

# **Mammoth Lakes Town Council Agenda Action Sheet**

**Title:** Approve the Resolution adopting the Town of Mammoth Lakes Snow Patrol Policy.

**Council Meeting Date:** 2/7/2024

**Prepared by:** Amanda Pelham, Human Resources Manager

**Recommended Motion:** Approve the Resolution adopting the Town of Mammoth Lakes Snow Patrol Policy.

**Summary:** The Town of Mammoth Lakes recognizes a need to establish an internal Snow Patrol program (“Program”) for the purpose of continuing to provide additional services to the community during snow events, while taking advantage of state and federal funding opportunities available to support the program.

Based on the type of duties provided to the community of Mammoth Lakes under the Snow Patrol program, employee wages may be eligible for reimbursement through California Gas Tax, and by state and federal agencies such as the California Governor’s Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA). To adequately prepare, and apply for reimbursement opportunities, the Town has a need to quantify wages expensed for duties performed, and outline how employees shall be compensated for hours worked under the program.

Participation in the Snow Patrol program shall be entirely voluntary, authorization for deployment shall be at the discretion of the Town Manager, or designee, and participation shall be approved by each employee’s Supervisor, Department Head, and Human Resources.

The Town of Mammoth Lakes Snow Patrol Policy shall be included in this Resolution as Attachment A and is effective upon approval and adoption.