

TOWN COUNCIL STAFF REPORT

Title: Conduct the public hearing and adopt the Resolution ordering the levy and collection of assessments within the special maintenance district Old Mammoth Road Benefit Assessment District No. 2002-1.

Meeting Date: June 19, 2024

Prepared by: Pam Smitheman, Assistant Engineer

RECOMMENDATION:

Staff recommends that Town Council conduct the Public Hearing and after receiving the staff report, public testimony, and deliberation adopt the attached Resolution ordering the levy and collection of assessments within the Old Mammoth Road Benefit Assessment District No. 2002-1 for the Fiscal Year 2024/25.

BACKGROUND:

On May 15, 2024, the Town Council adopted a resolution initiating proceedings for and declaring its intention to levy and collect annual assessments for Benefit Assessment District 2002-1 (Old Mammoth Road) for Fiscal Year 2024/25 in accordance with the Benefit Assessment Act of 1982, under which the District was formed. The resolution of intention called for this public hearing for the purpose of allowing testimony by any interested person(s). These proceedings are conducted each year in order to levy assessments against the properties within the district.

ANALYSIS:

In past years the Town, on behalf of the district, did minor landscaping improvements. Staff continues to address landscaping and beautification, which may include reevaluating previous plans; therefore, the budget has been programmed accordingly. Throughout Fiscal Year 2023/24 staff reviewed the conditions of district facilities and considered appropriate maintenance improvements and necessary accruals. Staff recommends that the Town levy an assessment amount of \$246,463 for Fiscal Year 2024/25 to preserve necessary funds for future projects and maintenance including snow removal expenses. The maximum allowed for the district assessment is \$246,463.50.

No protests to the proposed assessments have been received as of June 12, 2024. If the total of any and all protests filed during and before the public hearing does not constitute more than fifty percent (50%) of the area within the assessment district, the Council may adopt the attached Resolution confirming the assessment diagram and the proposed assessments for Fiscal Year 2024/25. Adoption will then constitute the levy of assessments for the new fiscal year.

FINANCIAL CONSIDERATIONS:

The Engineer's Report as prepared by NBS includes details for all Financial Considerations. In summary, the total district assessment is \$246,463 for the 2024/25 fiscal year.