

**RESOLUTION NO. 2025-\_\_**  
**TOWN OF MAMMOTH LAKES**

**AUTHORIZING RESOLUTION OF THE TOWN OF MAMMOTH LAKES**

**AUTHORIZING THE APPLICATION AND ADOPTING THE PLHA PLAN  
FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM**

All of the Town Council Members of the Town of Mammoth Lakes hereby consents to, adopts, and ratifies the following resolution:

- A. WHEREAS, the Department is authorized to provide up to \$335 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2))).
- B. WHEREAS, the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated 8/17/2022 under the Permanent Local Housing Allocation (PLHA) Program and issued a subsequent NOFA on 12/29/2023, that was then amended on 10/15/2024, for the fourth and fifth calendar year allocations of moneys deposited in the Building Homes and Jobs Trust Fund for the prior 2022 and 2023 calendar years.
- C. WHEREAS, the Town of Mammoth Lakes is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS, the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.
- 2. Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA \$496,879 in accordance with all applicable rules and laws.
- 3. Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.

4. Pursuant to Section 302(c)(4) of the Guidelines, Applicant's PLHA Plan for the 2019-2023 Allocations is attached to this resolution, and Applicant hereby adopts this PLHA Plan and certifies compliance with all public notice, public comment, and public hearing requirements in accordance with the Guidelines.
5. If applicable, Applicant certifies that it was delegated by [n/a] to submit an application on its behalf and administer the PLHA grant award for the formula allocation of PLHA funds, pursuant to Guidelines Section 300(c) and 300(d), and the legally binding agreement between the recipient of the PLHA funds and the Applicant is submitted with the PLHA application.
6. If applicable, Applicant certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation.
7. If applicable, Applicant certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
8. If applicable, Pursuant to Applicant's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
9. If applicable, Applicant certifies that, if funds are used for the acquisition, construction or rehabilitation of for-sale housing projects or units within for-sale housing projects, the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A),(B) and (C).
10. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
11. Town Manager is authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Mammoth Lakes this 21<sup>st</sup> day of May 2025 by the following vote:

AYES: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

Signature of Approving Officer: \_\_\_\_\_

CHRIS BUBSER, Mayor  
Town Council

CERTIFICATE OF THE ATTESTING OFFICER

The undersigned, Officer of the Town of Mammoth Lakes, does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the Town Council of the Town of Mammoth Lakes which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

ATTEST: \_\_\_\_\_

JAMIE GRAY, Town Clerk  
Town of Mammoth Lakes, State of  
California

# Permanent Local Housing Allocation (PLHA) Formula Allocation

Notice of Funding Availability (NOFA) October 15, 2024

2024 Application for **Previous Awardees**



**State of California**  
Gavin Newsom, **Governor**

**Business, Consumer Services and Housing Agency**  
Tomiquia Moss, **Secretary**

**Department of Housing and Community Development**  
Gustavo Velasquez, **Director**

Program Design and Implementation, PLHA Program  
651 Bannon Street, Sacramento, CA 95811

Email: [PLHA@hcd.ca.gov](mailto:PLHA@hcd.ca.gov)

Website: [Permanent Local Housing Allocation Program \(PLHA\)](#)

| Allocation Years | New & Streamlined Submission Deadline | 5-Year Plan Amendment Submission Deadline |
|------------------|---------------------------------------|---|
| Year 1 (2019)    | n/a                                   | n/a                                       |
| Year 2 (2020)    | n/a                                   | n/a                                       |
| Year 3 (2021)    | 02/28/2025                            | 06/30/2025                                |
| Year 4 (2022)    | 02/28/2026                            | 06/30/2026                                |
| Year 5 (2023)    | 02/28/2027                            | 06/30/2027                                |

# Local Government Formula Allocation for Returning Applicants

Rev. 10/28/24

This streamlined application form is limited to Applicants who applied for and received an award under one or more of the previous Formula Allocation NOFA's (2020, 2021, 2022, or 2023).

**\*\*\*Please note the following changes were made in the Amended NOFA\*\*\***

**All Applicants requesting funds must submit a plan amendment with this application if 40% of each allocation being requested is NOT already allocated to an ownership activity.**

**All Applicants requesting an amendment to the 5-Year Plan with this application must redirect 40% of each allocation towards a homeownership Activity.**

**Ownership activities are 2,3,4,7,8,9 (activities 2,3,4, & 8 will only count as ownership if the funds will go towards ownership sub activities as opposed to rental housing sub activities including ADU's)**

Did Applicant receive an award under one or more of the previous NOFA's? (2020, 2021, 2022 or 2023) Yes  
Which Allocation(s) are you applying for with this application? 2022 & 2023

|  |                 |   |                |
|--|-----------------|---|----------------|
| Eligible Applicant Type: <b>NonEntitlement</b> |                 | Local Government Recipient of PLHA Formula Allocation: <b>Mammoth Lakes</b> |                |
| 2021 PLHA Formula Allocation Amount:           | <b>n/a</b>      | Allowable Local Admin (5%):   | <b>n/a</b>     |
| 2022 PLHA Formula Allocation Amount:           | <b>\$74,922</b> | Allowable Local Admin (5%):   | <b>\$3,746</b> |
| 2023 PLHA Formula Allocation Amount:           | <b>\$62,141</b> | Allowable Local Admin (5%):   | <b>\$3,107</b> |
|  |                 | Admin requested?  | <b>Yes</b>     |
|  |                 | Admin requested?  | <b>Yes</b>     |

