

PARKS AND RECREATION COMMISSION

STAFF REPORT

Subject: Parks and Recreation Department Monthly Report

Meeting Date: June 3, 2025

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BACKGROUND:

The monthly Parks and Recreation Department Report includes news and updates from the department, along with achievements and action related to the strategies, goals and tasks identified in the Parks and Recreation Department 2025 Strategic Priorities and Key Objectives.

- A. Strategic Priority: *Invest in the Town's Recreation Amenities*
- B. Strategic Priority: *Deliver High-Quality, Affordable and Sustainable Recreation Programming*
- C. Strategic Priority: *Build Capacity to Enhance and Expand Programming*

DEPARTMENT NEWS AND UPDATES

Facility Status:

Community Center

- OPEN for programming and private rentals.

Community Tennis Courts and Playground

- Tennis Courts – Court 3-6 OPEN for the season.
- Pickleball Courts – OPEN for the season.
- Restrooms – OPEN for the season.
- Playground – OPEN for the season.

LA Kings Ice at Mammoth Lakes

- CLOSED for the season.

Mammoth RecZone

- OPEN for the season.

Mammoth Lakes Pickleball Complex

- Pickleball Courts – OPEN for the season.
- Restrooms – OPEN for the season.

Mammoth Creek Park - West

- Inclusive Playground – OPEN for the season.
- Restrooms – OPEN for the season.
- Natural turf area – OPEN for the season.
- Natural/Prefabricated bouldering area – installation scheduled for Summer.
- Pavilion/outdoor amphitheater – installation scheduled for Summer.
- Synthetic turf area – OPEN for the season.

Mammoth Creek Park – East

- Restrooms – OPEN for the season.

Shady Rest Park

- Ball Fields 1-3 – OPEN for the season.
- Soccer Fields 1-2 – OPEN for the season.
- Restrooms – OPEN for the season.
- Playground – OPEN for the season.
- Ball Field Restrooms – OPEN for the season.
- Shady Rest DiscGolfPark® - OPEN for the season.
- Shady Rest Volleyball Courts – OPEN for the season.

Trails End Park/Volcom Brothers Skate Park

- Skateparks – OPEN for the season.
- Restrooms – OPEN for the season.
- Playground – OPEN for the season.

Park at the Parcel

- 2-5 year old Playground – Managed by MCOE
- 5-12 year-old Playground/climbing Dome – OPEN for the season.
- Restrooms – OPEN for the season.
- Pavilion and Picnic Area – OPEN for the season.

Mammoth Lakes Community Dog Park

- Dog Park – OPEN for the season.
- Restrooms – OPEN for the season.

Town-wide MUPs and Sidewalks

- Lakes Basin MUPs – OPEN to Twin Falls Overlook. CLOSED between Twin Falls Overlook and Horseshoe Lake
- Downtown MUPs & Sidewalks – OPEN and swept for the season.

Whitmore Pool

- CLOSED for repairs. Scheduled to reopen on June 2.

Whitmore Recreation Area

- Whitmore Ball Fields 1-3 – OPEN. Scheduled to close on June 15 for maintenance.
- Whitmore Track – OPEN for the season.
- Whitmore Synthetic Turf – OPEN for the season.
- Restrooms – OPEN for the season.

INVEST IN THE TOWN'S RECREATION AMENITIES

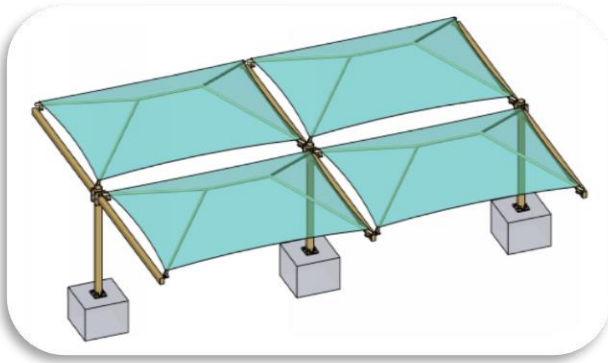
Capital Projects

Provide multi-purpose, year-round, indoor and outdoor recreation amenities in Mammoth Lakes accessible to all residents and visitors. Capital Improvement Projects (CIP) include:

