

TOWN COUNCIL STAFF REPORT

Title: Conduct the public hearing and adopt the Resolution ordering the levy and collection of assessments within the special maintenance district Old Mammoth Road Benefit Assessment District No. 2002-1

Meeting Date: April 16, 2025

Prepared by: Pam Smitheman, Assistant Engineer

RECOMMENDATION:

Staff recommend that Town Council conduct the Public Hearing and after receiving the staff report, public testimony, and deliberation adopt the attached Resolution ordering the levy and collection of assessments within the Old Mammoth Road Benefit Assessment District No. 2002-1 for the Fiscal Year 2025/26.

BACKGROUND:

On March 19, 2025, the Town Council adopted a resolution initiating proceedings for and declaring its intention to levy and collect annual assessments for Benefit Assessment District 2002-1 (Old Mammoth Road) for Fiscal Year 2025/26 in accordance with the Benefit Assessment Act of 1982, under which the District was formed. The resolution of intention called for this public hearing for the purpose of allowing testimony by any interested person(s). These proceedings are conducted each year in order to levy assessments against the properties within the district.

ANALYSIS:

In past years the Town, on behalf of the district, made minor landscaping improvements. Staff plan to address landscaping and beautification of a portion of the district this summer. This landscaping will be similar to portions of Main Street, with staff monitoring how landscaping fares. Staff are still considering alternatives that would be more extensive and therefore the budget has been programmed accordingly. Throughout Fiscal Year 2024/25 staff reviewed the conditions of district facilities and considered appropriate maintenance improvements and necessary accruals. Staff recommend that the Town levy an assessment amount of \$211,100 for Fiscal Year 2025/26 to preserve necessary funds for future projects and maintenance including snow removal expenses. The maximum allowed for the district assessment is \$251,414.94.

No protests to the proposed assessments have been received as of April 9, 2025. If the total of any and all protests filed during and before the public hearing does not constitute more than fifty percent (50%) of the area within the assessment district, the Council may adopt the attached Resolution confirming the assessment diagram and the proposed assessments for Fiscal Year 2025/26. Adoption will then constitute the levy of assessments for the new fiscal year.

FINANCIAL CONSIDERATIONS:

The Engineer's Report as prepared by NBS includes details for all Financial Considerations. In summary, the total district assessment is \$246,463 for the 2024/25 fiscal year.