

PARKS AND RECREATION COMMISSION

STAFF REPORT

Subject: Parks and Recreation Department Monthly Report

Meeting Date: May 7, 2024

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BACKGROUND:

The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the Parks and Recreation Department 2024 Strategic Priorities and Key Objectives.

1. Maintain and Enhance the Town’s Recreation Infrastructure
2. Deliver High-Quality, Innovative and Affordable Recreation Programming
3. Strengthen Organizational Systems, Structures and Operations
4. Build Capacity, Teamwork and Recruit & Retain the Best

DEPARTMENT NEWS AND UPDATES

Facility Status:

Community Center

- OPEN for programming and private rentals.

Community Tennis Courts and Playground

- Tennis Courts – CLOSED
- Pickleball Courts – CLOSED
- Restrooms – CLOSED
- Playground – CLOSED

LA Kings Ice at Mammoth Lakes

- CLOSED

Mammoth RecZone

- May 18 - scheduled opening day

Mammoth Lakes Pickleball Complex

- Pickleball Courts – OPEN

- Restrooms – OPEN

Mammoth Creek Park - West

- Playground – CLOSED. Scheduled to open May 18
- Restrooms – OPEN

Mammoth Creek Park – East

- Restrooms – CLOSED

Shady Rest Park

- Ball Fields 1& 2 – OPEN
- Ball Field 3 - CLOSED
- Soccer Fields 1-2 – CLOSED
- Restrooms – OPEN
- Playground – OPEN
- Ball Field Restrooms – OPEN
- Shady Rest DiscGolfPark® - OPEN
- Shady Rest Volleyball Courts – CLOSED

Trails End Park/Volcom Brothers Skate Park

- Skateparks – OPEN
- Restrooms – OPEN
- Playground – OPEN

Town-wide MUPs and Sidewalks

- Please refer to the Parks and Recreation website (Parks & Facilities Status for up-to-date information).

Whitmore Pool

- May 13 - Scheduled to open for lap swim and swim team practice.
- June 15 - Opens for public swim!

Whitmore Recreation Area

- Whitmore Ball Fields 1-3 – OPEN
- Whitmore Track – OPEN
- Whitmore Synthetic Turf – OPEN
- Restrooms – OPEN

MAINTAIN AND ENHANCE THE TOWN’S RECREATION INFRASTRUCTURE

Complete Phase II “Interior Improvements” of the Community Recreation Center (CRC)

Community Recreation Center (CRC) – PR 1 & PR 2

(1) LA Kings Ice at Mammoth Lakes

- See presentation.

(2) Mammoth RecZone

- SportCourt PowerGame+ install scheduled for May 8, 2024
- Public opening – May 18, 2024

Lead and/or support efforts to provide multi-purpose, year-round, indoor, and outdoor recreation amenities in Mammoth Lakes.

(1) Mammoth Lakes Community Dog Park - PR 7

- Town Council awarded the bid to DG Construction. Work commenced in late September, with a 6-8 week completion schedule (weather dependent).
- Utilities and storm drains have been installed and rough grading completed.
- Contractors will resume work in the Spring (weather dependent), with the installation of fencing, gates, 5,000 sf of dog turf, prefabricated restroom, benches, dog waste leash posts and trash.
- Construction has been placed on winter suspension – estimated completion, Spring 2024.

(2) Park at the Parcel – PR 12

- Playground equipment and fencing has been installed at the 2-5 childcare site.
- The larger 5-12 year old playground, restroom and community amenities has been scheduled for installation next spring/summer.

(3) Mammoth Arts and Cultural Center (MACC) – GF 9

- The Mammoth Lakes Foundation is moving forward with a 2-phased plan to renovate Edison Hall, which will then support an addition of a 250-seat theatre that will be connected to Edison Hall. The Edison Hall renovation is the first phase of the project and will commence this fall using private donor funds raised by the Foundation, followed by the second phase which is the construction of the theatre utilizing public funds (Measure C bond and Measure U funds).
- On February 21, Town Council adopted the Resolution approving the form and authorizing execution of certain lease financing documents in connection with the offering and sale of certificates of participation relating thereto to finance the cost of construction and equipping a new town facility and the cost of acquiring certain land and improvements and authorizing and directing certain actions with respect thereto.
- HMC and Town staff are reviewing the final design and cost estimate for the MACC.

(4) Edison Theatre

- The Edison Hall will be closed for renovations this spring/summer and will reopen in the fall. The existing Edison Theatre will be replaced with a smaller, black box rehearsal/theatre space to create enough room for support facilities for the new, larger theatre.

(5) Bike Park/Pump Track Concept – PR 9

- The bike park concept/pump track is identified in the Town of Mammoth Lakes 2022/23 Capital Improvement Plan (CIP).
- Staff continue to explore potential sites for the facility.
- Funding is not secured for this project.

(6) Mammoth Lakes Bouldering Park – PR 10

- The Bouldering Park is a complementary amenity to the Bike Park/Pump Track concept and to the CRC and recreation destination concept.
- Staff will determine if this feature can be incorporated into the Mammoth Creek Park West rehabilitation.
- Funding is not secured for this project.

