

GreenBiz Tracker

TIER 2

Energy

CORE MEASURES

YES NO N/A

1. Use energy-efficient lighting. Replace all halogen, incandescent, T-12, high-pressure sodium, and metal halide lighting with LEDs. T-8s should be replaced with T-8 LEDs/integrated LEDs as they burn out. Below, select the lights you have or what you've recently replaced.

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HELP ☐

> Lighting Energy Savings

This measure must be completed using the online form.

2. Complete regularly scheduled maintenance on your HVAC (heating, ventilation, and air conditioning) at least twice a year. This includes: cleaning or replacing filters, inspecting damaged suction lines, addressing leaks, checking condenser and evaporator coils for proper airflow, and maintaining the proper function of economizers (found in AC/package units).

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HELP ☐

Please upload a copy of your maintenance contract or your most recent service invoice. If you are a tenant or if your facility does not have heating or air conditioning, change this to N/A and note that in the space at the bottom of the page. Here is a condenser notice (<https://drive.google.com/file/d/1Te1rH2PkDH12tRO62KGOg2Al17l6ZbkZ/view?usp=sharing>) you may want to share.

Pollution Prevention

CORE MEASURES

YES NO N/A

1. Use certified non-toxic laundry, cleaning and building maintenance products in non-aerosol containers such as Green Seal certified (<http://greenseal.org>), Environmental Working Group (<http://ewg.org/guides/cleaners>) with an 'A' or 'B' rating, US EPA Safer Choice (<http://epa.gov/saferchoice>), SF Approved (<http://sfapproved.org>), EcoLogo (<http://tinyurl.com/ULEco>).

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HELP ☐

> What is the area (square footage) of your facility where these cleaning products are used?

Solid Waste

CORE MEASURES

YES NO N/A

1. Work with your coordinator, waste hauler, or building manager to perform a waste audit to maximize recycling and composting (if applicable). Refer to Green Tip on right for details or check with your local Program Director if you have any questions.

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HELP ☐

> I pay the waste collection bill for my business

This measure must be completed using the online form.

> Waste collection costs are included in my rent

This measure must be completed using the online form.

2. Set up easily accessible waste stations with landfill, compost, and recycle bins co-located. Add clearly marked educational signage. Check with your coordinator or waste hauler for free signage and/or stickers.

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HELP ☐

Transportation

CORE MEASURES

YES NO N/A

1. Offer employee commuting options.

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HELP ☐

> Offer a Commuter Benefits Program to enable employees to use pre-tax deduction under IRS code 132(f) for transit, vanpool or biking costs.

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> Have employees or the employer sign up for a guaranteed ride home program which provides a free or low-cost ride home in cases of emergency for employees who use alternative transportation to driving alone.

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> Offer telecommuting opportunities and/or flexible schedules so workers can avoid heavy traffic commutes.

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- > Encourage bicycling to work by offering rebates on bicycles bought for commuting, or provide employees a stipend or subsidy for bicycle maintenance.
- > Provide secure bicycle storage for staff and customers.
- > Set aside carpool/vanpool/rideshare parking spaces.
- > Offer a shuttle service to and from bus, train, and/or light rail stops and/or offer to pick up and drop off employees to and from the closest station.
- > Have a bike kit for employees who may have bicycle emergencies or problems.
- > Offer electric vehicle recharge ports for visitors and employees.
- > Offer lockers and showers for staff who walk, jog or bike to work.
- > Provide one or more company bicycles for employee use.
- > Ensure that at least 20% of staff walk, bike, or carpool to get to work.
- > Subsidize a shared bike membership for your employees. Check local bike share programs for any partnership opportunities or bike to work programs.

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Wastewater

CORE MEASURES

YES NO N/A

1. Only rain down the storm drain. Ensure that no wastewater, debris or litter enters storm drains near your business. Never hose down or wash floor mats, bar service spill mats, equipment, or vehicles in an area where the wastewater may flow to a storm drain. If you have debris catch basins, clean them annually before the first rain and as needed afterward.

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HELP <input type="radio"/>		

2. Keep dumpsters and any other potential pollutants, such as paint cans, other chemicals drums, etc., covered and impermeable to rainwater. If no covers are available, provide overhead storage. Keep outdoor areas clean and report leaking dumpsters to your waste hauler.

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Water

CORE MEASURES

YES NO N/A

1. Replace all urinals flushing at greater than 1.0 gallon with high-efficiency urinals, flushing at less than or equal to 0.125 gallons, or waterless urinals (if appropriate, check with your local building department for applicable permits). Your water utility may have a rebate program for high-efficiency urinals.

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HELP ☐

> How many urinals flushing at less than 1.0 gallons does your facility have?

> How many waterless urinals does your facility have?

> Please estimate how many male employees and visitors are at your business on an average day?

2. Retrofit toilets flushing at higher than 1.6 gallons with high efficiency toilets (1.28 gallons or less per flush). Your water utility may have a rebate program for high efficiency toilets.

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HELP ☐

> How many visitors and customers use your facility on an average day?

> How many employees use your facility on an average day?

> Is the flush volume of the new toilet(s): 1.6, 1.28, 1.0, or 0.8?

3. Replace all existing faucet aerators and showerheads with low flow fixtures. Bathroom aerators should not exceed 0.5 GPM; kitchen sinks should not exceed 1.5 GPM; showerheads with flow rates higher than 1.8 GPM should be replaced with high-efficiency showerheads with rates of 1.5 GPM or less.

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HELP ☐

> How many 1.5 GPM showerheads have you installed?

> How many 0.5 GPM lavatory sink aerators have you installed?

> How many 1.5 GPM kitchen sink aerators have you installed?



CORE MEASURES

YES NO N/A

1. Do business with other California Certified Green Businesses. Find them using the directory at www.greenbusinessca.org (<http://www.greenbusinessca.org>)

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HELP ☐

2. Invite at least one other business to become a Green Business. Encourage them to enroll in the Green Business Program and provide their contact information below. Please introduce this business by copying your coordinator on an introduction email.

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Other Green Things Your Business is Doing