A. Mammoth Creek Park West Rehabilitation Project Update

- Prefabricated Boulder purchase and installation – mid to late August
- Concrete work is underway – incorporates seat wall, curbs and pavilion/shade foundations
- Shade structures – ordered, install scheduled for June 23-27
- Synthetic turf – done
- Grass lawn area – done
- CRC railing – bid prepared, will publish after installation of shade structure
- Park identification and Kiosk sign – planning underway by OOR
- Bike racks – to order with MLT
- Landscaping – planned
- Safety surfacing – Planned, Warren to order/schedule
- Park Amenities – 10 new picnic tables installed/donor benches to be ordered





B. Community Bike Park/Pump Track Development

- To enhance summer camp programming and to offer additional amenities, staff will be installing a Kids introductory pump line, with features funded by Measure R funds.

C. McCoy Arts and Cultural Center (MACC) Programming Development

On April 16, Town Council authorized the Town Manager to finalize and execute a Joint Development and Use Agreement with Kern Community College District for the MACC. The key points of the agreement are as follows:

- The agreement will have a 99-year term
- The Town will construct a 239 seat 7,489 SF theater
- The Town will pay for the design and development with its own funds.
- KCCCD funds are only for construction
- KCCCD will review construction contractor pay applications
- KCCCD will provide \$7.5 million in Measure C funds (Year 2000 bond)
- The Town will pay all future operating and maintenance costs
- The Town will own and operate the facility
- The Town will be responsible for scheduling and programming the facility
- KCCCD will be provided with free, and priority use where practical
- KCCCD will request use of the facility at least 60 days prior to use but will not have bumping rights over previously scheduled events
- KCCCD will execute a facility use agreement or similar in accordance with the future programming of the facility
- KCCCD is not permitted to host any classes or educational uses in the facility
- Eastern Sierra Community College (ESCC) will be prominently displayed in the facility as a donor. A portion of the theater will be named in such a way to include ESCC
- The Town and KCCCD will develop a separate agreement for use and management of the college parking lot that will support the MACC

On May 7, Town Council approved the Purchase and Sale Agreement of the Mammoth Lakes Foundation property, inclusive of the Edison Theatre.

On May 14, 2025, the Planning and Economic Development Commission approved the Major Design Review Application for the McCoy Arts and Cultural Center (MACC)

project. The project is now out to bid and the Town is accepting proposals until 4:00 PM on Friday, June 20, 2025.

Planned Maintenance

Conduct planned maintenance activities to enhance prioritized parks, fields, facilities and trails.

A. Volcom Brothers Skate Park

- On May7, Town Council awarded the contract for Volcom Brothers Skate Park Annual Maintenance to Primary Concrete, LLC. Work has commenced, including repairs of the facility's concrete and grout, metal and concrete coping, rail features and drain inlets. The scope of work and contracted cost is listed below.

