facilities.	
Fund 834 - DIF Parks and Recreation	\$ 101,121
<b>Purpose</b> - A development impact fee is established for park land, parks, and recreation facilities.	
Fund 835 - DIF MCOE - Library	\$ 166,235
<b>Purpose</b> - The Town collects the fees on behalf of the MCOE and the Town does not have jurisdiction over the amount or use of the fee.	

<b>Developmental Impact Fees</b>		<b>Estimated Fund Balance (Year End)</b>
<b>Fund 836 - DIF Streets &amp; Circulation</b>	<b>\$</b>	<b>63,748</b>
<b>Purpose</b> - This fee is the pro-rata share for new development for street infrastructure projects to maintain a circulation level LOS D for streets and intersections as described in the General Plan EIR.		
<b>Fund 837 - DIF MCOE Childcare</b>	<b>\$</b>	<b>217,172</b>
<b>Purpose</b> - The Town collects the fees on behalf of the MCOE and the Town does not have jurisdiction over the amount or use of the fee.		
<b>Fund 838 - DIF Fire Facilities, Vehicles &amp; Equipment</b>	<b>\$</b>	<b>557,149</b>
<b>Purpose</b> - This fee is for new apparatus and Fire Station. The Town collects the fee on behalf of the Mammoth Lakes Fire Protection District and the Town does not have jurisdiction over the amount or use of the fee.		
<b>Fund 838 - Airport Improvements</b>	<b>\$</b>	<b>14,692</b>
<b>Purpose</b> - This fee is for updates to Airport facilities to support additional population. The Town no longer collects the fee per the 2015 DIF Study. Recommend the existing balance be used for a suitable project.		
<b>Fund 840 - Public Art</b>	<b>\$</b>	<b>66,152</b>
<b>Purpose</b> - This fee is to develop and maintain a visual arts program for residents and visitors, adding economic vitality to the community. This fee has been temporarily reduced since 2015 to provide staff time to evaluate and update the program.		
<b>Fund 841 - DIF Transit &amp; Trails</b>	<b>\$</b>	<b>339,505</b>
<b>Purpose</b> - A development impact fee is established for trail construction and transit facilities.		

## **Fund 910 – Garage Services**

The Vehicle Service Fund, also referred to as the Garage, is used to track cost of maintenance for our vehicle fleet. The garage staff is comprised of four mechanics, two mechanic trainees, and one fleet superintendent. The staff maintains all vehicles in the Town's fleet, including most repairs, fuel, and periodic maintenance. When work is performed on a vehicle, the department where that vehicle is assigned will be charged the cost of repair including staff time. This type of an account is known as internal service fund where expenses are covered by work performed for other departments.

The separation of Vehicle Replacement from Garage services in FY21-22 has resulted in some balance issues between both Fund 910 and 915. Staff continues to work on the analysis and resolution between the two accounts. Future adjustments may be necessary between the two accounts when analysis is complete.

## Garage Services - Fund 910

As of June 30, 2022

Item	Amount
FY20-21 Garage Services / Vehicle Replacement Fund Balance	\$ 14,754,162
Transfer of Fund Balance to create fund 915 - Vehicle Replacement	\$ (12,482,464)
<b>Revenue</b>	
Garage Services - ESTA	\$ 893,722
Internal Departments - Charges for Services	\$ 572,090
General Fund Transfer - Addition to the Fleet	\$ 50,000
Interest on Investments	\$ 7,661
Refunds and Rebates	\$ 34
Vehicle Replacement Charges	\$ -
<b>Total FY21-22 Revenue for Garage Services</b>	<b>\$ 1,523,507</b>
<b>Expenditures:</b>	
Staff Time	\$ 941,766
Fuel	\$ 475,087
Parts	\$ 283,887
Facility & Training	\$ 88,036
Machinery & Equipment	\$ 9,725
Supplies & Uniform	\$ 9,479
Equipment Lease	\$ 5,987
	<b>\$ 1,813,966</b>
<b>Total FY21-22 Expenditure for Garage Services</b>	<b>\$ 1,813,966</b>
<b>Estimated Current Fund Balance for FY21-22</b>	<b>\$ 1,981,239</b>
<b>Allocated Items</b>	
Fuel & Parts Inventory	\$ 591,536
Accounts Receivable	\$ 436,953
Contracts and Long Term Liability	\$ 57,767
	<b>\$ 1,086,256</b>
<b>Estimated Unallocated Garage Services Fund Balance</b>	<b>\$ 894,983.27</b>

## Fund 915 – Vehicle Replacement Fund

The vehicle replacement fund was new for FY21-22, separating vehicle replacement from garage services. This change was made to separate two diverse but equally important motor pool functions and provide clarity into the cost of operations for the unit. The vehicle replacement portion supports the purchase of a replacement vehicle once the existing piece of equipment is all used up. This is accomplished using a calculation to estimate required annual set aside to cover future replacement costs based on expected lifespan, original vehicle costs and annual CPI increases.



The vehicle is assigned to a division which is charged to specific funds and departments who use the vehicle.

The vehicle replacement fund contains both cash and debt as it was used as part of the stabilization of the Town's finances after the MLLA settlement agreement. The General Fund makes an annual payment of \$340,000 to pay back the internal loan which should be paid off in the next couple of years as the repayment process has been accelerated.