(7) Mammoth Creek Park West Play Area.

- Redevelopment of open play area adjacent to the inclusive playground.
- Formal plans will be developed with a cost estimate and timing for implementation.
- Town Council allocated \$500,000 to rehabilitate the play area.
- Most recent site plan is included below:



Enhance recreation infrastructure to improve user safety, improve operations, and overall guest experience.

(1) Maintenance Best and NEXT practices

- No updates

(2) Deferred Maintenance Program

Since 2017, the Town has invested over \$1million in deferred maintenance projects at parks and recreation fields, facilities, trails, and pools.

- Town staff received funding to repair the old ice rink concession and garage building.

(3) Amenities Enhancement Program

- No updates.

Work with Town Departments and community partners to leverage state and other resources to support regional arts and culture, events, and sports related facilities to leverage regional competitions and athlete training.

- Staff is coordinating with Mammoth Lakes Recreation on a potential grant submittal for the [2024 Arts in California Parks, Local Parks Grant Program](#).
- This new multi-year grant program intends to create local community connections to California’s rich and diverse cultural history and natural areas in local parks. Eligible projects will enhance connections to local cultural history, local parks, open space or natural areas through community events, programming or installations that help to build sustainable community connections, health and well-being. The Local Parks Grants Program will be managed and administered by [Parks California](#).

DELIVER HIGH-QUALITY, INNOVATIVE, AND AFFORDABLE RECREATION PROGRAMMING

Determine plan to revise, amend or develop new Parks and Recreation Master Plan/Trail System Master Plan that includes updated goals and policies, including an analysis of the supply, demand and needs for park and recreation facilities and services within and surrounding the Town of Mammoth Lakes.

The Town of Mammoth Lakes Parks and Recreation Master Plan was published in 2008 and adopted by Town Council on February 1, 2012. Resolution 12-08 approved a General Plan amendment adopting the Parks and Recreation Master Plan and amending the Parks, Recreation, and Open Space Element. The Plan outlines the vision, goals, and tasks for enhancing parks and recreation for Mammoth Lakes through 2025.

The plan provides the foundation to promote personal health and well-being, foster community interaction, promote connectivity within and beyond the Town, nurture collaborative partnerships, and encourages appreciation of the Town’s spectacular natural environment. The recommendations for parks and recreation elements outlined in the Master Plan are based on the results of field analysis, inventories, demand analysis, workshop planning sessions, and survey results from residents and second households.

Tremendous progress on delivering the recreation needs and expectations of the community have been made these past 16 years as highlighted in this report. The majority of these goals and tasks have been completed, with some underway, and others that require further analysis, funding and

appropriate sites for development. The values expressed in the PRMP continue to be relevant, along with the vision and framework to serve the recreation needs of Mammoth Lakes’ residents and visitors. However, the stated goals, level of service recommendations, and primary tasks need to be realigned and reimagined with the ever changing and evolving recreation needs and expectations of the community, second homeowners, seasonal workers, and visitors to Mammoth Lakes.

On April 2, 2024, the Parks and Recreation Commission affirmed staff’s recommendation to revise, amend or develop new Parks and Recreation Master Plan/Trail System Master Plans that include updated goals and policies, including an analysis of the supply, demand and needs for park and recreation facilities and services within and surrounding the Town of Mammoth Lakes.

To familiarize the commission with a master planning process, the [City of Burbank](#) in collaboration with [RJM Design Group](#), is conducting a [City Parks Master Plan](#). Staff recommend commissioners visit the project website to review the project description, timeline (12-months), community engagement strategies, project updates and results. The Master Plan is scheduled to be published in August, 2024.



Develop and deliver Core Program Areas aligned with the resource capacity and capabilities of the Department.

- Staff are reviewing registration platforms, forms, and waivers to ensure inclusive language is used.
- Applications for the 2024 Tony Colasardo Scholarship Fund are now OPEN.

Core Program Areas

- **Youth/Teen Camps and Programs**
 - *Youth After-School Programs*
 - Spring Gymnastics, Spring Bike Squad, and Little Wreckers commenced in May.
 - Summer Camp registration is OPEN and there is limited availability in the following camps:
 - Grades 6-8 Backpacking 201
 - Grades 6-8 Mountain Biking Camp
 - Grades 6-8 Skateboarding Camp
 - Grades TK-5 Kids Club
 - Grades 3-5 School’s Out Overnight Camp

