

Attachment A

INF Interagency Liaison Workplan – Summary for ESCOG Board

Establish partner landscape and coordination (Due: June 2)

- Identify and engage regional partners
- Collect data on coordination processes and funding procedures
- Map out agency roles and funding flows
- Milestone: Partner engagement summary completed
- Deliverables: Contact list, engagement summary, funding matrix

Develop shared project priorities and processes (Due: September 1)

- Host prioritization workshops and gather feedback
- Draft shared project list with implementation steps
- Milestone: Project list and process finalized
- Deliverables: Prioritization criteria, timeline, approval guide

Launch communications and outreach systems (Due: December 1)

- Draft communications strategy for internal and public use
- Develop outreach templates and begin updates
- Milestone: Communications plan and materials drafted
- Deliverables: Plan outline, list of templates, draft communications tool

Develop and test communication tool (Due: March 2)

- Design layout and architecture of a web-based platform
- Build and share an interactive prototype
- Milestone: Functional prototype delivered
- Deliverables: Wireframe or demo site, homepage and blog module

Draft white paper report (Due: May 1)

- Write sections on coordination, prioritization, and communications
- Include visual summaries and findings
- Milestone: White paper draft complete
- Deliverables: Draft report with visuals and core sections

Finalize tools and deliverables (Due: June 1)

- Refine the web platform and add dashboard features
- Finalize and publish the white paper
- Milestone: Final deliverables launched
- Deliverables: Public-facing tool and final report