

## TOWN COUNCIL STAFF REPORT

Title: Award contract for the S.H.A.R.P. Trailhead Facilities Project to Spiess Construction Co., Inc.

Meeting Date: March 6, 2024

Prepared by: Pam Smitheman, Assistant Engineer  
Amy Callanan, PE, Engineering Manager

---

### **RECOMMENDATION:**

Staff recommends Town Council:

- Approve the Plans and Specifications.
- Award the base bid contract to the lowest responsive bidder, Spiess Construction Co., Inc. in the amount of \$1,015,303.00.
- Authorize the Public Works Director to execute the construction contract and accept the project upon completion.
- Authorize the Public Works Director to review and approve minor revisions to complete the project, up to an additional 10% of the award amount.
- Approve the allocation of approximately \$82,603.00 in additional committed Town Measure R funds.
- Approve the allocation of approximately \$101,530.30 in additional Future Capital funds.

### **BACKGROUND:**

In late 2023, Town of Mammoth Lakes Staff awarded Triad Holmes & Associates, Inc. with a design contract for the S.H.A.R.P. Trailhead Facilities Project to address the existing condition of the Parking lot, lack of amenities, and need for better signage.

The project rehabilitates approximately 40,000 SF of existing asphalt pavement parking lot off of Sherwin Creek Road and constructs a new vault toilet and other amenities along the south side of the parking lot. This rehabilitation addresses deficiencies and deterioration of the existing asphalt parking lot, and existing drainage. The project also adjusts existing parking lot geometry and striping to formally delineate parking for vehicles and trailers.

On February 3, 2024, the Town advertised the S.H.A.R.P. Trailhead Facilities project, which included the removal of existing parking lot pavement, installation of new asphalt, concrete sidewalk, curb and gutter, ADA facilities, dual vault toilet, drainage infrastructure, interpretive signs, wayfinding sign, bike rack, trash receptacles, and bear box.

**ANALYSIS:**

Staff solicited bids for the construction of the project beginning February 3, 2024. Bids were publicly opened on February 22, 2024, at 3:00 PM. Two (2) bids were received with pricing as follows:

Spieess Construction Co, Inc.	Base Bid:	\$1,015,303.00
JPB Designs, Inc.	Base Bid:	\$1,152,750.00

A bid review was completed, and no irregularities were identified.

**FINANCIAL CONSIDERATIONS:**

The project is currently partially funded by a grant from Sierra Nevada Conservancy’s Vibrant Recreation and Tourism Directed Grant Program. Grant funds have been allocated to the project for construction in the amount of \$932,700. The funds were allocated by the Sierra Nevada Conservancy on December 9, 2022. An additional \$184,133.30 will need to be allocated for a total budget amount of \$1,116,833.30 which includes an additional 10% contingency beyond the bid amount.

<b>Current Funding Source</b>	<b>Amount</b>
Sierra Nevada Conservancy Grant	\$932,700.00
<b>Total Funding Allocated</b>	<b>\$932,700</b>
Additional Funding Needed	\$184,133.30

Staff recommends allocating the following funding sources to cover the additional \$163,419.30 needed to fully fund the project:

<b>Additional Funding Source</b>	<b>Amount</b>
Measure R	\$82,603.00
TOML Future Capital Fund 990	\$101,530.30
<b>Total Additional Allocation</b>	<b>\$184,133.30</b>

Staff recommends that the project utilizes Measure R funds set aside for trail construction to fully fund the construction contract bid amount.

Staff recommends that the project utilize Future Capital funds for the 10% contingency of this project.

**ENVIRONMENTAL CONSIDERATIONS:**

The Trail System Master Plan CEQA notice of determination (NOD) was posted on October 24, 2011. The CEQA review of the S.H.A.R.P. Trailhead Facilities project is included within the Environmental Impact Report (EIR) for the Trail System Master Plan which was completed on September 1, 2011. The final EIR led to the determination that this project will not have a significant impact on the environment and no mitigation

reporting or monitoring plan is required. No further CEQA analysis is required for this project.