SCOPE	Description		TOTAL BILLABLE HOURLY RATE And EQUIPMENT RENTALS	ESTIMATED LABOR HOURS	LABOR COST	ESTIMATED MATERIAL WITH 15% ADDED	TOTAL LABOR AND MATERIAL
Initial Mobilization	Lump Sum		\$3000.00		\$3000.00		\$3000.00
Spring Inspection	Lump Sum (completed)		\$500.00		\$500.00		\$500.00
Remove and Replace Coping + Additional Coping on Cinder Block Extension	Remove and replace "hand poured" coping on small radius wall (east side) as well as removing and replacing pool coping on Cinderblock extension wall		\$286.00	32	\$9152.00	\$2200.00	\$11352.00
Remove and Replace Concrete Decking	As needed on deck above main roll in		\$376.00	20	\$7520.00	\$4730.00	\$12250.00
Remove and Replace MISC Concrete	Largest part of the project connecting phase 1 to newest little brothers phase near walking bridge		\$376.00	48	\$18048.00	\$10500.00	\$28548.00
Patch and Repair MISC Concrete	Many places as needed throughout the entirety of the park, includes grinding, demo and repair as well as grinding and patching		\$286.00	20	\$5720.00	\$2300.00	\$8020.00
Repair steel coping	Loose steel coping to be drilled and epoxied at various places		\$93.52	4	\$374.08	\$500.00	\$874.08
Repair steel rails	Loose and rusted grind rails to be cleaned and re- secured as needed		\$93.52	4	\$374.08	\$500.00	\$874.08
				TOTALS	\$44688.16	\$20730.00	\$65418.16

B. Community Center Tennis Courts

- Town staff will schedule for the repair of the larger tennis court cracks for a cost less than \$5,000.

C. NEW Shady Rest Park Restrooms

- Staff is working to design a new restroom and associated site improvements to replace the existing aging restroom near the playground at Shady Rest Park. Design should be completed this year, with the intent of going out to bid in early 2026 for construction next summer.

D. Shady Rest Skate Park

- Staff are proposing to replace the asphalt surface with concrete as per the engineers' specifications. Work is included in the larger Town-wide concrete bid.

E. Whitmore Ball Field #3

- On March 19, 2025 Town Council allocated \$30,000 for the following scope of work:

- i. New infield mix
- ii. Leveling of infield/outfield
- iii. Rehabilitation of warning track, home plate circle and running lanes.
- iv. Installation of bottle filling station on snack shack
- v. Purchase of 1 x ADA picnic table and 3 x regular 8' picnic tables for an enhanced picnic area at the south end of the Whitmore Track and Sports Field.

DELIVER HIGH-QUALITY, AFFORDABLE, AND SUSTAINABLE RECREATION PROGRAMMING

Smart Growth – Expand access, availability and affordability of parks and recreation programs and services

- A. **Affordability** - Increase Tony Colasardo Scholarship opportunities for all youth and provide payment plan options for adults.
 - See Annual Membership flyer below – adults can pay for the annual membership over 4 installments or pay monthly.
- B. **Access** - Expand discounted in-person, limited sale Membership and Play Pass products and maximize access to summer camps and programs. See program flyer below. Memberships went on Sale at 50% Off on May 1.
 - Annual Membership sales as of May 28:
 - Adult – 23
 - Family – 16
 - Infant – 1
 - Inyo/Mono Student – 5
 - Senior/Military/Cerro Coso Student - 7
- C. **Availability** - Further expand availability of products and services for families.



TOWN OF MAMMOTH LAKES Parks & Recreation Annual Membership

One Membership, Endless Fun!

Enjoy year-round recreation with the NEW Mammoth Lakes Parks and Recreation Annual Membership! Get unlimited access to Town-managed facilities during Public Skate at LA Kings Ice Mammoth Lakes, Public Swim at Whitmore Pool, and Open Play at the Mammoth RecZone. Members also receive additional perks including complimentary events, rental discounts, and more.

Join in-person during the months of May and/or October
for 50% off the annual membership fee!

