

TOWN COUNCIL STAFF REPORT

Title: Award contract for the first phase of engineering design (PS&E) services for the Main St Multi-Use Path (MUP) to Stantec Consulting Services Inc.

Meeting Date: April 16, 2025

Prepared by: Amy Callanan, PE, Engineering Manager

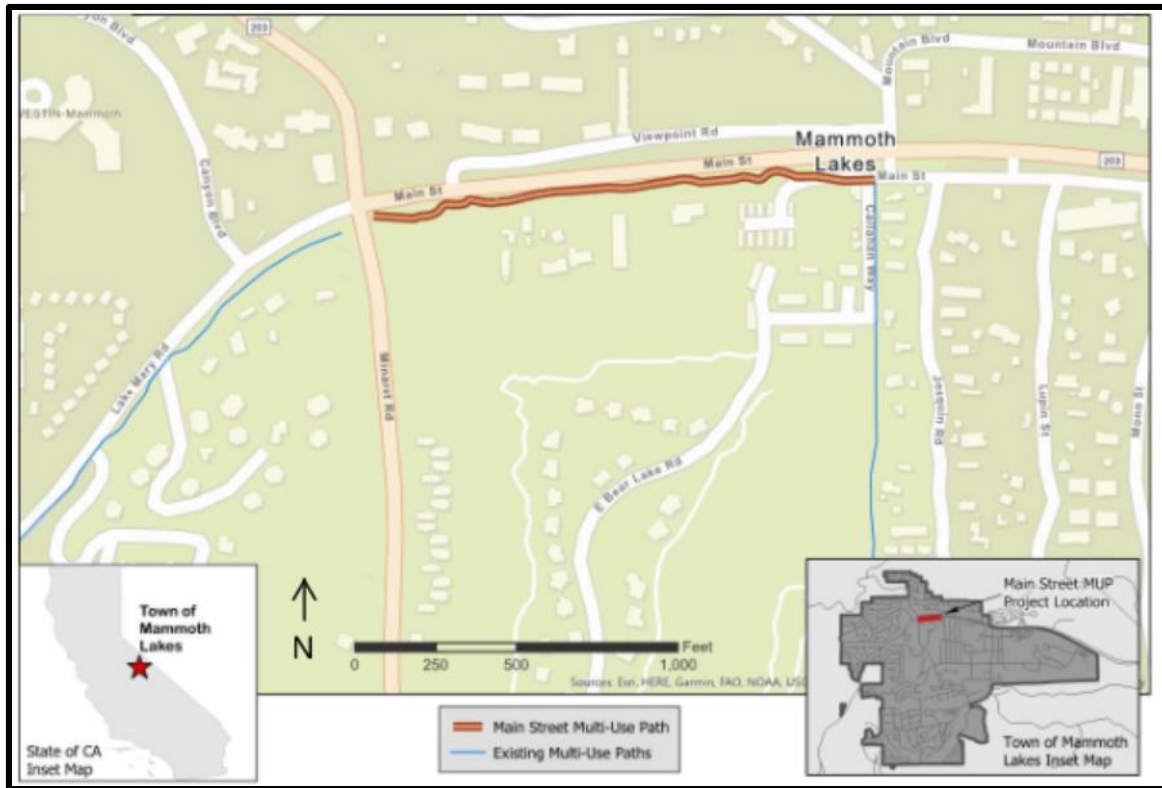
RECOMMENDATION:

Staff recommend the Town Council authorize the Town Manager to:

- Execute an agreement with Stantec Consulting Services Inc. for the first phase of engineering design (PS&E) services for the Main Street Multi-Use Path (MUP).
- Execute amendments to the contract, within the funding allocation, as necessary to advance project design.

BACKGROUND:

The Main Street Multi-Use Path (MUP) project involves construction of approximately 1,635-ft MUP for bicycle and pedestrian travel along the south side of State Route 203 (Main Street) between Minaret Road and Callahan Way. The path will provide a key ADA-compliant connection between existing Town Loop MUPs and sidewalks located in the commercial core of Town, the future MUP along Minaret Road and the Lakes Basin Path. The MUP is situated fully within existing Caltrans right-of-way, and also includes retaining walls, safety lighting, drainage improvements, a bus turnout and shelter, and utility relocations. The path is identified as an opportunity for strategic investment in the Mobility Element and would close that MUP gap on Main Street. The project will be developed with complete streets pedestrian infrastructure.



ANALYSIS:

This first phase of design will include survey, geotechnical investigation, hydrology report, structural alternatives analysis and development of 30% design-level plans and cost estimate. Upon review of the documents, the Town anticipates requesting Stantec provide a proposal for final design services to develop the plans to 100% level, ready for bidding.

Stantec (formerly Cardno) is an engineering consulting firm with significant experience in the design and construction of recreational trails, sidewalks and roads in mountainous areas. The design team prepared the initial Project Study Report (PSR) and performed the

follow-up Project Approval & Environmental Documentation (PA&ED) phase for the project. They also designed and performed construction administration services for the Town's recently constructed Laurel Mountain Road Sidewalk and Rehabilitation project. The contract with Stantec would be executed as a task order under their current on-call contract for civil engineering services. The on-call contract was executed in September 2024 following a competitive RFQ/RFP process during which many consultants submitted proposals and were selected based on professional qualifications, as required by Government Code section 4525, et seq.

FINANCIAL CONSIDERATIONS:

The first phase civil engineering design services is currently proposed to consist of a not-to-exceed amount of \$124,726, billed at hourly rates by discipline/task for actual work performed, and is currently fully funded as follows:

Funding Source	Amount
STIP	\$ 200,000
TOTAL	\$ 200,000

Additional funding required to proceed beyond the 30% design level will be identified in the future.

Construction funding or schedule has not been identified at this time.

ENVIRONMENTAL CONSIDERATIONS:

The project qualifies for a Class 4 categorical exemption from CEQA under Section 15304(h), Minor Alterations to Land, because the project consists of the creation of bicycle lanes on existing rights-of-way and represents a negligible expansion of an existing use. A Notice of Exemption was filed with Mono County on October 11, 2024.