

## **Mammoth Lakes Town Council Agenda Action Sheet**

**Title:** Authorize the Town Manager to execute an Agreement with Ms. Luna Tello (Contractor) for the operation of a Food Truck at the Community Recreation Center, subject to final legal review and approval by the Contractor.

**Council Meeting Date:** 3/6/2024

**Prepared by:** Stuart Brown, Parks and Recreation Director

**Recommended Motion:** Authorize the Town Manager to execute an Agreement with Ms. Luna Tello (Contractor) for the operation of a Food Truck at the Community Recreation Center, subject to final legal review and approval by the Contractor.

**Summary:** The Town of Mammoth Lakes is seeking a concessionaire to provide food and beverage service for the public at the Community Recreation Center (CRC) located at Mammoth Creek Park (686 Old Mammoth Road). The successful concessionaire is expected to provide hot and cold food and beverage service as an independent contractor during specified time-periods for year-round Parks and Recreation Department and third-party programmed activities, leagues, tournaments, and special events. The successful concessionaire must own/lease and maintain all equipment and facilities used in food and beverage operations in good and sanitary condition.

On December 18, 2023, the Town issued a Request for Proposals (RFP) from all persons or entities interested in entering into a contract with the Town of Mammoth Lakes for providing food and beverage service as an independent Contractor. One proposal was received by the RFP deadline of January 12, 2024, from Ms. Luna Tello to operate a Food Truck selling popular Argentinian food.

The Town used a committee familiar with the RFP to evaluate the proposal. The committee met with the applicant, evaluated the proposal and after consultation with the applicant and the owner of the Food Truck (Convict Lake Resort) are recommending the Town enter into an initial one-year agreement with Ms. Luna Tello to operate a food truck on the outside deck of the CRC.

The Agreement is attached to this staff report that outlines the proposed food and beverage service, timeframe for delivering those services, the term of the agreement, pricing and commission, food and beverage items sold to the public, Food Truck operations and permitting and exclusivity language.

Staff is recommending Town Council authorize the Town Manager to execute an Agreement with Ms. Luna Tello (Contractor) for the operation of a Food Truck at the Community Recreation Center, subject to final legal review and approval by the Contractor.