

## **TOWN COUNCIL STAFF REPORT**

Title: Adopt the Resolution Initiating the Proceedings to Levy Assessment, Resolution of Intention to Levy and Collect Annual Assessments within Assessment District 93-1 (Juniper Ridge) for Fiscal Year 2025/26, and Resolution Approving the Annual Report, and setting the time and place for the public hearing on April 16, 2025.

Meeting Date: March 19, 2025

Prepared by: Pam Smitheman, Assistant Engineer

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### **RECOMMENDATION:**

Staff recommends that Town Council adopt the resolutions declaring the intent to levy and collect annual assessments within Assessment District 93-1 (Juniper Ridge) for the fiscal year 2025/26, approving the Annual Report, and setting the time and place for the public hearing on April 16, 2025.

### **BACKGROUND:**

Each year at this time, the assessment against properties within Assessment District 93-1 (Juniper Ridge) must be reevaluated to determine whether the annual funding is sufficient for the anticipated costs of public services needed in the upcoming fiscal year. The Landscaping and Lighting Act of 1972, under which the district was formed, requires that a new Engineer's Report be prepared and a public meeting and/or public hearing be held each year to determine and levy the annual assessments.

### **ANALYSIS:**

For the summer of 2025, there are no large-scale projects or major maintenance planned. Funding for annual landscaping maintenance is not available this year. Staff reviewed the condition of the district and considered appropriate maintenance improvements and accruals needed for such improvements. At this time, staff recommend that the maximum levy of \$48,000 (\$1,200 per lot) be assessed for Fiscal Year 2025/26.

### **FINANCIAL CONSIDERATIONS:**

The Engineer's Report as prepared by NBS includes detail for all financial considerations. In summary, the total district assessment is \$48,000 for the 2025/26 fiscal year.