

## **TBID Sales Tax One-Sheet**

Below is MLT's recommendation on how best to move forward with sales tax being applied to the TBID assessment. On any of these solutions, your business would still collect and remit 1.5% TBID to the Town of Mammoth Lakes.

First, we encourage all business to comply with the state as soon as possible. We recognize there are some challenges but believe we have solutions that should work in any point of sales system.

### **Square**

1. Home
2. Settings
3. Account & Settings
4. Business Information
5. Sales Tax
6. Create Sales Tax (or more likely edit your existing TBID Assessment)
7. Select "Apply as Taxable Surcharge"

### **Toast**

See attached.

### **Unable to Program Your POS System?**

If you are unable to add the sales tax to your TBID line in your POS System we recommend adding a "service fee" line that could be as little as .12% to cover the sales tax on TBID, or if you would prefer you could add .5% or even 1% as a "Cost of Business" line to cover some of your other increasing costs.

This amount is up to you, but one thing is clear, it must be posted at your registers or even your front door alerting customers that there is "A service fee of X% is charged on each transaction."

### **Audits for Previous Years**

If your business is in compliance by no later than April 1, 2023 in one form or another, and you are audited by the state and fined for previous taxes on TBID owed, and are current with your TBID payments to the Town of Mammoth Lakes, we will work to support you.

Once your audit is received, Mammoth Lakes Tourism will pay for one hour of review and consulting by Krista Schipp of CohnReznick to help determine your companies appeal and response to the state.

Once your audit is returned from appeal, Mammoth Lakes Tourism will review and confirm the amounts and reimburse your business for any amounts related to TBID Sales Tax fees and fines.