- Youtheatre Camp
 - Challenger Sport and UK International Soccer Camps are OPEN for registration.
 - For more information on any of these programs, please visit www.MammothParksAndRec.com. Scholarships are available for all recreation programs at www.TonyColasardoScholarshipFund.com
- **Adult Programs**
 - Adult Coed Arena Soccer, 40+ Arena Soccer, Adult Indoor Volleyball and Adult Softball (Coed and Men's) Leagues are OPEN for registration.
 - Pickleball Leagues and Tournament will be scheduled for early Summer.
 - For more information on any of these programs, please visit www.MammothParksandRec.com
- **Facility Operations/Maintenance**
 - On-going identification and replacement of damaged items.
- **Community Events**
 - Mammoth RecZone and Mammoth Creek Park Reopening – May 18
 - Whitmore Pool Opening – June 15
 - Independence Day Fireworks – July 4
 - Pops in the Park – July 4
 - Town's 40th Anniversary Celebration – Labor Day Weekend
 - Bike Rodeo – September TBD
 - Haunted Rink – Oct 25
 - Town Christmas Tree Lighting Ceremony at MCP – Dec. 6
 - Skate with Santa – Dec. 21

Provide enhanced recreation programming by partnering with local organizations, fund local non-profit youth sporting groups (YSF), hire skilled instructors, or contract with recreation entities.

- **Youth Sports Organizations**
 - AYSO Spring Soccer and Mammoth Futbol Club continue to practice at the Whitmore Recreation Area.
 - Mono County Little League continue practices and games at Whitmore Recreation Area and Shady Rest Park.
- **Mammoth Unified School District**
 - MHS Softball, Baseball, and Track and Field teams continue practices and games at the Whitmore Recreation Area.
- **First 5 Peapod Playgroups**
 - Weekly playgroups continue to be held at the Community Center on Mondays from 10-11am.

STRENGTHEN ORGANIZATIONAL SYSTEMS, STRUCTURES AND OPERATIONS

Realign the Department's organizational structure to further the growth, quality, and efficient delivery of the Core Program Areas.

- The organizational chart for the Recreation Department has been realigned to further the development and success of the core program areas.

Continually improve the delivery of Core Program Areas by constantly measuring performance, utilize a data-driven approach, and implement a NEW community recreation management platform.

(1) Program and Facility Satisfaction Surveys

- Staff have distributed customer surveys to all winter programming participants and are awaiting responses for analysis.

(2) DaySmart Recreation

- Staff have purchased an additional Clover Point of Sale module for Whitmore Pool, which will be installed in early May.

(3) PlayCore Data Services Lab

- Program on hold.

(4) NEW Parks and Recreation Department website

- Staff continue to edit and update the newly launched and redesigned Parks and Recreation Department website.
- Staff are working to create internal processes to ensure the website and new functions (Calendar, News and Events) remain updated at all times.

(5) Recreation This Week

- Current users: 3954 (+364) – NOW SENT THROUGH DAYSMART PLATFORM

(6) Social Media

- Mammoth Parks N Rec. Facebook Page – 3,150 followers (+45)
- Mammoth Parks N Rec. Instagram – 1,773 followers (+46)
- Mammoth Lakes Ice Facebook Page – 461 followers (+14)
- LA Kings Ice Mammoth Lakes Instagram – 867 followers (+28)
- Mammoth Whitmore Pool Facebook Page – 882 followers (+0)

(7) Brochures, flyers, and print ads.

- Staff are working with Mammoth Lakes Creative on the Summer Parks and Facilities brochure.

BUILD CAPACITY, TEAMWORK AND RECRUIT AND RETAIN THE BEST

Build capacity by aligning positions (responsibilities) and desired outcomes with professional, prepared, and passionate people.

(1) Workforce Development

- Staff are developing plans to actively build our workforce through engagement with Mammoth Mountain departments and employees.

(2) Professional Development

- No update.

(3) Customer Service Training

- No update.

Build a high-performing Team by integrating the 5 C's into daily operations to achieve extraordinary results.

(1) Communicate (the what)

- Create shared understanding and awareness by frequent and effective vertical communication - establishes a shared vision, focus, common purpose and enduring connection.

(2) Connect (the why)

- Build genuine relationships and trust by positive interactions, shared experiences and honesty with each other that furthers and reinforces collaboration.

(3) Collaboration (the how)

- The team is better, stronger and more productive together by working together. Seek synergistic relationships, innovation and partnerships in all directions (internally and externally). Think WE before me...

(4) Commit (the do)

- It is each individual's unwavering commitment and accountability to the team that leads to extraordinary results. Goal is to empower team members to act with confidence and with the support of the entire team (empowered execution).

(5) Celebrate (All!)

- Recognition and acknowledgement of an individual's and the team's accomplishments needs to be celebrated!

Strategically Recruit, Retain and Recognize our Employees

(1) Recruitment Plan

- Staff have commenced recruitment for summer seasonal staff. Current job postings include:
 - Recreation Coordinator – Mammoth RecZone (CRC)
 - Recreation Instructor – Mountain Biking
 - Recreation Instructor – Skateboarding
 - Recreation Leader I – Senior Summer Camp Counselor
 - Recreation Leader II – Summer Camp Counselor

- Facilities Staff – Whitmore Pool (Lifeguard)
- Recreation Instructor – Swimming

(2) Recognition Plan

- Staff are reviewing recognition opportunities for seasonal staff but encourage spontaneous recognition.