



Town Council of Mammoth Lakes

Minutes of Regular Meeting

November 2, 2022, 4:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: Mayor Lynda Salcido, Mayor Pro Tem John Wentworth,
Councilmember Kirk Stapp

Members Absent: Councilmember Sarah Rea, Councilmember Bill Sauser

1. CALL TO ORDER

The Mayor called the meeting to order at 4:00 p.m. in the Council Chamber, 437 Old Mammoth Road, Suite Z, Mammoth Lakes.

2. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Wentworth led the flag salute.

3. PUBLIC COMMENTS

There were no public comments given at this time.

4. ADDITIONS TO THE AGENDA

Town Manager Daniel C. Holler announced that Agenda Item 7.3 would be continued to the November 16th meeting.

5. REPORTS FROM COMMISSIONS AND/OR DEPARTMENTS (AS NEEDED)

Community and Economic Development Director Sandra Moberly gave a construction update regarding The Parcel. There was discussion among members of Council and staff.

Lara Kaylor, Mammoth Lakes Tourism (MLT), gave an update regarding current MLT activities. There was discussion among members of Council and staff.

Office of Outdoor Recreation Manager Lawson Reif gave an update regarding current outdoor recreation activities. There was discussion among members of Council and staff.

Administrative Services/Finance Director Rob Patterson gave an update regarding current finance activities. There was discussion among members of Council and staff.

Town Manager Daniel C. Holler announced that Mammoth Mountain would be opening on Saturday. He reported that the State's California Radio Interoperable System (CRIS) installation was progressing in our area. He gave an update regarding the Mammoth Schools Garden Grant Program. He spoke about the Did You Know? Transit ad. There was discussion among members of Council and staff.

5.1 Did you Know? Transit.

This is an informational item only.

6. CONSENT AGENDA

Mayor Pro Tem Wentworth requested that Agenda 6.6 be removed from the consent agenda for separate discussion.

Moved by Councilmember Kirk Stapp

Seconded by Mayor Pro Tem John Wentworth

Approve the Consent Agenda.

For (3): Mayor Lynda Salcido, Mayor Pro Tem John Wentworth, and Councilmember Kirk Stapp

Absent (2): Councilmember Sarah Rea, and Councilmember Bill Sauser

Carried (3 to 0)

6.1 Approve the minutes of the regular meeting of October 19, 2022.

- 6.2 **Approve the resolution re-authorizing the Town Council to meet virtually during the COVID-19 pandemic declared emergency.**
- 6.3 **Approve the Amendment to Emergency Operations Center (EOC) Cost Share Agreement Term.**
- 6.4 **Adopt the resolution declaring the Council's intention to annex territories into the Community Facilities District No. 2013-3 (Transit CFD), levying a special tax in connection therewith, and setting the time and place for the public hearing on December 7, 2022.**
- 6.5 **Approve the Town Office Lease Agreement - Third Amendment to Lease agreement between Town of Mammoth Lakes and Minaret Village Shopping Center LLC.**
- 6.6 **Authorize the Town Manager to sign professional services agreement with Cardno for archeological services in an amount not to exceed \$117,143.50 and approve the appropriation of \$120,000 from Fund 215 to include cost for administration and contingency.**

Office of Outdoor Recreation Manager Lawson Reif outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Mayor Pro Tem John Wentworth
Seconded by Councilmember Kirk Stapp

Authorize the Town Manager to sign a professional services agreement with Cardno (Stantec) to authorize payment not to exceed \$120,000.00 to complete archeological analysis of the Sherwins Trails (SHARP) project and approve \$2,856.50 for Town staff time and contingency for a total allocation of \$120,000 from Fund 215.

For (3): Mayor Lynda Salcido, Mayor Pro Tem John Wentworth, and Councilmember Kirk Stapp

Absent (2): Councilmember Sarah Rea, and Councilmember Bill Sauser

Carried (3 to 0)

- 6.7 **Accept Check Register 10/06/2022 in the amount of \$740,353.99.**
Accept Check Register 10/13/2022 in the amount of \$1,117,976.53.
Accept Check Register 10/19/2022 in the amount of \$1,509,416.89.

7. **POLICY MATTERS**

7.1 **Consider the ordinance amending Chapters 3.12 (Transient Occupancy Tax) and 5.40 (Transient Rentals of Residential Units) updating Citation Limits for Health and Safety Violations.**

Administrative Services/Finance Director Rob Patterson and Town Attorney Andrew Morris outlined the information in the staff report. There was discussion among members of Council and staff.

PUBLIC COMMENT:

John Morris, Chairman of the Lodging Association, said that the Association supported the proposed changes.

Moved by Mayor Pro Tem John Wentworth
Seconded by Councilmember Kirk Stapp

Waive the reading and introduce by title only the ordinance amending Chapter 3.12.280 and 5.40.070 of the Town of Mammoth Lakes Municipal Code related to violation of Transient Occupancy Tax Code and Business Taxes, Licenses, and Regulation as outlined in Attachment A.

For (3): Mayor Lynda Salcido, Mayor Pro Tem John Wentworth, and Councilmember Kirk Stapp

Absent (2): Councilmember Sarah Rea, and Councilmember Bill Sauser

Carried (3 to 0)

7.2 **Approve eight-month Lease Extension with Mammoth Unified School District and Mono County Office of Education and lease payments of \$33,600 for the Mammoth Ice Rink Site.**

Town Manager Daniel C. Holler and Parks and Recreation Director Stuart Brown outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Mayor Pro Tem John Wentworth
Seconded by Councilmember Kirk Stapp

Approve and authorize the Town Manager to execute the proposed eight-month Lease Extension with Mammoth Unified School District and Mono County Office of Education and lease payments of \$33,600 for the Mammoth Ice Rink Site.

For (3): Mayor Lynda Salcido, Mayor Pro Tem John Wentworth, and Councilmember Kirk Stapp

Absent (2): Councilmember Sarah Rea, and Councilmember Bill Sauser

Carried (3 to 0)

7.3 Amendment to Lease Agreement between the Town and the Mammoth Lakes Foundation related to property uses located at 100 College Parkway, Mammoth Lakes, CA 93546.

This item was continued.

7.4 Accept the California Public Utilities Commission (CPUC) Local Agency Technical Assistance \$500,000 Grant Award and Authorize the Town Manager to complete all required documents and agreements for the CPUC and Golden State Connect Authority (GSCA) to proceed with the grant.

Town Manager Daniel C. Holler outlined the information in the staff report. There was discussion among members of Council and staff.

Moved by Mayor Pro Tem John Wentworth
Seconded by Councilmember Kirk Stapp

Accept the California Public Utilities Commission (CPUC) Local Agency Technical Assistance \$500,000 Grant Award and authorize the Town Manager to complete all required documents and agreements for the CPUC and Gold State Connect Authority (GSCA) to proceed with the grant.

For (3): Mayor Lynda Salcido, Mayor Pro Tem John Wentworth, and Councilmember Kirk Stapp

Absent (2): Councilmember Sarah Rea, and Councilmember Bill Sauser

Carried (3 to 0)

8. COUNCILMEMBER REPORTS

Councilmember Stapp reported on the Mammoth Lakes Housing wait list. He attended the Eastern Sierra Transit Authority (ESTA) Board meeting.

Mayor Pro Tem Wentworth thanked Sandy Hogan for her letter regarding transit in Old Mammoth.

Mayor Salcido announced that on November 16th she would be out of Town but zooming in to the meeting.

9. ADJOURNMENT

The Council adjourned the meeting at 5:02 p.m.

Jamie Gray, Town Clerk