## ***Vehicle Replacement - Fund 915***

**As of June 30, 2022**

Item	Amount
FY20-21 Vehicle Replacement Fund Balance	\$ -
Transfer of Fund Balance to create fund 915	\$ 12,482,464
<b>Revenue</b>	
Vehicle Replacement Charges	\$ 918,930
General Fund - Debt Payment Transfer In	\$ 340,000
Clean Air Grants	\$ 303,364
Interest on Investments	\$ 22,794
Sale of Fixed Assets	\$ 12,472
<b>Total FY21-22 Revenue for Vehicle Replacement</b>	<b>\$ 1,597,560</b>
<b>Expenditures:</b>	
Replacement Vehicle Purchase	\$ 1,071,248
Additions to the Fleet	\$ 193,685
	<u>\$ 1,264,932</u>
<b>Total FY21-22 Expenditure for Vehicle Replacement</b>	<b>\$ 1,264,932</b>
<b>Estimated Current Fund Balance for FY21-22</b>	<b>\$ 12,815,092</b>
<b>Allocated Items</b>	
<b>Vehicle Replacement</b>	<b>\$ 10,912,354</b>
Unrestricted - (\$5,958,949)	
Restricted - Gas Tax - (\$3,282,197)	
Outstanding Balance - Internal Loan - (\$1,671,207)	
	<u>\$ 10,912,354</u>

## **Fund 990 – Debt Service / Capital Reserve**

This fund is designated to pay our debt requirements and contains assigned balances for future capital needs. The balance at the close of FY21-22 is \$3,326,451 with additional funding of \$1.0M allocated during 4<sup>th</sup> quarter for construction contingency. The larger allocations to this fund are

done so with specific projects or intended purposes. On occasion, projects will take several years to accumulate enough funds to move forward on construction or implementation of the program. Staff will track the intended purposes to account for this set aside. There are seven allocations being tracked in future capital, totaling \$4,199,671 of the \$4,326,451 leaving \$126,779 unallocated and available for future use.

### ***Debt Service / Future Capital - Fund 990***

**As of June 30, 2022**

<b>Item</b>	<b>Amount</b>
<b>FY20-21 Debt Service / Future Capital Balance</b>	<b>\$ 2,012,918</b>
<b>Revenue</b>	
Transfer In - GF - Debt Payment MLLA Settlement	\$ 2,000,000
Transfer In - GF - Future Capital - Radio Infrastructure	\$ 625,000
Transfer In - Measure R - Multi Use Facility	\$ 612,733
Transfer In - GF - Future Capital - Child Care Facility	\$ 400,000
Transfer In - GF - Debt Payment - Garage Service Loan	\$ 340,000
Transfer In - GF - Debt Payment - Police Facility	\$ 314,608
Franchise Fee - Solid Waste Capital	\$ 124,671
Transfer In - GF - Future Capital - Deferred Maintenance - Ice Rink	\$ 100,000
Transfer In - GF - Future Capital - Undesignated	\$ 29,341
Transfer In - GF - Loan Fees and Monitoring	\$ 5,000
<b>Total FY21-22 Revenue for Debt Service / Future Capital</b>	<b>\$ 4,551,353</b>
<b>Expenditures:</b>	
Debt Service Payment - MLLA Settlement	\$ 1,867,037
Debt Service Payment - Multi Use Facility	\$ 612,733
Debt Service Payment - Vehicle Replacement	\$ 340,000
Debt Service Payment - Police Facility	\$ 314,299
Transfer to Fund 300 - Capital Project - Sierra Business Park	\$ 100,000
Loan Fees	\$ 3,750
	<b>\$ 3,237,820</b>
<b>Total FY21-22 Expenditure for Debt Service / Future Capital</b>	<b>\$ 3,237,820</b>
<b>Estimated Current Fund Balance for FY21-22</b>	<b>\$ 3,326,451</b>
<b>Carry over or Anticipated Items</b>	
Capital Project Contingency - General Fund Allocation FY22-23	\$ 1,000,000
	<b>\$ 1,000,000</b>
<b>Allocated Items</b>	
Emergency Communication System - Radio Infrastructure	\$ 1,525,000
Debt Reserve - 50% of General Fund Debt Payments	\$ 1,100,000
Capital Project Contingency (FY22-23)	\$ 1,000,000
Parks Deferred Maintenance	\$ 300,000
Solid Waste - Capital Project	\$ 124,671
Ice Rink - Site work for Lease Compliance	\$ 100,000
Reserved for Future Computer / Technology	\$ 50,000
	<b>\$ 4,199,671</b>
<b>Estimated Unallocated Future Capital Fund Balance</b>	<b>\$ 126,779.89</b>

## **Conclusion**

The Town of Mammoth Lakes remains in a strong financial position from the continued revenue growth provided by visitation, conservative budget practices, and strategic funding for one-time projects. Staff looks to continue this working model. Based on the scheduled quarterly review and aggressive allocation of excess revenues, staff has very little allocation or budget changes for this financial presentation. Staff does expect revenues to exceed budget as we proceed through FY22-23 and will bring forward recommendations to engage those excess funds based on Town Council priorities.

## **OPTIONS ANALYSIS**

**Option 1:** Staff recommends the Town Council receive the pre-audit actual financial presentation for Fiscal Year 21-22 and adopt the resolution amending the FY22-23 budget as recommended on Attachment A.

**Option 2:** Council provide alternate direction on staff recommendations and direct staff to bring back appropriately amended budget adjustments for future Council adoption.

## **FINANCIAL CONSIDERATIONS:**

The Town has adequate resources to meet unknown financial needs, including reserve funds that are committed to specific work program areas. All these actions are taken together to meet the needs of the Town in providing public services.