

TOWN COUNCIL STAFF REPORT

Title: Project Closeout Report for S.H.A.R.P. trailhead Facilities Project

Meeting Date: June 18, 2025

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RECOMMENDATION:

Staff recommend Town Council:

- accept the project closeout report for the S.H.A.R.P. trailhead Facilities Project.
- return \$48,587 of unused allocated funds back to Measure R.

BACKGROUND:

In late 2023, Town of Mammoth Lakes Staff awarded Triad Holmes & Associates, Inc. with a design contract for the Sherwins Area Recreation Plan (S.H.A.R.P.) Trailhead Facilities Project to address the existing condition of the parking lot, lack of amenities, and need for better signage.

The project rehabilitated approximately 40,000 SF of existing asphalt pavement parking lot, off of Sherwin Creek Road, and constructed a new vault toilet and other amenities along the south side of the parking lot. This rehabilitation addressed deficiencies and deterioration of the existing asphalt parking lot, and existing drainage. The project also adjusted existing parking lot geometry and striping to formally delineate parking for vehicles and trailers.

Work on site began in fall of 2024 and was concluded in early 2025. A ribbon-cutting event was held on June 7, 2025.

FINANCIAL CONSIDERATIONS:

The construction contract base bid was awarded on March 6, 2024 in the amount of \$1,015,303.00.

The project was partially funded by a grant from Sierra Nevada Conservancy's Vibrant Recreation and Tourism Directed Grant Program. Grant funds were allocated to the project for construction in the amount of \$932,700. The funds had been allocated by the Sierra Nevada Conservancy on December 9, 2022.

An additional \$184,133.30 was allocated at the time of construction contract award (\$82,603.00 from Measure R to complete the contract total, and \$101,530.30 from Future Capital Fund 990 (now 980) for 10% contingency) for a total budget amount of \$1,116,833.30.

As part of the FY 24/25 budget presented on June 5, 2024, the Measure R contribution was increased to \$100,000, to be used only if the allocated grant funds and General Fund contribution was exhausted, and the General Fund contribution was decreased to \$50,000.

| Funding Source | Amount |
|--|-----------------------|
| Sierra Nevada Conservancy Grant | \$932,700.00 |
| General Fund/Future Capital Fund 990 (now 980) | \$ 50,000.00 |
| Measure R | \$100,000.00 |
| Total Funding Allocated | \$1,082,700.00 |

The construction was completed within the original base bid contract amount of \$1,015,303.00 without any change orders. Additional project expenses, including design and bid advertising, bring the project total cost to \$1,034,113, which is \$48,587 under the total funding allocation. Staff recommends returning all \$48,587 of unused funds back to Measure R.

PRE-CONSTRUCTION PHOTOS:







CONSTRUCTION PHOTOS:





POST-CONSTRUCTION PHOTOS:



