



INITIAL REVIEW OF TOWN-WIDE PLANNING EFFORTS AND INTRODUCTION OF THE PARKS AND RECREATION MASTER PLANNING PROCESS

April 16, 2025



RECOMMENDATION:

Discuss the strategy for updating and prioritizing Town-wide plans, direct the Town Manager to publish the Parks and Recreation Master Plan Update (PRMP) Request for Proposal (RFP) document, and provide direction to form a Brown Act Advisory Committee that will function as the Town Council's advisory body for the development of the Parks and Recreation Master Plan update.

Planning Document Matrix

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graph TD; A[Planning Document Matrix] --> B[Findings from Initial Review]; B --> C[Planning "Tracks"]; C --> D[Process for Parks and Recreation Master Plan update]; D --> E[Town Council Appointments];
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Findings from Initial Review

Planning "Tracks"

*Process for Parks and Recreation
Master Plan update*

Town Council Appointments

- ▶ Identified and categorized plans
- ▶ Researched timelines
- ▶ Understand relevance and need
- ▶ Understand relationship to other plans

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FINDINGS FROM INITIAL REVIEW

- ▶ There are several standalone planning documents that need to be incorporated into larger guiding documents.
- ▶ There are adopted and accepted planning efforts that are either no longer valid, are outdated, or are irrelevant.
- ▶ There are independent documents necessary for certain operations.
- ▶ A few documents need updates as the identified work plan items have been completed.
- ▶ Some documents are required to be updated on a regular basis by law.
- ▶ Some plans, despite being old, are still relevant and do not need updating.

PLANNING “TRACKS”



TRACK 1: Emergency Operations and Preparedness Community Wildfire Protection Plan (CWPP), Local Hazard Mitigation Plan (LHMP), Climate Action/Adaptation Plan, Safety



TRACK 2: Town Infrastructure begins with land use of Town owned/controlled sites (housing and parks and recreation) which informs connectivity (transit, mobility, trails)



TRACK 3: Economic Development (Economy, Marketing, Arts, CEDS)



TRACK 4: Regulatory (Land Use, Community Design, District Character, Resource Management and Conservation, Noise)

A large crowd of people, mostly wearing winter clothing like hats and jackets, is gathered for a race. In the background, there is a building with a large 'START' archway. The archway has logos for 'LA KINGS ICE' and 'LA KINGS' on it. The scene is outdoors, and the overall image has a blue overlay with white diagonal lines.

PROCESS FOR PARKS AND RECREATION MASTER PLAN UPDATE

INTRODUCTION

- ▶ The Parks and Recreation Master Plan will be a **guiding document** for **future development and redevelopment** of the Town's system of **parks, facilities, and recreation programs and services** for the next **10-15 years or longer**.
- ▶ The plan will **define goals, tasks and prioritized strategies and program and amenity recommendations** based on current and future funding, land use and level of service scenarios and standards.
- ▶ A comprehensive master plan is expected to **take 12-18+ months**, depending on the desired outcomes and defined deliverables.
- ▶ There are several phases and tasks required to begin the process to update the Parks and Recreation Master Plan that are outlined below.