Membership Type	Annual Fee	May or October 50% Discounted In-Person Fee	Monthly Fee
Family (2 Adults + All Children FREE)	\$600	\$300	\$60
Adult (18-64)	\$300	\$150	\$30
Senior (65-79) / Military (Active & Veterans) / College Students / First Responders (Police, Fire, EMS)	\$260	\$130	\$26
Senior (80+)	FREE	FREE	FREE
Youth (5-17)	\$230	\$115	\$23
Infant (4 and under)	FREE	FREE	FREE
Inyo/Mono K-12 Student	\$100	\$50	\$10

For more information including additional membership benefits, visit Membership.MammothParksAndRec.com



ASK ABOUT OUR SCHOLARSHIPS



CONSULTA POR NUESTRAS BECAS

MammothParksAndRec.com • ParksAndRec@townofmammothlakes.ca.gov • 760-965-3690

Membership Benefits	Annual	Monthly
Family Membership: Buy 2 adult memberships, and all children swim, skate, and play for FREE	★	★
Complimentary admission to select Parks & Recreation special events (Haunted Rink, Tree Lighting Ceremony, etc.)	★	★
20% off skate rentals, skate sharpening, and skate aids at LA Kings Ice at Mammoth Lakes	★	★
Access to member-only special events (Holiday Pancake Breakfast, Pool BBQ, Early Access sessions, etc.)	★	★
\$20 off Winter Play Pass (10 programmed activities)	★	★
20% off facility and birthday party rentals at all Town-owned or managed facilities	★	
20% off lessons and clinic products for all ages	★	
One FREE ice skating lesson	★	
Two (2) complimentary facility passes for guests of members	★	
Unlimited FREE skate rentals and three (3) FREE skate aids for youth and Inyo/Mono K-12 student memberships	★	

D. **Communication Plan** - Effectively disseminate bilingual Department-wide information to encourage participation in the Core Program Areas: (1) Department website/DaySmart, (2) Recreation This Week, (3) social media, (4) Brochures, flyers, and print ads.

- Recreation This Week – 2,878 subscribers
- Mammoth Parks ‘N’ Rec Facebook – 3,249 followers
- Mammoth Parks ‘N’ Rec Instagram – 2,309 followers
- Mammoth Lakes Ice Facebook – 582 followers
- LA Kings Ice Mammoth Lakes Facebook – 1,170 followers
- Mammoth RecZone Facebook – 63 followers
- Mammoth Whitmore Pool Facebook – 904 followers
- Mammoth Lakes Creative is currently working on the summer brochure design and brochures are scheduled to be printed and distributed in mid-June.

E. **Data collection** - Use surveys, etc. to inform park experience and program evaluation.

- Staff are analyzing survey results from winter programming at LA Kings Ice Mammoth Lakes.

Core Program Areas – Expand and deliver sustainable core program areas aligned with the demand and resource capacity of the Department

A. Youth/Teen Camps and Programs

- Summer Camps still have availability in the following programs:
 - Grades TK-2 Afternoon Kids Club
 - Grades 9+ Junior Counselor Camp
 - Ages 12-15 years Junior Guard Camp
 - Grades 3-9 Parade Float Camp
 - Grades 6-8 Mountain Bike Camp
 - Grades 6-8 Skateboard Camp
 - 4+ years Skateboard Camp
 - 4+ years Dirt & Rocks Camp
 - Grades 5-8 Aquatics Camp

- Ages 5-7 Girls Gymnastics Camp
 - Ages 8-12 Girls Gymnastics Camp
 - Grades 3-5 Art Camp
 - Grades 2-5 School's Out Overnight Camp
 - Grades 3-5 Climbing Camp
- Spring Gymnastics sessions will conclude June 3.

B. Community Recreation Center (CRC) Programs/Events

- Kidapalooza Family Festival – June 7 at the Community Recreation Center. This festival is packed with interactive activities, arts and crafts, outdoor games and live entertainment. Families can connect with local providers, early learning programs, and community resources that support children's development.
- Pick Up games for both adults and youth.
 - Wednesdays:
 - Women's Pick Up Ball Hockey (6-8pm)
 - Thursdays:
 - Minis/Mites Pick Up Ball Hockey (3-4pm)
 - Squirts/Peewees/Bantams Pick Up Ball Hockey (4-5pm)
 - Pick Up Volleyball (6-8pm)
 - Fridays:
 - Minis/Mites Pick Up Ball Hockey (3-4pm)
 - Squirts/Peewees/Bantams Pick Up Ball Hockey (4-5pm)
 - Pick Up Ball Hockey (6-8pm)
 - Saturdays:
 - Pick Up Futsal (6-8pm)
 - Sundays:
 - Pick Up Ball Hockey (6-8pm)

C. Adult Activities

- Registration for Adult Coed Softball League and Adult Men's League is now OPEN.

