

TOWN COUNCIL STAFF REPORT

Title: Adopt the Resolution of Intention to Levy and Collect Annual Assessments within the Benefit Assessment District 2002-01 (Old Mammoth Road) for the Fiscal Year 2024/25, approving the Annual Report, and setting the time and place for the public hearing on April 16, 2025.

Meeting Date: March 19, 2025

Prepared by: Pam Smitheman, Assistant Engineer

RECOMMENDATION:

Staff recommend that Town Council adopt the Resolution of Intention to levy and collect annual assessments within Benefit Assessment District 2002-01 (Old Mammoth Road) for the Fiscal Year 2025/26, approving the Annual Report, and setting the time and place for the public hearing on April 16, 2025.

BACKGROUND:

Each year, the assessment against properties within Benefit Assessment District 2002-01 (Old Mammoth Road) must be reevaluated to determine whether the annual funding is sufficient for the anticipated costs of public services needed in the coming fiscal year. The Benefit Assessment Act of 1982, under which the district was formed, requires that a new Engineer's Report be prepared each year to determine and levy the annual assessments.

ANALYSIS:

In past years the Town, on behalf of the district, made minor landscaping improvements. Staff plan to address landscaping and beautification of a portion of the district this summer. This landscaping will be similar to portions of Main Street, with staff monitoring how landscaping fares. Staff are still considering alternatives that would be more extensive and therefore, the budget has been programmed accordingly. Throughout Fiscal Year 2024/25 staff reviewed the conditions of district facilities and considered appropriate maintenance improvements and necessary accruals. Staff recommend that the Town levy an assessment amount of \$211,100 for Fiscal Year 2025/26 to preserve necessary funds for future projects and maintenance including snow removal expenses. The maximum allowed for the district assessment is \$251,414.94. A public hearing is required under the code sections for which the assessment is governed.

FINANCIAL CONSIDERATIONS:

The Engineer's Report as prepared by NBS includes details for all Financial Considerations. In summary, the total district assessment is \$211,100 for the 2025/26 fiscal year.