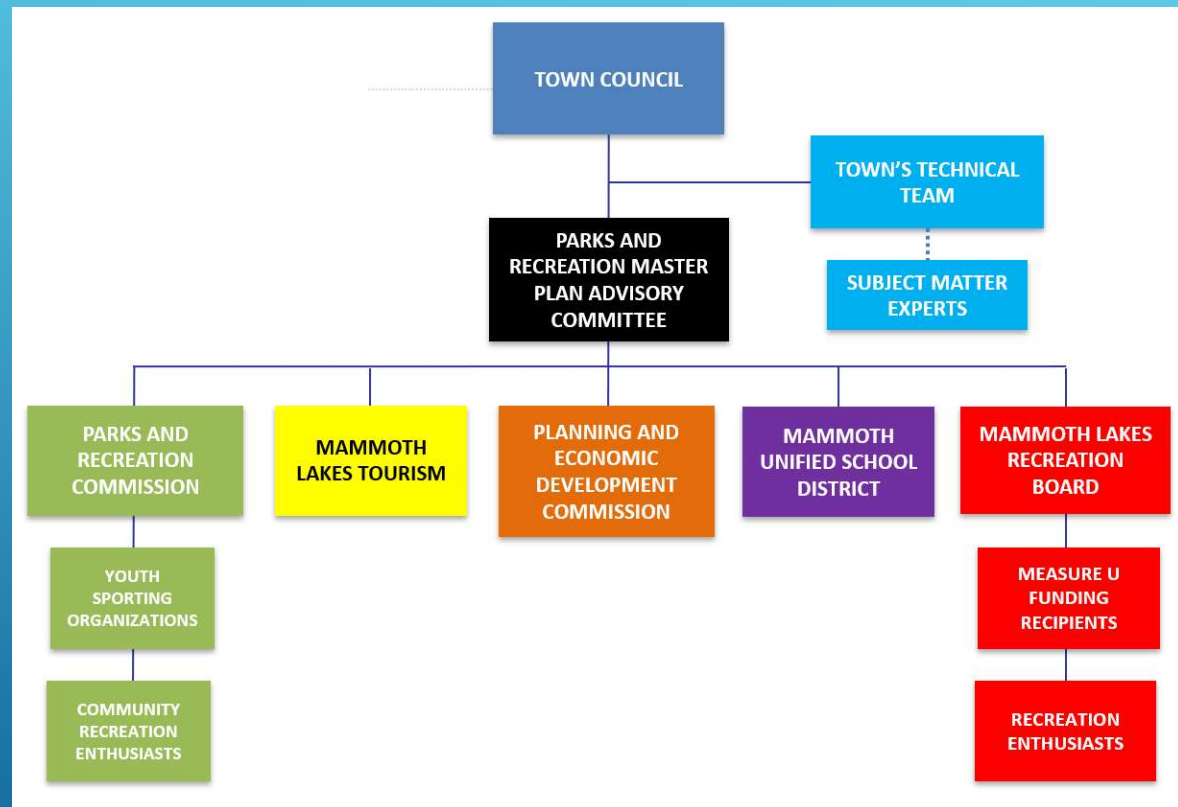


IMPLEMENTATION PLAN



FORMATION OF ADVISORY COMMITTEE

- ▶ The Parks and Recreation Master Plan (PRMP) Advisory Committee will function as the Town Council's advisory body for the development of the plan.
- ▶ The composition of the committee and its relationship with the Town Council is illustrated in the organizational chart.
- ▶ Responsibilities:
 - ▶ Provide general input and guidance in the development, review and implementation of the plans stated outcomes and deliverables.
 - ▶ Participate in regular (quarterly) progress reports scheduled by the Town's Technical Team.
 - ▶ Inform their respective organizations as well as provide consensus input and recommendations from their respective organizations to the consultant.
 - ▶ As needed, support the consultant and Town's Technical Team in the development of the plan (i.e. community engagement tactics, public outreach, venue locations, etc.)



ACTION:

- ▶ Provide consensus comments and/or direction regarding the **Implementation Plan** for the development of a **Parks and Recreation Master Plan** that includes updated goals and policies, an analysis of the supply, demand and needs for park and recreation facilities and services within and surrounding the Town of Mammoth Lakes and an action plan with conceptual site plans that articulate a clear vision and recreation “roadmap” over the next **10-15 years or longer**.
- ▶ Direct the Town Manager to publish the Parks and Recreation Master Plan (PRMP) **Request for Proposal (RFP)** document.
- ▶ Direct the Town Manager to form a **Brown Act Advisory Committee** that will function as the Town Council’s advisory body for the development of the Parks and Recreation Master Plan.
- ▶ Appoint one (1) Town Councilmember and one (1) Alternate to the **Parks and Recreation Master Plan Advisory Committee**.