D. Community Events/Activities

Upcoming events:

- July - Parks and Recreation Month. Events include Men's and Women's Softball Tournaments, Annual Beach Volleyball Tournament and FREE Swim Sundays at Whitmore Pool.
- July 14 - Mammoth Hospital Foundation's 2025 Rhiannon's Kids Pickleball Tournament at the Mammoth Lakes Pickleball Complex

Parks and Recreation Master Plan

- A. Develop a new Parks and Recreation Master Plan that includes updated goals and policies, an analysis of the supply, demand and needs for park and recreation facilities and services within and surrounding the Town of Mammoth Lakes and an action plan with conceptual

site plans that articulate a clear vision and “roadmap” for the Town over the next 10 years or longer.

- See staff report for PRMP update.

BUILD CAPACITY TO ENHANCE AND EXPAND PROGRAMMING

A. Partnerships

- Expand partnerships with local organizations
 - Mono Arts Council will be partnering with the Parks and Recreation Department this summer, and will provide instruction and staff support for our Art Camp, Photography Camp and Youtheatre Camp.
 - Mammoth Track Club will hold weekly coached practices at Whitmore Track.
 - High Sierra Tri Club will hold weekly coached practices at Whitmore Pool.
- Collaborate with local non-profit youth sporting groups
 - Mono County Little League are currently practicing and holding games at the Shady Rest and Whitmore Ball Fields.
 - AYSO Spring Soccer teams are currently practicing at Whitmore Synthetic Turf.
 - American Legion Baseball are currently practicing for summer tournaments at Whitmore Ball Fields.
 - Mammoth Lakes Swim Team is currently holding coached practice sessions at Whitmore Pool.
- Hire/contract specialized skilled instructors, and/or
 - In discussions with Beach Volleyball instructor to run camps at Shady Rest Sand Volleyball Courts.
- Contract with recreation entities to provide enhanced services
 - UK International Soccer and Challenger Soccer will be providing summer soccer camps at Shady Rest this summer.

B. Employee Development

- Developing our workforce
 - Staff included a ‘lane fee’ rental rate at the Whitmore Pool to encourage certified swim instructors to teach children how to swim. Water safety is a priority for the department and as we are limited with the number of instructors we can hire to meet this life-saving community need, we believe this will allow us to expand programming opportunities for the community.
 - Staff eliminated the participant fee for the summer CIT program. The goal is to develop our future workforce by training young adults to be counselors and offering them intern experience with our summer camps.
- Professional Development
 - From May 16-18, Adult Supervisor Sydney Schulz attended the LA Kings Women’s Icebreaker Retreat, a weekend getaway to connect with the women’s

hockey community in California. Events included on-ice training sessions, classroom seminars and off-ice training led by women's hockey trailblazers Manon Rheaume and Blake Bolden.

C. Recruitment and Retention

- Strategically recruit, retain and recognize our employees.
 - After a highly competitive recruitment, on April 28, the Department welcomed Emma Lane as our new Program and Facilities Administrator. Emma came to us from the Mammoth Ski and Snowboard School (since 2022) and Kern River Outfitters. Emma will be supporting the entire department, but specifically will be managing facilities reservations, Recreation This Week, DaySmart, the Tony Colasardo Scholarship Fund, Communication Plan and the new Annual Membership program.
 - The department is currently recruiting for the following positions:
 - Recreation Coordinator (Adult Softball)
 - Tennis Instructor (Adult & Youth)
 - Pickleball Instructor (Adult & Youth)