Instructions: If the Local Government Recipient of the PLHA Formula Allocation delegated its PLHA formula allocation to another Local Government in any prior round, the Applicant (for which information is required below) continues to be the administering Local Government, which received the award. The PLHA award will be made to the Applicant (upon meeting threshold requirements) and the Applicant is responsible for meeting all program requirements throughout the term of the Standard Agreement.

## §300 Eligible Applicants

**§300(a) and (b)** Eligible Applicants for the Entitlement and Non-Entitlement formula component described in Section §100(b)(1) and (2) are limited to the metropolitan cities and urban counties allocated a grant for the federal fiscal year 2017 pursuant to the federal CDBG formula specified in 42 USC, Section §5306 and Non-entitlement local governments.

|                  |   |                |   |
|------------------|---|----------------|---|
| Applicant:       | Town of Mammoth Lakes                         |                |   |
| Address:         | 437 Old Mammoth Road, Suite 230 (PO Box 1609) |                |   |
| City:            | Mammoth Lakes                                 | State:         | CA  |
| Zip:             | 93546   | County:        | Mono                                      |
| Auth Rep Name:   | Rob Patterson                                 | Title:         | Town Manager                              |
| Auth Rep. Email: | rpatterson@townofmammothlakes.ca.gov          | Phone:         | (760) 965-3601                            |
| Address:         | 437 Old Mammoth Road, Suite 230 (PO Box 1609) | City:          | Mammoth Lakes                             |
| State:           | CA  | Zip Code:      | 93546                                     |
| Contact Name:    | Nolan Bobroff                                 | Title:         | Community & Economic Development Director |
| Contact Email:   | nbobroff@townofmammothlakes.ca.gov            | Contact Phone: | (760) 965-3631                            |
| Address:         | 437 Old Mammoth Road, Suite 230 (PO Box 1609) | City:          | Mammoth Lakes                             |
| State:           | CA  | Zip Code:      | 93546                                     |

## §302 Threshold Requirements

**§302(a)** Housing Element compliance: Applicant and Delegating Local Government's if applicable Housing Element was adopted by the Local Government's governing body by the application submittal date and subsequently determined to be in substantial compliance with state Housing Element Law pursuant to Government Code Section 65585. Yes

**§302(b)** Applicant or Delegating Local Government has submitted the Annual Progress Report(s) to the Department of Housing and Community Development pursuant to Government Code Section 65400 for the allocations being requested. Yes

**§302(c)(2)** Applicant certifies that submission of the application was authorized by the governing board of the Applicant. Yes

**§302(c)(5)** Is the applicant submitting a plan amendment with this application? (If you wish to **or are required** to reallocate more than 10 percent of funds among Activities from the previously approved 5-Year Plan included in the PLHA program Standard Agreement, Exhibit E you must submit an updated plan and resolution approving the new plan) **40% of each allocation being changed must go towards an ownership activity.** N/A

If a reallocation of more than **10 percent** of funds was made (and Applicant is amending their plan with this application) Applicant has attached an amended Plan and resolution that has been discussed and approved at a publicly-noticed meeting of the governing body. N/A

|            |   |  |                  |            |
|------------|---|--|------------------|------------|
| File Name: | <b>Application and Plan Adoption Reso</b> | §302(c)(4)(D) Evidence that the Plan was authorized and adopted by resolution by the Local jurisdiction and that the public had an adequate opportunity to review and comment on its content.<br><b>PLHA webpage for Application and Plan Adoption Resolution Document</b> | Uploaded to HCD? | <b>Yes</b> |
|------------|---|--|------------------|------------|

**§503(b)** Applicant certifies that they are in compliance with the State Grants Management Section and are current with any required PLHA Annual Reporting Requirements. Yes

**§302(c)(8)** If a program income reuse plan was not submitted with the 2020 application, has Applicant attached a program income reuse plan describing how repaid loans and/or accrued interest will be reused for eligible activities specified in Section 301? N/A

|            |                   |  |                  |            |
|------------|-------------------|--|------------------|------------|
| File Name: | <b>Reuse Plan</b> | Program Income Reuse Plan describing how repaid loans or accrued interest will be used for eligible activities in Section 301. | Uploaded to HCD? | <b>Yes</b> |
|------------|-------------------|--|------------------|------------|

## Certifications

On behalf of the entity identified below, I certify that: The information, statements and attachments included in this application are, to the best of my knowledge and belief, true and correct and I possess the legal authority to submit this application on behalf of the entity identified in the signature block.

|  |              |  |          |
|--|--------------|--|----------|
| Rob Patterson                          | Town Manager |  | 12/17/24 |
| Authorized Representative Printed Name | Title        | Signature  | Date     |

End of Document